

# City Council Community Funding Grant Subcommittee



## SPECIAL MEETING AGENDA

**Date:** 1/30/2023  
**Time:** 2:00 p.m.  
**Locations:** [Zoom.us/join](https://zoom.us/join) – ID# 897 5180 1547

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

Consistent with Cal. Gov. Code §54953(e), and in light of the declared state of emergency, and maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.

How to participate in and watch the meeting

- Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 897 5180 1547
- Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 897 5180 1547  
Press \*9 to raise hand to speak

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the city website [menlopark.gov](https://menlopark.gov). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.gov/agendas](https://menlopark.gov/agendas)).

### Special Session

#### A. Call To Order

#### B. Roll Call

#### C. Regular Business

- C1. Review staff recommendations and create City Council Community Funding Subcommittee recommendations for the 2022-23 community funding allocations ([Attachment](#))([Recommendations](#))

#### D. Adjournment

At every regular meeting of the City Council Community Funding Grant Subcommittee, in addition to the public comment period where the public shall have the right to address the City Council Community Funding Grant Subcommittee on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council Community Funding Grant Subcommittee on any item listed on the agenda at a time designated by the chair, either before or during the City Council Community Funding Grant Subcommittee consideration of the item.

At every special meeting of the City Council Community Funding Grant Subcommittee, members of the public have the right to directly address the City Council Community Funding Grant Subcommittee on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council Community Funding Grant Subcommittee by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.gov](mailto:jaherren@menlopark.gov). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council Community Funding Grant Subcommittee meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.gov/agendas](http://menlopark.gov/agendas) and can receive email notification of agenda postings by subscribing at [menlopark.gov/subscribe](http://menlopark.gov/subscribe). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 1/26/2023)

**MENLO PARK  
COMMUNITY FUNDING  
APPLICATIONS  
FY 22-23**

Ability Path .....	3
Acknowledge Alliance .....	10
All Five .....	15
Community Overcoming Relationship Abuse CORA .....	23
East Palo Alto Tennis and Tutoring (EPATT) .....	30
Family Connections .....	35
HIP Housing.....	44
JobTrain .....	55
Legal Aid Society of San Mateo County .....	68
LifeMoves.....	74
Live In Peace .....	81
Menlo Rotary Community Foundation .....	87
Nuestra Casa de East Palo Alto .....	91
Ombudsman Services of San Mateo County .....	97
Omniware Networks.....	101
Peninsula Conflict Resolution Center .....	106
PVI .....	114
Ravenswood Classroom Partners .....	122
Ravenswood Education Foundation .....	127
Rebuilding Together Peninsula .....	133
Samaritan House .....	144
Service League of San Mateo County .....	158
StarVista .....	164
The Boys and Girls Club of the Peninsula .....	174
Upward Scholars.....	181
Vista Center .....	188
Youth Community Service .....	197

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **12 October 2022, 1:04PM**  
Receipt number: **14**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	AbilityPath
Agency/organization street address	350 Twin Dolphin Drive, Suite 123
Agency/organization city	Redwood City
Agency/organization state	CA
Agency/organization zip code	94065
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Disabled
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Service description

All AbilityPath services are in California’s San Francisco Bay Area. We have 12 program locations across San Mateo and Santa Clara Counties. In addition, we offer community-based services to support inclusion. For those programs, we serve individuals at their home, workplace, or in the community. With educational, therapeutic, vocational and family support services, we are distinctive in providing support to individuals throughout their lifetime; services include: developmental screenings, early intervention services, children’s therapy services, inclusive preschools, adult education and independent living skills development, employment services, and family support.

AbilityPath’s Adult Services program addresses the disabled service category, including day programs and recreational activities. Additionally, we support numerous individuals with ensuring their basic needs are met. Our programs for adults with developmental disabilities improve participants’ quality of life while addressing the financial, social, psychological, cultural, physical barriers to full inclusion in our community.

Individuals/families served in the most recently completed fiscal year (number)	2719
Menlo Park residents/families served in the most recently completed fiscal year (number)	66
Comments about the service population	<p>Our services span a lifetime, from infants who are only a few months old through seniors. Some of the youngest children we serve were born with a developmental disability that was diagnosed at birth, such as Down syndrome. Others have or are at risk for developmental delays in cognition, gross and fine motor skills, and speech. The adults we serve, which are the focus of this proposal, all have developmental disabilities and many have dual diagnoses. The majority has an intellectual disability. Examples of other diagnoses include autism, Down syndrome, and cerebral palsy. Individuals served can be minimally or significantly impacted by their disability. Nearly all adults served are low-income and receive SSI or SSDI. We also serve families of children and adults with developmental disabilities, providing resources and support to ensure positive health and wellbeing. The adults we serve reflect the diversity of the Bay Area (41% White, 20% Asian, 16% Hispanic, 6% African American, 17% Other/Unknown).</p>

**Agency/organization structure and funding request**

Nonprofit status ID#	94-1156502
Year incorporated	1920
Governing board size (number)	27
Governing board meeting frequency	Quarterly
Full-time employees (number)	199
Part-time employees (number)	33

Total employees (number)	232
Volunteers (number)	160
Total monthly volunteer hours (number)	700
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.0412%
FY2022-23 funding received from other agencies (number)	12618511
Funding received from Menlo Park for the most recently completed fiscal year (number)	1500

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

**AbilityPath empowers people with special needs to achieve their full potential through innovative, inclusive programs and community partnerships. Our vision is a world where people of all abilities are fully accepted, respected, and included. AbilityPath’s work is guided by our mission, vision, and values (People First, Inclusion, Innovation, Community, Collaboration, and Dedication), which were developed through a collaborative process with our management team. Founded in 1920, we have been a cornerstone of the community for over 100 years. Our services expanded through the years to meet the evolving needs and interests of individuals with developmental disabilities and their families. With educational, therapeutic, vocational, and family support services, we are distinctive in providing support to individuals throughout their lifetime. We are building on past successes and best practices to offer more services in inclusive environments.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

Funding will support staffing and supplies to provide services for 8 adults with developmental disabilities who are residents of Menlo Park in order to enhance their life skills and create opportunities for their participation in the community through employment, educational, recreational, social, therapeutic and volunteer activities. Our therapists, instructors and life skills coaches help each person with their individualized goals, such as mobility and strength, hygiene and self-care, transportation skills, relationships and social skills, grocery shopping and cooking, and pre-vocational skills.

Employment specialists help adults find jobs in the community and provide ongoing support to help sustain long-term employment.

Due to the high risk of infection and complications from Covid-19, the individuals we serve face extreme, continued vulnerability and as a result, AbilityPath is providing a hybrid of remote and in-person support services. Staff has been engaging with each participant to help reduce feelings of isolation and to help individuals to re-engage with their communities and their community-based social & recreational activities. Our Adult Services team is offering more than 75 engaging online classes for remote learning and delivers activity packets to participants that have difficulty accessing our online classes. During pre-Covid times, in-person programming was offered 6.5 hours a day, 5 days a week and we are ramping back up to these levels as we manage health and safety impacts of the pandemic. We will be increasing staffing levels in 2023 to meet the needs of those we serve for in-person programs.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

AbilityPath's safety net of support services for individuals with developmental disabilities are critical to the community. Financial assistance from the City of Menlo Park will be especially impactful during this time when we are still managing the impacts of the Covid-19 pandemic including numerous program modifications, increased expenses (PPE, monthly activity packets, and cleaning), and reductions in revenue.



4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**AbilityPath plays an important role in inspiring inclusion on the Peninsula, including the City of Menlo Park. Our services are available to any resident who has a developmental disability. By supporting inclusion and participation in the community, residents without disabilities also benefit from our services. For example, our Employment Specialists educate employers about the capabilities of people with developmental disabilities and the benefits of hiring these individuals. We view employment as a true equalizer for adults with disabilities, opening doors to economic self-sufficiency and greater independence. Research shows that adults with disabilities face high unemployment rates, leading to a disproportionate number of people with disabilities living in poverty and seclusion from their community. In California, 87% of people with disabilities are unemployed yet most want to work. Many of the individuals we support who are working in the community at businesses such as grocery stores and pharmacies are essential workers during the pandemic.**

**Additionally, our Independent Living Skills (ILS) program offers a wide range of services to individuals who require assistance to maintain and maximize functional capacity within their own homes or other living arrangements. ILS, along with our Day Program, teach necessary life skills for individuals to become independent members of the community.**

**Over the past two years, AbilityPath began providing therapeutic services and programming for people with stroke and brain injuries. Through community-based small group therapy classes and 1-on-1 services, our therapists address mobility, fitness, daily living, speech, language and cognitive skills, providing a continuity of care and sharing valuable resources.**

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

**With more than 300 partners throughout San Mateo and Santa Clara Counties, AbilityPath greatly values collaboration with other nonprofits, businesses, and individuals. These partnerships provide increased opportunities for those we serve and maximizes efficiency and effectiveness of services in the community. Adults we serve volunteer at other nonprofits, we work with local businesses to provide job placements for individuals with developmental disabilities, corporate volunteers offer learning and social engagement, and we receive and provide referrals to other community services. In addition, we are an integral part of county and statewide advocacy initiatives to improve the system of disability services.**

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**Kainos, Hope Services, and Aim Higher offer similar community-based programs for adults with intellectual and developmental disabilities. In the last 5+ years, there have been waiting lists for most adult programs - therefore, there is not enough program capacity (due to staffing shortages) for the amount of individuals who would like to receive services. As a result, organizations serving adults with developmental disabilities have brainstormed through provider networks on staffing/recruitment/retention strategies, as well as come together in advocacy for increased program funding and staff wages in order to serve all that request support services. In addition, AbilityPath is always open to collaboration with other nonprofit organizations, including sharing program models and joint program activities. We will partner with other providers to ensure that the needs of the individuals in our communities are met, and will help those we serve access the proper supports if we are not able to meet their need.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Adult Services
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	11802492
Total funding received/requested (number)	\$11812492.00
Percentage requested from Menlo Park (%)	0.0846561420
Percentage requested/received from all other sources (%)	99.9153438580
Direct service costs (number)	9041940
Administrative costs (number)	2795704
Total program expenditures (number)	\$11837644.00
Direct service costs percentage (%)	76.3829356585
Administrative service costs percentage (%)	23.6170643415

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	24579023
Total funding requested/received (number)	\$24589023.00
Percentage requested from Menlo Park (%)	0.0406685536
Percentage requested/received from all other sources (%)	99.9593314464
Direct service costs (number)	5235332
Administrative costs (number)	19343691
Total agency/organization expenditures (number)	\$24579023.00

Direct service costs percentage (%)	21.3000004109
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Administrative costs percentage (%)	78.6999995891
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### Additional documentation

Please upload any supporting documents

### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **22 September 2022, 4:37PM**

Receipt number: **3**

Related form version: **2**

## Agency/organization contact information

Agency/organization name	<b>Acknowledge Alliance</b>
Agency/organization street address	<b>2483 Old Middlefield Way Ste 201</b>
Agency/organization city	<b>Mountain View</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94043-2330</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
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Service description

The Collaborative Counseling Program (CCP) provides high-school-age youth with trauma-informed counseling, intervention, and transition services. CCP's unique approach is based on long-term psychoanalytic therapy, focused on building relationships with the students. CCP therapists validate the students' realities, help them identify their strengths, and develop compassion for themselves around their current situations. Our services are usually the only safe place students have to express their true feelings and talk about their experiences without punishment or censorship. During sessions, students unveil their fears, hopes, and anger at the abuse and prejudices they have endured; and how they cope. In doing so, they are freed up and begin to reflect on their lives, behaviors, and choices to become empowered to engage in more successful and satisfying ways in relationships and the world.

CCP provides onsite and telehealth mental health counseling to youth attending any of the six Sequoia Union High School District high schools; students who are involved in the Alternative to Expulsion program in-district high schools; SAAP/Aspirations students; along with 9th graders and other students flagged when they enter district high school as high risk for school failure.

CCP has also placed full-time bi-lingual/ bi-cultural therapists in the Boys & Girls Club of the Peninsula in Redwood City and East Palo Alto and Peninsula Bridge to provide mental health services to teens who attend their after-school program and two part-time bi-lingual/bi-cultural therapists at Peninsula Bridge. Through recommendation, CCP has begun seeing students after they have graduated from high school and are in the transition to college and post-high school life. As CCP expands, we hope to continue and widely offer this service to more graduated students.

Individuals/families served in the most recently completed fiscal year (number)	333
Menlo Park residents/families served in the most recently completed fiscal year (number)	20
Comments about the service population	<p>The students supported by the CCP are of underserved populations and at extremely high risk. Some of their health challenges include substance abuse, aggression, violent acting out, inability to concentrate, and high stress and anxiety levels. We know that most of these students would not access mental health services in their communities due to lack of transportation, after-school jobs, inability to pay, are uninsured or underinsured, and the stigma attached to receiving therapy, which is why having mental health services onsite and now virtually, is vital for their wellness. CCP service demographics are as follows: 68% Female, 30% Male, 2% Non-binary, 77% Hispanic/ Latinx, 10% White, 6% Asian or Pacific Islander, 4% Black/ African American, and 3% Mixed/ Mult.</p>

Agency/organization structure and funding request

Nonprofit status ID#	77-0393676
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Year incorporated	1994
Governing board size (number)	9
Governing board meeting frequency	Monthly
Full-time employees (number)	14
Part-time employees (number)	8
Total employees (number)	22
Volunteers (number)	5
Total monthly volunteer hours (number)	200
FY2022-23 Community Funding monies requested from Menlo Park (number)	20000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	2
FY2022-23 funding received from other agencies (number)	195000
Funding received from Menlo Park for the most recently completed fiscal year (number)	17500

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.	<p>Since 1994 Acknowledge Alliance has furthered our mission to promote lifelong resilience in children and youth and strengthen the caring capacity of the adults who influence their lives. We provide prevention services in elementary and middle schools, such as social-emotional learning lessons and professional guidance to teachers so that they can most effectively support their students to help build lifelong resilience and support learning. We also provide intensive, longer-term services to high school youth to address complex trauma, crisis intervention, and re-engagement in successful learning.</p>
2. Describe how your agency/organization plans to use the requested funding if awarded.	<p>Funding awarded by the City of Menlo Park would support mental health therapists at Menlo Atherton High School to provide students with individual and group mental health counseling services to explore experiences, relationships, and feelings in a safe and confidential setting. The aim is for students to gain insight into their self-destructive behaviors, learn more effective forms of self-advocacy, and develop techniques to address and cope with traumas and pressures in their lives, creating the necessary resiliency for lasting change. Additionally, therapy helps students reduce their stress, which allows them to be less distracted and more engaged in the learning process at school. Our therapists also actively collaborate with families, school and probation staff, other mental health staff, and any involved outside agencies or resources. Services are available during the school day, and bi-lingual services (Spanish/English) are accessible.</p>

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

The youth served by CCP are entrenched in severe adversities such as gang involvement, pervasive exposure to the community and domestic violence, lack of family support, racism, and poverty. Some health challenges include physical and sexual abuse, depression, high stress and anxiety levels, substance abuse, aggression and violent acting out, lack of self-worth and value, and inability to concentrate. Most of these students would not be able to access mental health services in their communities after school due to lack of transportation, after-school jobs, inability to pay, and difficulty with follow-through. CCP provides vital mental health services at Menlo Atherton High School free of cost and available for any students who are educator or self-referred. Because we provide these services to students regardless of their ability to pay, we seek funding from our community, foundations, and organizations like the City of Menlo Park sources to cover the cost of directly serving at-risk students.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Our programs provide mental health services on-site at Menlo Atherton High School to help students navigate the high school system, manage negative peer pressures, and support their emotional wellness. Our therapists have a long-term commitment to the students and youth and continue to provide counseling, transition support services, and case management as they navigate their time at Menlo Atherton High School and pursue their dreams of graduating and attending college.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

The Collaborative Counseling Program (CCP) was born from a groundbreaking partnership between Acknowledge Alliance, the San Mateo County Probation Department, and the San Mateo County Office of Education, which operates the San Mateo County Court and Community Schools. Since its inception, CCP has continued to grow, expanding its partnerships to six district schools and youth-based organizations serving at-risk youth to ensure that services are accessible to students in the San Mateo County area. Acknowledge Alliance work in collaboration with the San Mateo County Office of Education, Sequoia Union High School District, the Boys and Girls Club of the Peninsula, and Peninsula Bridge. We are also in the process of completing an MOU to provide services to the Eastside College Preparatory School in East Palo Alto.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

Acknowledge Alliance is the only provider of school-based, long-term mental health specifically designed for students with adverse and at-risk backgrounds. Other mental health providers in school specialize in short-term Cognitive Behavioral Therapy during the school year. Many of our students receiving long-term Psychotherapy are seen for multiple years, through their high school years, and may receive services during summer, when schools are closed. Services are offered with no barriers to access and are through collaborative partnerships, allowing Acknowledge Alliance to communicate effectively with other mental and behavioral health services targeted to youth to ensure no gaps and duplication of services.

Program name	<b>Collaborative Counseling Program</b>
Requested from City of Menlo Park (number)	<b>20000</b>
Requested/received from all other sources (number)	<b>195000</b>
Total funding received/requested (number)	<b>\$215000.00</b>
Percentage requested from Menlo Park (%)	<b>9.3023255814</b>
Percentage requested/received from all other sources (%)	<b>90.6976744186</b>
Direct service costs (number)	<b>833640</b>
Administrative costs (number)	<b>160899</b>
Total program expenditures (number)	<b>\$994539.00</b>
Direct service costs percentage (%)	<b>83.8217505799</b>
Administrative service costs percentage (%)	<b>16.1782494201</b>

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	<b>20000</b>
Funding requested/received from all other sources (number)	<b>195000</b>
Total funding requested/received (number)	<b>\$215000.00</b>
Percentage requested from Menlo Park (%)	<b>9.3023255814</b>
Percentage requested/received from all other sources (%)	<b>90.6976744186</b>
Direct service costs (number)	<b>833640</b>
Administrative costs (number)	<b>160899</b>
Total agency/organization expenditures (number)	<b>\$994539.00</b>
Direct service costs percentage (%)	<b>83.8217505799</b>
Administrative costs percentage (%)	<b>16.1782494201</b>

### Additional documentation

Please upload any supporting documents	<a href="#">Sept2022NL.pdf</a>
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### Funding application certification and submittal

Acknowledgement	<b>I understand and agree</b>
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# 2022-23 Community Funding Grant Program Application



Submission date: **12 October 2022, 10:32AM**  
 Receipt number: **29**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	All Five
Agency/organization street address	1391 Chilco Street
Agency/organization city	Menlo Park
Agency/organization state	CA
Agency/organization zip code	94027
Agency/organization mailing address (if different)	PO Box 22, Menlo Park, CA 94026
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
Service description	All Five is a socioeconomically diverse early childhood education program in eastern Menlo Park's Belle Haven neighborhood. The families we serve are 75% low-income, and 25% high-income. We are committed to building an equitable society, where each family, no matter their background, has access to high quality early childhood education for their children in a nurturing and respectful learning community.
Individuals/families served in the most recently completed fiscal year (number)	50
Menlo Park residents/families served in the most recently completed fiscal year (number)	22

Comments about the service population

**89% Federal free and reduced-price meals program eligible**  
**43% Homeless or Housing Insecure**  
**47% English Language Learners**  
**84% Latino**  
**8% Pacific Islander**  
**5% African American**

## Agency/organization structure and funding request

Nonprofit status ID#	<b>45-2334963</b>
Year incorporated	<b>2014</b>
Governing board size (number)	<b>7</b>
Governing board meeting frequency	<b>Monthly</b>
Full-time employees (number)	<b>15</b>
Part-time employees (number)	<b>3</b>
Total employees (number)	<b>18</b>
Volunteers (number)	<b>120</b>
Total monthly volunteer hours (number)	<b>134</b>
FY2022-23 Community Funding monies requested from Menlo Park (number)	<b>13000</b>
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	<b>.61</b>
FY2022-23 funding received from other agencies (number)	<b>208685</b>
Funding received from Menlo Park for the most recently completed fiscal year (number)	<b>10000</b>

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

All Five's mission is to empower all families to choose a high-quality early childhood education (ECE) for their children.

Since 2015, our work and community are centered where we are located, in eastern Menlo Park's Belle Haven neighborhood. The families we serve, no matter their socioeconomic background, have access to high-quality early childhood education for their children in a nurturing and respectful learning community. This child-centered, research-based approach to education in a full-day preschool setting is designed to support working families. The program provides two meals and two snacks daily to ensure nutritional needs are met for growth and learning. Our ten-hour per day, fifty-weeks per year approach matches the needs of working families with a bigger impact on learning at the time when human brains grow the most.

All Five is our community's only NAEYC (National Association of the Education of Young Children - a highly respected organization and certification) accredited program serving children from low-income families.

2. Describe how your agency/organization plans to use the requested funding if awarded.

Families in the Belle Haven community are 89% low-income, 47% non-English-speaking, 43% homeless or house-insecure, and 12% of third graders read at grade level. Yet, our community of All Five families is purposely bifurcated. Research supports the positive impact, for all children, on learning in socioeconomically diverse settings. As such, our community of families fall into two categories: 75% low-tier; including homeless and house-insecure; and 25% high-tier, generally earning above \$200,000 per year.

We know trauma interrupts learning including a child's executive function abilities, regardless of socioeconomic background. Through targeted mental health support, a child learns greater self-regulation, enabling growth in vital executive function components: phonological & language processing, visual imagery, speech development, and mathematical & computational concepts. Supporting struggling children with mental health support enables intellectual growth to flourish.

Given our location and community of families, All Five is in the unique position to provide onsite mental health therapy to support struggling children through direct child intervention, as well as educating teachers and parents regarding best practices to allow children and families to better recover from experienced trauma.

One hundred percent of City of Menlo Park Community Fund monies will go toward the Mental Health Support Initiative. Community fund support would markedly increase eastern Menlo Park's mental health support for young children and their families

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**All Five early childhood programming is high-quality enough to attract and retain full-pay families; yet state reimbursement revenues are relatively low and fixed regardless of the quality level the program provides. All Five is fortunate to have supporting individuals and non-profit organizations, including the City of Menlo Park, who share All Five's value of educational equity and high-quality programming for all children regardless of their family's economic circumstances.**

Per a recent County study, "Children and families' needs have intensified as the post-recession recovery has benefited the highest earners disproportionately over lower earners. Families of all income levels are more likely to be working more now than in 2009, and thus needing childcare. The pressure of rising costs of housing and displacement also affect a substantial number of families. Countywide, there is a gap in subsidized, full-day childcare and preschool for all ages of low-income children."

Children, and their families, living in eastern Menlo Park's Belle Haven community have long experienced disinvestment and been disproportionately impacted by health, environmental, and economic challenges. The enormous opportunity gap between the Belle Haven community and surrounding neighborhoods requires intervention and All Five's Mental Health Support Initiative invests in the well-being of our eastern Menlo Park's children and their families.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

The idea for All Five was inspired by thirty years of teaching early childhood education in both lower, as well as higher, income communities. Founder Carol Thomsen (a resident of Menlo Park for 26 years) experienced young children, in their first five years of life, being treated very differently. Children from low-income families were assumed to need to be told how to learn, even though research shows that approach does not work and does not last. Children from high-income families were being nurtured using the latest research - showing that children are inherently curious, and when given the opportunity to direct their own learning, the learning sticks. Beautiful environments were not considered important for children from low-income families, yet essential for children from high-income families.

All Five's socioeconomically diverse demographic means 75% of All Five students' have tuition primarily funded either by the State of California or by a family's sliding-scale rate at a fraction of a high-quality early childhood program's cost. Yet, All Five's program quality is so exceptional that 25% of students' families pay full tuition at \$2400 per month for the preschool program and/or \$2600 per month for the infant-toddler program.

All Five's model uncovers the enormous opportunity gap between very low-income communities compared to surrounding neighborhoods. Yet, our model also facilitates authentic sharing of families' common values and purpose to provide the highest quality education possible for their children. Our families all largely share the desire for community and connection.

Additionally, All Five's model of learning from, and supporting, our community through job placement augments All Five staffing needs, as well as those of the broader ECE community. We highly value the cultural understanding we gain from our numerous teachers and staff who reside in our community and are proud of our community members who chose to pursue education careers. We have hired and trained fourteen staff members, nine from our community and five All Five parents who were inspired and supported by our program to work in early education. Additionally, local youth work with All Five as interns including our 2022 interns from Redwood City and Menlo Park attending Sonoma State, Wake Forest, and Notre Dame. In addition to All Five bringing equity to early childhood education, we are also bringing equity to our community of parents and caregivers through our staffing and mentoring practices.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

All Five collaborates with the following partners to advance our program operations, holistically support families, and support the broader ECE community: Ravenswood Health Clinic, Virtual Dental, Lions Eye Health Program, Bring Me A Book, Kiwanis, Canopy, Ravenswood Education Foundation, Peninsula Family Advocacy Program, Literacy Partners, Raising A Reader, Legal Aid, SMCOE, Build Up, CASSY, Children's Health Council, EPAK Foundation, New Teacher Center, and Community Equity Collaborative.

We engage with our community's other non-profit organizations primarily via Jocelyn, our full-time family resource manager. In service of holistically supporting our families, Jocelyn facilitates meaningful connection between our families and community partners. Jocelyn was raised in, and lives in, Belle Haven, graduated from local schools, and understands our families' challenges and needs through her own lived experience. Our families and other non-profit partners benefit mightily from Jocelyn's deep community understanding, empathy, local relationships, long-held commitment to Ravenswood, as well as her All Five parent experience as a current, and alum mom.

We also benefit from a symbiotic partnership with Ravenswood City School District (RCSD) as we are located on the district's Belle Haven school campus and are a feeder school to the district. RCSD's declining enrollment has freed facilities and created the opportunity for collocated educational organizations to strengthen the learning continuum. RCSD's historically low academic outcomes, combined with inspired district leadership, have prompted RCSD to collaborate with All Five. As high-quality ECE supports children to score "statistically higher on all student academic outcomes" the district and All Five are partnering in the following ways.

- Renegotiated lease to facilitate additional space to expand enrollment from 24 to 76 children including infants and toddlers
- Prioritizing district staff, faculty, and families All Five placement in support of making RCSD a superior workplace and creating a connected community
- All Five and school principals' collaborating on ECE to elementary school transition

We are grateful for these partnerships as we understand no single organization can affect systemic change, but broad-based collaboration is the key to breaking down barriers to create community capacity, equity, and opportunity.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**All Five engages with other Ravenswood ECE providers via a community-wide collaborative facilitated by RCSD’s Ann Waterman Roy, as well as with provider directors individually.**

**Although other agencies provide early childhood experiences, All Five is our community’s only intentionally socioeconomically diverse organization educating and caring for our community’s children.**

**All Five is committed to disseminating the value of early care and education to be a greater community value. As Dr. James Heckman found, “...Early childhood education resulted in stronger families and significantly contributed to upward mobility in the next generation—an indication that early childhood education can be an effective way to break the cycle of poverty.”**

**Finally, we love to host visitors for socially distanced visits if you are fully vaccinated! We also know COVID conditions and other factors often hinder visitors from coming to our magical campus so we created a video that is just under four minutes long. The earlier section provides a window into our preschool days with COVID-restrictions; the later section is an expansion overview. You can access the video at <https://www.youtube.com/watch?v=eyAfk6UQFlg&feature=youtu.be>**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	All Five Mental Health Support Initiative
Requested from City of Menlo Park (number)	13000
Requested/received from all other sources (number)	13000
Total funding received/requested (number)	\$26000.00
Percentage requested from Menlo Park (%)	50.0
Percentage requested/received from all other sources (%)	50.0
Direct service costs (number)	26000
Administrative costs (number)	0
Total program expenditures (number)	\$26000.00
Direct service costs percentage (%)	100
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	13000
Funding requested/received from all other sources (number)	2099332
Total funding requested/received (number)	\$2112332.00
Percentage requested from Menlo Park (%)	0.6154335587

Percentage requested/received from all other sources (%)	99.3845664413
Direct service costs (number)	1305361
Administrative costs (number)	806971
Total agency/organization expenditures (number)	\$2112332.00
Direct service costs percentage (%)	61.7971512054
Administrative costs percentage (%)	38.2028487946

### Additional documentation

Please upload any supporting documents [22.9.6 Almanac\\_A5.pdf](#)

### Funding application certification and submittal

Acknowledgement **I understand and agree**



# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **12 October 2022, 2:30PM**  
Receipt number: **17**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	Community Overcoming Relationship Abuse CORA
Agency/organization street address	2211 Palm Avenue, San Mateo, CA 94403
Agency/organization city	San Mateo
Agency/organization state	CA
Agency/organization zip code	94403
Agency/organization mailing address (if different)	2211 Palm Avenue, San Mateo, CA 94403
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Emergency assistance Seniors/older adults Youth/teens
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Service description

CORA's Crisis Intervention Services (CIS) are comprised of our two free 24-hour hotlines: our 24-Hour Crisis Hotline and our 24-hour law enforcement referral program, the Emergency Response Program. CIS is often the first point of contact that a client has with CORA, and, in turn, is the gateway to CORA's range of free, trauma-informed services (i.e., mental health, legal services, children's programming, etc.). The primary goal of each crisis hotline call is to connect each caller with a safe person to speak with, who can provide crisis counseling, safety planning, access to our emergency Safe Houses, and community referrals.

Our Emergency Response Program (ERP) is a partnership between CORA and over 20 of the county's law enforcement agencies, the goal of which is to tend to the unique needs of victims of intimate partner abuse - via phone referral – at the scenes of abuse calls. The program benefits both victims and police officers. While a trained counselor tends to the needs of victims, officers can focus on the legal issues at hand. These hotlines are part of a vital safety-net of services that saves thousands of lives each year.

During the prior fiscal year:

- The Crisis Hotline fielded 5,084 calls
- 880 non-anonymous individuals reached out for assistance from the Crisis Hotline; 3,546 calls were anonymous
- 2,884 individuals were referred through ERP
- 47 Crisis Hotline calls and 34 ERP referrals were for Menlo Park residents

Individuals/families served in the most recently completed fiscal year (number) 7968

Menlo Park residents/families served in the most recently completed fiscal year (number) 154

Comments about the service population In FY21-22 (July 1, 2021 – June 30, 2022), CORA assisted a total of 91 persons from Menlo Park. In addition to the 24-hour Hotline and the Emergency Response Program (ERP), Menlo Park residents were served through CORA's Legal Program, Community Advocacy, Mental Health, LGBTQIA+ services, and Children's Program. CORA assisted 4 Menlo Park survivors fleeing a violent home by providing a Safe House or hotel stay. The Crisis Hotline fielded 47 calls from 25 individual Menlo Park residents (23 female/1 male/1 female transgender). 18 of these individuals were in crisis at the time of the call. Additionally, 34 ERP referrals were for Menlo Park residents.

Agency/organization structure and funding request

Nonprofit status ID# 94-2481188

Year incorporated 1977

Governing board size (number) 13

Governing board meeting frequency	Monthly
Full-time employees (number)	49
Part-time employees (number)	20
Total employees (number)	69
Volunteers (number)	8
Total monthly volunteer hours (number)	250
FY2022-23 Community Funding monies requested from Menlo Park (number)	7500
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.11
FY2022-23 funding received from other agencies (number)	994496
Funding received from Menlo Park for the most recently completed fiscal year (number)	7500

## Agency/organization narrative answers

<p>1. Please provide a brief statement of your agency/organization purpose.</p>	<p><b>Founded in 1977, CORA is San Mateo County's only provider solely dedicated to serving victims and survivors of Intimate Partner Abuse (IPA), and their children. Our mission is to provide safety, support and healing for individuals who experience abuse in an intimate relationship, and to educate the community so as to break the cycle of intimate partner abuse. Our vision is a society where intimate partners treat one another with respect, where intimate partner abuse and other forms of relationship abuse are not tolerated, and where services are accessible to all who need them.</b></p> <p><b>CORA's free, trauma-informed, and bilingual services include: a 24-Hour Crisis Hotline, emergency shelter, supportive housing, legal services, mental health services, 24-hour law enforcement referral program, children's programming, LGBTQ+ specific services, community education, and more. Beyond ERP referrals and Crisis Hotline calls, our staff annually serves about 2,000 clients through these additional programs.</b></p>
<p>2. Describe how your agency/organization plans to use the requested funding if awarded.</p>	<p><b>City of Menlo Park funding will be used to partially support the salary of one Crisis Counselor. Our Crisis Counselors are the first point of contact for victims of Intimate Partner Abuse who seek a way to safety, support and healing with help from CORA. Our state-certified, trauma-informed Crisis Counselors manage our 24-hour hotline and 24-hour law enforcement referral program, in addition to tending to walk-in clients and email referrals.</b></p> <p><b>To support each person who reaches out to CORA, our Crisis Counselors conduct initial assessments of needs and eligibility. They also provide crisis counseling, support and stabilize victims of trauma caused by IPA, address urgent physical needs, provide information and</b></p>

actively connect clients to referral sources, conduct initial evaluation/verification and confirm documents eligibility, provide counseling via telephone, and develop and coordinate other services.

The Crisis Counselor also connects clients to CORA staff who helps them:

- obtain federal, state, and local benefits
- get information and referrals to other providers
- develop an individualized housing/service plan
- understand their health needs
- obtain appropriate emergency medical treatment
- receive immediate crisis intervention
- address multiple problems (e.g., with proven techniques such as cognitive behavioral therapy, eye movement desensitization and reprocessing to treat post-traumatic stress disorder, psychodynamic therapy, motivational interviewing, and neurosequential model of therapeutics, among others)
- flee an IPA situation
- find transportation options including bus passes
- join support groups for victims and survivors and their children
- connect to legal advocacy and representation for assistance with restraining orders and IPA-related legal issues

Crisis Counselors facilitate immediate safety and help reduce the likelihood of re-victimization among victims and survivors of IPA and their children. And as the only provider of these services in San Mateo County, CORA's hotlines provide a pivotal service that victims and survivors of IPA would not have access to otherwise, including residents in Menlo Park.

Crisis Counselors develops a Safety Plan with each caller. A Safety Plan is a detailed method of preparation which a victim can follow to reduce their risk of harm in the event of a future episode of abuse. This may include: 1) identifying potential safe people/places a victim can turn to, should an episode of violence occur 2) saving emergency money 3) creating copies of important personal papers, and 4) creating emergency contact information in the event they must flee.

Crisis Counselors are trained to provide services in Spanish and English, with translation service capability for other languages, in addition to video relay services for deaf/hard-of-hearing individuals. Support from the City of Menlo Park will enable CORA to continue to fill a critical need for Menlo Park residents in crisis, as well as San Mateo County at large – 24 hours a day, 7 days a week.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**CORA seeks funding from the City of Menlo Park to partially support a Crisis Counselor to staff our 24-hour hotline and 24-hour law enforcement referral program. These hotlines serve as a direct gateway from abuse to safety, providing a safe and confidential way for survivors to obtain crisis counseling, safety-planning, shelter, access to CORA's services, and resource referrals.**

The COVID-19 pandemic has impacted domestic violence survivors in extraordinarily difficult ways by confining them to spaces with their abusers. Many low-income survivors of domestic violence share a studio or one-bedroom apartment with their abuser and children. CORA has seen an increase in the number of survivors seeking assistance and safety since the pandemic started. CORA provided legal services to over 800 individuals during the 2020-21 fiscal year, and estimates there are many who continue to endure abuse because they cannot reach out for support.

**A survivor's story:**

Clara (not her real name) called CORA's crisis line hoping to leave her abusive environment. CORA placed her in a hotel and connected her to trained crisis counselors. She received toiletries, hot meals, and gift cards. She was admitted to a shelter and was able to update her resume and get a job. CORA also referred her to other Core agencies which provided her with work attire. Clara was very grateful for CORA's support. She told us that CORA changed her life by educating her on what domestic violence was and by helping her find safety.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**CORA collaborates with local law enforcement through the Emergency Response Program (ERP) to connect domestic violence victims at the scenes of an Intimate Partner Abuse call with trauma-informed CORA Crisis Counselors who respond immediately to the victim's unique needs, allowing the responding officer to focus on the legal aspects of the situation. As the only agency to offer this service in San Mateo County, CORA fills a vital need, not only for victims of abuse, but also for the Menlo Park Police Department.**

All Crisis Counselors have received a minimum of 40 hours of domestic violence training, certified by the California Emergency Management Agency. Additionally, all Crisis Counselors have intimate knowledge of local resources and current trends in the field and apply best practices in working with IPA clients. During the previous fiscal year, CORA received 34 ERP referrals for people living in Menlo Park.

Lastly, every Crisis Counselor is bilingual in Spanish and English- an issue of particular importance to Menlo Park. An American Community Survey of Menlo Park and neighboring cities of East Palo Alto Cities & Atherton Town PUMA, CA, conducted by the Census Bureau, determined that 31.1% of this population listed Spanish as their first language. In situations where a client speaks a language other than Spanish/English, CORA uses professional translation services to communicate with the caller, in addition to video relay services for deaf/hard-of-hearing callers.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

1) **Adjunct Services** - CORA has also created partnerships with local landlords by cultivating relationships with those amenable to renting their properties to CORA clients. Additionally, CORA works closely with local legal service providers to coordinate rather than duplicate services and has established referral protocols with agencies to fulfill survivors' legal needs that are outside the scope of CORA's services.

2) **Advocacy and Systems Change** - CORA is part of a larger network of local, regional, and statewide IPA agencies including the San Mateo County DV Council, San Mateo County's Coordinated Community Response to Intimate Partner Abuse, Bay Area DV Shelter Fund Development Collaborative, and the California Partnership to End Domestic Violence, among others.

3) **Community Education**: CORA partners with local schools through presentations and activities to engage students and teachers in identifying and preventing Intimate Partner (and dating) Abuse. CORA coordinates its outreach through a number of other agencies, including community centers, doctors' offices, and legal aid agencies.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**CORA is the only organization in San Mateo County dedicated solely to helping victims and survivors of Intimate Partner Abuse.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	CORA's Crisis Support Services
Requested from City of Menlo Park (number)	7500
Requested/received from all other sources (number)	994496
Total funding received/requested (number)	\$1001996.00
Percentage requested from Menlo Park (%)	0.7485059821
Percentage requested/received from all other sources (%)	99.2514940179
Direct service costs (number)	811496
Administrative costs (number)	190500
Total program expenditures (number)	\$1001996.00
Direct service costs percentage (%)	80.9879480557
Administrative service costs percentage (%)	19.0120519443

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	7500
Funding requested/received from all other sources (number)	7482524
Total funding requested/received (number)	\$7490024.00

Percentage requested from Menlo Park (%)	<b>0.1001331905</b>
Percentage requested/received from all other sources (%)	<b>99.8998668095</b>
Direct service costs (number)	<b>6461676</b>
Administrative costs (number)	<b>1215761</b>
Total agency/organization expenditures (number)	<b>\$7677437.00</b>
Direct service costs percentage (%)	<b>84.1644939581</b>
Administrative costs percentage (%)	<b>15.8355060419</b>

### **Additional documentation**

Please upload any supporting documents

### **Funding application certification and submittal**

Acknowledgement **I understand and agree**

# 2022-23 Community Funding Grant Program Application



Submission date: **7 October 2022, 3:14PM**  
 Receipt number: **19**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	East Palo Alto Tennis and Tutoring (EPATT)
Agency/organization street address	PO Box 60597
Agency/organization city	Palo Alto
Agency/organization state	CA
Agency/organization zip code	94306
Agency/organization mailing address (if different)	PO Box 60597
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
Service description	EPATT has been a positive influence in the lives of thousands of students from East Palo Alto and Menlo Park since 1988. Through strong, effective partnerships with families, schools, and the community, EPATT promotes leadership, hard work, and excellence among its enrolled 200 preK-12 grade students. Using a unique mix of one-on-one tutoring, academic support, parent education, and tennis/fitness instruction, our overarching goal for each of our students is college and career readiness. We require a strong commitment from parents/guardians since we view them as co-educators and our most important partners in their child's academic journey.
Individuals/families served in the most recently completed fiscal year (number)	200
Menlo Park residents/families served in the most recently completed fiscal year (number)	40



Comments about the service population

EPATT has worked for the students and families of East Palo Alto, Belle Haven and North Fair Oaks for over three decades. Our long-serving staff is intimately familiar with the historical challenges these communities have faced, and how the changes in Silicon Valley have further widened the economic and educational divides. For too long, lack of access to educational opportunities prevented residents from these communities from fully participating in Silicon Valley careers. Furthermore, research has shown that only 25% of first-generation students who graduate from college go on to graduate school or land a career-focused first job. (Source: Education Equity in Silicon Valley: Donor Pathways to Impact) It's been widely documented that the pandemic has been most detrimental to the educational achievement of low-income students from these communities. EPATT's mission continues to be to ensure that local youth graduate from high school with the skills they need and deserve to enter the professional world.

### Agency/organization structure and funding request

Nonprofit status ID#	26-3316879
Year incorporated	2009
Governing board size (number)	17
Governing board meeting frequency	Quarterly
Full-time employees (number)	7
Part-time employees (number)	4
Total employees (number)	11
Volunteers (number)	40
Total monthly volunteer hours (number)	200
FY2022-23 Community Funding monies requested from Menlo Park (number)	15000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.9
FY2022-23 funding received from other agencies (number)	207370
Funding received from Menlo Park for the most recently completed fiscal year (number)	12500

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

EPATT's purpose is to create opportunities for our PreK to post-secondary students that will help them go on to be successful in college, career, and in life. For example, we've facilitated over 200 scholarships to private high schools for our high-achieving students. Historically, 100% of our students have graduated from high school and been accepted to at least one four-year university. College graduation rates for EPATT alumni are above 90%.

2. Describe how your agency/organization plans to use the requested funding if awarded.

Funding from the City of Menlo Park will be used to help underwrite EPATT's free afterschool tennis and tutoring program, which is offered every weekday to enrolled students from Menlo Park, East Palo Alto and other neighboring communities. EPATT operates year-round, including during intersession and on staff development days.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

For nearly 35 years, EPATT has served students who attend Menlo Park schools as part of the Tinsley program, as well as those who reside in Belle Haven. As such, we hope that the City of Menlo Park will help underwrite our efforts to provide students the academic support and tutoring they need and to teach new generations the life-long sport of tennis.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

In 2021-22, truancy was at an all-time high, with Costaño Elementary reporting an average of 28 days' worth of absences among its students and Belle Haven Elementary an average of 20 days of absences. (Source: DataQuest - Chronic Absenteeism Data - 2016 to 2022)

EPATT is uniquely positioned to help reduce delinquency among its Menlo Park students. Our mission -- to change the trajectory of local youth (and their families) with academic support, parent empowerment, and tennis instruction -- has helped thousands of students graduate from high school college and career ready, poised for a productive and fulfilling future. We ensure that our students have access to the academic supports -- tutors, technology, and even specialists -- they need to engage in and be successful at school. We mentor parents on the best ways to set their children up for success at home and we communicate with them weekly about their child's progress.

Our robust tennis program contributes to better physical and social-emotional health for our students. For many students, tennis is an exciting new sport taught by professional tennis coaches. Our coaches, EPATT graduates and fellow community members, are trusted role models. They use fun drills and games to keep students become physically active and to teach important life skills like teamwork, self-discipline, and leadership.

EPATT helps students feel supported and better equipped to perform at school. With greater confidence in their abilities, they become more engaged in their academic journey.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

**EPATT collaborates with schools, universities, and other student-focused non-profits. EPATT Director of Programs Kesha Weekes has been collaborating with Hillview Middle School guidance counselor Debbie Devoto and Special Ed teacher Susan Churba for over a decade. Susan and Debbie have referred dozens of Hillview students to EPATT. As a result, Kesha has worked very closely with Hillview parents, teachers and administrators in order to best serve the needs of Hillview students.**

**Additionally, we prioritize to students the importance of giving back to their community. Every week EPATT students participate in community service in and around EPA. We partner with the Ecumenical Hunger Program, Save the Bay, Second Harvest Food Bank, and other non-profits doing good work in the community.**

**Furthermore, we work closely with staff and students at Stanford University, Menlo College, De Anza College, and Canada College to help source our volunteer and paid tutor corps.**

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**Regrettably, there is plenty of need to go around in the under-resourced communities in which we serve. Sometimes our admission requirements are too onerous for some families and we refer them to another provider in the community (and vice versa).**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	
Total funding received/requested (number)	<b>\$0.00</b>
Percentage requested from Menlo Park (%)	<b>0</b>
Percentage requested/received from all other sources (%)	<b>0</b>
Direct service costs (number)	
Administrative costs (number)	
Total program expenditures (number)	<b>\$0.00</b>
Direct service costs percentage (%)	<b>0</b>
Administrative service costs percentage (%)	<b>0</b>

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	<b>15000</b>
Funding requested/received from all other sources (number)	<b>1506314</b>

Total funding requested/received (number)	\$1521314.00
Percentage requested from Menlo Park (%)	0.9859897431
Percentage requested/received from all other sources (%)	99.0140102569
Direct service costs (number)	1215128
Administrative costs (number)	306186
Total agency/organization expenditures (number)	\$1521314.00
Direct service costs percentage (%)	79.8735829684
Administrative costs percentage (%)	20.1264170316

### Additional documentation

Please upload any supporting documents

### Funding application certification and submittal

Acknowledgement  I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **11 October 2022, 1:34PM**  
Receipt number: **13**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	Family Connections
Agency/organization street address	3460 W. Bayshore Road, Suite 202
Agency/organization city	Palo Alto
Agency/organization state	CA
Agency/organization zip code	94303
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
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Service description

For 29 years, Family Connections has strengthened our community by engaging underserved ethnically and racially diverse families in tuition free parent-participation early childhood education, parent education, and family support services. We promote families' foundational investment in their children's development, transforming children and families for life. Our Early Childhood Education programs engage parents/caregivers and children from infancy to age 5, for two-three days/weekly; 2-3 hours/day, based on children's age. For Family Connections alumni children ages 5 to 11, our Young Scholars programming offers weekly tutoring, parent education, and monthly, family project-based academic enrichment STEAM and socio-emotional learning workshops.

All of our program staff are bi-lingual Spanish speaking, reflecting our service community. We accommodate dual language learners in our programs by providing bi-lingual instruction both for children and for parent education. Our early learning programs, Nurturing Families (for families with children from birth to age 3) and Pre-K (for families with children from age 3-5), are inclusive learning environments for children and their parents/caregivers, promoting parent participation for families with children in these age ranges. Young Scholars, launched in 2014, responded to an urgent, expressed need by our Pre-K alumni families for ongoing academic support, parent coaching and mentoring when their students reached critical transitions in kindergarten and through elementary school. To support optimum family functioning that ensures children's school success, we provide home visits; child developmental and family mental health assessments; parent support groups; parent education to develop positive parenting skills, behaviors and understanding of children's developmental stages; assessments and referrals for basic needs; in-home behavioral health therapy by Family Connections' staff mental health clinician, and referrals for higher behavioral health needs. In response to the heightened needs of our families, we increase our capacity to support mental health and family wellness through a partnership with Palo Alto University (PAU) where we have access to 3 additional clinicians who also bilingual, expanding our capacity to meet family needs.

Individuals/families served in the most recently completed fiscal year (number)	304
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Menlo Park residents/families served in the most recently completed fiscal year (number)	66
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Comments about the service population

Family Connections' participating families earn far less than their counterparts in San Mateo County. As of April 2022, the area median income (AMI) for San Mateo County was \$166,000. Of our Menlo Park families, 95% fall below the Low income threshold (under 80% AMI), 89% fall below the Very Low income threshold (under 50% AMI) and 65% fall below the Extremely Low income threshold (under 30% AMI) according to income limits by family size (<https://housing.smcgov.org/sites/housing.smcgov.org/files/2021%20Income%20Limits%20revised%20042721.pdf>). The racial/ethnic make-up of our Menlo Park families is: Latinx, 69%; Asian, 5%; White, 7%; Pacific Islander, 7%; Native American, 5%; and 5% Other/Mixed. Of these families, 69% are primarily Spanish speaking.

## Agency/organization structure and funding request

Nonprofit status ID#	94-3315163
Year incorporated	1993
Governing board size (number)	10
Governing board meeting frequency	Monthly
Full-time employees (number)	11
Part-time employees (number)	1
Total employees (number)	12
Volunteers (number)	150
Total monthly volunteer hours (number)	40
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	0.7%
FY2022-23 funding received from other agencies (number)	425250
Funding received from Menlo Park for the most recently completed fiscal year (number)	7500

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

Family Connections' mission is to create the highest quality family learning community so underserved children and parents together become the drivers of their own success. Our vision is thriving kids through thriving families. Family Connections is centered upon the idea that for a child to succeed, the whole family needs to succeed. To do this, we expand access to high-quality early and ongoing childhood education combined with parent education and engagement opportunities, family wellness and supportive services, and linkages to community resources for racially and ethnically diverse families in San Mateo County, working to optimize children's health and safety to

improve school achievement. Our early learning programs help address a lack of affordable educational opportunities for under-resourced children in our area, offering long-term benefits as they develop through high school and beyond.

Our early learning programs, Nurturing Families and Pre-K, are conveniently embedded within the communities we serve, supporting educational equity and healthy development for young children and their families regardless of what they can afford. We promote children's academic and social/emotional development through culturally responsive dual language learning, developmentally appropriate curriculum, and special needs inclusion for families with children from infancy to age five. Our approach to education engages parents and children, side-by-side, to ensure children can be successful learners when they begin kindergarten.

In addition to the "on the job" training our parents receive through our early and ongoing childhood education programming, families have access to parent education, mental health counseling, parent-led support groups, family engagements (including "Daddy and Me" events specific to fathers and their children), home visits and linkages to vital community resources.

Our parent education infuses the Parents as Teachers (PAT) curriculum, an evidence-based holistic approach to strengthening families. PAT increases parent knowledge of child development, improves parenting practices, increases children's school readiness and provides early detection of developmental delays and health concerns. We empower parents to embody their role as their child's first — and most influential — teacher and as advocates and leaders in their children's education and development.

Our mental health support services address insufficient pathways to mental health treatment for families who lack access due to financial and systemic barriers such as lack of health insurance, failure to meet program criteria due to a lack of symptom severity, inability to qualify for services due to documentation status, long wait lists and a dearth of bilingual/bi-cultural providers. Our families participate in regular mental health counseling and parent-led peer support groups to learn from one another, help those experiencing social isolation, reduce toxic stress and build a sense of community. Family Connections removes barriers to these essential services by embedding them as critical aspects of our program in a welcoming and safe environment that supports the entire family, by people they know and trust.

Through community partner collaborations, we ensure family needs which fall outside of what we have the capacity to provide can be met through collaboration and/or seamless referrals to known staff members at partner agencies, evidenced by our weekly food distributions brought on through participant feedback as an identified area of need.



2. Describe how your agency/organization plans to use the requested funding if awarded.

**A grant from City of Menlo Park 2022-23 Community Funding Grant Program will support Family Connections' programming for our dual-language learner, primarily Latinx students and families, who attend our programs serving residents of Menlo Park in a continuum of early learning from infancy through elementary school. Funding will support educator salaries and/or curriculum materials including English Language acquisition, English literacy, English Language Arts, and Mathematics and parent education materials in our early childhood and Young Scholars parent participation education programs. Requested funding would also provide us with the opportunity to apply funds for enrichment curriculum materials (such as STEAM learning) to benefit the participants in all these programs.**

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

Family Connections is incredibly grateful for the ongoing support and partnership offered from the City of Menlo Park. One of our primary service areas is the community of Belle Haven in eastern Menlo Park and we continue to serve families from this community as well as others within the Menlo Park city limits. With approximately 22% of our organization's participant population residing in Menlo Park, Family Connections respectfully seeks continued partnership from the City of Menlo Park Community Funding Grant Program.

Financial assistance from the City of Menlo Park will assist Family Connections in addressing our participating families' and children's educational and support needs in early childhood, as well as areas of heightened need. Our participating families face serious challenges: poverty; language barriers; under/unemployment; substance abuse; domestic violence; housing and food insecurity; lack of transportation; and mental health concerns; any one of which can impede their children's school success. These challenges, if unaddressed, can have serious impacts on overall family functioning, disrupting healthy development and school achievement in young, growing children.

Every child deserves a healthy and equitable start to their education. "Children begin learning the minute they are born and the care and education they receive in their first years of life are the building blocks to future success in the classroom, in the workforce and in life... Local studies conducted over the last decade indicate that approximately one-half of Kindergarteners are not ready for school, meaning they do not have the requisite academic or social-emotional skills to thrive in school." (Silicon Valley Community Foundation, Improving School Readiness in San Mateo County, 2019) Through our early learning programs and family support services, the under-resourced children and families we serve are offered fair and equitable opportunities to engage in critical early learning programs, mental health services, and linkages to community resources where they live. Most often, these opportunities and privileges are only available to those who can afford them. At Family Connections, we support equitable access for all children, specifically those who may not otherwise have the opportunity to engage in early learning.

We believe our community thrives as a whole when our children grow into healthy, productive, educated, positive adults. Rather than simply treating a symptom, Family Connections' model drives sustainable change with generational benefits. Your support will help Family Connections provide the foundation for long-term success in school and life.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Family Connections understands the complex needs of the communities we serve, and the impacts on their children's healthy development. Residents of Belle Haven, the community of Menlo Park where a majority of our Menlo Park participants reside, earn far less (on average) when compared to San Mateo County residents as a whole. In Belle Haven, the median household income is \$103,793 (city-data.com,

2019), falling between the "Very Low Income" (\$93,200) and "Low Income" thresholds (\$149,100) according to San Mateo County Income Limits. In our area the cost of living is so high, early learning program tuition is simply unaffordable. Our programs are tuition-free, so families (including those from Menlo Park) can engage without worrying about affordability. Over 29 years, our tuition-free, early and ongoing childhood education programs have been unique in our service area as the only early learning parent participation program specifically designed to meet the needs of underserved populations through early childhood education and family support services.

As a new feature, and in response to families' expressed need, this year will be the first year that we offer drop off options for our Pre-K families (families with children ages 3-5 years). Families will still be required to participate partially, but will no longer be required to participate every program day. This way, parents still receive the benefits of the parent participation model while also being able to work or tend to other family needs outside of the classroom. Family Connections school site is conveniently located less than 2 miles from eastern Menlo Park within the Ravenswood City School District, providing opportunities for participants to engage in programming within the communities they reside.

Our in-home mental health counseling and home visiting services address crisis and family counseling needs for all of our participants, including those residing in Menlo Park. If necessary, Family Connections will link families to needed community services that they may or may not be aware of - supporting housing and food insecurities, linking survivors of domestic violence with care and creating pathways for those struggling with substance abuse challenges, among other needs. Our family support services seek to address family challenges head on, allowing our parents to focus on those who need them the most; their children.

With the understanding that learning loss and achievement delays are strongly correlated with a lack of educationally enriching program participation throughout the summer months, Family Connections launched our summer program for the first time this year! Our programming was offered at no cost to families, addressing the equity challenges associated with costly summer programs in our area. Family Connections offered summer programming to our participants through our program sites, supporting children with enriching educational opportunities and summer fun! Through this opportunity, students engaged in literacy, language arts, social/emotional development and wellness, STEAM (Science, Technology, Engineering, Arts and Math), etc. We were thrilled to find residents of Menlo Park join us this summer for learning and summer fun!

Through these efforts, we believe we help address verified community needs identified by the Menlo Park City Council including "Youth", by supporting family crisis and counseling, linking participants to substance abuse prevention services when need and providing

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

educational child care solutions for families who may not have the resources to afford early learning programs. Family Connections leverages community partnerships to help expand the range of services we can provide to families. We have long collaborated with other organizations in the education and family support continuum to elevate the impact of our programming and to ensure child well-being. To improve access to high quality early learning that maximizes our programs' outcomes, we partner with Ravenswood City School District, the East Palo Alto Youth Empowerment Strategies for Success Collaborative and the San Mateo Council of Parent Participation Preschools. We partner with MyDigitalTat2, Palo Alto University, JTS Tutoring, Learning Landmark and One Love for our workshops and support groups for both children and their parents. To promote optimum family functioning, health and safety, we are a founding and continuing member of the collaborative led by the San Mateo County Office of Education to implement the Parent Café model county-wide, based on the family strengthening Protective Factors. We partner with Palo Alto University to expand our reach and provide mental health counseling to participating families. We are a member of the San Mateo Council of Parent Participation Preschools. Families are referred to us from local agencies, such as Fair Oaks Health Center, Ravenswood Family Health Center, The Child Care Coordinating Council of San Mateo County, and Golden Gate Regional Center. We also refer parents to organizations including StarVista, Golden Gate Regional Center, Nuestra Casa, Prenatal to Three and to others for services such as counseling and programs for children with special needs. Our partnership with Lucile Packard Children's Hospital at Stanford (Community Pediatrics and Child Advocacy) supports our pediatrician resident visits, Ravenswood Health Center - Virtual Dental Home Program for our dental care visits, and we offer referrals to families to various community partner organizations for emergency safety net services (including San Mateo County's Core Service Agencies).

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

Family Connections is unique in our service area in offering tuition-free early and ongoing childhood education and a holistic, wraparound program specifically for underserved families. No other preschool or early childhood education program in Menlo Park offers the same type of parent-participation, early childhood education and family support services. By comparison, a parent- participation preschool in Menlo Park, Menlo Atherton Cooperative Preschool, charges tuition averaging \$3,561 annually. Kirkhouse Preschool in Menlo Park is faith based, not parent-participation and charges \$1,174 monthly for 5 days of preschool instruction. The California State Preschool in San Mateo County is offered to children ages 3-5 from low-income families on a sliding scale basis; only children in Child Protective Services attend tuition-free. There are two parent participation preschools in the vicinity of Family Connections's Redwood City facilities, Open Gate and Redwood Parents. However, neither school is tuition-free nor directed to low-income families. Young Scholars is unique as an extension of the parent participation early childhood education model to serve Family Connections' alumni children in elementary school.

## Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Family Connections Early Childhood Education
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	1159601
Total funding received/requested (number)	\$1169601.00
Percentage requested from Menlo Park (%)	0.8549924290
Percentage requested/received from all other sources (%)	99.1450075710
Direct service costs (number)	900593
Administrative costs (number)	269008
Total program expenditures (number)	\$1169601.00
Direct service costs percentage (%)	77.0000196648
Administrative service costs percentage (%)	22.9999803352

## Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	1455745
Total funding requested/received (number)	\$1465745.00
Percentage requested from Menlo Park (%)	0.6822469120
Percentage requested/received from all other sources (%)	99.3177530880
Direct service costs (number)	1136805
Administrative costs (number)	328940
Total agency/organization expenditures (number)	\$1465745.00
Direct service costs percentage (%)	77.5581700773
Administrative costs percentage (%)	22.4418299227

## Additional documentation

Please upload any supporting documents

[City of Menlo Park Annual Report Financial Analysis, FY21-22.pdf](#)

## Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **10 October 2022, 12:01PM**  
Receipt number: **21**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	HIP Housing
Agency/organization street address	800 South Claremont Street, #210
Agency/organization city	San Mateo
Agency/organization state	CA
Agency/organization zip code	94402
Agency/organization mailing address (if different)	800 South Claremont Street, #210
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Disabled Seniors/older adults Youth/teens
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Service description

HIP Housing’s mission is to invest in human potential by improving the housing and lives of people in our community. What started as a small social service agency has grown into a multifaceted organization, providing brick and mortar housing as well as innovative social programming to low-income individuals and families facing displacement and homelessness.

What sets HIP Housing apart from other community development efforts is our holistic approach, which integrates our three programs – the Home Sharing Program, Self Sufficiency Program, and Property Management Division. These programs seek to 1) prevent displacement and homelessness, 2) maximize and preserve existing housing stock, and 3) equip individuals with the support they need to overcome economic inequities and stabilize their financial situation. In the previous fiscal year 2021-2022, our programs served 3,281 individuals and housed 1,241 individuals.

HIP Housing respectfully requests a grant of \$15,000 from the City of Menlo Park. If our request is approved, this grant will be used to support the activities of our innovative Home Sharing Program in FY 2022-2023.

Individuals/families served in the most recently completed fiscal year (number)	3281
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Menlo Park residents/families served in the most recently completed fiscal year (number)	40
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Comments about the service population

San Mateo County's affordable housing crisis has only intensified in recent years as job growth rapidly outpaces housing supply and income inequality deepens. The resulting lack of affordable housing has culminated in the economic insecurity and mass displacement of low-income residents who are disproportionately Black, Hispanic/Latinx, and immigrants.

Due to the severity and systemic roots of the housing affordability issue in San Mateo County, HIP Housing serves a highly diverse population. Our clients tend to operate with extremely limited resources, as a result of fixed income, time-intensive and low-paying work, and lack of social and financial support.

Of the clients\* served by our programs in FY 2021-2022...

93% were low-income, poverty level, or below.

27% lived with a disability.

27% were older adults over the age of 65.

10% were children under the age of 15.

The racial demographics of our clients break down as follows:

American Indian/Alaskan Native: 0.43%

Asian: 16.81%

Black: 6.17%

Hispanic/Latino: 24.04%

Multiracial: 8.30%

Native Hawaiian or Pacific Islander: 2.77%

White: 37.87%

Unknown: 3.62%

When considering equity in wealth, opportunity, resources, and privilege, housing affordability is a nexus of stability. Investment in HIP Housing's innovative and scalable solutions ensures that there are increased affordable housing opportunities for the low-income individuals and families who are being priced out of our community.

\*These statistics reflect the demographics of clients in our Home Sharing Program and Self Sufficiency Program, as we do not collect extensive demographic information on tenants residing in our owned and managed properties.

## Agency/organization structure and funding request

Nonprofit status ID#	94-2154614
Year incorporated	1972
Governing board size (number)	15
Governing board meeting frequency	Every other month
Full-time employees (number)	39
Part-time employees (number)	3



Total employees (number)	42
Volunteers (number)	15
Total monthly volunteer hours (number)	50
FY2022-23 Community Funding monies requested from Menlo Park (number)	15000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.5
FY2022-23 funding received from other agencies (number)	38660
Funding received from Menlo Park for the most recently completed fiscal year (number)	15000

## Agency/organization narrative answers

<p>1. Please provide a brief statement of your agency/organization purpose.</p>	<p><b>HIP Housing’s mission is to invest in human potential by improving the housing and lives of people in our community. Every year, HIP Housing’s Home Sharing Program, Self Sufficiency Program, and Property Development and Management Division work in tandem to prevent homelessness, counter displacement, and enable more than 1,200 low-income individuals throughout San Mateo County to find, or remain in, safe, stable, and affordable housing.</b></p>
<p>2. Describe how your agency/organization plans to use the requested funding if awarded.</p>	<p><b>HIP Housing respectfully requests a grant of \$15,000 from the City of Menlo Park. If our request is approved, this grant will be used to support the activities of our innovative Home Sharing Program during FY 2022-2023.</b></p> <p><b>HIP Housing’s Home Sharing Program matches people who have space in their home with people who are searching for an affordable place to live. By making more efficient use of the existing housing in Menlo Park, the Home Sharing Program provides a dynamic and affordable solution to the lack of affordable housing in the City, and throughout San Mateo County.</b></p> <p><b>The components that make this program so successful are:</b></p> <ol style="list-style-type: none"> <li><b>1. The creation of new affordable housing through the use of existing housing stock. By making more efficient use of existing housing inventory, the Home Sharing Program creates new affordable housing opportunities for low-income individuals, families, and older adults in Menlo Park.</b></li> <li><b>2. Our thorough and in-depth matching process. Clients begin the home sharing process by completing a detailed application, which increases their chances of being matched in appropriate and compatible living arrangements. After completing the application, program staff follow up by interviewing the client and establishing their specific needs, after which staff carry out reference and local background checks. Once clients are matched, staff bring both parties together to help them</b></li> </ol>

outline their expectations and agree on rights and responsibilities. This information is then documented in a Living Together Agreement, which is signed by both the Home Provider and the Home Seeker.

3. Creative and unique solutions for clients. The Home Sharing Program additionally offers a Reduced Rent Exchange. For reduced rent, the Home Seeker completes light household chores such as cooking, cleaning, and companionship for an older adult Home Provider or persons with special needs.

4. Ongoing client services and support. One of the special features of HIP Housing's Home Sharing Program is that the process does not end once clients have been matched. Each and every client that we work with is unique, and so are their individual needs. With this in mind, our program staff provide ongoing support to all clients, including technical support and client mediation to matches in need of these services. By way of this thorough and in-depth process, the average home sharing match lasts more than four years, while others last between five and twenty years.

HIP Housing's Home Sharing Program is the only one of its kind in San Mateo County and one of the few sources of readily available affordable housing in the County today. Over the years, HIP Housing's Home Sharing Program has evolved into a vital resource for people of all ages and backgrounds. At its core, the Home Sharing Program assists those who are struggling to find a decent, stable, and affordable home, or who are trying to remain in their existing home.

HIP Housing's Home Sharing Program directly addresses housing insecurity in the City of Menlo Park by offering affordable housing solutions that counter displacement. With your support during FY 2022-2023, our dedicated Home Sharing staff will:

- Interview, screen, and provide housing assistance to 30-40 individuals who live and/or work in Menlo Park.
- Match 5-10 individuals who live and/or work in Menlo Park in new, affordable Home Sharing arrangements.
- Provide follow-up and support services to 2-5 Menlo Park residents matched in previous years.
- Offer housing information and referrals to 40-50 individuals living in Menlo Park who contact our agency for help.

In addition, our Self Sufficiency Program staff will empower 4 low-income Menlo Park families and transition-aged foster youth (4 adults and 7 children) to begin their journey towards financial independence.

County-wide, we project to serve over 3,500 through our programs in FY 2022-2023...

- Our burgeoning Information and Referral Program (I&R) will provide housing assistance to 2,350 people who contact our agency for support each year.
- Home Sharing Staff will help 435 people find, or remain in, affordable

housing through our Home Sharing Program.

- Our Self Sufficiency Program will support 50 low-income families and transition-age foster youth (150 adults and children) as they work towards their education and career goals and grow their financial resilience.

- Through our Property Management Division, the number of HIP Housing owned and managed units will increase by 8% (39 new units), housing 730 tenants in total.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

In San Mateo County, income inequality is stark and housing stock is extremely limited. In 2021, nearly 25,000 low-income renters lacked affordable housing in the County, and 72% of extremely low-income households spent over 50% of their income on housing (California Housing Partnership).

According to Zumper.com, in order to afford the City of Menlo Park's average monthly asking rent of \$3,300 for a 1-bedroom apartment, renters would need to earn \$83 per hour – over five times the City's minimum wage. As a result, low-income individuals and families face strained incomes, displacement, overcrowded and unsafe living conditions, physical and mental stress, and deepening economic and racial segregation.

By investing in HIP Housing's scalable Home Sharing Program during FY 2022-2023, Menlo Park will continue to support affordable housing opportunities for low-income individuals who live and/or work in the City. With your support, HIP Housing will continue to maximize Menlo Park's existing housing stock and develop affordable housing solutions.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Access to stable and affordable housing is a critical determinant of success in life, affecting health, access to education, and the opportunity for economic mobility. The predominantly white and wealthy demographics of San Mateo County reflect a history of overt exclusion, continuing into present-day housing development. The Home Sharing Program's use of existing housing inventory in the City of Menlo Park not only increases affordable housing opportunities in Menlo Park, but also:

- Preserves Menlo Park's thriving and diverse community.
- Enables struggling renters to avoid displacement and remain in their existing affordable housing.
- Helps low-income individuals find a stable and affordable place to live that is close to work, their children's school, and their family support network.
- Enables Menlo Park's workforce to find sustainable residency in and around the City.
- Allows older adults and people with special needs to remain living independently in their own home.

HIP Housing's Home Sharing Program reduces housing costs significantly, for both the Home Provider and the Home Seeker, while also promoting independence and providing security and companionship for those with special needs.

Below, you will find the FY 2021-2022 statistics for the Home Sharing Program in the City of Menlo Park.

In FY 21-22, Our Home Sharing Staff...

- Provided housing information and referrals to 40 individuals who live in Menlo Park.
- Interviewed, screened, and provided housing assistance to 18 individuals who live and/or work in Menlo Park.
- Matched 2 individuals who live and/or work in the City of Menlo Park in new affordable home sharing arrangements.

Every day, HIP Housing's Home Sharing Program strives to make the City of Menlo Park a great place for everyone to live, work, and thrive, regardless of their income. We would like to introduce you to two individuals who live in neighboring East Palo Alto, whose lives have been impacted by our Home Sharing Program. Meet Erin and Michele:

Erin is a single parent who has owned a home in East Palo Alto for over 20 years. When her daughter moved out of the home to begin her college education, Erin decided to rent out a room to offset the tuition expenses. After seeing a HIP Housing advertisement on a Highway 101 Billboard, Erin contacted the agency to sign up.

After interviewing several potential housemates, Erin asked Michele to move in. Michele was in need of her housing since she had finished college and had to move out of campus housing. She landed a job at a local non-profit in San Carlos and hoped to find housing on the Peninsula. Her employer told her about HIP Housing and within a month, Michele moved in with Erin.

It's been three years since the Home Sharing arrangement started. Erin says Michele is a very pleasant, quiet housemate. The extra income has been extremely helpful in covering the living and college expenses of Erin's daughter.

By supporting the the Home Sharing Program's work in the City of Menlo Park, you are increasing the number of affordable housing solutions available to low-income residents and workers.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

HIP Housing maintains strong community partnerships in order to connect clients with resources that fit their unique needs. Below are some of the organizations that we partner with:

Home Sharing Program community partnerships:

- Cal State East Bay and Eastside Prep School - interns assist with Home Sharing Program marketing and outreach efforts.
- CORE Community Centers - clients are referred to CORE for rent assistance and shelter referral.
- Haven Connect - the Home Sharing Program reaches out to individuals on our Property Interest list to provide information about our Home Sharing and Self-Sufficiency Programs.

- Legal Aid and Project Sentinel - clients are referred for any legal advice regarding notices to move, rent disputes, and other legal landlord/tenant matters.
- One Life Counseling Center - collaborating on a mental health wellness program for staff, interns, and volunteers at HIP Housing.
- Peninsula Conflict Resolution Center - Conflict Resolution Certification training for Home Sharing Coordinators.
- Safe Harbor Shelter, Samaritan House - the Home Sharing team conducted presentations at the Shelter (pre-pandemic).
- Sam Trans - ongoing collaboration to market programs to potential Sam Trans employees who are struggling to locate housing.
- The Housing Industry Foundation, Job Train, Samaritan House, San Mateo County's Aging and Adult Services, San Mateo County's Oasis Program - inservice with HIP Housing program teams.
- San Mateo County's Office of Education - ongoing outreach for school district employees and collaboration with Superintendent Nancy Magee.
- Taproot Foundation - collaboration to launch a much-needed Information and Referral Program at HIP Housing.
- The County of San Mateo - ongoing outreach for County employees and retirees.

Home Sharing Program client referral partners:

- Center for Independence of Persons with Disabilities
- CORE Community Centers
- Golden Gate Regional Center
- Hawthorne House
- LifeMoves
- San Mateo County Aging and Adult Services
- San Mateo County community colleges
- San Mateo County Housing Authority
- San Mateo County Human Resource Department
- San Mateo County School districts
- SparkPoint centers

Community Outreach Activities Targeting the City of Menlo Park

- We placed Home Sharing ads throughout local newspapers, magazines, partner organizations' websites, radio stations, and online newsletters
- We increased Home Sharing display advertising throughout the County, including billboard and bus ads
- We sent Home Sharing flyers and eblasts to businesses, faith-based organizations, community calendars, schools, 65+ centers, and community associations
- We spread information through meeting and networking with community-based organizations, schools, farmers markets, government agencies, healthcare providers, and nonprofits throughout the County
- We presented on the Home Sharing Program to various 65+ centers, County employees, nonprofits, associations, and podcasts

HIP Housing will continue to focus on expanding our in-person and virtual outreach activities in the City of Menlo Park during FY 2022-2023. We recognize the value of using a variety of platforms and mediums to

ensure that those in the greatest need learn about our programs. By increasing the accessibility of the information in circulation about our programs, we hope to provide direct assistance to as many individuals and families who are experiencing homelessness and housing insecurity as possible.

With the support of partnerships and collaborations, our dedicated Home Sharing staff develops crucial referral networks, establishes home sharing programs in neighboring jurisdictions, and secures funding support.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

HIP Housing's capacity and experience supplement its multifaceted approach to the affordable housing crisis. By means of cross-sector collaborations and property development, HIP Housing is uniquely positioned to increase the amount of affordable housing options available throughout the County and beyond. HIP Housing's collaborations and capacity to offer unique services are described below:

1. Partnerships with commercial housing developers. By partnering with commercial housing developers, the agency utilizes impact fees and ensures developers' compliance with inclusionary requirements to further the production of affordable housing units in the region. HIP Housing is currently partnered with Premia to ensure Premia's recently acquired property (10 units) in Redwood City is in compliance with the County's inclusionary requirements. HIP Housing maintains a similar partnership with Greystar as Greystar builds 39 affordable units in Redwood City. The agency is also providing support to Longfellow, with the potential to leverage \$50 million in impact fees to support affordable housing development in Redwood Shores.

2. Collaborations on Housing Elements. HIP Housing's Home Sharing Program is listed in the Housing Elements for San Mateo County and all 20 municipal jurisdictions in the County as an affordable housing solution. Since 1969, each city's Housing Elements has been updated every 8 years and serves as the blueprint for how the region will develop and grow. As Housing Elements renewals are underway this year, HIP Housing is again working with each jurisdiction to ensure that Home Sharing is recognized as a feasible, sustainable option.

3. Acquisition of new properties. The agency closed escrow on two properties in 2020 and 2021. In 2020, HIP Housing acquired Rolison, a 10-unit property in Redwood City. All units are rent and income restricted to 60% of AMI. In 2021, HIP Housing secured Coleman, a 14-unit property in Menlo Park. These units are restricted at 80% of AMI for income and 60% for rent with a preference for those who live or work in Menlo Park.

4. Capacity building through new programs. In 2021 Home Sharing staff also worked with the Stanford d.school, the Taproot Foundation, and Bank of the West to develop a model and business plan for its new Information and Referral Program. Once the program is up and running, our staff will be able to track and follow up with over 2,000 callers a year to ensure that they find housing assistance outside of our agency.

5. Support of regional and national home sharing programs. While our Home Sharing Program is thoroughly connected throughout San Mateo County, the program also actively ensures that other organizations and jurisdictions have the tools and resources they need to implement local home sharing programs. Laura Fanucchi, HIP Housing's Director of Programs, serves as the Vice President of the National Shared Housing Resource Center's Board of Directors and has provided technical assistance to emerging home sharing programs throughout the country for over 20 years. HIP Housing is also a part of the West Coast Home Sharing Collaborative. Ultimately, HIP Housing's efforts have helped to launch 11 new home sharing programs in California, which has increased the capacity of 7 neighboring jurisdictions to provide affordable housing opportunities to their communities.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Home Sharing Program
Requested from City of Menlo Park (number)	15000
Requested/received from all other sources (number)	248160
Total funding received/requested (number)	\$263160.00
Percentage requested from Menlo Park (%)	5.6999544004
Percentage requested/received from all other sources (%)	94.3000455996
Direct service costs (number)	531893
Administrative costs (number)	392312
Total program expenditures (number)	\$924205.00
Direct service costs percentage (%)	57.5514090489
Administrative service costs percentage (%)	42.4485909511

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	15000
Funding requested/received from all other sources (number)	1077410
Total funding requested/received (number)	\$1092410.00
Percentage requested from Menlo Park (%)	1.3731108284
Percentage requested/received from all other sources (%)	98.6268891716
Direct service costs (number)	987052
Administrative costs (number)	2100402
Total agency/organization expenditures (number)	\$3087454.00
Direct service costs percentage (%)	31.9697718573

Administrative costs percentage (%)

68.0302281427

### Additional documentation

Please upload any supporting documents

[HIP Housing Budget FY 22-23.xlsx](#)

[HIP Housing Home Sharing Budget FY 22-23.xlsx](#)

### Funding application certification and submittal

Acknowledgement

I understand and agree



# 2022-23 Community Funding Grant Program Application



CITY OF  
**MENLO PARK**

Submission date: **3 October 2022, 10:21AM**  
Receipt number: **5**  
Related form version: **2**

## Agency/organization contact information

Agency/organization name	<b>JobTrain, Inc.</b>
Agency/organization street address	<b>1200 O'Brien Drive</b>
Agency/organization city	<b>Menlo Park</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94025</b>
Agency/organization mailing address (if different)	<b>1200 O'Brien Drive</b>
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Emergency assistance</b>
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Service description

JobTrain is respectfully requesting a grant of \$10,000, which if awarded will be used to support the activities of our Supportive Services Center, Career Resource Center, and Client Supportive Services Team, all of which are located at JobTrain's east Menlo Park headquarters. Using JobTrain's "whole person" approach, JobTrain staff will deliver these intensive wraparound services to Menlo Park residents, empowering low-income youth and adults in the city with the tools and resources they need to create positive change in their lives:

- JobTrain's Supportive Services Center will help low-income Menlo Park residents to enroll in Public Benefits such as CalFresh, TANF, and Healthcare, while also directly connecting them to resources for housing, legal, financial, and family support providers.
- Our Career Resource Center, will provide residents with an array of job readiness services, designed to help clients to upgrade their skills and secure employment.
- And JobTrain's Client Supportive Services Team will provide city residents with access to critical resources to help them remain stable as they focus on their studies and improving their skill, including transportation vouchers, career clothing, and supplies needed to help clients succeed in the classroom and/or their workplace.

Individuals/families served in the most recently completed fiscal year (number) 3207

Menlo Park residents/families served in the most recently completed fiscal year (number) 177

Comments about the service population

Many of the people we serve have long been excluded from the economic mainstream and face significant barriers to employment. The men and women that we serve come from different backgrounds, and walks of life, and each has taken their own unique pathway to get to JobTrain. They are young adults who, struggling without guidance and support, dropped out of high school. They are parents stuck working multiple minimum wage jobs just to get by who want to create a better future for their families, and they are individuals trying to navigate a new pathway back into their community and a normal life, after exiting the criminal justice system.

The obstacles to economic mobility faced by the population we serve are multi-faceted and complex, so JobTrain targets its career training and intensive supportive services to low-income communities throughout San Mateo and Santa Clara Counties, with the highest rates of poverty and unemployment, with a special focus on the underserved communities of east Menlo Park (Belle Haven), East Palo Alto, and North Fair Oaks.

Last year, JobTrain's programs and services impacted the lives of 3,207 individuals:

- 90% were low-income, 13% did not finish high school, 44% were

unemployed, 19% were formerly incarcerated, and 7% were previously homeless

- 35% were Male and 65% were Female

- 65% were Hispanic, 10% Asian, 8% White, 7% Pacific Islander, 9% African American, and 1% Other

People often come to JobTrain with minimal job skills. These individuals need significant additional services and intensive supports to achieve their education and career goals, which is why the “whole person” approach used by JobTrain’s Supportive Services Center, Career Resource Center, and Client Supportive Service Team, is such a critical part of their journey with JobTrain as they focus on achieving long-term success and financial independence. During FY22, 177 Menlo Park residents contacted JobTrain for assistance, of these:

**Supportive Services Center:**

25 Menlo Park residents received 149 Supportive Services. Staff helped clients to:

- Apply for Emergency Financial Assistance through JobTrain’s Crisis Relief Fund.
- Enroll in Medi-Cal and other healthcare services.
- Enroll in CalFresh and access other food resources.
- Access Public Benefits, including TANF and General Assistance.
- Connect to vital resources for housing, legal services, and childcare.

**Client Supportive Services:**

2 City residents received Client Supportive Services. Staff provided clients with resources to attend trainings and/or get to work, including:

- Transportation Vouchers
- Work Clothing
- Supplies needed to help clients succeed in the classroom and/or their workplace.

**Career Resource Center:**

60 Menlo Park residents benefited from 181 career services. Through JobTrain’s Career Centers, clients received guidance and support from staff, including:

- Access to computers and office equipment for job searches.
- Referrals to free or low-cost resources such as: Free computer rental, low-cost laptops, free or no cost internet, and free hot-spots.
- Connection to employment through our Rapid Employment Services.
- Career Guidance and Job Readiness Services.
- Support with job applications, creating a professional resume, interview preparation, and online workshops.
- Opportunity to enroll in Skills Upgrade Classes and JobTrain’s fully accredited Career Training Programs.

In addition to the services delivered to Menlo Park residents last year through our Supportive Services, Client Supportive Services, and Career Resource Center Teams, 16 Menlo Park residents chose to enroll in

**JobTrain's full time Career Training Programs:**

- 62% successfully completed their training program
- 50% of graduates were placed in employment, at an average starting wage of \$30.00/ph.

The individuals that we serve do not lack talent – they simply lack the skills that local employers require to hire them for quality jobs, and the opportunity and wraparound support they need to achieve their goals. Empowering someone with the tools, support, and resources they need to overcome barriers, and build a career that will lead them to full economic mobility, is one of the best ways to change the trajectory of a life and create positive change, both for our clients, and for their community.

**Agency/organization structure and funding request**

Nonprofit status ID#	94-1712371
Year incorporated	1965
Governing board size (number)	19
Governing board meeting frequency	Quarterly
Full-time employees (number)	63
Part-time employees (number)	5
Total employees (number)	68
Volunteers (number)	31
Total monthly volunteer hours (number)	23
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	0.10
FY2022-23 funding received from other agencies (number)	203421
Funding received from Menlo Park for the most recently completed fiscal year (number)	10000

**Agency/organization narrative answers**

1. Please provide a brief statement of your agency/organization purpose.

JobTrain has been part of the fabric of the Menlo Park community since 1965, located in east Menlo Park at the heart of the communities that we serve. Founded on the belief in the potential of every human being, we believe that through training, wraparound supportive services, encouragement, and inspiration, our clients will be empowered to create their own unique pathway to success. All they need is a chance – JobTrain’s Career Training Programs and intensive Supportive Services are providing that chance.

JobTrain is a 501©3 nonprofit educational and training institution accredited by the Western Association of Schools and Colleges and approved by the Bureau of Private Post-Secondary Education, with a mission is to help those who are most in need to succeed. JobTrain has been investing in the Menlo Park community for more than 57 years and has a proven track record of empowering those with significant barriers to employment, to get out of poverty and stay out of poverty.

Our purpose is to improve the lives of people in our community through assessment, attitude, job skills training, and high potential career placement. We create a unique opportunity for low-income youth and adults to develop personal and career goals, and to achieve their aspirations by acquiring relevant skills and positive attitudes about themselves and their potential. Through our seven Pre-Apprenticeship and Career Training Programs, Rapid Employment, Skills Development, and intensive Supportive Services, JobTrain empowers low-income youth and adults in underserved communities to break down barriers to economic mobility, by preparing our clients for a successful and sustainable career in high demand and emerging fields.

This Bay Area where we live is one of the most desirable places to live in the country. It is a place of extreme prosperity, due in part to the Silicon Valley and its momentous contributions to the world. However, within this prosperity, many residents have been left behind, and the COVID19 pandemic only exacerbated the economic disparities in the region, particularly for the low-income residents of Menlo Park.

We know now, more than ever, that the work JobTrain does is critically important for the full economic recovery of the entire region and ensuring that EVERYONE is included in that recovery. As established experts in anti-poverty and workforce development practices, we understand our responsibility to the people and the communities that we serve. JobTrain remains committed to delivering high performing programs and intensive wraparound supportive services that empower our clients to escape from poverty, build a sustainable career, and achieve full economic mobility.

2. Describe how your agency/organization plans to use the requested funding if awarded.

JobTrain is respectfully requesting a grant of \$10,000, which if awarded, will be used to support the activities of our Supportive Services Center, Career Resource Center, and Client Supportive Services Team, all of which are located at JobTrain’s headquarters in east Menlo Park.

During the grant period for FY23: 7/1/22 – 6/30/23, the grant funding

would be allocated as follows:

- 92% will be used in direct program support for Menlo Park residents.
- 8% will be used to conduct outreach activities in the Menlo Park community.

JobTrain's Supportive Services Center will help low-income Menlo Park residents to:

- Apply for Emergency Financial Support through JobTrain's Crisis Relief Fund
- Enroll in Public Benefits including: Medi-Cal, CalFresh, TANF, and General Assistance.
- Connect to vital resources for housing, food, legal services, and childcare.

Menlo Park residents will also benefit from JobTrain's Career Resource Center, which provides:

- Access to computers and other office resources for job searches.
- Referrals to free or low-cost digital resources such as: Free computer rental, low-cost laptops, free or no cost internet, and free hot-spots.
- Rapid Employment Services.
- Career Guidance and Job Readiness Services.
- Online workshops, and the opportunity to enroll in Skills Upgrade Classes and Career Training.

Residents of Menlo Park will also benefit from JobTrain's Client Supportive Services, which provides clients with the resources they need to attend trainings and/or commute to work, including:

- Transportation Vouchers
- Work Clothing
- Supplies needed to help clients succeed in the classroom and/or the workplace.

At JobTrain, the key ingredient to delivering successful outcomes for our clients, is our "whole person" approach to services. Staff work one-on-one with clients to create the best possible training and employment plan to meet their unique needs by:

- Meeting clients where they are and building trust through intensive case management.
- Providing targeted services that increase each client's ability to move forward toward economic independence.
- Engaging with JobTrain's partners to increase capacity to provide vital supports to clients facing significant barriers to employment.

These intensive wraparound services and supports are a vital component in helping our clients to transition from poverty and unemployment to a sustainable career and financial independence.

With your help during FY23, JobTrain will continue to focus on providing clients with the job skills, wraparound supportive services and resources they need to break their cycle of poverty and create their own pathway to sustainable employment and financial independence.

Throughout their journey, clients will receive personalized support from counselors who develop an individualized plan designed to help them succeed in all areas of their lives, while helping them achieve their goals and find employment in their chosen field.

JobTrain will leverage this grant through our strong partnerships with other organizations that also serve the City of Menlo Park, and we remain focused on increasing our outreach and engagement activities within the city, which moving forward will include:

- Redesigning and implementing new Employer Engagement Practices to attract and engage the best employers in the region in service of our graduate's long-term economic success.
- Developing new strategic partnerships and building a stronger service provider eco-system.

It is our sincerest hope that the City of Menlo Park will be by JobTrain's side once again in FY23, as we continue to deliver an economic mobility model that empowers low-income individuals in the City of Menlo Park, and throughout the County, to reclaim their lives from poverty and create a financially independent future.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

JobTrain recognizes that its long-term mission is to empower the people that we serve to achieve full economic mobility, defined as achieving sufficient income and benefits to thrive economically in the place where they live, and in alignment with our mission, JobTrain's programs and services are continuing to deliver best in class outcomes to our clients and our community.

The low-income residents of Menlo Park have been through an incredibly difficult two years, and many continue to face significant challenges, and multiple barriers to employment. Our staff have witnessed first-hand their incredible strength and resilience, and JobTrain's goal is to help them move forward into new jobs and careers that will get them back on track, and on a pathway to full economic mobility

We believe that everyone deserves to know the dignity of work. When Menlo Park residents come to JobTrain for assistance, they will be welcomed into an environment where the dignity and worth of every individual is respected – a place where the staff truly reflects the amazing diversity of the communities that they serve, fostering a safe and welcoming space for our clients to study, grow, and thrive.

With the support of the City of Menlo Park during FY23, JobTrain will continue to provide our critically needed programs and services to low-income individuals and families throughout Menlo Park. With a grant of \$10,000, JobTrain projects to serve 178 Menlo Park residents through all our programs and services. Specifically for the Supportive Service Center, Career Resource Center, and Client Supportive Services Center that will be supported through this grant, we project to serve 87 Menlo Park residents. These residents will receive a total of 332 Supportive Services.

**Supportive Services Center:**

- 25 Menlo Park residents will receive 149 Supportive Services, including the opportunity to apply for Emergency Financial Assistance.

**Career Resource Center:**

- 60 Residents will receive 181 career services, including: Career Guidance, Rapid Employment and Job Readiness Services, as well as connections to employment opportunities, access to Skills Upgrade Classes, and the opportunity to enroll in full time Career Training Programs.

**Client Supportive Services:**

- 2 Residents will receive Client Supportive Services, including: Transportation vouchers, work clothing, and the supplies needed to help them succeed in the classroom and/or the workplace.

For the Menlo Park residents that JobTrain will serve during FY23, gaining access to the vital network of support that they need to remain stable, and focused on achieving their goals so that they can secure stable employment will generate more than just income – it will bring hope, new social networks, and self-respect.

Many low-income individuals and families may be unaware of, or do not know how to gain access to the programs and resources that are available to them, and how gaining access to these programs could significantly improve their financial well-being. With your help, JobTrain will bridge this gap, providing the critical support and resources that Menlo Park residents may so desperately need.

**Community Outreach Activities Targeting Menlo Park in FY23:**

With your support, staff will be focused on strengthening our relationships with community partners, while also increasing outreach and community engagement activities in Menlo Park. These activities will include:

- Presentations to community organizations and high schools in Menlo Park
- Hosting community job fairs at JobTrain's Menlo Park and East Palo Alto locations
- Attending community events in the City
- Reaching out to places of worship in Menlo Park

As we look to the future, targeted community outreach is a top priority for JobTrain. We will be focusing on:

- Nurturing our existing partnerships, while building vital new relationships with community organizations who can refer individuals to JobTrain for career training and supportive services.
- Collaborating with organizations who serve specific populations, including: those who are experiencing housing insecurity, struggling to reenter the workforce after exiting the criminal justice system, or struggling financially and looking for a pathway that will lead to



sustainable career and financial independence.

- Engaging with American Job Centers throughout the Bay Area, to ensure that they continue to refer their clients to JobTrain for our high quality, industry recognized, and no cost career training in high demand and emerging fields.
- Ensuring JobTrain's presence at numerous events where staff will have an opportunity to connect directly with community members and make them aware of the services that are available to them.

**Increased Employer Outreach & Engagement:**

Employers play an essential role in the economic mobility of the Menlo Park community. JobTrain is currently implementing new employer engagement practices to attract and engage the best employers in the region in service of our graduate's long-term success. JobTrain recently hired an Employer Engagement Liaison, who is focused on developing highly collaborative relationships with quality employers, to ensure that our clients are placed in jobs that get them on a pathway to full economic mobility, in part, by working for companies that value their employees and encourage growth.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Today, JobTrain serves as an integral part of the Menlo Park community, and the programs and services we provide reflect observed community needs.

JobTrain has been embedded in the Menlo Park community since 1965, with headquarters in east Menlo Park, and satellite offices centrally located in East Palo Alto, South San Francisco, and San Jose. We understand our responsibility to the people and the communities that we serve and center their voices in everything that we do; we believe the most critical element in creating successful programming that will serve our communities well is to listen.

JobTrain is committed to being responsive and collaborative with programs and services that are designed to directly address the needs of ALL members of the community, and we take pride in our long history of inclusive and collaborative community engagement. We have an incredibly diverse staff that truly reflects our community, and who are uniquely qualified to provide input as to the specific needs of our service recipients. 17% of JobTrain staff are former students, and more than 30% live, work, and are actively involved in the same communities that they serve every day.

This is reflected in JobTrain's programs, which are designed to meet people where they are, providing targeted services that directly address their unique needs. Since 2009, JobTrain's Supportive Service Center, Career Resource Center, and Client Supportive Services Teams have been providing their critical services to the residents of Menlo Park. JobTrain's headquarters, located at 1200 O'Brien Drive is known throughout the community as a trusted place, where residents can go and talk to caring, experienced, and knowledgeable staff, and be confident that they will receive high quality services at no cost. Located as we are less than a mile from Belle Haven, JobTrain is easily accessible to all Menlo Park residents, particularly those located in the Belle Haven area of the city.

We are the only organization in Menlo Park that provides such an array of services directly to city residents, including many emergency and safety net services which are needed now, more than ever. We are also proud of our ongoing partnership with Stanford University, which allows us to provide an on-site Wellness Center for our clients who may be experiencing stress or struggling with mental health issues. We also partner and collaborate with numerous organizations to leverage precious resources and provide the best possible services to our clients.

These are exciting times at JobTrain, and we have a dedicated and energized staff that is committed to evolving to meet the changing world around us. We continuously update and expand our programs and processes to respond to the changing labor market and the evolving needs of our clients, as we strive every day to accomplish our mission, to help those who are most in need to succeed.

5. a) Describe ways in which your agency collaborates, networks and

JobTrain works with numerous partners who bring specific expertise

coordinates activities and/or services with other agencies.

that leverage and enhance the programs and services that JobTrain already provides, both in the City of Menlo Park and throughout San Mateo County.

- Some, like Five Keys Schools and Programs, and Stanford University, are housed at JobTrain, providing education and wellness services directly to our clients onsite at our headquarters in east Menlo Park.
- JobTrain's supportive Service Center helps clients to enroll in Public Benefits such as CalFresh, TANF, and Healthcare.
- To help clients meet their basic needs, we have reciprocal relations with Second Harvest Food Bank, Daybreak Shelter, HIP Housing, LifeMoves, Peninsular Family Services, and Star Vista.
- To help provide college pathways for our clients, JobTrain partners with Rivet School to help our students earn their bachelor's degree online, as efficiently and affordably as possible, increasing their upward mobility.
- JobTrain has a Technical Advisory Committee that includes local partners such as: Google, LinkedIn, Intuit, Bon Appetit, Webcor, and Box. Collectively, they provide advice and input for all our Career Training Programs, while offering pipelines to employment opportunities for our graduates.
- The Palo Alto Medical Foundation, Stanford Health, and Kaiser Permanente, work closely with our Career Developers to provide JobTrain Medical Assistant, and Certified Nursing Assistant students with externships that upon graduation, often lead directly to full-time employment.

We also have longstanding reciprocal partnerships with:

- One East Palo Alto
- Boys & Girls Club of the Peninsular
- San Mateo county Human Services Agency
- Nuestra Casa
- KARA
- Belle Haven School (Parent Groups)
- VA Menlo Park
- Farmers Market Discount Food Program
- Child Support Services San Mateo County
- Community Legal Services in East Palo Alto
- Renaissance Mid-Peninsula
- San Mateo County Behavioral Health, Department of Rehabilitation
- Foster Youth Programs
- JobCorps
- Tech4Success

JobTrain is also continuing to reach out to, and engage with, local employers that we consider to be the best in the region, so that we can

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

create a direct pipeline to employment for our clients.

There are currently no other agencies in San Mateo County that provide the comprehensive programs and services available to clients at JobTrain.

While some of the services provided through JobTrain are also available through the San Mateo County Human Services Agency, many of our clients have told staff that they feel more comfortable coming to JobTrain, rather than going to a government agency, as there is no stigma attached to asking for assistance, no wait time for services, and our office location in Menlo Park makes it especially convenient.

To leverage precious resources and avoid needless duplication of services, JobTrain works with our partners to ensure that we are maximizing resources, so that our clients receive the best possible services in the most efficient way. We communicate with our partners at least once a month, invite them to our events, and in turn attend our partners events.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Client Support Service Center & Resource Center
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	203421
Total funding received/requested (number)	\$213421.00
Percentage requested from Menlo Park (%)	4.6855745217
Percentage requested/received from all other sources (%)	95.3144254783
Direct service costs (number)	178472
Administrative costs (number)	34949
Total program expenditures (number)	\$213421.00
Direct service costs percentage (%)	83.6243856040
Administrative service costs percentage (%)	16.3756143960

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	10448816
Total funding requested/received (number)	\$10458816.00
Percentage requested from Menlo Park (%)	0.0956131172
Percentage requested/received from all other sources (%)	99.9043868828
Direct service costs (number)	8746129
Administrative costs (number)	1712687

Total agency/organization expenditures (number) **\$10458816.00**

Direct service costs percentage (%) **83.6244657139**

Administrative costs percentage (%) **16.3755342861**

### **Additional documentation**

Please upload any supporting documents

### **Funding application certification and submittal**

Acknowledgement

**I understand and agree**

# 2022-23 Community Funding Grant Program Application



Submission date: **12 October 2022, 4:28PM**  
Receipt number: **32**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Legal Aid Society of San Mateo County</b>
Agency/organization street address	<b>330 Twin Dolphin Drive, Suite 123</b>
Agency/organization city	<b>Redwood City</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94065</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Emergency assistance</b>
Service description	<b>Legal Aid SMC provides free civil legal services to low-income residents of San Mateo County.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>1208</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>52</b>
Comments about the service population	<b>Legal Aid SMC assisted 52 unduplicated Menlo Park families during our last fiscal year. We opened a total of 44 cases for Menlo Park households during that time and continued to work on an additional 18 cases that had been opened in a previous fiscal year. Some families received assistance with more than one legal problem over the course of the year.</b>

## Agency/organization structure and funding request

Nonprofit status ID#	94-1451894
Year incorporated	1959
Governing board size (number)	14
Governing board meeting frequency	Every other month
Full-time employees (number)	31
Part-time employees (number)	6
Total employees (number)	37
Volunteers (number)	154
Total monthly volunteer hours (number)	338
FY2022-23 Community Funding monies requested from Menlo Park (number)	8000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.15%
FY2022-23 funding received from other agencies (number)	4104944
Funding received from Menlo Park for the most recently completed fiscal year (number)	8000

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.	<p><b>The Legal Aid Society of San Mateo County's mission is to fight social injustice through civil legal advocacy for people living in poverty. Legal Aid SMC provides individual representation, community education, systemic advocacy, and strategic collaborative approaches to address legal issues and resolve problems in important areas of basic need including health, housing, income, and freedom from violence. Legal Aid SMC is an integral part of San Mateo County's safety net, collaborating with community agencies, local governments, health care providers, and many others to provide coordinated services to low-income residents. Legal Aid SMC leverages its resources by recruiting, training, and supervising hundreds of pro bono attorneys and legal professionals who provide thousands of hours of free legal services each year.</b></p>
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2. Describe how your agency/organization plans to use the requested funding if awarded.

Legal Aid SMC will provide free civil legal services to Menlo Park's most vulnerable populations in the areas of housing, health care, income maintenance, special education, domestic violence, immigration, and elder abuse. Legal Aid SMC attorneys will serve Menlo Park residents who are threatened with eviction; denied access to health care or health coverage; denied CalFresh (Food Stamps) or other safety net benefits; struggling to navigate changing immigration laws; or need help escaping abusive partners or household members. All services are available by phone or video conference. We are beginning to offer in-person consultations to clients who find it difficult to access our services remotely.

In addition to providing direct services, Legal Aid SMC attorneys will develop and present education and outreach programs and materials to educate Menlo Park residents about their legal rights. The LIBRE (Linking Immigrants to Benefits, Resources, and Education) staff attorneys will provide training and technical support to JobTrain staff concerning public benefits eligibility, and LIBRE assistors will work with Menlo Park residents at JobTrain to complete benefits applications.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

The Legal Aid Society of San Mateo County provides civil legal services addressing basic needs free of charge to its low-income clients. We are supported by a combination of public and private grants, contracts, and individual donations. Funding from the City of Menlo Park would both support our efforts to provide civil legal services to low-income residents of Menlo Park and strengthen Legal Aid SMC's future applications for funding from the County of San Mateo and other cities, which require that applicants show financial support from other local jurisdictions. Funding from Menlo Park would also support applications to prospective funders who target the southern part of San Mateo County.



4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Last year, Legal Aid SMC helped 52 unduplicated households in Menlo Park with 62 legal problems. The median household income of our Menlo Park clients was just \$26,400, less than 16% of the median household income in San Mateo County (\$167,567). 29% of Menlo Park cases opened by Legal Aid SMC attorneys last year were related to housing issues including evictions, habitability issues, and other tenant/landlord disputes. With the end of the statewide emergency rental assistance program in March 2022, our housing team has seen a steady increase in the number of Unlawful Detainer (eviction) cases that we anticipate will continue throughout the coming year.

One in five of our Menlo Park cases (21%) involved special education access for children with disabilities. The pandemic has been particularly difficult for students with disabilities, as schools have had to make significant adjustments to the ways they provide instruction, and the agencies they rely on to provide services to students have had varying levels of responsiveness during the pandemic. Access to health care was also a significant legal issue facing our Menlo Park clients, making up 16% of last year's Menlo Park cases. Immigration legal services made up 13% of all cases for Menlo Park residents. The remaining cases involved family law for survivors of domestic violence (8%) and safety net benefits for low-income Menlo Park families (7%).

Legal Aid SMC will continue to help Menlo Park families at risk of displacement. We will ensure that eligible low-income Menlo Park residents, including low-income seniors and those with disabilities, obtain the CalFresh and other safety net benefits they need to feed and care for their families. We will represent women escaping abusive partners, and seniors who live in fear of abusive family members. Legal Aid SMC will also help people access affordable health care and help children with special needs get the services they need to succeed in school.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

The Legal Aid Society of San Mateo County collaborates with many community organizations and government agencies in San Mateo County to provide holistic legal services to its clients. Through its participation in the LIBRE project, Legal Aid SMC works with JobTrain in Menlo Park and with other community organizations and government agencies throughout the peninsula.

As a partner in the CRISP Collaborative (Collaborative Resources for Immigrant Services on the Peninsula) Legal Aid SMC works with other legal services providers to expand immigration legal services to low-income immigrants. Legal Aid SMC created the Domestic Violence Collaborative in partnership with CORA (Community Overcoming Relationship Abuse) and Bay Area Legal Aid to provide pro bono representation to domestic violence survivors. Legal Aid SMC also partners with health providers in San Mateo County through its Peninsula Family Advocacy Program (FAP). FAP provides legal services that help resolve problems that adversely affect children's health. Legal Aid SMC's housing team collaborates with other legal services organizations as well as community agencies that provide rental assistance and social services to families at risk of homelessness.

Pre-pandemic, these services were offered in-person. Currently Legal Aid SMC and our partners are providing services remotely through a variety of mechanisms including video conferencing, phone appointments, and outreach activities that utilize social media like Facebook Live. We are resuming in-person services and will likely continue to utilize some of these other methods to broaden our reach in the community even after the public health emergency subsides.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

Legal Aid SMC is the only provider of free legal services in San Mateo County to people who need help in the areas of access to health care, safety net benefits, elder abuse, special education, and other issues. Legal Aid SMC collaborates with other local and regional legal services providers, including Bay Area Legal Aid, the Stanford Community Law Clinic, CORA, the San Mateo Superior Court, Catholic Charities, Immigration Institute of the Bay Area, Pangea Legal Services, and Community Legal Services in East Palo Alto, to coordinate client referrals and address housing, domestic violence, immigration, and other legal issues faced by low-income San Mateo County residents at a systemic level. We work with these agencies to ensure that our services are complementary and not duplicative.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	
Total funding received/requested (number)	\$0.00
Percentage requested from Menlo Park (%)	0

Percentage requested/received from all other sources (%)	0
Direct service costs (number)	
Administrative costs (number)	
Total program expenditures (number)	\$0.00
Direct service costs percentage (%)	0
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	8000
Funding requested/received from all other sources (number)	5361837
Total funding requested/received (number)	\$5369837.00
Percentage requested from Menlo Park (%)	0.1489803136
Percentage requested/received from all other sources (%)	99.8510196864
Direct service costs (number)	4944547
Administrative costs (number)	615332
Total agency/organization expenditures (number)	\$5559879.00
Direct service costs percentage (%)	88.9326368434
Administrative costs percentage (%)	11.0673631566

### Additional documentation

Please upload any supporting documents

### Funding application certification and submittal

Acknowledgement **I understand and agree**

# 2022-23 Community Funding Grant Program Application



Submission date: **29 September 2022, 12:45PM**  
 Receipt number: **4**  
 Related form version: **2**

## Agency/organization contact information

Agency/organization name	LifeMoves
Agency/organization street address	181 Constitution Drive
Agency/organization city	Menlo Park
Agency/organization state	CA
Agency/organization zip code	94025
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Emergency assistance
Service description	At Haven Family House in Menlo Park, LifeMoves provides interim housing and supportive services for families experiencing homelessness.
Individuals/families served in the most recently completed fiscal year (number)	7064
Menlo Park residents/families served in the most recently completed fiscal year (number)	134
Comments about the service population	LifeMoves seeks funding under this grant application to support Haven Family House, our family shelter in Menlo Park. While we cannot guarantee access for Menlo Park residents at this site (due to San Mateo County's "Coordinated Entry System" that places homeless families and individuals in shelters based on bed availability), we serve residents of Menlo Park and surrounding communities at Haven Family House and at our other San Mateo County shelters. We also serve Menlo Park residents through the LifeMoves Homeless Outreach Team, the Rapid Rehousing program, and our Safe Parking program in Redwood City.

## Agency/organization structure and funding request

Nonprofit status ID#	77-0160469
Year incorporated	1987
Governing board size (number)	14
Governing board meeting frequency	Monthly
Full-time employees (number)	321
Part-time employees (number)	62
Total employees (number)	383
Volunteers (number)	7500
Total monthly volunteer hours (number)	1000
FY2022-23 Community Funding monies requested from Menlo Park (number)	20000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.05
FY2022-23 funding received from other agencies (number)	681142
Funding received from Menlo Park for the most recently completed fiscal year (number)	20000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

LifeMoves is the largest and most innovative provider of interim housing and supportive services for individuals, couples, and families experiencing homelessness in Silicon Valley and the Bay Area Peninsula. Since 1987, LifeMoves (formerly InnVision Shelter Network) has given our neighbors experiencing homelessness a temporary place to call home while providing intensive, customized case management through both site-based programs and community outreach. Our mission is to provide this comprehensive assistance so that our neighbors can rapidly return to stable housing and regain long-term self-sufficiency.

LifeMoves operates 12 homeless shelters from Daly City to San Jose, and we are soon to open two more shelters – in Palo Alto and San Jose – in the coming year. With respect to our FY23 budget, which shows a significant revenue increase over FY22, please note that our FY23 projected revenue includes \$75.8M in one-time funding for capital expenses and future operating expenses for these two new service-rich modular shelter sites being constructed in FY22 and 23.

On a typical night, we provide food, clothing, and shelter to more than 1300 people, about 17% of whom are children. In addition to these basic services, LifeMoves provides intensive case management and a wide array of supportive services that are critical to our clients regaining long-term self-sufficiency. LifeMoves also operates 14 other service sites, including permanent supportive housing sites, a drop-in center, and several Safe Parking locations in both San Mateo and Santa Clara counties. Last year, with the support of thousands of dedicated volunteers, LifeMoves provided 7,064 homeless individuals (including families with children) with food, clothing, and more than 237,300 nights of shelter. Most importantly, our programs and services work: 82 percent of families completing our transitional shelter programs successfully returned to stable housing.

2. Describe how your agency/organization plans to use the requested funding if awarded.

The funds from this grant would support staff salaries for children's programming and intensive case management at the Haven Family House shelter located in Menlo Park. Haven has 23 furnished one- and two-bedroom apartments, workshop and meeting rooms, a computer lab, and a free child development center for children under age five. Haven also features a large outdoor courtyard and playground, which has been critical over the course of the pandemic, as shelter programming and residents' activities moved outside for health and safety reasons.

LifeMoves dedicates significant resources to children's programming at Haven and other family shelters, as we know that even one incidence of homelessness can have a severe negative impact on children's development. The Children's Services Coordinators at Haven ensure that all school-aged children are enrolled or immediately re-enrolled in school, and guarantee that families have the food, clothing, supplies, and transportation necessary to succeed in school. Children's Services Coordinators work closely with teachers, administrators, and school districts to ensure that students receive any help they need for learning success, as well as provide families with Chromebooks for schoolwork. Our comprehensive children's programming keeps clients under the age of 18 on track academically, socially, and emotionally; it includes ongoing academic assistance with a supplemental STEM curriculum, college readiness support, assistance with special needs and behavioral health, and an annual summer camp.

Last year, Haven provided shelter and comprehensive services to 160 individuals, with 86 of these – or 54 percent – being minor children. Without the support provided by LifeMoves, these families and children may have been living on the streets, in vehicles, in garages, or in other places unfit for human habitation.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

The 2022 One Day Homeless Count and Survey conducted from February 24 through March 3, 2022 found an estimated 1092 homeless individuals in San Mateo County. We believe that oftentimes, these surveys undercount families, because many homeless families live in cars, garages, basements, or doubled up with other households rather than living on the streets where they would be visible for point-in-time counts.

Over the past few years, the U.S. Department of Housing and Urban Development has prioritized "permanent supportive housing" and "rapid rehousing" projects, rather than the "transitional" or "interim" housing that LifeMoves primarily provides in our emergency shelters. As a result, LifeMoves has lost a significant amount of federal funding and we are seeking additional financial support from the communities we serve – particularly for essential children's programming, which is not funded by our public contracts. We therefore respectfully request \$20,000 in funding from the City of Menlo Park for FY2022-23. This funding would increase the efficacy of our services and allow us to serve even more families and children from Menlo Park and the surrounding area.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**While all of LifeMoves' programs benefit the community in a variety of ways, Haven Family House occupies a unique position as the only family shelter in Menlo Park. Haven provides a safe and supportive environment for Menlo Park families who have lost their housing and who might otherwise be living in their vehicles, in abandoned structures, or in other places unfit for human habitation.**

**We are pleased to report that last year at Haven Family house:**

**\* We served a total of 40 families, consisting of 160 adults and 86 children.**

**\* We served three Menlo Park families consisting of four adults and seven children. These residents received 6,063 nights of shelter in FY2021-22.**

**\* We provided 100% of clients with access to free, evidence-based behavioral health services provided by psychology (master's and Ph.D.) practicum students, supervised by a licensed psychologist. LifeMoves provided these services on-site prior to the COVID-19 pandemic, virtually via teletherapy since the onset of the pandemic, and now we offer both options based on client preference.**

**\* We provided 100% of school-aged children with screening and assessment services as well as healthcare referrals and/or treatment to children who were assessed as having special needs.**

**\* We enrolled 100% of school-aged children in school within 72 hours of arrival.**

**At other shelter sites, and through our other programs, LifeMoves provided services and support to 119 Menlo Park residents including:**

**\* 61 Menlo Park family members (25 adults and 36 children), at Family Crossroads, First Step for Families, and Redwood Family House, our other three family shelters in San Mateo County.**

**\* 41 adult residents of Menlo Park at Maple Street Shelter, our adults-only shelter in Redwood City.**

**\* 10,663 nights of shelter to Menlo Park residents across all programs in fiscal year 2021-2022.**

**\* Nine adult residents of Menlo Park through our Homeless Outreach Team, which offers case management and linkage to services for individuals living in places not meant for human habitation.**

**LifeMoves remains grateful to the city of Menlo Park for its ongoing support in helping us serve the vulnerable populations in our shared community.**



5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

LifeMoves partners with more than 50 different agencies that also serve low-income families from a variety of backgrounds. Many of these organizations have longstanding collaborations with LifeMoves to provide enhanced resources and specialized support to our clients; this enables us to maximize our grant funds while avoiding duplication of effort in the community. Below is a sampling of local agencies that provide services to Haven Family House and our other shelters:

- Child Care Coordinating Council - Child development services and childcare
- CORA - Domestic violence support services
- County Mobile Health Services - On-site health services
- Ecumenical Hunger Program - Refers families, provides housing vouchers
- El Centro de Libertad - Drug and alcohol treatment services
- Golden Gate Regional Center - Services for special needs children
- Goodwill Industries - Vocational training and job development
- Housing Industry Foundation - Rental assistance
- Interfaith Network for Community Help - Household items and furniture
- Job Train - Vocational training and ESL classes
- My New Red Shoes - Children's shoes and clothing
- Peninsula Family Service - On-site therapeutic childcare
- San Mateo Credit Union - Workshops on financial literacy
- Second Harvest Food Bank - Food
- Stanford School of Medicine - Workshops for parents ("Ask the Pediatrician")
- Women's Recovery Association - Parenting classes and substance abuse counseling

In the past, we have also received generous volunteer assistance from the broader Menlo Park community, including individuals and families, schools, congregations, community groups, and local companies. This collaboration further enabled the staff at Haven Family House to stretch resources and provide services efficiently. As of this month (September 2022), LifeMoves in San Mateo County has begun to resume in-person volunteering with COVID-19 protocols and trainings for all volunteers. Just a few organizations that provide volunteers include Palo Alto Women's Club, Young Men's Service League, San Mateo Barristers, and Los Altos United Methodist Church.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

The services provided at Haven Family House are not duplicated by any other agency, as there are no other family shelters in Menlo Park. Our clients at Haven are primarily residents of southern San Mateo County, including Belle Haven, East Palo Alto, and Menlo Park.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Haven Family House
Requested from City of Menlo Park (number)	20000

Requested/received from all other sources (number)	681142
Total funding received/requested (number)	\$701142.00
Percentage requested from Menlo Park (%)	2.8524892247
Percentage requested/received from all other sources (%)	97.1475107753
Direct service costs (number)	1031210
Administrative costs (number)	139038
Total program expenditures (number)	\$1170248.00
Direct service costs percentage (%)	88.1189286373
Administrative service costs percentage (%)	11.8810713627

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	20000
Funding requested/received from all other sources (number)	39329795
Total funding requested/received (number)	\$39349795.00
Percentage requested from Menlo Park (%)	0.0508261860
Percentage requested/received from all other sources (%)	99.9491738140
Direct service costs (number)	52877261
Administrative costs (number)	7970766
Total agency/organization expenditures (number)	\$60848027.00
Direct service costs percentage (%)	86.9005350001
Administrative costs percentage (%)	13.0994649999

### Additional documentation

Please upload any supporting documents

[LifeMoves Success Story\\_CFG\\_092922.pdf](#)

### Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **12 October 2022, 1:25PM**  
Receipt number: **16**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	Live In Peace, Inc.
Agency/organization street address	321 Bell Street
Agency/organization city	East Palo Alto
Agency/organization state	CA
Agency/organization zip code	94303
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
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Service description

Live In Peace’s mission is to empower our youth and young adults to reclaim the vision for their future. We accomplish this through a highly relational model that connects young people to their talents, educational pathways, jobs, and a bright future. We have five programs: SWAG, Gap-Year Project, College Initiative, The Bike Shop and the LIP Junior Golf Program, and many of our students are able to take advantage of many or all of our programs as they provide wrap-around support at all stages of young adults’ lives.

Our programs combine our intuitive nature and systemic understanding to create powerful and effective programs with long-term impact. Our programs focus on youth and young adults that are not served by other programs and partners and those identified by their high schools as the most at-risk for dropping out. We mentor, counsel, tutor, coach, advocate, and serve in the role of anything that a strong community should do on behalf of its youth.

Our SWAG High School program focuses on the most academically disengaged students in grades 9-12. We provide tutoring, one-on-one mentoring, case management, and more to see these students back on track to graduate. SWAG provides students with access to a multi-disciplinary team composed of a licensed social worker, LIP staff, mental health counselor, life coaches, the school’s credit recovery teacher, district administrators, and others. This team works individually with students and discusses and makes decisions and sets goals with them on an individual basis. All of this support and services aims to build youth assets such as positive self-identity and attitudes about education; improve academic outcomes including attendance, GPA, and credit accumulation; reduce disciplinary issues; and ultimately increase graduation rates.

Individuals/families served in the most recently completed fiscal year (number)	80
Menlo Park residents/families served in the most recently completed fiscal year (number)	20
Comments about the service population	<p>The SWAG high school program focuses on the most academically disengaged students in grades 9-12 and those most at risk of not graduating high school. Often these students are credit deficient, in or on their way towards juvenile hall, or on the verge of dropping out. We ensure they are met with a culturally relevant, academically rigorous, and pro-social supportive environment to get back on track. Nearly all SWAG students are students of color. The majority of SWAG students are eligible for free or reduced-price lunch, and 64% speak a language other than English at home. About 1 in 5 SWAG students were considered English Language Learners or were receiving special education services.</p>

Agency/organization structure and funding request

Nonprofit status ID#	45-2301493
Year incorporated	2013
Governing board size (number)	3
Governing board meeting frequency	Quarterly
Full-time employees (number)	9
Part-time employees (number)	-1
Total employees (number)	8
Volunteers (number)	10
Total monthly volunteer hours (number)	50
FY2022-23 Community Funding monies requested from Menlo Park (number)	50000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	11
FY2022-23 funding received from other agencies (number)	586500
Funding received from Menlo Park for the most recently completed fiscal year (number)	10000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

**Live In Peace's mission is to empower our youth and young adults to reclaim the vision for their future. We accomplish this through a highly relational model that connects young people to their talents, educational pathways, jobs, and a bright future. We have five programs: SWAG, Gap-Year Project, College Initiative, The Bike Shop and the LIP Junior Golf Program, and many of our students are able to take advantage of many or all of our programs as they provide wrap-around support at all stages of young adults' lives.**

**Our programs combine our intuitive nature and systemic understanding to create powerful and effective programs with long-term impact. Our programs focus on youth and young adults that are not served by other programs and partners and those identified by their high schools as the most at-risk for dropping out. We mentor, counsel, tutor, coach, advocate, and serve in the role of anything that a strong community should do on behalf of its youth.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

**We're requesting funding for our SWAG high school program's main programming costs. This program's multi-year grant is sunsetting in 2023 and we are looking for ways to diversify funding and support this program to ensure there isn't a lapse in services for our students. Main programming costs include program activities (i.e. field trips, supplies, meals, family nights, transportation, bike shop and community rides, golf program, boxing gym, etc.), tutors, mental health counseling options, life coaches, and as needed emergency fund.**

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**We have cultivated and developed relationships with the cities where we live and where our students live – East Palo Alto and Menlo Park. We are excited to further that partnership with the city of Menlo Park by requesting these funds. We place a large value in supporting our students holistically through our programs and services but also by connecting them to the resources available to them through other agencies, like the city. We empower our students to reclaim the vision for their future, and we feel that with support from Menlo Park we can continue to succeed in doing that.**

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**Live In Peace works extremely hard to support our students throughout the school year and ensuring our students are academically and personally sound. The SWAG program is integral to our organization and for many students becomes a second home to them – allowing them access to our programs and resources but ensuring they are somewhere safe as opposed to potentially destructive activities.**

**We know that students are at their best when they are able to explore and find what is right for them – not what we think is right for them, or what society says is right for them. This is why our mission is to empower our youth to reclaim the vision for their future. We do this through supporting them, opening their eyes to new experiences and opportunities, disrupting and diverting away from the attraction of destructive activities, and providing guidance throughout. So while it might seem on paper like our programs are simply a high school program with after-school support, a bike shop, or a boxing gym, these programs provide the vehicle for students to thrive, meaningful relationships to be developed, become a sacred space for our young people to grow and become the best version of themselves and who they want to be, and become upstanding, participating citizens of the communities where they live.**

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

We recognize (and are grateful) that we cannot do it all. One of our most impactful partnerships launched 5 years ago through a DOJ grant. Our SWAG high school program created a collaboration between Live In Peace, the County of San Mateo, the Sequoia Union High School District, & the Gardner Center. During COVID-19, we quickly assessed the needs of the community & within weeks, we accessed our emergency fund to support our students & their families with rent, putting in place additional means of fundraising to fully address & support these needs. This was made possible through collaborating with other community members & local organizations (Dreamers Roadmap, WomenGo, Palo Alto Community Fund, among others) to best serve our community.

Additional ongoing partners include:

**Columbia Property Trust:** This new partnership will allow space & internet access for our students as the new distant learning school year begins. We are utilizing one full floor that's currently vacant to safely accommodate our students' varied needs.

**YearUp:** A partnership in which high school grads wanting a less traditional college/career path receive YearUp's training and professional development, resulting in successful placement in full-time jobs.

**San Mateo & DeAnza Community College Districts:** We partner with our neighboring community colleges to create wrap-around support services for our students who are completing their first year or two of college locally.

**EPA CAN DO/Soup:** We are now working with EPA CAN DO, Soup, & other housing partners to pursue affordable housing options for our students so that they can remain in the community & stay connected to all of our support systems.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

Most of our services are not duplicated as much of our work is in collaboration with partner organizations listed above. Much of what we do focuses on youth and young adults ages 14-24 which complements many of the other organizations in East Palo Alto and Menlo Park serving youth of younger ages.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	SWAG High School Program
Requested from City of Menlo Park (number)	50000
Requested/received from all other sources (number)	290497
Total funding received/requested (number)	\$340497.00
Percentage requested from Menlo Park (%)	14.6844171902
Percentage requested/received from all other sources (%)	85.3155828098
Direct service costs (number)	739733
Administrative costs (number)	153310

Total program expenditures (number)	\$893043.00
Direct service costs percentage (%)	82.8328535132
Administrative service costs percentage (%)	17.1671464868

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	50000
Funding requested/received from all other sources (number)	690497
Total funding requested/received (number)	\$740497.00
Percentage requested from Menlo Park (%)	6.7522218186
Percentage requested/received from all other sources (%)	93.2477781814
Direct service costs (number)	4383325
Administrative costs (number)	328992
Total agency/organization expenditures (number)	\$4712317.00
Direct service costs percentage (%)	93.0184662874
Administrative costs percentage (%)	6.9815337126

### Additional documentation

Please upload any supporting documents

### Funding application certification and submittal

Acknowledgement **I understand and agree**



# 2022-23 Community Funding Grant Program Application



Submission date: **11 October 2022, 9:04AM**  
 Receipt number: **25**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Menlo Rotary Community Foundation (aka Rotary Club of Menlo Park Foundation)</b>
Agency/organization street address	<b>c/o Amy Boggs 490 Sherwood Way #3</b>
Agency/organization city	<b>Menlo Park</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94025</b>
Agency/organization mailing address (if different)	<b>P.O. BOX 876, Menlo Park CA 94026</b>
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
Service description	<b>Belle Haven Community Garden. The garden serves the community of Belle Haven by providing individual plots to raise vegetables, herbs, and fruits. The standing orchard provides tangerines, lemons and other fruit. The garden is also a venue for M-A High School and Interact students to engage in community service. A Little Free Library is on the grounds and there are picnic tables so that this is also a neighborhood meeting place for the gardening community.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>200</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>200</b>

Comments about the service population

Families in the area are in a grocery-desert and the Garden provides access to fresh fruits and vegetables. In addition, this garden is a refuge for those who wish to use their energy in a productive way; it is a family-friendly space and allows neighbors to interact with each other. Service Learning programs occur several times per year (weed abatement, composting basics, companion planting, etc.) and are well attended through a partnership with M-A High School and the Interact Club, a service club for 12-18 year olds under the auspices of the Rotary Club.

## Agency/organization structure and funding request

Nonprofit status ID#	94-2723876
Year incorporated	1981
Governing board size (number)	12
Governing board meeting frequency	Monthly
Full-time employees (number)	0
Part-time employees (number)	0
Total employees (number)	0
Volunteers (number)	65
Total monthly volunteer hours (number)	50
FY2022-23 Community Funding monies requested from Menlo Park (number)	1500
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	1%
FY2022-23 funding received from other agencies (number)	75000
Funding received from Menlo Park for the most recently completed fiscal year (number)	0

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

The Rotary Club of Menlo Park is a volunteer organization whose motto is "Service above Self." While the Rotary Club of Menlo Park provides many hours of community service, The Menlo Rotary Community Foundation administers financial backing for certain projects, including local scholarships, Community/regional/international projects, and the Belle Haven Community Garden. The garden is our most permanent local project and the only location in Menlo Park where we have displayed our logo.

2. Describe how your agency/organization plans to use the requested funding if awarded.

The Menlo Rotary Community Foundation covers all expenses for the Belle Haven Community Garden, including tools, supplies, maintenance, water, and insurance. We request this funding to cover water costs.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.	Water costs for the garden have increased over the last few years due to the drought, and we request this money to help offset that cost in particular.
4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.	Belle Haven remains underserved by grocery stores and suffers from a lack of easy access to fresh food. With 35 individual beds and a communal orchard, the garden helps to address this need. In addition, the Garden provides a venue for education and community gathering. We hold seasonal cleanups that act as gathering days for the gardeners. Our fall cleanup will happen this weekend, and local gardeners will prepare the garden for winter crops. Importantly, students also attend and learn about community service, how and why to garden sustainably, how to compost, how to use compost to raise healthy plants, how to use companion plantings and Integrated Pest Management (IPM) to reduce exposure to harmful chemicals. The garden is completely organic.
5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.	We coordinate with the Interact Club at Eastside Prep (26 members) for service learning and educational activities at the garden. We coordinate with M-A High School for service learning and educational activities at the garden. We coordinate with the Boy Scouts of America for projects (most recently, the installation of a Little Free Library on site as part of an Eagle Scout-qualifying project).
5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.	To our knowledge, there is not another community garden in Belle Haven. (Please note that our Fiscal Year runs from July 1-June 30, so the numbers provided below are from last fiscal year with projected changes where appropriate)

**Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)**

Program name	Belle Haven Community Garden
Requested from City of Menlo Park (number)	1500
Requested/received from all other sources (number)	3000
Total funding received/requested (number)	\$4500.00
Percentage requested from Menlo Park (%)	33.3333333333
Percentage requested/received from all other sources (%)	66.6666666667
Direct service costs (number)	4270
Administrative costs (number)	230
Total program expenditures (number)	\$4500.00
Direct service costs percentage (%)	94.8888888889
Administrative service costs percentage (%)	5.1111111111

**Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)**

Funding requested from Menlo Park (number)	1500
Funding requested/received from all other sources (number)	235000
Total funding requested/received (number)	\$236500.00
Percentage requested from Menlo Park (%)	0.6342494715
Percentage requested/received from all other sources (%)	99.3657505285
Direct service costs (number)	210000
Administrative costs (number)	10000
Total agency/organization expenditures (number)	\$220000.00
Direct service costs percentage (%)	95.4545454545
Administrative costs percentage (%)	4.5454545455

### Additional documentation

Please upload any supporting documents	<a href="#">Interact Club Service Day.jpeg</a> <a href="#">Garden Workday MA.jpg</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **11 October 2022, 5:11PM**  
Receipt number: **26**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Nuestra Casa de East Palo Alto</b>
Agency/organization street address	<b>2396 University Avenue</b>
Agency/organization city	<b>East Palo Alto</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94303</b>
Agency/organization mailing address (if different)	<b>Nuestra Casa de East Palo Alto, 2396 University Avenue</b>
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Seniors/older adults</b> <b>Youth/teens</b>
Service description	<b>We serve Menlo Park community members through our Food Distribution and Outreach programs.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>176458</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>17720</b>
Comments about the service population	<b>During Fiscal Year 2022, our Food Distribution program served approximately 150 Menlo Park residents. Our community engagement efforts reached over 17,720 Belle Haven (eastern Menlo Park) residents.</b>

## Agency/organization structure and funding request

Nonprofit status ID#	<b>46-4040538</b>
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Year incorporated	2002
Governing board size (number)	7
Governing board meeting frequency	Quarterly
Full-time employees (number)	5
Part-time employees (number)	2
Total employees (number)	7
Volunteers (number)	30
Total monthly volunteer hours (number)	20
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	1%
FY2022-23 funding received from other agencies (number)	900000
Funding received from Menlo Park for the most recently completed fiscal year (number)	10000

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.	<p><b>Nuestra Casa exists to uplift Latino families in East Palo Alto and the mid-peninsula through community education, leadership development, and advocacy. We envision a vibrant mid-peninsula community united around shared values, where every resident thrives—no matter where he or she lives. Through civic engagement activities and collaborative community action, our families in East Palo Alto, Belle Haven, and North Fair Oaks are paving the road for other generations to follow. Three core strategies inform every program, event, workshop, and advocacy effort we undertake: community education, leadership development, and community-driven advocacy.</b></p>
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2. Describe how your agency/organization plans to use the requested funding if awarded.

We respectfully request a \$10,000 grant to support our Food Distribution and Community Outreach program, specifically for residents of Belle Haven.

Since 2019, Nuestra Casa has operated its Food Distribution Program. We collaborate with San Mateo County and Second Harvest Food Bank to deliver groceries to low-income residents in East Palo Alto. Before the pandemic, the program served 1,200 grocery kits per month. During the pandemic, demand tripled, and we now serve 6,000 per month. Everyone is welcome at our remote sites, which are open twice weekly. We run one remote site at Rise City Church in Redwood City every Wednesday. We run two other remote sites on alternating Saturdays in Redwood City and East Palo Alto. We estimate 150 Belle Haven residents visit our Food Distribution program.

The Food Distribution program saves families up to \$400 per month in groceries to put toward rent and utilities. It removes any transportation or time barriers residents face with food access. We deliver fresh fruit, vegetables, milk, eggs, and other essential grocery staples directly to residents where they live in East Palo Alto and Redwood City.

Our food distribution program makes a significant impact on families' lives. Nuestra Casa's Food Distribution Coordinator and staff members have meaningful relationships with each family participating in the program. Many people depend on our services to be able to have food on their tables. As Sonia, our Food Distribution coordinator puts it: "...this is not just a job. People are really counting on me and Nuestra Casa." She shared one story of a family experiencing challenges since the start of the pandemic. The head of household has been out of work, her children had surgery, and one of her children is experiencing ongoing depression due to the isolation of the past 18 months. And she hears similar stories at each event. Each family is very thankful for our services, and we hope to continue to meet their needs.

We also reach Belle Haven residents through our door-to-door canvassing and tabling outreach efforts. During FY22, we shared over 17,000 fliers during community outreach efforts in Belle Haven. Our community outreach included information about: CA COVID-19 rent relief, COVID-19 prevention and vaccination, spring 2022 primary election (registration and how to vote), LIBRE (immigration benefits and resources), and energy savings programs. Our outreach is more than just a flier though, our network of promotoras (community outreach workers) have in-depth conversations with community members and connect them to resources that can help their families.

We are soliciting \$10,000 under this grant opportunity, and we would use the funds in the following manner: \$5,000 would go towards paying for 250 hours of PT Food Distribution staff time (@\$17-21/hr.). \$5,000 would go towards paying for 250 of community outreach worker time (@\$17-21/hr.).

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**We also have an ongoing need for support of our food distribution and community outreach programs. With respect to our Food Distribution program, we have a contract from San Mateo County that does not quite cover the full expense of the program, particularly given that demand expanded dramatically after COVID started and never let up.**

**Regarding community outreach, Prior to the pandemic, we offered more in-person community workshops on a variety of topics based on our community's specific information needs. For the past almost three years now, we have found that community members require a blend of workshops and in person outreach. Our promotoras reach deep into our communities through door-to-door canvassing, outreach at supermarkets and laundromat, and outreach during our Food Distribution events. Their work has proven invaluable during the pandemic, particularly as it relates to getting the facts out about COVID prevention and vaccination.**

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**At Nuestra Casa, we understand issues that the communities we serve experience deeply because our team members live, work, worship, and have children who go to school in our communities. Our families know who we are and what we do, and they trust us. Everyone on staff at Nuestra Casa has lived experiences similar to the community members we serve. We know what it's like to live in crowded housing, be an English Language Learner, and feel left out of decision-making that affects our lives. For this reason, we empathize with the current and evolving challenges facing our community, and we work with community members to develop solutions through our programs. As described above, we reach a significant number of residents through our Food Distribution and community outreach programs.**

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

**We have an extensive network of partners in San Mateo County (50+ entities), and we count on the support of local school districts and county departments. These partners include at least 40 non-profits, three school districts (Ravenswood, Redwood City SD, and Sequoia Union HS), multiple departments within San Mateo County, the Office of Warren Slocum, and roughly ten faith-based entities. Besides our dynamic staff, collaborative efforts are at the center of our success.**

**We are active members of the YESS Collaborative steering committee, and we collaborate with many of Thrive Alliance's efforts and the non-profits included in its network. We have strong partnerships with several County Departments (Office of Sustainability and Office of Community Affairs). We have contracts in every city we work. We work closely with CLSEPA, Legal Aid Society, and YUCA for immigration/legal services and housing advocacy, Ravenswood Family Health Center for local health services, and One East Palo Alto and the League of Women Voters for civic engagement work. We also have strong ties with Redwood City Together.**



5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**We are the only group providing a remote Food Distribution in our neighborhoods, to our knowledge. Our Community Outreach efforts are well known and respected. Other agencies typically come to us to engage our promotoras in reaching community members of Belle Haven, East Palo Alto, North Fair Oaks, and Redwood City. Nuestra Casa is uniquely positioned to address these challenges because our team members live, work, worship, or have children who go to school in our communities—our families know who we are and what we do, and they trust us.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	
Total funding received/requested (number)	<b>\$0.00</b>
Percentage requested from Menlo Park (%)	<b>0</b>
Percentage requested/received from all other sources (%)	<b>0</b>
Direct service costs (number)	
Administrative costs (number)	
Total program expenditures (number)	<b>\$0.00</b>
Direct service costs percentage (%)	<b>0</b>
Administrative service costs percentage (%)	<b>0</b>

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	<b>10000</b>
Funding requested/received from all other sources (number)	<b>1475148</b>
Total funding requested/received (number)	<b>\$1485148.00</b>
Percentage requested from Menlo Park (%)	<b>0.6733335668</b>
Percentage requested/received from all other sources (%)	<b>99.3266664332</b>
Direct service costs (number)	<b>1205334</b>
Administrative costs (number)	<b>269815</b>
Total agency/organization expenditures (number)	<b>\$1475149.00</b>
Direct service costs percentage (%)	<b>81.7093052973</b>
Administrative costs percentage (%)	<b>18.2906947027</b>

### Additional documentation

Please upload any supporting documents

## Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **7 October 2022, 11:17AM**  
 Receipt number: **18**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Ombudsman Services of San Mateo County, Inc</b>
Agency/organization street address	<b>1455 Madison Avenue</b>
Agency/organization city	<b>Redwood City</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94061</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Seniors/older adults</b>
Service description	<b>The residents of long-term care facilities are often the most vulnerable in our society. OSSMC works to assure the protection of these residents through advocacy, direct intervention and education in collaboration with services providers here in San Mateo County.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>9176</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>380</b>

Comments about the service population

OSSMC works with the licensed long term care facilities to deliver the highest standards of individual care for the residents in San Mateo County. We visit these facilities from twice a week to once a month and some once a year depending on the facility and the residents in the facilities. We are their voices! We advocate for their health, safety and dignity for those individuals and for broader changes in the system. Our mission and that of the City of Menlo Park align looking for the best that can be provided for these citizens.

## Agency/organization structure and funding request

Nonprofit status ID#	94-3397402
Year incorporated	2001
Governing board size (number)	7
Governing board meeting frequency	Monthly
Full-time employees (number)	5
Part-time employees (number)	6
Total employees (number)	11
Volunteers (number)	31
Total monthly volunteer hours (number)	565
FY2022-23 Community Funding monies requested from Menlo Park (number)	3000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	Less than 1%
FY2022-23 funding received from other agencies (number)	1092207
Funding received from Menlo Park for the most recently completed fiscal year (number)	2500

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

The Ombudsman Program provides a number of critical services. Ombudsmen act as the eyes and ears for residents in long term care facilities. We encourage access to advocacy by letting residents know what kind of care they should expect, providing a mechanism to file a complaint, and guiding residents through the process of advocating on their own behalf. During the year '21-'22 we made 4,653 visits and opened and close 959 cases.

2. Describe how your agency/organization plans to use the requested funding if awarded.

We would use the funds from the city of Menlo Park to support the work our south County supervisor does. She supervises several Field Ombudsmen who report to her. Last year we covered in Menlo Park alone 380 residents in 7 facilities. Their ages range from under 70 to over 100.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

The city of Menlo Park in the past has funded us because you take seriously what happens to the residents in long term care in your city. You help OSSMC meet the federally mandated mission by providing services to the residents in your city and by investigating allegations of abuse emanating from families in your city. Menlo Park cares about all its citizens no matter where they live.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

We are the only program of its kind in San Mateo County. We are certified by the state of California to monitor licensed long term care facilities and to advocate for the residents who live in these facilities. There is not one else that does this type of work and there is a great need for it.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

OSSMC collaborates with many groups including but not limited to Community Care Licensing, Department of Public Health, State Ombudsman Office, Department of social services, Aging and adult Services of San Mateo County, District Attorney's office, local Police Departments, Legal Aid Society and Golden Gate Regional Center.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

There is no other agency in San Mateo County that provides our services. All of the staff and volunteers are certified by the State of California through a 36-hour training program and fingerprinted before they can enter a facility.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Ombudsman Services of San Mateo County, Inc
Requested from City of Menlo Park (number)	3000
Requested/received from all other sources (number)	1092207
Total funding received/requested (number)	\$1095207.00
Percentage requested from Menlo Park (%)	0.2739208204
Percentage requested/received from all other sources (%)	99.7260791796
Direct service costs (number)	325991
Administrative costs (number)	769216
Total program expenditures (number)	\$1095207.00
Direct service costs percentage (%)	29.7652407262
Administrative service costs percentage (%)	70.2347592738

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	3000
Funding requested/received from all other sources (number)	1092207
Total funding requested/received (number)	\$1095207.00
Percentage requested from Menlo Park (%)	0.2739208204
Percentage requested/received from all other sources (%)	99.7260791796
Direct service costs (number)	325991
Administrative costs (number)	769216
Total agency/organization expenditures (number)	\$1095207.00
Direct service costs percentage (%)	29.7652407262
Administrative costs percentage (%)	70.2347592738

### Additional documentation

Please upload any supporting documents	<a href="#">9-17-21 Board List NO Addresses (2).pdf</a> <a href="#">IRS Letter.pdf</a> <a href="#">Audit '20-'21.pdf</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



Submission date: **10 October 2022, 8:56PM**  
 Receipt number: **23**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	Omniware Networks
Agency/organization street address	656 Lytton Ave #G207
Agency/organization city	Palo Alto
Agency/organization state	CA
Agency/organization zip code	94301
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Seniors/older adults
Service description	After being socially distanced from each other for more than two years, many seniors living in senior housing facilities experienced anxiety, isolation, or loneliness. We will organized social and outing activities to improve their mental well-being as well as improve their access to nature and open space.
Individuals/families served in the most recently completed fiscal year (number)	1000
Menlo Park residents/families served in the most recently completed fiscal year (number)	100

Comments about the service population

Per US census data, 14.6% of Menlo Park's population is at age 65 or older, which is about 4800 seniors in Menlo Park.

Per medical research published at Neurology.com, those who sleep longer than eight hours each day could be at an increased risk for stroke. As many seniors have mobility limit and the social-distance practices during the covid-19 period, many seniors sleep longer because they are not working or as actively engaged in social functions. It's just natural to sleep longer.

Our proposed program will address this issue to help seniors to become active to improve their physical and mental health.

We have conducted a similar project in Palo Alto, which was well received by seniors. They appreciated our services and gave us very positive feedback. We'd like to bring it to seniors in Menlo Park.

### Agency/organization structure and funding request

Nonprofit status ID#	26-0319712
Year incorporated	2007
Governing board size (number)	3
Governing board meeting frequency	Quarterly
Full-time employees (number)	0
Part-time employees (number)	0
Total employees (number)	0
Volunteers (number)	50
Total monthly volunteer hours (number)	60
FY2022-23 Community Funding monies requested from Menlo Park (number)	2000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	7
FY2022-23 funding received from other agencies (number)	30000
Funding received from Menlo Park for the most recently completed fiscal year (number)	0

### Agency/organization narrative answers



1. Please provide a brief statement of your agency/organization purpose.

**Omniware Networks was created by a woman of color who came to the US as an asylee. It is managed by a diverse group of volunteers to address a series of matters most relevant to our local communities in order to improve the community well-being, inclusiveness, sustainability and social justice, especially within the underserved communities in silicon valley.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

**We plan to use the grant to organize social or outing activities for seniors, such as handcrafting together activities, afternoon tea time with board games and music, flower potting activities in community gardens, sightseeing at an open space.**

**We plan to spend all the funding directly to the program to benefit the seniors with minimal administrative cost. The estimated allocation is below:**

- 1. \$200 program information brochures and flyers**
- 2. \$2400 program supplies and services**
- 3. \$400 venue, setup/clean up**
- 4. \$600 staff/volunteer training, coordination**
- 4. \$400 program administration**

**We have successfully organized similar activities for Palo Alto seniors with much positive feedback and impacts this year and have confidence in providing the good service to Menlo Park seniors.**

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**We are a small nonprofit organization to generate big impacts in our communities.**

**Since we are led and managed all by volunteers, no one is paid, it demonstrate our passion and commitment to serve the community. We don't use fundraising services. We rely on individual donations of our board members and key volunteers as the core funding source. Our core team and volunteers are very passionate and dedicated, so the contribution and donation from them are stable but small size.**

**We ask for the grant assistance to enable us to bring the passion and service to benefit seniors in Menlo Park.**

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Per research of University of Michigan on Healthy Aging, as social distancing and stay-at-home orders continue in many states in response to the COVID-19 pandemic, feelings of isolation and loneliness may be amplified among older adults, which will lead to quite a few physical, mental and psychological issues for seniors. The most effective ways to address these issues are to increase the social contacts of seniors, and organize leisure activities for them as a group activity.

We plan to organize social and leisure activities for seniors, such as handcrafting together activities, afternoon tea time with music and art, flower potting activities in community gardens, sightseeing at an open space. Such activities and services will help improve the physical and mental well-being of seniors after most of them have been socially distanced from each other for the past two years.

We are not aware of any large scale services like ours in Menlo Park. Second, these issues won't be fixed by any organization's one-time activity. Therefore, our proposed program does not conflict with other agencies' similar services, but will enhance and augment the impacts and benefits to seniors.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

We have good connections with many partners including nonprofit, municipalities, business and the general public. Collaboration and partnerships is important to our program's impacts and success. We have been using an interactive teamwork model to enhance the relationship and the success of our projects/programs.

We listen to their ideas, suggestions and feedback, and incorporate them into our program/project plans. We also speak up our mind, thoughts and ask for help. This interactive teamwork model makes our projects more relevant, effective, better received, and more impactful.

For example, we worked with a senior housing facility to provide a program to improve the well-being and the access to clean air to seniors with limited mobility and means. Our partner, the senior facility management, has more knowledge about seniors' habits and profiles, and played an active role in helping us design the program. It was well received by the seniors with much positive feedback, which exceeded our expected impact, and benefited the seniors well.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

If other agencies providing the same type of services as ours, we will collaborate with them in the following ways:

1. target different audience - we'll coordinate with other agencies to identify their serving audience and differentiate our serving audience from theirs (ie. different sites/locations)
2. conduct services at different times
3. learn their best practices as well as lessons to structure our service program with different approaches to serve the same purposes.
4. partner together to scale service to more people, or lengthen the program duration to generate bigger and longer impacts.

Program name	seniors well-being
Requested from City of Menlo Park (number)	2000
Requested/received from all other sources (number)	2000
Total funding received/requested (number)	\$4000.00
Percentage requested from Menlo Park (%)	50.0
Percentage requested/received from all other sources (%)	50.0
Direct service costs (number)	3600
Administrative costs (number)	400
Total program expenditures (number)	\$4000.00
Direct service costs percentage (%)	90.0
Administrative service costs percentage (%)	10.0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	2000
Funding requested/received from all other sources (number)	2000
Total funding requested/received (number)	\$4000.00
Percentage requested from Menlo Park (%)	50.0
Percentage requested/received from all other sources (%)	50.0
Direct service costs (number)	3600
Administrative costs (number)	400
Total agency/organization expenditures (number)	\$4000.00
Direct service costs percentage (%)	90.0
Administrative costs percentage (%)	10.0

### Additional documentation

Please upload any supporting documents [mental health of seniors - successful examples.PNG](#)

### Funding application certification and submittal

Acknowledgement  I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **12 October 2022, 2:02PM**

Receipt number: **31**

Related form version: **3**

## Agency/organization contact information

Agency/organization name	Peninsula Conflict Resolution Center
Agency/organization street address	1670 South Amphlett Blvd. Suite 115
Agency/organization city	San Mateo
Agency/organization state	CA
Agency/organization zip code	94402
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
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Service description

Peninsula Conflict Resolution Center believes that we each have the power within us to work through our conflicts and overcome barriers to community vibrancy. We honor our community, youth and families as sources of strength, and together we forge new ways forward. The service we provide, and seek support for, is our Empowering Youth Initiative and Restorative Justice Practices Program (RJP). This program creates a support system, a restorative school culture, and a safe space where young people can communicate and solve problems together with supportive school administration and staff. PCRC facilitates group meetings, builds skills for public participation, and, as a neutral third party, assists people in conflict to develop mutually acceptable agreements serving the young people, and the wider San Mateo community.

We are currently seeing a rising need for restorative justice interventions. Our programs support young people, and their families, helping them to overcome obstacles such as violence, bullying, 'delinquency,' justice involvement, and substance abuse.

Individuals/families served in the most recently completed fiscal year (number) **2500**

Menlo Park residents/families served in the most recently completed fiscal year (number) **2500**

Comments about the service population **We reach a community of over 2,500 Menlo Park residents and families through our work with Menlo Atherton High School. We don't believe problems happen in Silos - this program is supported by all of the work we do at PCRC to strengthen our communities. As we still work through societal issues, locally our young people have been greatly impacted by the pandemic, social reckoning and a backdrop of a global pandemic. We recognize the diverse solutions needed to support the health, safety and success of this most impacted and often overlooked, our youth and their families. We reach over 20,000 San Mateo residents a year through our various programming in neighborhoods, schools, jails and workplaces.**

**Agency/organization structure and funding request**

Nonprofit status ID# **77-0144000**

Year incorporated **1986**

Governing board size (number) **5**

Governing board meeting frequency **Monthly**

Full-time employees (number) **12**

Part-time employees (number) **2**

Total employees (number) **14**

Volunteers (number) **100**

Total monthly volunteer hours (number)	75
FY2022-23 Community Funding monies requested from Menlo Park (number)	25000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	2%
FY2022-23 funding received from other agencies (number)	2140019
Funding received from Menlo Park for the most recently completed fiscal year (number)	0

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

The Peninsula Conflict Resolution Center (PCRC) has been deeply embedded in the San Mateo County community for over 35 years working to create vibrant, powerful and resourced communities. PCRC was established in 1986 by a small group of concerned residents who wanted to help their neighbors resolve disputes. Since then, we have grown to serve over 20,000 residents across the county each year, earning the reputation of being a highly knowledgeable and effective organization. Our Purpose: To build community power by strengthening individual leadership efficacy, supporting resident-led solutions, and leveraging relationships with non-profit and government players to make systems better.

Our work is local. PCRC is focused on participant identified needs and community centered solutions. Most of our staff are former clients: we come from and are deeply rooted in the communities we serve. This makes us skilled in bringing a lens of cultural humility to all of our partnerships, allowing us to lead through empathy and to ensure that there is equity and inclusion at every stage of the process.

Our work addresses systemic inequality. PCRC recognizes intersectionality - the issues facing our communities do not exist in silos. It takes a long time for localized projects to become sustainable and as we address one issue, another urgent issue arises. While we will continue to work locally to address the most urgent issues and problems, without systemic change these problems will always exist. We simultaneously build the power of local communities while building relationships that help us to change the systems that exclude or harm our community members.

2. Describe how your agency/organization plans to use the requested funding if awarded.

PCRC is requesting funding in support of our Empowering Youth Initiative and Restorative Justice Practices Program (RJP) that we currently offer in the Menlo Atherton and Sequoia Union High School Districts.

We are currently seeing a rise in violence in San Mateo county that is spilling into our schools. There is an urgent need to create systems of support to reduce violence through collaborative and innovative processes. We believe Restorative Justice programs, specifically

Community Building and Conflict Resolution principles and practices enrich communities, repair harm, restore relationships and create safe and inclusive spaces for dialogue.

Historically, PCRC has worked with schools to provide a 'Restorative Justice Consultant' who engages with the school and student body teaching and implementing practices including (but not limited to):

Leadership development opportunities, such as communication and conflict resolution skills, critical thinking, goal setting, positive decision-making, creative problem solving, and social change.

Training 30 students as peer leaders in restorative principles and practices to serve as peer mediators

Training 20 faculty or staff in restorative principles, conflict de-escalation and communication skills to build sustainability in creating a culture of restorative practices

Host campus educational event(s) (e.g. town hall, advisory, presentation)

Conduct Restorative Practice Circles on campus with designated classes, student organizations, or advisory groups.

While this type of programming has been effective, we see an opportunity for a new way of working in Menlo Park schools to create more impactful, and sustainable programming. Using our current project at Menlo-Atherton Highschool as a positive model for what can be achieved, we would like to expand upon this model to inspire a paradigm shift - instead of simply offering access to restorative programs, we would like to work with schools to create a restorative school culture. We feel restorative justice should not be treated as an intervention, but instead as a school wide paradigm shift.

More specifically, we are urging schools, across San Mateo, to move away from the old model which relies on 'consultants', core staff student representatives, to engage in restorative practices. We would like to advocate for the adoption of restorative culture across the entire school culture, changing disciplinary practices, and ensuring that restorative language is used in all classrooms, offices, and extra curricular offerings. PCRC also advocates for building relationships between students, faculty, staff and parents - this whole school/community approach increases family engagement and builds capacity for collaborative impact on the entire school climate.

We will use this funding to help us achieve this goal - to expand our relationships with schools, and what we are able to deliver so that we are not simply providing 'hours and deliverables,' but instead helping schools create sustainable and integrated restorative culture. We feel that this is how we can ensure that our young people do not fall through the school system unseen and unheard; we feel this is how we can provide safe, healthy, and supported learning environments for all of our young people - and especially those who are most vulnerable to violence.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

PCRC has been contracted by Menlo Atherton and the Sequoia Union High School District to provide a 'Restorative Justice Consultant' for 40 hours per week at Menlo Atherton High School. PCRC only charges a fee-for-service hourly rate for restorative justice services - these fees are well below the market rate, and do not cover the true cost of the program or our services. However PCRC is committed to making its fees work for any agency regardless of financial limitations. We understand that there is an urgent need for restorative justice services in schools, and we are committed to creating safe spaces for our young people. Therefore, we will always make ourselves available.

However, as we have mentioned, placing 'Restorative Justice Consultants' in schools is not sustainable long term, and does nothing to address the deeply rooted and problematic disciplinary practices of detention and expulsion that overwhelmingly affect BIPOC youth. We would like to ensure that young people receive the wrap-around community support required to reduce violence and keep them safe. We are requesting financial assistance from the City of Menlo Park to support our Restorative Justice services which will empower us to respond to the growing needs of our community and to work with schools, starting with Menlo Atherton as a core model of what can be achieved, to create more sustainable models of support for our young people, and the wider Menlo Park community.



4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Research has indicated there is a direct link to education and health. There is no doubt that education creates opportunities for better health, and conversely, that environmental and social stressors create obstacles to education. What's more, traditional educational interventions target those youth who are already exhibiting 'cries for help' - behaviors or characteristics that place youth at-risk, such as failing at school, abusing drugs, or engagement in criminal behavior. This deficit model reaches our young people too late, when instead we should create a strong and cohesive network of support that builds upon individual and collective strengths in the community.

If we have vibrant schools, we have vibrant communities and thriving children and families. We believe that the key to creating vibrant schools is in creating spaces where there are open, honest and safe conversations between young people and adults - where young people can share the challenges they face without fear or shame. This can only happen if there is a restorative culture in schools - a culture that doesn't rely on punitive or disciplinary action to create a safe learning environment, but instead trains staff and school leaders in restorative justice practices that allow them to address issues that arise, in real time, equipt with restorative language, understanding, and empathy.

PCRC's Empowering Youth Initiative and Restorative Justice Practices Program (RJP) are designed to increase effective student engagement strategies, establish a sustainable restorative culture, and reduce punitive and racially disproportionate disciplinary practices. PCRC can help the Menlo Park Community through sustainable restorative justice cultural practices in schools. Measurable impact that we have seen in our Menlo-Atherton High School program includes:

Reduced violence and bullying  
Reduction in/alternatives to suspension and expulsion (addresses school to prison  
Pipeline; Addresses racial disproportionality )  
Improved relationships and attitudes among students, teachers, administrators and parents.  
Positive and inclusive school climate and culture (less punitive, more restorative)

We believe that Restorative Justice programs, especially programs like ours that include community building and conflict resolution principles/practices, enrich communities, repair harm, restore relationships and create safe and inclusive spaces for the most vulnerable young people in our community. This has a ripple effect in our communities.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

Our programs are focused on building community power by strengthening individual leadership efficacy, supporting resident-led solutions, and leveraging relationships with non-profit and government players to make systems better. PCRC provides long-term and tailored support to four critical areas of a partnering community – high needs neighborhoods, corresponding schools, jails, and key workplaces. Our role is to bring together all stakeholders, to coordinate services, and to empower community-members to advocate for themselves and lead their own solutions.

Our deep partnerships have always been integral to our success in the County. For years, we have partnered with San Mateo County’s Sheriff’s office’s Community Alliance to Revitalize Our Neighborhoods (CARON) Program, which promotes healthy relations between residents and law enforcement. We have graduated over 1,500 Latino/a/x residents of North Fair Oaks from our community leadership program and served more than 5,000 clients through training, parenting workshops and other leadership opportunities. Our roots in violence prevention and community collaboration grew from our long term work in three local school districts - providing youth development programming and parent leadership. Since 2000, we have partnered with the Belle Haven community - Belle Haven School, Belle Haven Early Child Development Center, and the Sheriff’s Substation - providing parenting classes, restorative justice circles, and youth empowerment activities. PCRC has long been an ally to the City of East Palo Alto (and nearby communities). We have facilitated difficult conversations between residents, the City, Developers, and law enforcement - especially around equity. We partner with many of the non-profits in the area to build capacity, elevate initiatives and train staff. Along with our program in Menlo Park, PCRC also works on the East Palo Alto Academy campus full-time, for over three years, providing restorative justice programs and creating peer training workshops, which decreased suspension and disciplinary action on campus.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

There is no other agency providing this type of work at Menlo Atherton.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Restorative Justice Practices Program (RJP)
Requested from City of Menlo Park (number)	25000
Requested/received from all other sources (number)	70000
Total funding received/requested (number)	\$95000.00
Percentage requested from Menlo Park (%)	26.3157894737
Percentage requested/received from all other sources (%)	73.6842105263
Direct service costs (number)	100000

Administrative costs (number)	18000
Total program expenditures (number)	\$118000.00
Direct service costs percentage (%)	84.7457627119
Administrative service costs percentage (%)	15.2542372881

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	25000
Funding requested/received from all other sources (number)	2140019
Total funding requested/received (number)	\$2165019.00
Percentage requested from Menlo Park (%)	1.1547242772
Percentage requested/received from all other sources (%)	98.8452757228
Direct service costs (number)	1481898
Administrative costs (number)	642003
Total agency/organization expenditures (number)	\$2123901.00
Direct service costs percentage (%)	69.7724611458
Administrative costs percentage (%)	30.2275388542

### Additional documentation

Please upload any supporting documents	<a href="#">PCRC Budget FY 22-23.pdf</a> <a href="#">-2020-21_PCRCAudited_Financials.pdf</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



Submission date: **11 October 2022, 4:35PM**  
 Receipt number: **12**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	PVI
Agency/organization street address	800 Middle Ave.
Agency/organization city	Menlo Park
Agency/organization state	CA
Agency/organization zip code	94025
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Disabled Seniors/older adults
Service description	For nearly 75 years, PVI has designed and provided services to enable older adults to age in place, driven by a profound legacy of caring and our core values of respect, commitment, trust, dedication and compassion. The core programs deliver over \$6 million in services and impact over 6,000 households annually: Meals on Wheels provides home-delivered meals to over 1,200 homebound seniors and adults with disabilities in San Mateo County, from East Palo Alto through Daly City with the exception of the Coast; Adult Day Services at Rosener House serves individuals living with Alzheimer's disease, other forms of dementia, and age-related disabilities, also offering extensive caregiver support services, Little House Activity Center offers extensive services centered on health, wellness and preventing social isolation, the PVI Ride offers subsidized rides for area seniors to access appointments and stay engaged in the community.

Individuals/families served in the most recently completed fiscal year (number)	11011
Menlo Park residents/families served in the most recently completed fiscal year (number)	1235
Comments about the service population	<p><b>For MOW, all clients are home-bound, unable to shop and/or cook for a themselves or have no reliable help to do so. All MOW recipients are disabled, the majority are low-income, 50% having incomes of less than \$25,000 and 91% less than \$50,000. 98% of MOW recipients are 60 years old and over, with 40% over 85; 43% are white, 14% Asian, 11% Hispanic, 8% Black, 3% Native American and Pacific Islander, and 21% mixed race, other or unknown; 40% are male and 60% female.</b></p> <p><b>Transportation - This program serves seniors (mainly ages 70-100) who are no longer able to drive due to vision and physical impairments, who live far from public transportation, cannot afford costly taxis, or do not have the technical knowledge to use app-based ride services. Rosener House - Clients in the program suffer from memory loss and/or dementia (Alzheimer's disease), Parkinson's disease, stroke and other chronic conditions. They receive services from trained therapists (occupational and music), health monitoring and medication management by registered nurses as well as counseling by social workers. The racial/ethnic breakdown is 7% Hispanic, 3% African-American, 9% Asian/Pacific Islander and 81% White. Little House Activity Center Household Income: 64% of our membership falls between \$25,000 - \$99,999 annual income, with 11% of that falling below \$25,000.</b></p>

## Agency/organization structure and funding request

Nonprofit status ID#	94-1294939
Year incorporated	1947
Governing board size (number)	21
Governing board meeting frequency	Monthly
Full-time employees (number)	50
Part-time employees (number)	15
Total employees (number)	65
Volunteers (number)	378
Total monthly volunteer hours (number)	24795
FY2022-23 Community Funding monies requested from Menlo Park (number)	50000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	1%
FY2022-23 funding received from other agencies (number)	1425700

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

Peninsula Volunteers, Inc. (PVI) enables seniors to age in place by offering services to meet the physical, social, mental, and emotional health of participants, allowing them to age with dignity and independence in their own homes and communities. PVI serves the most vulnerable and at-risk seniors and adults with disabilities through its four core programs, Meals on Wheels, Adult Day Services at Rosener House, Little House Activity Center and PVI Ride, the transportation program.

2. Describe how your agency/organization plans to use the requested funding if awarded.

The funds will be used to support PVI four core programs: Meals on Wheels, Rosener House Adult Day Center, Transportation Program and Little House Activity Center. PVI Meals on Wheels (MOW) recipients will be provided nutritious home-delivered meals for 5 days per week, with some who are at great risk receiving extra weekend meals as well, as long as they are on the program. Meals on Wheels increases food security and alleviates hunger of older adults and adults with disabilities through proper nutritional support. Clients receive an initial assessment, quarterly re-assessments, wellness checks by the delivery person, nutrition education and referrals to other needed community services. Funding from the City of Menlo Park will help to provide these services to all eligible Menlo Park residents.

PVI Adult Day Services for Menlo Park disabled seniors benefitting from the community grant receive a broad array of services that are designed to meet their social, mental, emotional, creative and physical needs. With funding including the city of Menlo Park grant, we are able to offer reduced rates to families who qualify based on income and expenses. Fundraising is imperative, as we are committed to keeping the program accessible to all in the community who could benefit. Transportation - The funds will cover the Lyft/Uber costs to provide 250 rides to Menlo Park residents over the course of the year as well as staff ride coordination/dispatch and other administrative costs to run the program. Rosener House is known for its extensive and innovative programming. Participants get to choose from over 7 classes per day which could include exercise, current events, songwriting with our licensed music therapist, yoga, creative arts, baking, poetry, Spanish club, gardening, brain games or even more! As we mentioned, Rosener House is also an exceptional Adult Day program because it offers many more services than are required by its license from the State of California, including nursing, social work, occupational therapy. Little House Activity Center programs offer a wide range of opportunities for seniors to continue living their best lives through our group fitness classes, personal training program, ceramic, technology programs and lifelong learning workshops and presentations that engage the mind. In addition, we offer various opportunities to be involved in our social clubs such as knitting, bridge as well as interactive games such as ping pong, scrabble just to name a few.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

To continue providing vital services for our senior population in Menlo Park, additional funding is necessary to cover the gap in funding from other funders and clients. MOW has a contract with San Mateo County Aging and Adult Services for Older Americans Act funding, but that funding is limited and does not cover the cost of providing service. Last year for example, fundraising from other sources of over \$60,000 was needed to sustain the service for Menlo Park residents. PVI seeks grants from foundations, local corporations, other cities where we provide service, and individual donations to help sustain this vital safety-net service. Food insecurity among seniors increases disability, decreases resistance to infection, and extends hospital stays. Experts agree that risk for malnutrition is high among specific groups of seniors and adults with disabilities, especially those with inadequate income to purchase food, those who are isolated, who suffer from illness and other conditions affecting independence. PVI incurs a cost of \$16.50 per meal (including food costs and staff to prepare, package and deliver meals.) The San Mateo County reimburses PVI at a rate of \$11.50 per meal and clients pay on average \$.90, leaving a \$4.10 funding gap which is absorbed by PVI as a loss. This is for the 102,500 meals covered by OAA funding. PVI serves another 60,000 meals which are solely funded by grants, donations or otherwise also absorbed as a loss. The ability to continue fulfilling this essential service would be helped significantly by funding from the City of Menlo Park.

Transportation - Currently, the Sequoia Healthcare District is the primary funder of the program, covering on average \$9.00 per ride to help defray the cost of the rideshare service and administration. The riders pay an average of \$7.00 per ride of the total \$16.00 average per ride fee. However, this does not totally cover the cost to run the program, including the salaries of the billing specialist and manager, leaving a deficit of \$50,000 per year. With additional funding from Menlo Park City, we will be able to increase ridership from the Menlo Park neighborhoods as well as help close the funding gap.

Rosener House - The funding will be used to support low-income Menlo Park residents in the Rosener House program who cannot afford to pay the full fee of \$120 per day. The full cost of providing the service is over \$130 per day per participant, so fundraising is imperative, as we intend to keep the program accessible to all in the community.

PVI Adult Day Services at Rosener House also provides add-on services such as occupational therapy, speech therapy and a Registered Nurse on staff; these extra services are not covered by the \$120 fee for service, and we are requesting funding assistance from the city to help us maintain these essential services to participants.

Little House Activity Center; Being physically and socially active is incredibly important to the health of older adults. Physical activity improves their ability to do daily activities, prevent falls, and increase life expectancy. Having a community of friends has a dramatic effect on the overall mental health of seniors and reduces the risk of depression and isolation. Since COVID, we have experienced a dramatic. While our program pricing is below market, we still have many seniors who are not able to participate due to financial hardship. This grant funding will enable us to provide a scholarship program to our neediest seniors in our community, with potential of reaching 13 low-income seniors. All PVI programs enhance the quality of life for Menlo Park seniors and keep them healthy and

engaged in their community.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

The population of seniors is growing significantly, increasing from 52.4 million in 2018 to 94.7 million in 2060. (2019 Profile of Older Americans 4 of 8 community need. ) (Administration on Aging U.S. Dept. of Health and Human Services, May 2020.) As seniors live longer, it is important to ensure that they are not isolated. In fact, research has shown that social isolation can cause conditions like high blood pressure, heart disease, obesity, depression, even death. Other issues that will need to be continuously addressed are food insecurity, physical and mental gradual decline. Meals on Wheels is the only organizations providing nutritious, home-delivered meals to homebound senior residents (and younger adults with disabilities) in Menlo Park. The program significantly enhances food security and physical wellbeing, allowing recipients to remain independently in their home (and obviate or delay the need for institutional living). Just as importantly, the drivers who deliver the meals serve as a critical point of social contact, sometimes being the only person, the client sees all day. They become familiar with the clients on their routes and are able to notify the Meals on Wheels office staff if any seems awry. MOW has been providing service to Menlo Park residents since it started in 1977. PVI MOW is the sole provider of this service in Menlo Park and is available to all seniors and adults with disabilities who cannot shop or cook for themselves. Menlo Park residents receiving PVI home-delivered meals and the ancillary services are able to remain in their own homes and community with independence and dignity. Most older adults want to remain in their own homes as long as possible, and an investment of \$4,000 per person makes this possible and helps to avoid institutional placement.

Transportation - Seniors in Menlo Park cited transportation as the second biggest according to a 2016 PVI survey. Bus service is limited and inefficient, and taxis are costly A result of this challenge was the decline in seniors keeping vital medical appointments, obtaining essential food products as well as socialization. Specifically, non-driving seniors were more likely to become isolated and made 15% fewer doctor visits each year, and 65% non-medical visits. To address this challenge, PVI developed this low cost, on demand service to return mobility and independence to seniors. By utilizing Lyft/Uber rideshare desktop software, clients are able to call PVI to get rides within 5-10 minutes of their call, and quickly and efficiently get to their destinations. The rides are monitored by PVI to ensure an accurate and safe journey. Seniors in Menlo Park (our largest demographic at 55%) took over 1600 rides for Menlo Park residents this fiscal year. Now that senior centers are beginning to reopen after the long pandemic hiatus, seniors are returning to well-needed physical fitness and social activities. The staff who dispatch rides become very familiar with the riders and offer an important point of person-to-person connection (so often missing in other segments of society), which seniors value. Little House Activity Center provides access to programs and social activities to low-income seniors in the community who lack the funds necessary to become a member at Peninsula Volunteers Little House Activity Center where we enable seniors to age in place. Rosener House - In Menlo Park, many families (6%) in the middle-income category who have a loved with



Alzheimer's or other memory/physical impairment, are unable to afford the expenses of longterm care nor qualify for public benefits. Funding from the City of Menlo Park will allow residents to attend Rosener House regularly and receive the services and care that will enhance their quality of life.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

PVI staff members are all part of larger aging services networks on the Peninsula. PVI programs are well known to other organizations, as referrals are made to and gotten from other organizations serving similar populations. Sequoia Healthcare District and Peninsula Health Care District assist financially to serve residents of their respective districts. San Mateo County Aging and Adult Services contracts with Meals on Wheels and Rosener House for Older Americans Act funding and provides direct referrals from County social workers. Meals on Wheels - serves as a link to needed services for clients to access various social services throughout the county and increases their ability to thrive and enhance well-being. The Transportation program has successfully partnered with the Villages of San Mateo County to provide rides for their members. In addition, the Veteran's Memorial Senior Center, San Carlos Adult Community Center and Belmont Senior Center refer their members to our service. We are currently in discussions with Ability Path to provide services to older adults with developmental delays and provide rides to new destinations including group employment sites. Little House Activity Center will be continuing community outreach and providing more awareness to what programs and services we provide. Our number one goal for our clients is to help prevent them from being socially isolated. By providing access to our programs, we can help eliminate their isolation. Rosener House is a service provider for the San Mateo County Dementia Capable Services and Supports that assists individuals with a diagnosis of early-stage dementia who are living alone.

Collaborating organizations include Stanford University, the Department of Veterans Affairs, California Department of Developmental Services, Second Harvest Food Bank, the City of South San Francisco, the San Bruno Community Foundation, Catholic Charities, Samuel Merritt University, Sequoia and Foster City Villages, Samaritan House, Rebuilding Together Peninsula, Peninsula Family Service, Silicon Valley Community Foundation, Stanford Aging Adult Services, Sequoia Healthcare District, Seniors at Home, Mission Hospice, Menlo Park Senior Center, Fair Oaks Community Center, San Carlos Adult Activity Center, Veterans Memorial Senior Center, and local private foundations. Business partners include Facebook, PG&E, Union Bank, Uber and Lyft. All these associations allow us to improve access to all seniors and adults with disabilities who can benefit from our services. We are always looking for more opportunities to work with other organizations to further our work.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**Meals on Wheels is the only provider of home-delivered meals in Menlo Park. Coordination with San Mateo County Aging and Adult Services ensure there is no duplication of service for those who have a County funded caregiver through In-Home Support Services. Transportation - Avenidas in Palo Alto offers rides to similar destinations but their fees are higher and generally need to be scheduled in advance. Therefore, there is minimal duplication of transportation services. Rosener House - There are 3 other adult day programs in San Mateo County and one of these are adult day health care program. Rosener House is the only adult day program in the region with a multi- disciplinary team that has a unique focus on dementia related- conditions as well as having a Board-Certified Music Therapist. Music therapy helps to reduce stress, anxiety and depression while promoting emotional satisfaction. It is distinguished by including health services in its offerings which are affordable for families. The directors of the day programs work together by meeting and participating in efforts to reach aging service professionals for referrals and inform new families about available services. At Little House, we are in a unique situation to provide personal attention to our members. We offer opportunities for individuals to explore all areas of well-being: emotional and social support by offering social programs that develop friendships amongst participants; fitness either in a class setting or one-on-one training in our gym with a specialized trainer to work on balance and strength; mental stimulation and self-expression in our ceramic's studio and technology center or by attending a learning workshop. We work in tandem with Sequoia Healthcare district to provide wellness lectures as well as with Stanford Aging Adult Services to offer an evidence-based class specific to seniors.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	
Total funding received/requested (number)	\$0.00
Percentage requested from Menlo Park (%)	0
Percentage requested/received from all other sources (%)	0
Direct service costs (number)	
Administrative costs (number)	
Total program expenditures (number)	\$0.00
Direct service costs percentage (%)	0
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	50000
Funding requested/received from all other sources (number)	1425700
Total funding requested/received (number)	\$1475700.00
Percentage requested from Menlo Park (%)	3.3882225385
Percentage requested/received from all other sources (%)	96.6117774615
Direct service costs (number)	6887193
Administrative costs (number)	539555
Total agency/organization expenditures (number)	\$7426748.00
Direct service costs percentage (%)	92.7349763315
Administrative costs percentage (%)	7.2650236685

### Additional documentation

Please upload any supporting documents	<a href="#">PVI FY0620 audit report and FS -signed.pdf</a> <a href="#">PV IRS determination letter.pdf</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



Submission date: **13 September 2022, 9:15AM**  
 Receipt number: **1**  
 Related form version: **2**

## Agency/organization contact information

Agency/organization name	<b>Ravenswood Classroom Partners</b>
Agency/organization street address	<b>P.O. Box 384</b>
Agency/organization city	<b>Menlo Park</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94026</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
Service description	<b>Inspired by the belief that every child deserves an equal opportunity to learn, Ravenswood Classroom Partners is devoted to working with the Ravenswood City School District to support the success of students in eastern Menlo Park and East Palo Alto. Since 2008, Ravenswood Classroom Partners (RCP) has partnered with Ravenswood teachers and provided nearly 200 trained volunteer tutors at no cost to the school district or families. Each dedicated volunteer tutor is a consistent, caring presence in the lives of these children, working weekly in the same classroom with the same students throughout the year.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>450</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>350</b>

Comments about the service population

The Ravenswood public schools are faced with overwhelming socioeconomic challenges, underfunding, high absenteeism and low teacher retention rates. These issues lead to school performance that lags that of neighboring districts, resulting in an uneven playing field. The schools we serve have unique challenges: 91% of the families are low income, 58% of the students are English language learners, 88% of the students are reading below grade level and over 40% are considered homeless. Ravenswood Classroom Partners targets students who are the furthest behind in the Ravenswood School District. This year more help is needed than ever as the performance of Ravenswood students declined on many state-level and annual metrics due to the pandemic and months of remote learning.

### Agency/organization structure and funding request

Nonprofit status ID#	47-1582614
Year incorporated	2015
Governing board size (number)	8
Governing board meeting frequency	Quarterly
Full-time employees (number)	0
Part-time employees (number)	2
Total employees (number)	2
Volunteers (number)	150
Total monthly volunteer hours (number)	700
FY2022-23 Community Funding monies requested from Menlo Park (number)	15000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	7.6%
FY2022-23 funding received from other agencies (number)	45000
Funding received from Menlo Park for the most recently completed fiscal year (number)	10000

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

For over 14 years, Ravenswood Classroom Partners' trained volunteer tutors have been collaborating with teachers to reinforce school curriculum and support learning by providing 1:1 academic support. Ravenswood teachers partner with our volunteers to help improve academic performance and social-emotional well being of the students. RCP volunteers are formally trained to utilize the Ravenswood Schools curriculum so our impact is both effective and seamless. RCP is a key component of the district's literacy intervention strategy. Ravenswood school closures and remote learning due to the coronavirus crisis have exacerbated the massive divide in local schooling. Low-income communities such as Ravenswood have been disproportionately impacted by the pandemic and, though schools have returned to in-person instruction, students are still recovering. Our goal is to accelerate learning, help students catch up and target those children with the lowest literacy scores. With months of distance learning, this group of very vulnerable students will have significant learning loss and if not mitigated may lead to lasting academic and life setbacks. Our goal is to provide personalized academic intervention to our local students who need it the most and ultimately to help build a better tomorrow for this next future generation of learners.

2. Describe how your agency/organization plans to use the requested funding if awarded.

While many students across the nation feel behind in learning due to the global pandemic, those who came into the pandemic with the fewest academic opportunities are exiting with the greatest learning loss. The students in the Ravenswood School District remained in remote learning much longer than surrounding communities. Ravenswood Classroom Partners has always stood alongside the students and teachers of Ravenswood, helping to close the academic gap by offering tutoring and valuable mentorship support to students. Now, we have a chance to help propel the district towards truly transformative change that will provide an outstanding education for all students. We are thrilled to be part of the district's tiered intervention support system this year, helping students catch up by providing targeted intensive literacy tutoring. With an alarming 88% of Ravenswood students reading below grade level, the need has never been greater. Volunteer tutors work with individual students in multiple tutoring sessions per week and cover content that links back to what is being taught in the regular classroom. This grant would enable us to continue to expand our high-dosage literacy tutoring model to reach more classrooms, teachers and students.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

Every year we rely on generous individuals, family foundations and grants to fund RCP programs. As we ramp up our commitment to the Ravenswood City School District and see the increased needs created by remote school and declining test scores, we have been seeking greater support from local granting agencies. Financial support from the community is needed more than ever to ensure that RCP can meet the surge in demand and reach more struggling students. A grant from the City of Menlo Park will allow us to implement and grow our high quality one-on-one literacy tutoring program to accelerate learning, partner with talented teachers, and engage the youngest learners with an increased focus on English language development support.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

RCP volunteer tutors are passionate about student learning and meet a critical need in the Ravenswood community. Each day our dedicated volunteers form relationships, achieve results and help hundreds of students in East Palo Alto and eastern Menlo Park recover from the pandemic's many setbacks and reach their full potential. Last school year, our volunteer tutors delivered over 7,500 one-on-one tutoring sessions to students who otherwise could not afford it! This school year we are working with the teachers and curriculum team to expand our high quality intensive tutoring program to reach more students and help close the massive learning gap that has widened over the last two years. Our high-dosage tutoring program is uniquely positioned to meet the school district's needs. Our program is embedded in the school day, coordinated with teachers, and allows students who are the farthest behind to have a minimum of 3 tutoring sessions per week. Students are supported in-person by a consistent tutor, tutors are well trained and data informs our tutoring sessions to maximize student learning.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

We work closely with the Ravenswood City School District teachers and administrators to develop our programming and training materials. We partner with the district curriculum team to train our volunteer tutors in structured reading intervention, guided writing concepts and social emotional learning. We also partner with other local non-profits and education teams such as the Ravenswood Education Foundation, the Children's Health Council, Stanford University Haas Center for Public Service and the Bring Me a Book organization. In addition, we network with other nonprofit tutoring organizations including Healthy Cities Tutoring and Mentor Tutor Connection to collaborate on best practices.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

There is one other tutoring organization that engages students on Ravenswood campuses, Ravenswood Reads. Ravenswood Reads mobilizes Stanford students to do after school tutoring using their own curriculum. They typically work with less than 30 students per year and their tutoring sessions are delivered remotely. We are the only nonprofit providing tutoring support that is embedded in the school day and is well aligned with classroom curriculum. With our model of in-class tutoring and our vast cohort of volunteers, we are able to reach many students with multiple tutoring sessions per week. The Ravenswood School District uses a multi-tiered system of support to recommend and track students in reading intervention programs so that we don't duplicate efforts.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	High-dosage Literacy Tutoring Program
Requested from City of Menlo Park (number)	15000
Requested/received from all other sources (number)	85000
Total funding received/requested (number)	\$100000.00
Percentage requested from Menlo Park (%)	15.00

Percentage requested/received from all other sources (%)	85.00
Direct service costs (number)	91500
Administrative costs (number)	8500
Total program expenditures (number)	\$100000.00
Direct service costs percentage (%)	91.500
Administrative service costs percentage (%)	8.500

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	15000
Funding requested/received from all other sources (number)	182700
Total funding requested/received (number)	\$197700.00
Percentage requested from Menlo Park (%)	7.5872534143
Percentage requested/received from all other sources (%)	92.4127465857
Direct service costs (number)	179900
Administrative costs (number)	17800
Total agency/organization expenditures (number)	\$197700.00
Direct service costs percentage (%)	90.9964592817
Administrative costs percentage (%)	9.0035407183

### Additional documentation

Please upload any supporting documents	<a href="#">Budget 23 for Approval.pdf</a> <a href="#">2021 Progress Report.pdf</a> <a href="#">RCSD_Letter_of_rec_2022.docx</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
**MENLO PARK**

Submission date: **12 October 2022, 3:23PM**  
 Receipt number: **33**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Ravenswood Education Foundation</b>
Agency/organization street address	<b>2120 Euclid Avenue</b>
Agency/organization city	<b>East Palo Alto</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94303</b>
Agency/organization mailing address (if different)	<b>PO Box 396, Menlo Park, CA 94026</b>
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
Service description	<b>The Ravenswood Education Foundation (REF) works to ensure equitable and high-quality educational opportunities for Ravenswood City School District (RCSD) TK-8th grade students by building on local strengths and engaging the entire community.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>1501</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>390</b>
Comments about the service population	<b>89% Federal free and reduced-price meals program eligible</b> <b>43% Homeless or Housing Insecure</b> <b>47% English Language Learners</b> <b>84% Latino</b> <b>8% Pacific Islander</b> <b>5% African American</b>

## Agency/organization structure and funding request

Nonprofit status ID#	26-0166433
Year incorporated	2007
Governing board size (number)	16
Governing board meeting frequency	Monthly
Full-time employees (number)	2
Part-time employees (number)	0
Total employees (number)	2
Volunteers (number)	485
Total monthly volunteer hours (number)	267
FY2022-23 Community Funding monies requested from Menlo Park (number)	15000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.16
FY2022-23 funding received from other agencies (number)	3086596
Funding received from Menlo Park for the most recently completed fiscal year (number)	10000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

**The mission of the Ravenswood Education Foundation (REF) is to ensure equitable and high-quality educational opportunities for Ravenswood students by building on local strengths and engaging the entire community.**

**Our strategies are threefold: (1) improve student achievement; (2) support teaching excellence; and (3) engage parents in their children's education. REF focuses its investments in teaching and learning for every student and is committed to investing in long-term educational excellence for Ravenswood students.**

**Our vision is that all Ravenswood City School District (RCSD) students, grades TK through 8, receive the education they need to achieve their highest potential and become valuable contributors and leaders in our global society. While REF continues to focus its investment on student achievement, teaching excellence, and parent engagement initiatives, REF is also committed to promoting students' well-being and addressing the critical needs of our homeless families.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

Under RCSD's Superintendent Gina Sudaria's inspired leadership, each of Ravenswood's four school-site leaders have transitioned from district-centric to school-based budget formulation and accountability. Increased fiscal transparency and understanding uncovers unanticipated and time-sensitive discretionary needs potentially benefiting the school's students, their families, and teachers. Discretionary expenditures include gift cards for families in need, family engagement meeting food, school culture promoting t-shirts and speakers, professional development, or other expenditures school leadership deems necessary and doesn't fall within, or exceeds, an existing budget category.

As school leadership teams have direct knowledge of their school's discretionary needs, each principal is allocated a \$15,000 discretionary allocation. Eastern Menlo Park children, families, and educators will directly benefit from a Belle Haven School Discretionary Fund. Thus, the City of Menlo Park funding the Belle Haven School discretionary account will have direct Menlo Park resident impact.

The requested funds will be used to support the Belle Haven Elementary School's Discretionary Funding, with no portion of the funds be used for REF overhead expenses.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

RCSD leadership, with REF's support, is implementing extraordinary supports to scaffold Ravenswood students during this 2022-23 school year. The City of Menlo Park's generous support, combined with other equity-focused funders, will allow us to build on the strength the Ravenswood community has demonstrated in the face of disproportionate challenges and implement the school district's plan to accelerate learning and provide every child with the education he or she needs and deserves. REF's support delivers benefits to both Menlo Park's Ravenswood students through supporting academic growth and to the larger community through improved student achievement, problem solving skills, and critical thinking to address broader societal challenges.

An ever-present REF guiding principle is to provide Ravenswood students with challenging curriculum, instruction, and experiences to motivate and inspire students' academic interests, as well as to close the achievement gap between Ravenswood students and their peers in neighboring districts including Menlo Park City School District. Our aim is to not just deliver content, but to have all students acquire content knowledge, subject literacy, and skills. Our goal is to endow 100% of our students with engaging opportunities, hire, support, and retain content-specific faculty, and supply critical instructional materials.

Students in eastern Menlo Park face far greater educational challenges than do students in western Menlo Park. In the Ravenswood school district, 89% of students are from low-income families and 47% are from non-English speaking families.

REF has been the school district's partner to provide innovative student-

centered financial and programmatic support for 16 years. The REF and district partnership is unique as REF's sole role is to shepherd successful initiatives for direct Ravenswood student benefit. Initiatives aim to fund staff, supplies, and services often customary in more well-funded districts. REF addresses the district's economic shortfall by engaging funding partners to provide high-value programming including literacy, math, art, science, music, Makerspaces, homeless support, and high school transition counselors. Ravenswood also supports students through summer academies to offset the well-documented summer learning loss known as the "summer slide".

Our vision is that all Ravenswood students from eastern Menlo Park and East Palo Alto will receive the education they need to achieve their highest potential and become valuable contributors in our global society. The enormous opportunity gap between the Ravenswood community and the surrounding school districts requires intervention to address the disheartening spring 2022 CAASPP testing results with only 6% of East Palo Alto and eastern Menlo Park's students meet math grade level achievement and 12% meet grade level in English Language Arts. Additionally, the Ravenswood community has been disproportionately impacted by the COVID-19 pandemic's health and economic consequences.

Although REF consistently provides support for Ravenswood students, the recent Ravenswood district office reorganization is combining capability with efficacy. Ravenswood's newly hired highly qualified and equity-minded district leaders are dedicated to improved student outcomes. Consequently, RCSD, with REF support, is purposefully prepared to leverage new funding to maximize Ravenswood students' educational benefit.

To achieve our goals, REF coordinates its work directly with district leadership, school principals and the district superintendent. We have first-hand knowledge of the challenges that can impede success, and we partner with the district to ensure our investments will make a tangible difference in improving every child's school day. At the same time, we remain independent to track implementation of funded programs, measure outcomes, and evaluate initiatives' success.

The children at Belle Haven School are part of the future of Menlo Park. It is essential their elementary school education prepares them to fully participate and succeed in school. While students in the Menlo Park City School District have dedicated high-quality teachers with extensive professional development, robust family engagement, and relatively minimal basic needs assistance required, the Menlo Park students at Belle Haven lack access to these critical learning components without REF-funded, through the City of Menlo Park Community Funding Grant, supports. We are most hopeful that Community Funding will again support eastern Menlo Park students, their families, and teachers. Thus, enabling a rewarding academic experience for all Menlo Park residents.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Since 2007, Ravenswood Education Foundation has supported the Ravenswood City School District as a funding and thought partner. REF capitalizes on its close relationship with the RCSD superintendent, school board, school faculty, staff, and families, as well as community partners and providers to deliver the district services and supplies most in need. This longstanding foundation/district partnership uniquely positions REF to meet a wide-range of essential district services, including providing elementary school students, families, and faculty with high-value services' funding.

Given the uncertainty in the home life of many students, consistency in school, engaging curriculum, instruction quality, as well as effective and stable teaching are of utmost importance. Supporting teachers improves teacher quality and retention, which in turn supports student learning.

Education leaders dedicating their professional talent and time for the benefit of children, families, and teachers in our area's most challenging circumstances deserve funding to meet the immense needs they witness and can affect. Family basic needs support, family engagement, and professional development efforts recognize the time and resources faculty and families give as well as the incredible difference those efforts are making in the lives of Menlo Park children.

In addition to the Belle Haven school community, the Menlo Park community surely benefits by enhanced Belle Haven academic success.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

REF regularly collaborates other organizations including Menlo Church, Youth Community Service, Menlo Park Rotary, Sacred Heart Schools, Morgan Stanley Smith Barney's Menlo Park office, Facebook, Ravenswood Classroom Partners (formerly All Students Matter), Palo Alto University Rotary, Chan Zuckerberg Initiative, Eagles Scout troops, and many others to bring much needed school resources, volunteer support, and community service projects to Ravenswood. Additionally, REF partners with the Boys and Girls Club of the Peninsula to offer summer support to students in eastern Menlo Park and East Palo Alto.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

While other organizations work with the district to address specific student groups' needs or enhance particular program areas, REF is committed to improving all Ravenswood students' academic, social-emotional, and basic needs in the most efficient manner possible. The RCSD superintendent and principals are integrally involved in REF-funded program budget planning and implementation thus avoiding duplication of services. District leadership collaboration ensures REF funds are directed to the highest priority and highest value programs with focus on supporting student achievement for every student in the district.

## Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name

Belle Haven School Discretionary Fund

Requested from City of Menlo Park (number)	15000
Requested/received from all other sources (number)	0
Total funding received/requested (number)	\$15000.00
Percentage requested from Menlo Park (%)	100
Percentage requested/received from all other sources (%)	0
Direct service costs (number)	15000
Administrative costs (number)	0
Total program expenditures (number)	\$15000.00
Direct service costs percentage (%)	100
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	15000
Funding requested/received from all other sources (number)	9080600
Total funding requested/received (number)	\$9095600.00
Percentage requested from Menlo Park (%)	0.1649149039
Percentage requested/received from all other sources (%)	99.8350850961
Direct service costs (number)	8447100
Administrative costs (number)	648500
Total agency/organization expenditures (number)	\$9095600.00
Direct service costs percentage (%)	92.8701789876
Administrative costs percentage (%)	7.1298210124

### Additional documentation

Please upload any supporting documents	<a href="#">22_AR_REF.pdf</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: 12 October 2022, 11:41AM  
Receipt number: 30  
Related form version: 3

## Agency/organization contact information

Agency/organization name	Rebuilding Together Peninsula
Agency/organization street address	841 Kaynyne Street
Agency/organization city	Redwood City
Agency/organization state	CA
Agency/organization zip code	94063
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Disabled Seniors/older adults
Service description	<p>Rebuilding Together Peninsula's (RTP) mission is "Repairing homes, revitalizing communities, and rebuilding lives." Since 1989, RTP has been the primary agency thousands of low-income neighbors across the Peninsula have turned to for critical repairs and improvements to help them continue to live independently in safe and healthy homes. With the help of some 90,000 volunteers over 30 years, RTP has completed repairs valued at more than \$45 million in donated time and materials, transforming the homes of approximately 2,500 homeowners and 400 community centers, from Daly City to Sunnyvale. RTP envisions safe and healthy communities for everyone. Our repair programs primarily serve low-income households that include seniors, people with disabilities, BIPOC individuals, veterans, and families with children.</p> <p><b>SERVICE DESCRIPTION</b></p> <p>RTP is seeking funding for its Safe at Home (SAH) repair program, which addresses the repair and home safety modification needs of low-income homeowners. All repairs completed are done at no cost to the</p>

homeowner. While the program serves all of our target populations – seniors, veterans, people with disabilities, and families with children – 85% of the homes served through SAH last year had a senior resident and 56% had a resident with a disability.

Seniors and people with lower incomes often live in older houses, which need maintenance and repairs to stay in good, livable condition. Many do not have the skills to make needed repairs themselves, and hiring contractors to make repairs can be out of reach financially for low-income residents. Difficulties with accessibility and serious repair needs can jeopardize residents' ability to live independently and stay in their homes and communities.

RTP's Safe at Home program addresses a wide range of issues inside and out of the home to help improve our neighbors' abilities to live independently in safe, healthy, affordable homes in their communities. RTP's caring staff work with homeowners to identify their needs for safety modifications and repairs for their home and develop a scope of work. Depending on the scale of the project, RTP's skilled technicians can complete many repairs, and contractors are hired for projects that need more specific skills (e.g., replacing a roof or furnace).

A focus is repairs that target health and safety hazards, reduce asthma triggers, control moisture and pest problems, improve ventilation, and reduce tripping hazards. Depending on residents' needs, projects may include installing grab bars/handrails and ramps, installing resilient flooring, improving lighting, and removing debris/clutter. These modifications decrease the risk of falls and accidents (a leading cause of injury and death for seniors). New ramps provide mobility for people with disabilities, enabling them to leave their homes and be connected with their communities. Additional repairs can include furnaces, water heaters, showers, toilets, leaky roofs, and damaged porches and siding. In addition, volunteers prune overgrown trees and remove debris from yards, improving access and helping homeowners feel that their home is an attractive part of their neighborhood. This results in homes that are safer for their residents, helping seniors to age in place, providing better mobility for people with disabilities, and a healthier environment for all residents. In addition, many report that they feel comfortable having people visit their homes for the first time in years.

#### PROGRAM GOALS

RTP's Safe at Home Program has three main goals:

- (1) Low-income, majority elderly and BIPOC, homeowners residing on the Peninsula have access to free home repair services that enable them to live in a dry, clean, pest-free, ventilated, safe, contaminant-free, maintained, thermally controlled, accessible, and affordable home (the National Center for Healthy Housing's ten principles of healthy homes).
- (2) Safety and health priorities identified in each home are addressed by our expert repair technicians, skilled volunteers and/or trusted sub-contractors.
- (3) Participants are equipped with the knowledge and tools necessary to identify health and safety hazards. They will be educated with



maintenance tips to ensure the longevity of the repairs they receive.

Funding from the City of Menlo Park will enable RTP to provide critical health and safety repairs to two or three homes this year. RTP serves the city's low-income residents that do not have the capacity or finances to address needed repairs on their own. Through our home rehabilitation work, RTP is also preserving the current affordable housing stock in Menlo Park, ensuring that longtime residents can remain in the community and pass safe, affordable homes down to the next generation.

Individuals/families served in the most recently completed fiscal year (number)	84
Menlo Park residents/families served in the most recently completed fiscal year (number)	5
Comments about the service population	<p>The numbers above represent 84 households served (approximately 170 individuals), and 5 households with 15 individuals in Menlo Park where RTP provided free repairs and services for two HIP Housing facilities. We typically also provide services to low-income homeowners in Menlo Park. Since its founding in 1989, RTP has served 100 Menlo Park homes and community centers.</p> <p>RTP repairs homes and community facilities from Daly City to Sunnyvale. We focus on neighborhoods of high need, including Belle Haven, East Palo Alto, North Fair Oaks, Redwood City, Daly City, and South San Francisco. RTP repair programs serve those with low incomes, primarily seniors, people with disabilities, veterans, and families with children. Of those served last year:</p> <ul style="list-style-type: none"><li>100% of participants had low, very low, or extremely low income (per HUD) with a median household income of \$38,283.</li><li>85% of the households had a senior living in the home.</li><li>74% of participants identified as a person of color (approximately 34% Hispanic, 19% Asian, 9% Black or African American, 11% two or more races, and 0.9% American Indian; 30% of the participants identified as White)</li><li>77% of homeowners served have lived in their homes 20+ years.</li><li>56% of the households had a person with a disability living in the home.</li><li>17% of the households had a veteran in the home.</li></ul> <p>Seniors and people with lower incomes often live in older houses, which need maintenance and repairs to stay in good, livable condition. Many do not have the skills to make needed repairs themselves, and hiring contractors to make repairs can be out of reach financially for low-income residents. Difficulties with accessibility and serious repair needs can jeopardize residents' ability to live independently and stay in their homes and communities. RTP addresses these needs, allowing residents to remain in the community that they call home.</p>

Agency/organization structure and funding request

Nonprofit status ID#	<b>94-3106209</b>
Year incorporated	<b>1989</b>
Governing board size (number)	<b>18</b>
Governing board meeting frequency	<b>Every other month</b>
Full-time employees (number)	<b>12</b>
Part-time employees (number)	<b>1</b>
Total employees (number)	<b>13</b>
Volunteers (number)	<b>1000</b>
Total monthly volunteer hours (number)	<b>600</b>
FY2022-23 Community Funding monies requested from Menlo Park (number)	<b>10000</b>
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	<b>0.5</b>
FY2022-23 funding received from other agencies (number)	<b>458572</b>
Funding received from Menlo Park for the most recently completed fiscal year (number)	<b>10000</b>

### Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

RTP's mission is "Repairing homes, revitalizing communities, rebuilding lives." This mission is more important than ever, as the COVID-19 pandemic has highlighted why a safe and healthy home is a vital need for everyone, especially for low-income seniors.

The work of RTP's skilled staff and committed volunteers allows our neighbors-in-need in San Mateo and northern Santa Clara Counties to age in place. Since 1989, RTP has helped approximately 3,000 homeowners and community centers, from Daly City to Sunnyvale, have healthier, more pleasant homes and facilities. RTP has built the expertise and infrastructure to effectively address the needs of low-income homeowners in our community. Our reputation as experts in preserving affordable housing and home/facility rehabilitation has made us the trusted resource for local families with critical home repair needs. Today, with support from skilled staff and approximately 1,000 volunteers, RTP completes approximately 100 repair projects annually in a typical year. (Covid has affected our budget, staffing, and services, but we are rebuilding our staff and looking forward to a strong year.

RTP is inspired by and based on the increasingly rare experience of neighbor helping neighbor to enhance the health and vibrancy of entire communities. Our primary programs are:

**National Rebuilding Day (NRD):** NRD is the signature program for Rebuilding Together and all its affiliates. Since 1989, RTP has partnered annually with community sponsors to provide repairs for about 30 low-income homeowners and community facilities. NRD is supported by the work of approximately 1,000 volunteers.

**Safe at Home (SAH):** To respond to critical home repair needs that arise throughout the year, RTP conducts smaller projects year-round. The program began in 2009. RTP typically serves approximately 100 low-income homeowners through SAH annually with the support of staff, AmeriCorps members, and a handful of skilled volunteers.

This year we are excited about two new projects. We are working with the County of San Mateo, with additional support from four local foundations, to offer repairs at a mobile home park. Most of the units are out of compliance with building codes; RTP will work with homeowners to address these issues and provide other key repairs, allowing them to remain in their affordable housing in this expensive area. We are optimistic that this project will serve as a model for assisting the residents of other mobile home parks.

In addition, the County of San Mateo has engaged RTP to manage a Lead Hazard Reduction program for low income residents with young children. We are in the planning phases of this project and will begin working on homes in early 2023.

2. Describe how your agency/organization plans to use the requested funding if awarded.

Funds from the City of Menlo Park will be used to perform repairs for two or three low-income households in Menlo Park through RTP's Safe at Home program. Funding from the City of Menlo Park will be leveraged with funds from the San Mateo County CDBG funds and will enable RTP to take on projects it could not normally address.

The typical Safe At Home repair recipient is very-low income and has been living in their home for 20+ years. Left unaddressed, minor home repairs can quickly escalate into major issues that have the potential of leaving hundreds of local low-income homeowners vulnerable to illness, physical harm, and even homelessness. RTP is literally keeping our at-risk neighbors in safe and healthy housing in our community.

The homes that RTP restores pose potential health threats that contribute to illness, accidents and injuries of our most vulnerable neighbors. Most of these hazards can be corrected through relatively simple repairs such as repairing roofs and gutters, removing old carpeting, clearing clogged clothes dryer vents, adding ventilation, installing grab bars and handrails, and sealing gaps and cracks to keep pests out. With costs for these types of repairs averaging more than \$6,000 (more if a roof needs to be replaced) for a typical single-family home, it is not always financially feasible for low-income homeowners. While these types of repairs are simple fixes, many of these repairs are left unattended by our vulnerable neighbors due to cost, but also because they are simply unaware of the hazards and health risks that come with neglect. Left unaddressed, these types of repairs can cause related repair needs to quickly multiply and leave a low-income homeowner vulnerable to illness, physical dangers, and potential homelessness if the repairs keep them from safely living in their home.

Safe at Home is an evidence-based program developed first by Rebuilding Together, Inc. (national) for implementation by its regional affiliates. Program strategies are clustered in three areas: fall prevention, fire prevention, and general safety. A checklist of 25 repair priorities created in partnership with the Administration on Aging and the American Occupational Therapy Association, guides all home safety repairs. In 2013, the National Center for Healthy Housing and Rebuilding Together, Inc. launched the Healthy Housing Challenge (HHC). HHC increases the rigor of Safe at Home repairs by aligning program practices to ten fundamental principles of a healthy home. Training, tools and problem solving are offered to Rebuilding Together affiliates and their staff to ensure that program integrity is maintained. All practices adhere to the highest quality standards in an effort to support the health and safety of the homeowner. Over the last decade, Safe at Home has evolved from a volunteer-driven minor home repair program to a sophisticated, data informed solution to the widespread issue of unintentional falls.

Each Safe at Home (SAH) participant receives five services over a three-month period (on average):

1. RTP Safe at Home staff meet with the homeowner (either in person or over the phone) to review the homeowner's SAH application which provides key information about the vulnerable homeowner in need of repairs;
2. RTP staff visit the home to conduct a Comprehensive Home Safety Assessment which assesses the health and safety repairs needed based

on the ten Principles of Healthy Housing;

3. RTP staff develop a Home Safety Plan (aka scope of work) which provides a detailed plan for how the critical health and safety repairs will be completed;

4. Repair Technicians complete repairs and home modifications; and

5. RTP staff conducts final project review and survey collection which assesses the impact of our work on the homeowner's health and safety.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

RTP is committed to helping our vulnerable neighbors live in safe and healthy homes, have the ability to age-in-place, and remain part of our community. However, we are limited by resources. Without additional funding, many vital projects cannot be completed.

In a typical year RTP receives 200 repair applications, with about 10 coming from Menlo Park residents. At this time, RTP does not receive enough dedicated funding to meet all the health and safety repair needs in the homes of Menlo Park residents. Safe at Home projects in Menlo Park are supported by CDBG funding from the County of San Mateo, which must be split between 13-plus cities and all unincorporated areas in San Mateo County. Our CDBG agreement also limits the amount of funding that can be allocated per project. These limited budgets restrict the types of repairs done, which in turn means homeowners are not receiving the full scope of work that is needed.

Without funding from the City of Menlo Park, RTP will have to minimize the number of repair projects we complete within the Safe at Home program to stay within our budget.

Unfortunately, this means homeowners applying for services will have to be put on a waiting list until more private funding is received for the program. When homeowners are "waitlisted," they will most likely not receive any repair services, no matter how minor, until the following fiscal year, pending that funding allows it. The Safe at Home staff may also have to downsize the scope of work for repair projects so that we are able to complete all home projects that have already been selected.

With limited resources, we also have to scale back on some major repairs – such as systems upgrades (i.e., electrical, HVAC, plumbing), roof repairs and replacements, hazardous materials removal, and pest control. This means that when our Safe at Home staff is creating a scope of work with a low-income homeowner, they have to prioritize lower grade repairs to meet budget restraints. Without adequate funding, more costly repairs are left undone, which in turn means that we are not leaving our homeowners in truly safe and healthy environments. The most fundamental need for any person is a safe and healthy home. With adequate funding, RTP can make this need a reality for our vulnerable neighbors in Menlo Park.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**Safe at Home benefits the Menlo Park community.**

**Our work revitalizes communities and provides long-lasting stability for homeowners. Many of our clients have lived in their homes for generations and, as a result of our work, can live safely, age in place, and pass an affordable home down to the next generation.**

In the past year, our homeowner surveys show that RTP has made an important impact on the lives of our neighbors in need: 100% reported that Rebuilding Together's work has made their home a safer place to live; 96% reported that the repairs have created a healthier home environment for their families, and 98% said they could live more comfortably in their homes. 94% reported being able to move around their home with little to no difficulty after repairs (i.e., less likely to fall), and 92% reported no injuries due to falls since repairs were completed; and 96% reported that the repairs will allow them to age in place in their home.

RTP has partnered with the Sobrato Impact Lab and Actionable Insights to measure the impact of our work and demonstrate the impact that RTP has on the community and on individual homeowners. RTP's work has proven to extend beyond repairs and renovations; we impact lives and communities across six domains:

**Safety:** The homes and community facilities we repair are safer structures that are better prepared for outside dangers and have reduced hazards.

**Physical health:** RTP focuses on improved functionality of homes as well as creating a home that promotes personal hygiene and a homeowner's overall health.

**Mental health:** After repairs are complete, homeowners report improved feelings of overall well-being, increased pride in homes, and improved ability to cope with life's stressors.

**Independence:** Homes renovated by RTP offer our vulnerable neighbors increased physical mobility, improved ability to take care of the home, and the ability to age in place.

**Economic security:** Repaired homes decrease the cost of maintaining the home and improve property value – both essential to economic security for our low-income neighbors.

**Community:** Safe and healthy homes also improve homeowners' relationships with their neighbors and repaired community facilities increase a nonprofit's ability to serve our community.

Safe at Home fills a community need.

RTP's Safe at Home program is aligned with the City's goals to serve disabled and senior populations. In our 2021-22 fiscal year, 85% of the homes served had at least one senior residing in the home, and 59% of the homes had a resident with a disability. The median annual income of homes served was \$38,283. These low-income, elderly and disabled residents face special challenges to living in and maintaining their homes. Many older residents depend on modest fixed incomes to cover all of their living costs and experience limited physical mobility in their older age. Managing regular home maintenance and minor repair projects is often beyond their physical and financial ability. Home environments can rapidly deteriorate into toxic living environments (e.g., as a result of mold, pests, or poorly vented appliances) when regular home maintenance is deferred. Too often we encounter senior homeowners living in homes deemed inadequate due to broken

windows/doors, lifting carpet, steep staircases, unsafe bathrooms, moisture issues, and sagging roofs. RTP has a proven track record of eradicating health hazards in senior homes and improving the overall quality of life for seniors. Our work supports home environments that promote good hygiene, independent living, affordable utility bills, and reduced likelihood of falling or sustaining injuries.

Older Americans are discovering that homes that met their needs for decades can pose significant challenges in later years due to the homeowner's diminishing physical abilities. Falls are the leading cause of injury for adults age 65 and older in the U.S. With the number of seniors expected to nearly double by 2050, home modifications to accommodate those who want to age in place are a growing national priority. Locally, fall prevention helps to stabilize our community and, according to the San Mateo County Health System, saves our county upwards of \$80,000 in hospitalization costs per potential fall. Census data estimates the 65 years and older population will be the largest age demographic in San Mateo County by 2030.

The Safe at Home program also fills the community's need to maintain its current affordable housing stock. Safe at Home provides low-income homeowners with healthy, stable, and affordable housing. In an area where affordable housing is needed now, it is significantly less expensive to rehabilitate existing housing than it is to build new housing. RTP is playing a significant role right now in preserving hundreds of homes for low-income and working families in San Mateo County. In Menlo Park, the median sale price of a home was \$2.1 million in September 2022 (Realtor.com, accessed October 2022), and monthly rent for an apartment is \$4,158 (Rentcafe.com, accessed October 2022). Maintaining this housing stock allows our neighbors in need to remain in their homes and communities; it also enables them to pass safe and affordable homes down to the next generation. By investing in RTP's Safe at Home program, the City of Menlo Park will help Menlo Park residents remain in the community in which they grew up, preserve ownership of their homes, avoid residence in institutions without family, and live affordably.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

RTP could not accomplish our mission without our extensive relationships with our community. Our free repair programs benefit from partnerships with trade unions, vendors, and corporations that supply volunteer labor and hundreds of thousands of dollars worth of in-kind donations. RTP also collaborates with local nonprofit and government partners. We receive referrals for potential repair applicants from city staff, county social workers and case managers, hospitals, and local nonprofit agencies. And we refer our clients to other programs (e.g., Meals on Wheels, El Concilio, and PG&E Low-Income Home Energy Assistance Program) to help them with additional needs.

RTP participates in collaborative local efforts to implement systemic change and design new policies that support safe and healthy housing for everyone. For example, RTP participates in the San Mateo County Fall Prevention Task Force, Thrive, the Redwood City Interagency Council, and the Silicon Valley Council of Nonprofits.

We also find our project work with local organizations deeply rewarding. Some of the community facilities we repaired in the past few years are:

Aspire East Palo Alto Charter School, East Palo Alto  
Bayshore Christian Ministries, East Palo Alto  
Ecumenical Hunger, East Palo Alto  
East Palo Alto Community Alliance & Neighborhood Development Organization  
Family Connections, Menlo Park  
HIP Housing, Menlo Park  
Institute for Human and Social Development, East Palo Alto  
LifeMoves, Menlo Park  
Our Common Ground, Menlo Park  
Youth United for Community Action, East Palo Alto

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

At this time, Rebuilding Together Peninsula is the only free home repair organization serving San Mateo and northern Santa Clara counties. The Center for Independence of Individuals with Disabilities (CID) offers a Home Modification Services program that helps with installing ramps, rails, grab bars, etc., but does not provide home repairs. We have collaborated with CID on several occasions to tackle the home modification and repair needs of a homeowner. El Concilio of San Mateo County is a contractor for the PG&E Energy Savings Assistance Program (ESAP) and works as a subcontractor for Central Coast Energy Services, which administers the Department of Energy's Weatherization program for San Mateo County. El Concilio has a minor home repair program to address repairs that they come across in the process of working on energy improvements for the home. El Concilio and Central Coast Energy Services participate in the Energy Workgroup that we convene twice a year; additionally, we regularly refer clients to them and vice versa.



Program name	Safe at Home
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	906131
Total funding received/requested (number)	\$916131.00
Percentage requested from Menlo Park (%)	1.0915469513
Percentage requested/received from all other sources (%)	98.9084530487
Direct service costs (number)	732905
Administrative costs (number)	183226
Total program expenditures (number)	\$916131.00
Direct service costs percentage (%)	80.0000218309
Administrative service costs percentage (%)	19.9999781691

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	2700481
Total funding requested/received (number)	\$2710481.00
Percentage requested from Menlo Park (%)	0.3689382069
Percentage requested/received from all other sources (%)	99.6310617931
Direct service costs (number)	1915909
Administrative costs (number)	773258
Total agency/organization expenditures (number)	\$2689167.00
Direct service costs percentage (%)	71.2454451509
Administrative costs percentage (%)	28.7545548491

### Additional documentation

Please upload any supporting documents

[RTP-FY2020-21-Annual-Report.pdf](#)  
[Rebuilding Together Peninsula\\_Case Study.pdf](#)  
[RTP Theory of Change SAH.pdf](#)

### Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **12 October 2022, 1:40PM**  
Receipt number: **9**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>Samaritan House</b>
Agency/organization street address	<b>4031 Pacific Blvd</b>
Agency/organization city	<b>San Mateo</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94403</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Disabled</b> <b>Emergency assistance</b> <b>Seniors/older adults</b> <b>Youth/teens</b>
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Service description

We've leveled-up our services over the last three years, and with need again at peak pandemic levels, we remain steadfast in our commitment to providing care, empathy, and stability to our community. Our community's most vulnerable members are more reliant than ever before on the social services sector for their basic survival, and Samaritan House is here to help. As the County's central anti-poverty organization, Samaritan House serves as the community's safety net throughout the COVID-19 pandemic and beyond; addressing food insecurity, housing instability, medical fragility, and economic insecurity.

Client Services is the heart of Samaritan House and serves as the gateway to an array of homelessness prevention services for eligible, low-income residents of the City of Menlo Park. Case managers provide individual counseling, case management and referrals to enriching programs at Samaritan House, as well as to other services and agencies throughout the County. The financial, health, housing, education and career needs of our clients are evaluated in order to determine what services will help them reach stability.

Homelessness prevention services encompass housing relocation and stabilization services – emergency financial assistance (short-term rental assistance, payment of rental arrears, moving costs, rent application fees, security deposits, utility bills, car repair, etc.) and housing stability case management, such as eviction prevention services and transportation assistance. Additional services offered include emergency/crisis intervention, alcohol and drug abuse services and treatment, mental health services, education, employment and training, financial assistance, health care and health insurance, legal and mediation services, senior services, taxpayer information, transportation assistance and energy assistance.

Healthcare services include primary medical and dental services, as well as specialty services such as diabetic care, gynecology, dermatology, behavioral health, neurology, orthopedics, ophthalmology, optometry, podiatry, and rheumatology. Food and nutrition services include healthy 'prescription' food dispensed by the Food Pharmacy at the Free Clinic of Redwood City to help our patients with diabetes control their disease.

Individuals/families served in the most recently completed fiscal year (number)	22221
Menlo Park residents/families served in the most recently completed fiscal year (number)	551
Comments about the service population	As we move from relief to recovery in the wake of COVID-19, the experience for those at the economic top is very different from those living below the poverty line. The City of Menlo Park's residents are not exempt. Menlo Park's relative affluence, with a median household income of \$167,567 (US Census 2020), belies the fact that many city residents suffer from the same economic inequality, food and housing insecurity, and health disparity as the rest of San Mateo County. Costs are outpacing wages, and the pandemic exacerbated widening gaps in wealth inequality as it hit low-wage service jobs disproportionately.

Before the pandemic, clients would turn to Samaritan House in times of an acute, personal emergency. Now, their crisis is sustained, and their challenges blend into their everyday lives. Since 2020, more than 25,000 people have come to us for groceries, medical care, financial assistance, shelter, and the basic essentials of daily life, and we have seen a 400% increase in need across our most critical programs. We know we will not be returning to pre-pandemic levels of service as we are still seeing heightened levels of demand that show no signs of slowing down.

As the designated Core Services Agency for southern San Mateo County, Samaritan House South serves the working poor of Menlo Park earning less than 30% of the Area Median Income (AMI), which is \$55,900 for a family of four in San Mateo County (HUD, State of CA HCD, SMC 2022). Each client who arrives at Samaritan House is screened for income eligibility prior to receiving services. The majority of Samaritan House clients are productive members of our communities, with many working more than one low-paying job just to survive. Many lack savings and do not earn enough to cover emergency costs out of pocket, such as car repair, medical emergencies or a sudden loss of income; many have exhausted their unemployment benefits; many endure mental health, legal, disability or domestic violence adversity. All cope with significant hardship which has negatively impacted their household's income level and ability to remain stably housed.

The Free Clinic of Redwood City has served south San Mateo County for over 20 years. Patients are medically underserved, uninsured adults who do not qualify for Medi-Cal or Medicare and who cannot afford out of pocket healthcare costs, such as premiums, copays or deductibles, even after subsidies are applied. This region scores highest in the area's Community Needs Index, indicating increased barriers to healthcare access. Our patient population consists largely of Latinx families, with 87% of our patients identifying Spanish as their primary language.

We have grown into an economic opportunity engine, helping our most vulnerable neighbors stabilize their financial health and become self-reliant. Our wide array of homelessness prevention and shelter services provide clients with a more complete and sustainable solution to their struggles. We ensure the working poor aren't invisible and provide the support they need to be fed, clothed, healthy and housed so they can remain active, successful members of our community. Rather than surviving crisis to crisis, our whole person approach helps create lasting life plans.

## Agency/organization structure and funding request

Nonprofit status ID#	501(c)3
Year incorporated	1974

Governing board size (number)	18
Governing board meeting frequency	Monthly
Full-time employees (number)	103
Part-time employees (number)	10
Total employees (number)	113
Volunteers (number)	1015
Total monthly volunteer hours (number)	2801
FY2022-23 Community Funding monies requested from Menlo Park (number)	27500
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	<1%
FY2022-23 funding received from other agencies (number)	3850000
Funding received from Menlo Park for the most recently completed fiscal year (number)	20000

## Agency/organization narrative answers

<p>1. Please provide a brief statement of your agency/organization purpose.</p>	<p><b>Fighting Poverty. Lifting Lives.</b> Established in 1974 by Public Health nurse Cora Clemons, Samaritan House is a nonprofit health and human services agency that has been leading the fight against poverty in San Mateo County. We are the only organization delivering the full breadth of essential services and personalized support to the working poor, while preserving dignity, promoting self-sufficiency, and providing hope. By ensuring our clients are fed, clothed, healthy, and housed, we help them create their own stability and remain an active, successful part of our community. All services are provided free of charge.</p>
<p>2. Describe how your agency/organization plans to use the requested funding if awarded.</p>	<p>The next chapter in this crisis depends on our response now. The economic fallout from the pandemic is far from over, and our clients will continue to need the City of Menlo Park’s generous support. As we move our response from relief to recovery, Samaritan House respectfully requests a \$27,500 grant for general operating support of the essential safety net services we provide Menlo Park’s low- and extremely low-income families, primarily those living in the Belle Haven neighborhood (a disproportionate number of who struggle with hunger, homelessness and poverty). This funding will be used to provide food, access to shelter, healthcare, personalized case management, emergency financial services, and broad range of supportive services, to set Menlo Park’s most vulnerable residents on a path toward stability, self-reliance and success.</p> <p>In a world where one challenge only seems to replace another, we can find hope in not only what we have done together, but what we will do. Out of a relentless crisis, we can emerge a stronger community, more deeply committed to each other. We’re not giving up. Here is our strategic plan to help our neighbors regain their stability:</p>

**We Will Keep Hardworking Individuals and Families Housed:**

A key component of Samaritan House's homelessness prevention services is the emergency financial assistance we provide to individuals and families in crisis to help pay rent or other critical bills. As the designated Core Service Agency for Menlo Park and as the Lead Agency for the County, we are responsible for the procurement and processing of all financial assistance for the seven Core Agencies in the region. Since the onset of COVID, we have provided almost four times (370%) the pre-COVID amount of financial assistance through the Homelessness Prevention Program, and we've worked with public and nonprofit partners to get over \$115M out into the community to prevent homelessness for local families. We provided additional household supports through the distribution of 177,000 diapers and 21,000 pieces of children's clothing to local families, ensuring families' budgets could stretch farther. We continue to see significant increases in requests for rental assistance, and with the end of federal and state relief funds (including California's COVID-19 Rent Relief Program), Samaritan House will continue to provide direct financial assistance to families in need, proactively ensuring our clients have the funds they need to keep a roof over their heads and a warm, comfortable place to sleep.

**We Will Keep the Uninsured Healthy with Comprehensive, Preventative Medical & Dental Care:**

Under new visionary leadership of Drs. Baldeep Singh and Tamara Montacute from Stanford Health Medical Center, the Free Clinic of Redwood City addresses the lack of access to health and dental care for uninsured, low-income residents of southern San Mateo County. The Clinic increases access to health and dental care for the underserved in order to improve overall physical, social and mental health status; prevent disease and disability; detect and treat health conditions to improve quality of life; and increase life expectancy, while alleviating demands placed on emergency rooms for episodic primary care for the uninsured. The Clinic is a vital service provider in the community and operates on a volunteer-physician model, leveraging our community's existing resources while keeping clinic operations costs low.

We are scheduling exams and screenings that had been deferred during the pandemic, and we continue to reach out to patients who had postponed their routine and preventive care. This year, we hired a bilingual promotora to support the delivery of health care services and improve the quality and cultural competence of services for vulnerable populations in Menlo Park. We continue to treat patients under our 'food is medicine' mantra for chronic diseases through the Food Pharmacy, and we provided nearly 1,000 mental health care sessions.

**We Will Keep Families Nourished with Healthy Food:**

In FY22, we shared hot meals with 4,258 individuals, a 30% increase over the previous year and well beyond pandemic levels due to inflation. With another spike in demand for food services upon us and new clients coming to us daily, we continue to feed more than 7,000 individuals each month - a significant portion of whom are children. Emergency food bags are available on-site at Samaritan House South, and we have

recently expanded our hot food distribution into Menlo Park. Amid sustained increase in community need, we are opening a new food pantry, “Cora’s Community Market”, to provide food insecure clients a free, choice shopping experience for fresh produce and vegetables, pantry staples, and refrigerated, prepared foods. In partnership with the County’s Office of Sustainability and Second Harvest of Silicon Valley, we will be expanding our grocery rescue operations, recovering healthy food by contract, up and down the Peninsula, for use not only in Samaritan House distributions but also delivering rescued food donations to neighboring food pantries and meal programs, including schools, churches, etc.

“Demand for food, which is the leading indicator for economic distress, shot back up to peak level during COVID with new people signing up every week. It’s going to be a rough period until we can get inflation numbers under control.” – Bart Charlow

#### **We Will Provide Safe Shelter for the Unhoused:**

Shelter services tripled during the pandemic helping to get more individuals off the streets and into shelters compared to pre-pandemic levels, and in FY22 we provided over 44,000 collective nights of safe sleep for our neighbors at Safe Harbor and Pacific Emergency Shelter in Redwood City. This fall, we opened a third shelter, El Camino House, in San Mateo to provide an additional 44 rooms, and we will continue our work to move folks from temporary shelter to permanent housing. On average each week, we provide outreach and help to 150 unhoused individuals, through referrals to appropriate shelter sites across the County. We will continue to provide empathetic care and safe housing to all those who need it.

#### **We Will Care for Children and Seniors Living in Poverty:**

In FY22, our Annual Back-to-School Program distributed 3,000 new backpacks, filled with school supplies, across north, central and south San Mateo County. Celebrating the spirit of the holidays with those families and children impacted by the health crisis was especially important last year. Our annual Holiday Toy Shop was adapted into a drive-thru Holiday Gift Card Distribution event at the San Mateo County Event Center. 3,000 children and teens received \$25 Target gift cards, and 1,000 households received \$100 Visa gift cards. Festivities included Santa, holiday music, “snow showers”, cupcake cars, fresh coffee, popcorn, goodie bags, and chocolate advent calendars (<https://vimeo.com/659732194>).

Additionally, a Christmas Senior Gala & Brunch was held at St Mark AME Zion Church in East Palo Alto, in partnership with First United Methodist Church of Palo Alto and Samaritan House. Festivities included sing-a-longs, games, and gifts. Seventy-seven seniors attended in-person, twenty-five attended virtually, and twenty homebound seniors received hot meal and gift deliveries. Samaritan House gifted 152 x \$25 Target gift cards and backpacks filled with goodies and PPE. Guests also received fleece blankets.

All programs are staffed by ethnically and racially diverse professionals who are culturally competent, sensitive to the needs of program participants, and reflective of the population served. Bilingual staff accommodate clients with limited English proficiency. For those clients who are monolingual in languages other than Spanish, staff from other Samaritan House programs are available to assist on site. Program information is available in Spanish. Services and phone equipment are also available for the hearing impaired.

We will not be returning to pre-pandemic levels of service. Every day, we witness the prolonged impact of the pandemic on our clients' lives. The livelihood of many who had already been living on the edge was irreversibly scrambled by COVID, and our most vulnerable residents are more reliant than ever before on the social services sector for their basic survival. Samaritan House is a model of powerful good and is central to caring for thousands of individuals who struggle with hunger, homelessness and poverty across our County.

Together with the City of Menlo Park, we will fight poverty and advance economic mobility by providing a wide range of vital safety net services for our neighbors in Menlo Park, making sure our community can endure. Your unwavering generosity will bring stability amidst uncertainty and demonstrate our community's commitment to enduring empathy and action in times of crisis and beyond. As we each slowly reclaim our lives from COVID's grip, we ask for your support in helping our neighbors regain control and stability in their lives, too. Thank you for your generous contribution this past year and for your consideration of our funding request.

"I walk by Samaritan House sometimes and I want to cry. My heart melts. Not because of sadness, but because of extreme gratitude." --  
Ana Carolina, mother and client

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**A Different World:**

Nearly three years since the pandemic shook our reality, we wake up each morning in a world different than the one we knew pre-COVID. We all hoped for a true 'end' to the pandemic, to finally feel the satisfying relief of closing the book on an unwelcome chapter in our collective lives. But instead of a definitive stop to the sobering news headlines, unpredictable economy, and fear of losing loved ones to the invisible enemy, we are left without closure and with new stressors seeping into any space created by the relief of a reopened world.

Today, our community's struggles are all at once more visible and less. We all see the high number at the gas pump and rising price tags at grocery stores. But with COVID in the rearview mirror in the news and much of our lives, the growing lines at the food pantry and the stories of neighbors losing their homes are going un-broadcasted. While the presence of vaccines and COVID drugs have lessened the weight of a positive COVID test for many, the word still holds an unspeakable heaviness for so many of our clients, who lost jobs, savings, businesses, and loved ones to COVID-19. And their stresses continue in a world that is quite literally more expensive and harder to navigate than before the pandemic.



#### The Deepening Divide:

There are things we can be grateful for: a recuperating job market and the lowest national unemployment this summer since February 2020. A reinvigorated conversation on our broken food systems at the national level, the first of its kind since 1969, hopes to start minimizing inequities that COVID dramatically brought to light, and continued, free access to healthy breakfast and lunch in California schools is a welcome step toward ensuring all our students have the fuel they need to learn.

Yet still, the future is uncertain. This summer, inflation hit a 40-year national high. Supply chain issues, international tensions and war, and a shrinking economy in the first half of the year drove up prices of gas, groceries, and other household staples. Positive news about the labor market is coupled with large Bay Area employers cutting back, with as many as 50% of companies expecting to lay off staff in the next year. Childcare costs have increased more than 5% year-over-year, with daycare in many places costing the equivalent of sending a child to state college. In San Mateo County families average a \$22,896 childcare bill for 1 infant and 1 school-aged child, rivaling food and rent for the top slot in a family's budget, and the cost of a one-bedroom in Menlo Park is \$3,049, an increase of 33% over 2021. Our County carries the highest average rental debt per household and the largest increase in food stamp enrollment across all of California. The word 'recession' has become popular vernacular in daily headlines, job search boards, and dinner table conversations.

And the hard truth underlying our inflation-ridden world is this: the majority of our clients were working multiple jobs and unable to meet demands of Bay Area living before the pandemic. Over 80% of Samaritan House clients work multiple low wage jobs, and most want to enroll in training or certifications to obtain better professions but lack the resources, childcare, or time to do so. 33% of San Mateo County households do not get paid enough to make ends meet, with Black, Latinx, Asian, and Native American households disproportionately underpaid. 'Help wanted' signs in store front windows cannot provide the living wage our post-COVID world necessitates, and small businesses are also struggling to find the help they need. Now, inflation, rising rents, and wages that don't stretch nearly as far are exacerbating daily struggles in a society that is reopened but even less equitable.

Our post-pandemic world is cementing economic disparities exacerbated by the last two years.

Demand for our critical services remain at 90% of peak Spring 2020 need, and to-date, we have only seen a 2% drop in the number of clients needing support as compared to this time last year. As families struggle under the weight of rising costs, our food pantry lines are back at March 2020 levels, more parents are turning to us for clothes for their children, and requests for financial assistance are coming in faster than we have funding to give out. The economic effects of the pandemic-era are not done with us yet, and fragile members of the Belle Haven community need our help.

Samaritan House services alleviate that pressure by helping to cover basic needs, such as food, medical and dental care, utility or car repair expenses, so that household income can go toward housing costs. Geographically isolated from the rest of Menlo Park by Hwy 101, Belle Haven residents are at a lower socioeconomic status than residents in the rest of the city; they earn lower incomes, lack employment opportunities, they are at greater risk of displacement, majority minority (over 80% Latinx and African-American, U.S. Census data), and most identify Spanish as their primary language. Samaritan House serves as a reliable support network that this population often lacks, from case managers taking the time to truly listen as an individual or family shares their story, to the volunteers who engage clients and make their visits to Samaritan House a positive experience for the whole family.

Samaritan House's wide range of safety net services – food, access to shelter, health care and financial assistance - are vital components of San Mateo County's human services safety net for our neighbors in Menlo Park who continue to feel the economic devastation of the pandemic. We will serve those who come to us in financial crisis or who are entering or experiencing homelessness with the tools and resources that will sustain them beyond our immediate infusion of emergency resources. Impactful programs and interventions support economic stability, ensuring the working poor in Menlo Park are fed, clothed, healthy, housed, and on the path to self-reliance.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Since the onset of COVID-19, demand for services has remained high, and Menlo Park residents in crisis have benefitted from access to food, clothing, shelter, medical and dental care, case management, holiday assistance, and emergency financial assistance.

Samaritan House's Free Clinic of Redwood City operates as a zero-fee, well-integrated "medical home" combining physical, oral and mental health support, while also offering the full spectrum of attendant services to address ALL the social determinants of health, such as food and housing support, financial empowerment, and wraparound case management services. A bilingual promotora supports the delivery of health care services, encourages patients to use ancillary services, and improves the quality and cultural competence of services for vulnerable populations in Menlo Park. The Clinic provides primary health care for the uninsured and for those who cannot afford ACE Program services. San Mateo County Medical Center Clinics, such as the Fair Oaks Family Health Center, serve the uninsured through the ACE Program. Stanford medical students run Menlo Park's Arbor Free Clinic; however, the clinic is only open on Sundays and does provide a continuity of primary care.

It is this full integration of programs and services that makes Samaritan House uniquely positioned to fill the identified needs of the Menlo Park Community. A look back at FY22, Client Services assisted 551 people (272 households) and provided \$145,795 of direct financial assistance to 61 Menlo Park households: rental assistance (\$117,841), security deposits (\$18,100), utility payments (\$5,964), and car repair (\$3,890). As well, twelve (12) Menlo Park residents found shelter and services at Safe Harbor and Pacific Inn. As a result, these residents who were at imminent risk of homelessness averted the shelter system and returned to stable housing. Additionally, the Free Clinic of Redwood City provided 220 medical and dental services to 123 Menlo Park residents.

With your support, this fiscal year of 2022-2023, Samaritan House aims to serve at least 200 households and 500 residents living in Menlo Park.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

The hallmark of Samaritan House is its leadership in collaboration, civic engagement and strategic partnerships with local agencies, organizations, the government and private sector. We believe an enduring community is only possible when every person has the resources they need to live, and alliances with existing local services and organizations multiply our impact. Throughout COVID, our leadership and the mobilization and solidarity of our collective community, including partner organizations, funders, individual donors and volunteers, have proven central to response and recovery throughout this health crisis; increasing access to supportive services, reducing health inequities, strengthening community resilience, ensuring that no one is left behind. Our leadership was pivotal in 50+ community efforts, 10 of them arising from the pandemic alone, providing an interface between several levels of government, local organizations and the business community.

Samaritan House is the leader of anti-poverty efforts in San Mateo

County; strengthening the social safety-net, while building strategic partnerships with government, the private sector, and local community nonprofits. Accordingly, Samaritan House serves as the lead agency of the Coordinated Entry System (CES), established to prevent homelessness in San Mateo County. This multi-agency, countywide effort circumvents shelter placement by using every available resource to keep residents housed.

Samaritan House also manages and oversees the program services of the County's Community Action Agency whose mission it is to lead antipoverty efforts in San Mateo County. As the lead Core Service Agency, Samaritan House serves as fiscal sponsor of San Francisco Chronicle's Season of Sharing Fund for San Mateo County, coordinating a rental/emergency assistance program for a network of seven community-based organizations covering all regions of the County. Samaritan House also administers the financial assistance funding for the City of Menlo Park's Tenant Relocation Assistance Program. Samaritan House partnered with the Local Initiatives Support Corporation, who administered \$100+ million in rental assistance to San Mateo County renters and landlords through California's COVID-19 Rent Relief Program, by providing local outreach and applications support. Most recently, Samaritan House was chosen to partner with San Mateo County Express Lanes Joint Powers Authority, sponsors of the Community Transportation Benefits Program. This program helps qualifying San Mateo County residents cover some of their transportation costs, either as a driver or on mass transit. Clients can choose between a Clipper Card or a FasTrak® toll tag/transponder, each valued at \$100 (one-time benefit). This is the first countywide transportation program created to benefit all San Mateo County residents, and Samaritan House is the administrator of the program.

Leveraging our success as a leader in securing, coordinating and operating numerous multi-level agency, county-wide collaboratives, Samaritan House uses its expertise and relationships to better integrate homelessness prevention services among community agencies and local residents. Partners include: WeHOPE, City of Menlo Park, Office of the City Manager and Police, CORA, Ecumenical Hunger Program, Fair Oaks Community Center, Fair Oaks Health Center, Street Life Ministries, Beechwood School, Peninsula Conflict Resolution Center (PCRC), Peninsula Family YMCA, LifeMoves, Sequoia Healthcare District, The Primary School, Second Harvest of Silicon Valley, Menlo Church, East Palo Alto Police, One East Palo Alto, Menlo Park Senior Center, Ravenswood Family Health Center, Mental Health Association, and Star Vista.

Meanwhile, the Free Clinic of Redwood City collaborates with many community agencies and resources, delivering high quality care to its patients. In addition to longstanding partnerships with Sequoia Hospital and San Mateo Medical Center, the Clinic collaborates with Sequoia Healthcare District, Stanford Health Care, Dignity Health, and numerous private and family foundations such as the Williams Foundation, Grove Foundation, and Hurlbut-Johnson Charitable Trusts. Not only do we

conduct community outreach at local health fairs, we also work with other agencies who serve high segments of uninsured populations, such as St. Francis Center and the Society of St. Vincent de Paul. We also partner with agencies providing direct clinical services for our patients, such as Strides for Life, which provides colonoscopies, and Operation Access, which provides outpatient surgical procedures, including cataract removals, gallbladder, and orthopedic surgeries to name a few. New and ongoing projects include:

- **Stanford Health Care:** Supports the improved integration of Samaritan House's social services and the Free Clinic of Redwood City's health care services for those clients residing in East Palo Alto and Menlo Park. Together, the Clinic Manager and Promotora address the social determinants of health and provide streamlined care to improve health outcomes.
- **Dignity Health Sequoia Hospital:** Sequoia Hospital performs all laboratory & diagnostic studies for our patients pro bono. Sequoia hospital also can refer to the clinic vulnerable patients discharged from the hospital with no primary care physician or who are unable to get timely access to a physician.
- **Stanford University:** Stanford's Preclinical students help perform vital signs & interpretation.
- **San Francisco State University/Samuel Merritt University:** We work with the SFSU Nurse Practitioner & Samuel Merritt Nursing and Nurse Practitioner programs to provide a clinical training experience where students hone their clinical skills in a community medicine environment to which they may not be exposed in academic settings.
- **Sequoia Healthcare District and Second Harvest of Silicon Valley:** Physicians refer diabetic patients to our Food Pharmacy, located within the clinic, to receive diabetic-appropriate food weekly, paired with nutrition education for families. Goals: relieve food insecurity, improve nutrition and eating habits, and decrease the burden of chronic diabetic care.
- **Fair Oaks Health Center:** Refer patients with diabetes to Food Pharmacy Program, deliver nutrition education and counseling supports
- **Kara – Grief Support:** Monthly group sessions provide grief/rape/trauma counseling to patients identified by our mental health clinician.
- **The Parent Project:** 12-week intervention program offered at PCRC and San Mateo Probation Dept.

Samaritan House also participates in the Mid-Peninsula Community COVID-19 Group, organized by the Stanford School of Medicine's Pediatric Advocacy Program. With a regional focus on South County, representatives from different community partners meet biweekly to collaboratively respond to evolving community needs through sharing of information, partnerships, and advocacy. Partners include Ecumenical Health Program, Second Harvest of Silicon Valley, Legal Aid Society of SMC, and Primary School, among others.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**The two main agencies providing similar services to Samaritan House South are Ecumenical Hunger Program and Ravenswood Family Health Center, both located in East Palo Alto. Duplication of services is avoided with some key distinctions:**

- **Ecumenical Hunger Program provides long-term food assistance whereas Samaritan House South provides emergency food assistance. Moreover, the Food Pharmacy Program at the Free Clinic of Redwood City advances health equity with the provision of weekly prescription foods, coupled with nutrition workshops and food demos, to patients with diabetes and hypertension.**
- **Ravenswood Family Health Center, located in East Palo Alto, serves both insured and uninsured adults and children; patients are charged on a sliding scale. The Free Clinic of Redwood City serves uninsured adults, at no cost to patients.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	0
Total funding received/requested (number)	\$0.00
Percentage requested from Menlo Park (%)	0
Percentage requested/received from all other sources (%)	0
Direct service costs (number)	0
Administrative costs (number)	0
Total program expenditures (number)	\$0.00
Direct service costs percentage (%)	0
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	27500
Funding requested/received from all other sources (number)	3850000
Total funding requested/received (number)	\$3877500.00
Percentage requested from Menlo Park (%)	0.7092198582
Percentage requested/received from all other sources (%)	99.2907801418
Direct service costs (number)	25083983
Administrative costs (number)	1884432
Total agency/organization expenditures (number)	\$26968415.00

Direct service costs percentage (%)	93.0124480805
Administrative costs percentage (%)	6.9875519195

### Additional documentation

Please upload any supporting documents	<a href="#">Samaritan House Total Agency FY23 Budget.pdf</a>
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### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



Submission date: **5 October 2022, 3:12PM**  
 Receipt number: **11**  
 Related form version: **3**

## Agency/organization contact information

Agency/organization name	Service League of San Mateo County
Agency/organization street address	727 Middlefield Rd
Agency/organization city	Redwood City
Agency/organization state	CA
Agency/organization zip code	94063
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Emergency assistance
Service description	We provided assistance with food, clothing, hygiene kits, personal protection equipment (PPE), housing vouchers for emergency shelter, transitional housing, bus passes, clipper cards, greyhound tickets, CA-ID letters, counseling and community referrals.
Individuals/families served in the most recently completed fiscal year (number)	102
Menlo Park residents/families served in the most recently completed fiscal year (number)	14
Comments about the service population	Our service population consisted primarily of individuals who were being released from San Mateo County Jails and needed emergency assistance. We also served individuals who were homeless and in dire need of transitional housing. Many of the individuals that were served received multiple services for themselves and their families. Our population and their families are often battling multiple challenges such as substance use disorders, mental health disorders, health issues, homelessness and disparity.



## Agency/organization structure and funding request

Nonprofit status ID#	94-1661885
Year incorporated	1961
Governing board size (number)	12
Governing board meeting frequency	Quarterly
Full-time employees (number)	14
Part-time employees (number)	10
Total employees (number)	24
Volunteers (number)	230
Total monthly volunteer hours (number)	920
FY2022-23 Community Funding monies requested from Menlo Park (number)	3000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	.1
FY2022-23 funding received from other agencies (number)	2452000
Funding received from Menlo Park for the most recently completed fiscal year (number)	2500

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.
- One of the primary purposes of the Service League is to provide rehabilitative services to individuals involved in the criminal Justice system while in-custody at the San Mateo County jails. Our agency also provides emergency re-entry services to those recently released from the County Jail. We operate seven (7) Hope Houses: two (2) homes are substance use disorder (SUD) programs for women, pregnant women and women with Infants, many of whom are also exiting a correctional facility, are homeless and have co-occurring disorders; two (2) homes are women's supportive transitional homes; and three (3) homes are men's supportive transitional homes. Moreover, the Service League makes every effort to assist the families of those incarcerated by providing immediate assistance in the lobby of the Maguire Correctional Facility and at the Service League office. Through various programs in the Maguire Correctional Facility and Maple Street Correctional Center and resources offered by the Service League, our agency strives to promote positive changes in individuals while they are incarcerated. In addition, we assist those exiting custody by providing them with the opportunity to transition back into the community without having to resort to their previous illegal activity, substance use or homeless status.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

The funds requested are for assistance to Menlo Park residents that are homeless or released from Maguire and Maple Street Correctional Center, those who would be returning to Menlo Park after release, and the families of those in custody who reside in Menlo Park. These funds will be used for basic emergency needs such as temporary shelter or transitional housing services, food, clothing, bus tickets, clipper cards and greyhound tickets, hygiene kits, PPE, counseling services and community referrals. All funds expended cover the cost of maintenance, administration, clerical support and direct client assistance. To accommodate those who do not qualify for our services and/or those whose needs are greater than we can provide, we network with other San Mateo County core agencies and the local shelters, Life Moves, Ravenswood, Willow and Fair Oaks Community Centers, Second Harvest Food Bank and other local treatment and housing programs.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

Our offices are located in Redwood City in close proximity to the county Menlo Park. Jail facilities for both men and women are also near Menlo Park. Consequently, both male and female residents of Menlo Park who have few or no personal resources when they are released from Jail come to the Service League for assistance. All of the inmates at the Maguire Correctional Facility and Maple Street Correctional Center are released in Redwood City. Inmates are introduced to our programs and services while in custody during orientation and come to the Service League office or the Jail lobby for emergency assistance post release. Our agency prides itself on serving this specific vulnerable population, often left with few or no options or opportunities to learn how to lead healthy lives upon their return to the community.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Our agency provides services to individuals and family members who reside in the city of Menlo Park, or who would end up there upon release, possibly homeless. The ex-offender relies on the Service League to provide basic emergency services. It is known that those recently released from jail with no personal support and no access to basic services can have an adverse and costly impact, not only on the individual, but also on the community as a whole. With the ongoing support of the Menlo Park Community Funding Program, the Service League hopes to continue to motivate people through programs and services to recognize their value, to set and achieve life goals and to assume responsible behavior going forward. City of Menlo Park Community Funding Program funds are linked to financial assistance received from other sources. Loss of support from the City of Menlo Park could mean the loss of other funding resulting in a commensurate reduction in emergency services available to Menlo Park residents.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

In both correctional facilities located in Redwood City, the Service League coordinates activities with the Sheriff's Office, the Forensic Mental Health division of the County Health Department, and with a diverse group of volunteers representing many religious denominations and cultures. The agency has established collaborative efforts with the County Office of Education, Project Read and JobsTrain. Additionally, community colleges in the area are able to provide educational opportunities promoting adult literacy, GED tutoring and testing. Furthermore, we work closely with Stanford University, Notre Dame de Namur University and other colleges and universities in the Bay Area to give students volunteer and intern opportunities at the Service League to earn credit towards graduation. In addition, our agency contracts with the Sheriff's Office to provide law library services, in-custody and post-release services in the facilities. There is currently no mechanism outside of a court order in concert with Child Protective Services for a female inmate to have a contact visit with their child. Service League has partnered with the Sheriff's Office in coordinating and sitting in during the contact visit. The philosophy of the Maple Street Correctional Center strongly revolves around programming and helping our inmates prepare to return to society with new skills. The Service League continues to collaborate with various shelters, Substance Use Disorder (SUD) programs, job training, and other organizations and agencies in the county to expand the number of resources available to clients. It initiates and supports innovative local correctional programs, alternatives to incarceration, and personal growth and development opportunities for inmates and ex-offenders. Significant collaborative efforts include sharing with other agencies the cost of providing transportation for ex-offenders whose home is out of state and providing shelter for singles and families awaiting placement in transitional and/or more permanent housing. Our agency also works with the VA in Menlo Park, Mental Health Association (MHA) and San Mateo County health clinics throughout the county to ensure that our clients have every opportunity to utilize these valuable services. The Service League networks and refers to the San Mateo Community Centers and local shelters, San Mateo County Housing Authority, Second Harvest Food Bank and employment services such as Peninsula Works and JobsTrain. We work closely with Maple Street and the Safe Harbor homeless shelter in North County to assure that families and qualified individuals have access to these services. We have service collaboration with the Maple Street shelter and Redwood City Police Department to ensure that former inmates who do not qualify under LifeMoves rules may still be served.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**The Service League serves a unique population that is not always welcomed at other agencies, and are consequently unable to secure with the other agency(s) to avoid unnecessary duplication of services. We are committed to providing every relevant service available in San Mateo County to our clients in need. The agency maintains a comprehensive database of available resources and our staff fosters cordial relationships with other local programs in an effort to not only serve the client, but to serve them in the most cost-effective manner possible. It is our agency's intention not to duplicate existing services, but rather strive to provide the most comprehensive set of services to our clients by pooling our resources.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Community Services
Requested from City of Menlo Park (number)	3000
Requested/received from all other sources (number)	89387
Total funding received/requested (number)	\$92387.00
Percentage requested from Menlo Park (%)	3.2472101053
Percentage requested/received from all other sources (%)	96.7527898947
Direct service costs (number)	83105
Administrative costs (number)	5285
Total program expenditures (number)	\$88390.00
Direct service costs percentage (%)	94.0208168345
Administrative service costs percentage (%)	5.9791831655

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	3000
Funding requested/received from all other sources (number)	2452000
Total funding requested/received (number)	\$2455000.00
Percentage requested from Menlo Park (%)	0.1221995927
Percentage requested/received from all other sources (%)	99.8778004073
Direct service costs (number)	262310
Administrative costs (number)	2002946
Total agency/organization expenditures (number)	\$2265256.00
Direct service costs percentage (%)	11.5797066645
Administrative costs percentage (%)	88.4202933355

## Additional documentation

Please upload any supporting documents

## Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
**MENLO PARK**

Submission date: **12 October 2022, 8:15AM**  
Receipt number: **27**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>StarVista</b>
Agency/organization street address	<b>610 Elm Street, Suite 212</b>
Agency/organization city	<b>San Carlos</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94070</b>
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
Service description	<b>School-based counseling, crisis intervention and mental health services for Menlo Park youth and parents</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>314</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>122</b>

Comments about the service population

San Mateo County youth overall are experiencing higher rates of mental health challenges and crises, both of which have been made worse by the COVID-19 pandemic. We have seen this firsthand in providing services at Menlo-Atherton High School (MAHS), where the student population consistently has high levels of mental health needs year after year. Additionally, according to Ed-Data.org, over 35% of MAHS students qualify for free and reduced-price meals, and nearly 1/5 of students are English learners (often a barrier that contributes to challenges accessing services). Typically, more than a quarter of the students we serve at MAHS are Menlo Park residents, but last school year 40% of the students we served were Menlo Park residents, demonstrating an increased need for services for residents. Further, our services at Hillview Middle School reach a student population where 12% of the student body is either an English language learner, foster youth, or eligible for free and reduced-price meals.

In the 2021-22 school year, 314 unduplicated MAHS students received a total of 476 individual sessions, 656 check-in/drop-in sessions, 137 crisis sessions, and 1 workshop session (with 7 students in attendance). At Hillview, 29 unduplicated youth received 136 individual counseling sessions and 20 unduplicated Menlo Park City School District parents received 45 sessions. As our services transitioned back to in-person last school year, we saw a large spike in youth mental health needs and provided a much higher number of individual sessions, check-in/drop-in sessions, and crisis sessions. We anticipate this trend to continue this school year as youth continue to experience the impacts of the pandemic, concerns around violence in schools, and other emerging issues.

### Agency/organization structure and funding request

Nonprofit status ID#	94-3094966
Year incorporated	1966
Governing board size (number)	13
Governing board meeting frequency	Monthly
Full-time employees (number)	127
Part-time employees (number)	65
Total employees (number)	192
Volunteers (number)	26
Total monthly volunteer hours (number)	1081
FY2022-23 Community Funding monies requested from Menlo Park (number)	45000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	0.25

FY2022-23 funding received from other agencies (number)

2647563

Funding received from Menlo Park for the most recently completed fiscal year (number)

25000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

For more than 55 years, StarVista has helped children, youth, adults and families throughout San Mateo County navigate life's challenges. From struggles with substance abuse and thoughts of suicide to family violence and homelessness, StarVista helps over 32,000 people from all walks of life persevere through these challenges every year. The agency's nearly 200 expert staff draw from evidence-based, trauma-informed practices to provide exceptional, individualized care and support clients every step of the way.

Through the agency's 30 programs, StarVista carries out its mission to:

- 1.) Empower Individuals - StarVista empowers individuals through a range of services, including youth leadership programming, child and parent services and support groups, and mental health services for people of all ages across San Mateo County.
- 2.) Inspire Hope - Through substance abuse treatment, transitional housing programs, and comprehensive mental health programming for at-risk youth including homeless, runaway, juvenile justice involved, and former foster youth, StarVista inspires hope to persevere.
- 3.) Strengthen Community - StarVista's school-based counseling, San Mateo County Pride Center, and 24/7 crisis intervention and suicide prevention hotline are just a few of its programs that strengthen community and help the County's most at-risk populations access vital services.

2. Describe how your agency/organization plans to use the requested funding if awarded.

If funding is awarded from the City of Menlo Park, it will be used to strengthen StarVista's capacity to provide Menlo-Atherton High School (MAHS) students with clinical counseling services (individual and group therapy), crisis intervention and stabilization services, and drop-in/check-in services. In addition, this funding will support services launched last year in response to emerging Menlo Park needs for youth mental health services at Hillview Middle School and parental support for MPCSD parents.

Through our services provided at MAHS, we provide immediate and confidential support to students who are contemplating suicide, experiencing relationship and family difficulties, domestic violence, and drug or alcohol abuse, and coordinate with the school and police department as required in any life-threatening situation. Because our services are available at no cost, our services are very important for low-income individuals and families (a population identified as a priority by the City of Menlo Park) who may not be able to access services elsewhere. To further increase accessibility, services can be provided both online and at school to give youth the option to drop in while already on campus or access support remotely if preferred. Services are available in both English and Spanish and provided by staff



reflective of the diverse Menlo Park community. StarVista will provide MAHS with one full-time case manager (40 hours weekly) and three supervised clinicians for a total of 120 hours/week. In-person services will be available during the school day five days per week and remotely as needed.

As the need for mental health support continues to soar at MAHS, additional funding is needed to acquire more clinicians to meet this need and ensure all youth can access immediate mental health support. With the shortage of mental health clinicians nationally and locally, the high and rising cost of living in the Bay Area, and the competitive rates that entities like the county have been able to provide their clinicians, StarVista has faced challenges in recruiting and hiring mental health clinicians. Though we are serving as many youth as possible with the staff we have, additional funding is needed to acquire the additional staff needed to meet the spike in need for mental health services. Additional funding from the City of Menlo Park this year would support StarVista in recruiting and hiring an additional qualified clinician to meet the soaring demand for support at Menlo-Atherton High School for 16 hours per week, allowing us to reach even more youth in need.

StarVista will also continue to provide counseling services at Hillview Middle School, which were requested by school staff last year to fill an unmet need for youth mental health support on campus. Hillview Middle School has expressed its gratitude and adamantly supports StarVista's counseling services given the positive impact they had on students last year. StarVista and the Wellness Coordinator at Hillview are in ongoing conversations to continue to grow the wellness program. This year, StarVista will provide Hillview Middle School with one part-time clinician to conduct individual counseling sessions for a total of 9 hours per week.

Services at MAHS and Hillview will be provided by licensed clinicians and/or clinicians working toward licensure, supervised by a licensed clinician. Clinicians will obtain parent/guardian consent for on-going treatment (unless treatment is available under minor consent). The clinicians will also collaborate with and provide referrals to appropriate school services, community agencies, clinics and non-profit agencies if students or their families require additional services. Clinicians will collaborate with school administration, support services, guidance, special education teachers, bilingual resource teachers, conflict mediation coordinators and other designated school staff as deemed appropriate and consented by a parent, guardian, or other holder of consent.

Additionally, last year, to respond to the growing need for parent support, StarVista established strength-based parental support and coaching services for the Menlo Park City School District (MPCSD). In partnership with StarVista's Counseling Center, clinicians provide short-term mental health services for parents and caregivers of MPCSD students. Parents and caregivers can sign up for three 50-minute sessions that are provided free for each parent. StarVista's clinicians

hold space for up to 5 hours per week to support MPCSD parents and caregivers. Although there was a lot of interest and involvement from parents, the increase in mental health needs for students last year limited our capacity for outreach for parent support services. Going into the second year of these services we expect more parents to be aware of and engage with the program as we have continued to hear about the need for parental education and support. Expanding parent education and family support around a students' emotional needs builds a greater well-being for families, models healthy relationships, and promotes untold educational benefits in the classroom. These services help parents feel more confident in their parental roles and in supporting their children, leading to more harmony at home.

Through all the above services combined, we anticipate serving nearly 400 unduplicated youth, parents and families during the 2022-2023 school year through approximately 1,300 sessions. Last year, though we served slightly fewer youth, they returned for additional sessions at an exponentially higher rate and received more intensive support. We saw a 275% increase in sessions provided between the 20-21 school year and the last school year (FY21-22). We expect this trend to continue, where the increase is in the depth of support provided per youth (versus providing fewer services across more youth), and that is reflected in our output goals for this school year. Below are additional output goals we seek to achieve this year across our services at MAHS, Hillview Middle School, and MPCSD:

**At Menlo-Atherton High School (MAHS):**

- 350 unduplicated youth/families will be served, with 140 (40%) anticipated to be Menlo Park residents
- 400 individual counseling sessions will be provided to help youth address their life challenges (a 60% increase from our goals for last year)
- 600 check-in/drop-in sessions will be provided to enable youth to have flexible access to support (a 257% increase from our goals for last year)
- 150 crisis interventions will be provided to ensure youth in crisis have someone to turn to (a 70% increase from our goals for last year)

**At Hillview Middle School:**

- 30 unduplicated youth at Hillview Middle School will be served through individual counseling services

**Across MPCSD:**

- 20+ unduplicated parents will be supported through free 50-minute parent support counseling services

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**Support from the City of Menlo Park will enable us to meet increased youth and parent mental health needs by providing vital mental health services at no cost to students and their families. These services are critical as youth continue to experience an increase in mental health challenges including depression, anxiety, suicidal ideation and attempt, and other harmful behaviors. As demand for services continues to skyrocket, it is now more important than ever to have accessible**

resources available to support youth through their challenges.

Nationally, we are seeing that depression and anxiety among youth have doubled during the pandemic (according to a meta-analysis published in JAMA Pediatrics). On a county level, a press release by San Mateo County showed, clinicians and health care programs reporting substantial increases in youth and young adults with significant mental health issues, including a 100% increase in youth being referred to behavioral health clinicians and a drastic increase in other harmful trends (e.g., substance abuse and domestic violence). In Menlo Park, through conversations with staff and youth at Menlo-Atherton High School, we have learned that the needs continue to increase and deepen. Some of the challenges that students are experiencing at MAHS include depression, anxiety, suicidal ideation and attempt, chronic long-term trauma, substance abuse, abuse and neglect in the home, homelessness, chronic absenteeism, sex trafficking, CPS referrals/involvement, and others. The number of sessions across all our Menlo Park services (e.g., individual, drop-in/check-in, group, and crisis sessions at MAHS and Hillview and parent support sessions) provided last year increased by 275% compared to the previous year (387 total sessions in the 20-21 school year to 1,451 total sessions in the 21-22 school year).

The severity of youth mental health challenges is widespread and growing. Youth struggling with mental health challenges often have difficulties in school (e.g., high rates of absenteeism and tardiness, more likely to be expelled, etc.) and when mental health issues are untreated, youth are more likely to develop a substance abuse problem, engage in self-harm, or attempt suicide. Untreated mental health challenges have also been correlated to increased risks of youth experiencing homelessness and poverty into adulthood, outcomes that not only impact the youth but are often passed on generationally and can contribute to larger community challenges if left unaddressed. Ensuring youth can access the mental health supports they need is essential to ensuring positive health and life outcomes.

Schools are ideal places for youth to access mental health services, as they are where they spend most of their time and where fewer barriers to access exist. A study by the U.S. Department of Health and Human Services Office of Adolescent Health shared that adolescents are also more comfortable accessing health care services through school-based clinics. School mental health programs have been shown to help students improve academically, build social skills, and develop caring connections to adults in their schools and communities. Referrals to school-based mental health centers or counseling have also been shown to help to reduce rates of tardiness, absenteeism, suspension, and expulsion.

With increasing youth needs it is imperative that we can provide the staff capacity required to support the increased intensity and frequency of service demands. Unfortunately, publicly funded County mental health programs are only able to reach a small percentage of these

young people, and StarVista is one of only two agencies specializing in counseling on the Menlo-Atherton campus and the only agency providing these services at Hillview Middle School. The requested funding would enable us to address the increase in requested sessions from youth at Menlo Park schools by giving us the capacity to provide additional sessions. As mental health issues become more prevalent here in San Mateo County, the services of StarVista's School-Based clinicians remain a crucial resource to ensuring our youth have the means to persevere through their life challenges and build successful, healthy lives.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

StarVista's School-based programming will fill the City of Menlo Park's identified community need for youth services by providing a variety of free, accessible, bilingual mental health and crisis intervention services to Menlo Park students and their parents. These services address immediate and ongoing mental health and crisis intervention needs for youth and provide their parents with mental health services that enable them to best support their children and themselves. Helping youth to address mental health challenges that are often at the root of other harmful youth trends (e.g., youth self-harm hospitalizations, crises, homelessness, and substance use) can also have a positive ripple effect on the community. For example, addressing youth mental health needs can prevent a significant proportion of delinquent and violent youth from future violence and crime as well as increase youth success through school and into adulthood. With this in mind, our School-based services not only address the City of Menlo Park's need for youth services (including the City's priorities of delinquency, crisis and counseling needs, and substance abuse prevention) but additionally foster a safer, healthier city where all can thrive for generations to come.

Our extensive history as a mental health service provider, diverse team of passionate and knowledgeable staff, and longstanding experience serving the Menlo Park community uniquely position us to fill these needs. Providing mental health and supportive services for many years to the Menlo Park community has enabled us to be more deeply aware and attuned to the specific needs of those living and/or receiving services in Menlo Park. We continue to evolve our services to meet new and emerging needs in the Menlo Park community (i.e., our new services created last year to fulfill requests for services from Hillview Middle School and MPCSD). In tandem with requests for more services, we consistently receive feedback from youth, parents, school staff and community partners that validate the impact of our services on the Menlo Park community. We have attached a client story from a student at Menlo-Atherton High School who utilized School-Based counseling services in the past school year to help demonstrate the impact of our services.

The positive impact of our services can also be seen through the progress and successes of the youth we have served in Menlo Park. Last year, students who utilized our mental health services and completed pre/post surveys achieved the following outcomes:

- 98% of youth who reported difficulty with social functioning at the start

of services showed stabilization or improvement in their social functioning

- 97% of youth who reported difficulty with family functioning at the start of services showed stabilization or improvement in their family functioning
- 96% of youth who reported difficulty with depression at the start of services showed stabilization or improvement in their depressive symptoms
- 92% of youth who reported difficulty with anxiety at the start of services showed stabilization or improvement in their anxiety symptoms
- 93% of students who reported difficulty with anger control at the start of services showed stabilization or improvement with their anger control

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

Partnership is a core value of StarVista, and the agency has developed a deep network of local partners throughout its 55+ years of service. Collaborations with local schools, service providers, law enforcement and other community entities enable us to provide a wide range of high-quality services, share expertise and best practices, stay abreast of the latest community needs/trends, and expand the services our community can collectively provide to individuals in need. By working as a team with our partners, we can best ensure that anyone who comes to us for help is connected to all of the services and resources that they need, whether from StarVista or other trusted community providers.

In Menlo Park, we partner with Sequoia Healthcare District to provide services (including StarVista's School-based mental health services). The School-based program has been integrated into the Menlo-Atherton community in such a way that we are part of a larger system of services for MAHS students, and we work closely with MAHS staff to ensure youth are connected to the extent of services needed. We encourage our clinicians to adopt a systems-based, collaborative perspective that allows them to know and easily refer students to other community agencies who are present on campus, including providers offering pro-social groups, mentoring, transportation resources, academic support, and other resources youth may need. Additional partnerships supporting our work in Menlo Park include the Bay Area Suicide and Crisis Intervention Alliance, San Mateo County Mental Health Division, Human Services Agency, Health Services Agency, Office of Education, SamTrans, CalTrain, law enforcement staff, the Boys and Girls Club, Rape Trauma Services, and more.

In addition to external partnerships, StarVista's School-based program also partners internally with StarVista's many other programs when possible. In Menlo Park specifically, the School-based program refers many youth to StarVista's Counseling Center for free counseling services, including for Medi-Cal eligible families; StarVista's Insights program to support youth with co-occurring substance use and mental health challenges; StarVista's Alternative to Suspension programming; and StarVista's Mindfulness-Based Treatment programming to improve youth wellness and connection. StarVista also has additional programs in place that can be referred to for specific youth needs (e.g., transitional housing for youth experiencing homelessness).

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

To our knowledge, StarVista is one of only two providers of mental health services on the MAHS campus in the current school year (the other being Acknowledge Alliance, which typically provides services to students with probation/juvenile hall backgrounds). StarVista's School-based services serve youth of all backgrounds – especially those most at risk and/or experiencing increased barriers to accessing services – to ensure any youth in need can access support. This means StarVista is the only provider on the MAHS campus that provides all MAHS populations with its type of services. Our staff work very closely with MAHS' in-house mental health team from the beginning to end of a youth's services, which gives clear visibility of services provided and mitigates opportunities for service duplication. Additionally, for many youth, we are the only accessible provider of mental health services, further reducing opportunities for duplication.

Our counseling services at Hillview Middle School and parental support across MPCSD are the only services of their kind currently being provided for those specific populations and are thus not duplicative of other service efforts. These two services were specifically created last year to fill unmet needs.

Lastly, StarVista's collaborative nature with community partners also works to reduce service duplication. By referring youth and families to other needed services (whether at other StarVista programs or other County community partners), we are able to further ensure that we are not duplicating services and rather referring collaboratively so that individuals receive the multi-layered supports they need.

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	StarVista's School-Based Program
Requested from City of Menlo Park (number)	45000
Requested/received from all other sources (number)	118000
Total funding received/requested (number)	\$163000.00
Percentage requested from Menlo Park (%)	27.6073619632
Percentage requested/received from all other sources (%)	72.3926380368
Direct service costs (number)	135831
Administrative costs (number)	27169
Total program expenditures (number)	\$163000.00
Direct service costs percentage (%)	83.3319018405
Administrative service costs percentage (%)	16.6680981595

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	45000
Funding requested/received from all other sources (number)	18125000
Total funding requested/received (number)	\$18170000.00
Percentage requested from Menlo Park (%)	0.2476609796
Percentage requested/received from all other sources (%)	99.7523390204
Direct service costs (number)	14838079
Administrative costs (number)	3331921
Total agency/organization expenditures (number)	\$18170000.00
Direct service costs percentage (%)	81.6625151348
Administrative costs percentage (%)	18.3374848652

### Additional documentation

Please upload any supporting documents [MAHS Success Story 21-22 school year.pdf](#)  
[StarVista-Annual-Report-FY20-21 \(5\).pdf](#)

### Funding application certification and submittal

Acknowledgement  I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **11 October 2022, 3:27PM**  
Receipt number: **15**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	<b>The Boys and Girls Club of the Peninsula</b>
Agency/organization street address	<b>401 Pierce Road</b>
Agency/organization city	<b>Menlo Park</b>
Agency/organization state	<b>CA</b>
Agency/organization zip code	<b>94025</b>
Agency/organization mailing address (if different)	<b>n/a</b>
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	<b>Youth/teens</b>
Service description	<b>Direct year-round services for K-8 students at BGCP's McNeil Family Clubhouse and Belle Haven Elementary School in Menlo Park.</b>
Individuals/families served in the most recently completed fiscal year (number)	<b>2784</b>
Menlo Park residents/families served in the most recently completed fiscal year (number)	<b>175</b>



Comments about the service population

While youth in the Belle Haven neighborhood of Menlo Park have innate skills, capabilities, and dreams to achieve school success and promising futures, the students in this neighborhood face significant challenges to school success.

Fewer than one in three students meet grade level proficiency in math and literacy; 57% are English Language Learners; 89% qualify for free-reduced price meals; 25% experience housing insecurity, and many lack access to basic resources like healthy meals, safe out-of-school places, and mental health resources.

Demographic information regarding ethnicity: 100% of students are people of color: 88% Latinx, 4% Asian/Pacific Islander, 3% Black/African American, and 5% Other.

Few have access to activities that promote school success, such as tutoring, mental health services, career enrichment opportunities and mentors to help youth develop a sense of possibility.

## Agency/organization structure and funding request

Nonprofit status ID#	941552134
Year incorporated	1958
Governing board size (number)	29
Governing board meeting frequency	Quarterly
Full-time employees (number)	117
Part-time employees (number)	118
Total employees (number)	235
Volunteers (number)	1141
Total monthly volunteer hours (number)	3352
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	1.14%
FY2022-23 funding received from other agencies (number)	875000
Funding received from Menlo Park for the most recently completed fiscal year (number)	7500

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

BGCP programs serve youth, kindergarten through college, from low-income communities, including East Palo Alto, eastern Menlo Park, North Fair Oaks in Redwood City, San Mateo, Daly City, and South San Francisco.

BGCP's vision is that "all youth grow up to lead fulfilling lives fueled by their passions, talents, and a love of learning." Our mission is "to empower the youth in our community with equitable access to social, academic, and career opportunities to thrive."

In these neighborhoods, 50% of parents did not graduate high school and fewer than 10% of youth have a parent who graduated college. Navigating educational pathways and school systems is new for many families. For youth of color in low-income communities, BGCP provides a place of belonging, a community of support that helps students graduate high school and pursue postsecondary endeavors.

Core to this strategy is our partnerships with the K-12 school districts. We are achieving our vision of integrating our afterschool and summer programs to best support our students from 8 a.m. to 8 p.m. Students receive 830 additional learning hours per year, an 80% increase in learning time over the traditional school year.

In FY23, 3,500 K-12 and postsecondary students are taking advantage of our programs in the following areas:

Academic support - literacy, homework, tutoring

Enrichment - art, athletics, technology, culinary

Social and emotional learning, mental health counseling

Career exposure, apprenticeships, paid summer internships and social networks

College access and postsecondary support through completion

Family engagement

**BGCP Expansion – serving more students**

In 2021-22 academic school year we served 2,784 youth. As a result of BGCP's expansion in the summer of 2022 we are now the largest expanded learning provider in San Mateo County, serving 3,500 youth.

By deepening our reach, we can provide critical academic, social emotional and needs-based services to more students at four clubhouses and 20 school campuses.

2. Describe how your agency/organization plans to use the requested funding if awarded.

**BGCP provides important academic support, enrichment and social-emotional skill building for youth residing in or attending BGCP programs in the most economically challenged neighborhood in Menlo Park. Financial assistance from the City of Menlo Park will help to cover the budgeted expenses for expanded learning time programs serving 295 K-8 students. At the start of the 2022-23 school year we have 291 students enrolled at our two Menlo Park locations.**

**It takes a very strong base of community, government, foundation, corporate, and individual donor support to subsidize the true cost of providing this critical safety net for youth from the disadvantaged neighborhoods in Menlo Park. The City's continuing partnership is critical in helping us meet our revenue goals and provide the necessary flexibility to adjust our programs to help our students, families and community recover from the impact of the pandemic.**

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**BGCP provides important academic support, enrichment and social-emotional skill building for youth residing in or attending BGCP programs in the most economically challenged neighborhood in Menlo Park. Financial assistance from the City of Menlo Park will help to cover the budgeted expenses for expanded learning time programs serving 295 K-8 students. At the start of the 2022-23 school year BGCP has 291 students enrolled at our two Menlo Park locations.**

**It takes a very strong base of community, government, foundation, corporate, and individual donor support to subsidize the true cost of providing this critical safety net for youth from the disadvantaged neighborhoods in Menlo Park. The City's continued partnership is critical in helping us meet our revenue goals and provide the necessary flexibility to adjust our programs to help our students, families and community recover from the impact of the pandemic.**

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**BGCP has been integrated in East Palo Alto, Redwood City and east Menlo Park communities for more than 60 years. We are uniquely positioned to meet the needs of students and their families in the neighborhoods we serve. In the 2021-22 academic school year BGCP has been a critical, trusted resource for our community's underserved families.**

**As a result of the pandemic, students from underserved communities, like eastern Menlo Park, suffered unprecedented learning loss. Students are at least two grade levels behind in literacy and math compared to their peers in wealthier neighborhoods. BGCP aims to promote academic success, a sense of belonging, and support students social-emotional needs. Key activities include:**

**Targeted tutoring block – promoting strong academic study skills and homework support for the most vulnerable students**

**Extended literacy support – all K-5 students receive small group literacy support through online reading programs**

**Strengthened school partnerships – a minimum of one full-time staff member at Belle Haven school to provide additional school-day support and caseload advising**

**For the 2022-2023 school year, we remain committed to deepen our impact and meet the needs of our community served. Key activities programs and services include:**

**Barry Carr Sports League – many of our families do not have the financial resources for their children to join organized sports leagues. The Barry Carr Sports league provides students with opportunities to cultivate the mindsets, skills and habits gained from participating in athletics that are impactful in every part of our students' lives. It's exciting to see families cheering from the bleachers as they watch their kids and BGCP staff come together, have fun, and get exercise.**

**Mental Health Services – Across all BGCP sites, there are increased mental health concerns. As a result of the pandemic, the American Academy of Pediatrics, American Academy of Child Adolescent Psychiatry and the Children's Hospital Association declared a National Emergency in Child Adolescent Health. Youth are experiencing increased stress, anxiety and depression. In addition to our partnership with Child Mind Institute and Acknowledge Alliance, we have scaled the mental health services and providing all BGCP students in the Menlo Park neighborhoods access to mental health support.**

**Community Support– Through the McNeil Family Clubhouse, BGCP fosters a sense of community by providing our families in Menlo Park with voter registration and job application assistance, and weekly fresh produce through our partnership with Second Harvest Food Bank.**

**Legal Aid – legal aid and healthcare services to expand our families' access to community resources.**

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

**BGCP's mission could not be accomplished without our strong relationships and partnerships with a wide range of corporations, agencies and individuals.**

**In 2022-2023 school year, BGCP's Menlo Park program sites are collaborating with the following partner organizations:**

**\*Ravenswood City, Redwood City, and Sequoia Union High School Districts – At our two Menlo Park sites, Ravenswood school district principals, teachers, and guidance counselors share student information about student homework completion, behavior and reading levels to enable us to better align student services. A BGCP instructor is on-site at the Belle Haven Elementary School to provide flexible school-day support for school staff and students. The Ravenswood School District also provides daily dinners for Belle Haven students**

**\*MindWorks – Hands-on enrichment curriculum classes for K-5th**

**\*Art in Action – Promoting creativity through different artists and art activities**

**\*Stanford Reading – Tutoring sessions four times per week for students in grades K-1**

**\*Second Step: SEL curriculum taught once a week with students**

**\*Soccer for success: Fitness curriculum for students in grades K-5, twice a week**

**\*Belle Haven Library – Provides spaces for reading and enables students to check out books**

**\*Kids Cooking For Life – Hands-on cooking classes, twice a week for 8 weeks**

**\*Menlo-Atherton High School Chess Club – Academic tutoring and teaching chess to students**

**\*Second Harvest Food Bank – Second Harvest delivers food to the clubhouse, helping 200 families meet their basic food needs. Food is also provided to the larger Menlo Park community**

**\*Facebook – Volunteers provide weekly individual tutoring support for students in grades K-5**

**\*Child Mind Institute (CMI) – K-8 students participate in trauma focused therapy groups**

**Community partners, corporate partners, and volunteers provide students with time, talent, expertise, and financial support. BGCP offers on average 274 volunteer hours/month at the Menlo Park Clubhouse and 320 volunteer hours/month at our Belle Haven site.**

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**We are not aware of any other organization providing either the breadth or depth of services to youth in the geographic area served by BGCP.**

**Other organizations provide programs such tutoring and/or sports leagues, but none offer the full youth development opportunity like BGCP, and most are selective about whom they serve. BGCP serves all students. Principals refer their most vulnerable students to BGCP. We are committed to minimizing duplication of services whenever possible. Should we become aware of effective services like ours being provided by another agency, we will explore opportunities to partner and collaborate.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Menlo Park Clubhouse and Belle Haven School
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	0
Total funding received/requested (number)	\$10000.00
Percentage requested from Menlo Park (%)	100
Percentage requested/received from all other sources (%)	0
Direct service costs (number)	875000
Administrative costs (number)	0
Total program expenditures (number)	\$875000.00
Direct service costs percentage (%)	100
Administrative service costs percentage (%)	0

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	25984000
Total funding requested/received (number)	\$25994000.00
Percentage requested from Menlo Park (%)	0.0384704162
Percentage requested/received from all other sources (%)	99.9615295838
Direct service costs (number)	18083000
Administrative costs (number)	7911000
Total agency/organization expenditures (number)	\$25994000.00
Direct service costs percentage (%)	69.5660537047
Administrative costs percentage (%)	30.4339462953

### Additional documentation

Please upload any supporting documents

### Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **10 October 2022, 11:53AM**  
Receipt number: **10**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	Upward Scholars
Agency/organization street address	855 Jefferson Ave, Box 506
Agency/organization city	Redwood City
Agency/organization state	CA
Agency/organization zip code	94064
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Emergency assistance
Service description	Upward Scholars provides academic, financial, holistic, and career development support to adult immigrant community college students in San Mateo County, as well as students in Alameda County's Peralta Community College District. This includes a Safety Net Fund to help students who are experiencing a financial emergency pay their rent, utilities, and other basic expenses. Our program helps adult immigrants break the cycle of poverty, achieve economic mobility, and reach their full potential. Upward Scholars' history is rooted in Menlo Park, and the city's Sequoia Adult School still supplies dozens of students for our program each year. We now have 11 students who are Menlo Park residents.
Individuals/families served in the most recently completed fiscal year (number)	291
Menlo Park residents/families served in the most recently completed fiscal year (number)	9

Comments about the service population

**Our student community is 94% Latinx, 76% women, and 70% parents. They range in age from 18 to 70, with an average age of 36. Ninety-four percent live in San Mateo County, with a concentration in East Palo Alto, Menlo Park, and Redwood City. All our students are English learners who live at or below the poverty line. The COVID-19 pandemic has only made our students' financial situations all the more difficult, with at least 75% of our students reporting that they have lost wages during the pandemic, and over 60% reporting that they are still struggling to buy food and pay rent.**

## Agency/organization structure and funding request

Nonprofit status ID#	45-4218140
Year incorporated	2012
Governing board size (number)	13
Governing board meeting frequency	Every other month
Full-time employees (number)	5
Part-time employees (number)	0
Total employees (number)	5
Volunteers (number)	305
Total monthly volunteer hours (number)	567
FY2022-23 Community Funding monies requested from Menlo Park (number)	5000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	1
FY2022-23 funding received from other agencies (number)	454712
Funding received from Menlo Park for the most recently completed fiscal year (number)	2500

## Agency/organization narrative answers



1. Please provide a brief statement of your agency/organization purpose.

**Upward Scholars' mission is to provide adult immigrants the boost they need to move up the economic ladder through education and career development support. Upward Scholars addresses economic disparity resulting from the lack of education access for adult immigrants. We promote economic mobility among adult immigrants by helping them continue their education in community college, get higher-paying jobs, and serve as role models and advocates for their children and our community.**

**Since 2010, Upward Scholars has served over 1,100 students, including 291 students in 2021. We are the only nonprofit organization in the Bay Area focused on adult immigrant learners. Our annual budget, and our impact on the community, have expanded significantly in recent years; our budget has grown from \$370,691 in 2019 to nearly \$1.2 million in 2022. We are a well-known and valued organization that inspires widespread community support and engagement.**

2. Describe how your agency/organization plans to use the requested funding if awarded.

Upward Scholars will use its City of Menlo Park funding to provide adult immigrant community college students who live in Menlo Park with:

- **FINANCIAL SUPPORT** that lessens the burden of attending college by providing free textbooks and laptops, transportation assistance, and grocery gift cards. We also have a Safety Net Fund, created during the pandemic, that provides help with basic expenses so that students can continue to focus on their educational goals. We would happily direct City of Menlo Park funds to this purpose at your request.

- **ACADEMIC SUPPORT** that includes Volunteer Tutors who provide one-on-one tutoring to Upward Scholars students, an English Conversation Club offering monthly sessions that give students a chance to build confidence in their English communication skills in a safe, friendly environment, and a Conversation Partners initiative that helps students continue progressing in their English fluency.

- **CAREER DEVELOPMENT** that furthers students' career goals through opportunities for them to develop their professional skills. Our MoveUp Program trains students to deliver high-quality, professional, individual, and small group Spanish lessons and online interpretation services; provides talented, nurturing childcare providers the opportunity to advance in their careers as nannies; offers students focused entrepreneurship resources and opportunities, including BusinessUp Boot Camps; and matches Upward Scholars students in need of employment with community members requesting services in a range of fields. We also provide mentors and scholarship application assistance. This year, we are developing a TeacherUp program to encourage early childhood education students to consider careers as teachers and family childcare providers.

- **HOLISTIC SUPPORT** that fosters students' physical, emotional, social, and spiritual well-being. This includes a monthly drop-in group with our Executive Director and a bilingual/bicultural grief counselor, small group meetings centered on how spiritual issues such as grief or loneliness can manifest and affect us, accompaniment to important appointments, and written references for immigration appointments and job and apartment applications.

Our cost per student is \$3,700, meaning that the full cost of providing services to 11 Menlo Park students is \$40,700. Your \$5,000 grant will not fully cover that cost, but it will help ensure that we have the resources we need to provide our students with robust support.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

**Upward Scholars is requesting financial assistance from the City of Menlo Park because immigrants are part of the city's fabric and a vital part of daily civic life in Menlo Park. In addition to serving 11 students who live in Menlo Park, Upward Scholars has two Board members who are Menlo Park residents, 11 Menlo Park volunteers, and 102 donors who reside in Menlo Park.**

**Your support is vital because when adult learners have access to education and careers, they create a better life for themselves and a brighter future for their families. But many adult immigrants face barriers as they strive to break the cycle of poverty, achieve economic mobility, and reach their full potential. Many have no choice but to work multiple low-wage jobs, putting their educational and career aspirations aside to support their families. They are blocked from opportunities because they cannot access formal education, participate in traditional workforce development programs, and master English.**

**College could be a viable way forward for many of these individuals. But re-entering school as an adult learner in a new country and a new language can be daunting. And college is expensive—even community college. The financial and social disruption of the COVID pandemic has only made these roadblocks to education even higher; nationwide, community college enrollment has declined by 14% since fall 2019.**

**Despite the challenges they face, we firmly believe that our students can succeed. We give them the boost they need to move up the economic ladder through education and career support.**

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

**Upward Scholars benefits the Menlo Park Community by providing services to Menlo Park residents and by enlisting Menlo Park residents as donors, volunteers, and supporters.**

**Upward Scholars is uniquely positioned to help residents of Menlo Park because of our community ties and because of our history, which is rooted in Menlo Park's Sequoia Adult School. Sequoia Adult School still provides us with more than one-third of our new students yearly.**

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

**In carrying out our work, we partner with many other community organizations and allies, including:**

- **Sequoia Adult School in Menlo Park, which was the home base for the launch of our work a decade ago, supplies us with dozens of students each year.**
- **New Community Church in Menlo Park provides grocery gift cards and other financial support to Upward Scholars students.**
- **ACCEL San Mateo County (Adult-Education, College, Career, Educational Leadership), an adult education consortium comprising five adult schools and three community colleges in San Mateo County, offers quality, affordable programs that set Upward Scholars students on a path to college and a career.**
- **Centro Community Partners collaborates with us on our BusinessUp program, including a two-day entrepreneurial boot camp.**
- **Community Overcoming Relationship Abuse (CORA) provides support services to Upward Scholars students impacted by domestic abuse.**
- **First Church of Redwood City provides financial support for Upward Scholars.**
- **North Fair Oaks Community Center provides financial assistance and services to Upward Scholars students.**
- **Redwood City Together serves as a clearinghouse for community information and resources that can benefit Upward Scholars students and publicizes Upward Scholars' programs.**
- **Rosalie Rendu Center, Able Works, and the St. Francis Center refer ESL students who want to further their educational goals to Upward Scholars.**
- **Unitarian Universalist Fellowship of Redwood City provides tutors and financial support to Upward Scholars students.**

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**No other nonprofit organization in San Mateo County is focused on adult immigrant learners as they work to create a better life for themselves and a brighter future for their families. At Upward Scholars, we want adult immigrants to have robust access to all the educational and career possibilities the Bay Area can offer. Imagine how much stronger we would be if every adult had access to the education and training they need to reach their potential! Please join us again in making that goal a reality.**

## Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	
Requested from City of Menlo Park (number)	
Requested/received from all other sources (number)	
Total funding received/requested (number)	\$0.00
Percentage requested from Menlo Park (%)	0
Percentage requested/received from all other sources (%)	0
Direct service costs (number)	
Administrative costs (number)	
Total program expenditures (number)	\$0.00
Direct service costs percentage (%)	0
Administrative service costs percentage (%)	0

## Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	5000
Funding requested/received from all other sources (number)	1178191
Total funding requested/received (number)	\$1183191.00
Percentage requested from Menlo Park (%)	0.4225860406
Percentage requested/received from all other sources (%)	99.5774139594
Direct service costs (number)	972541
Administrative costs (number)	210650
Total agency/organization expenditures (number)	\$1183191.00
Direct service costs percentage (%)	82.1964501082
Administrative costs percentage (%)	17.8035498918

## Additional documentation

Please upload any supporting documents	<a href="#">Upward Scholars 2021 Impact Letter.pdf</a>
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## Funding application certification and submittal

Acknowledgement	I understand and agree
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# 2022-23 Community Funding Grant Program Application



CITY OF  
**MENLO PARK**

Submission date: **11 October 2022, 2:06PM**  
Receipt number: **24**  
Related form version: **3**

## Agency/organization contact information

Agency/organization name	Vista Center for the Blind and Visually Impaired
Agency/organization street address	2500 El Camino Real, Suite 100
Agency/organization city	Palo Alto
Agency/organization state	CA
Agency/organization zip code	94306
Agency/organization mailing address (if different)	PO Box 61030, Palo Alto, CA 94306-6030
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Disabled Seniors/older adults
Service description	Vision Loss Rehabilitation for blind and visually impaired individuals - to support and teach the necessary skills to an individual who is losing or has lost their vision in order to maintain or regain their independence.
Individuals/families served in the most recently completed fiscal year (number)	2058
Menlo Park residents/families served in the most recently completed fiscal year (number)	28

Comments about the service population

In FY22 Vista Center served over 3600 blind and visually impaired individuals and their families in its four-county service area of Santa Clara, San Mateo, Santa Cruz, and San Benito, including 2058 unduplicated clients.

In the City of Menlo Park, we served 28 individuals of which 25 were seniors. Grant funds were used to cover a portion of staff costs to provide services for 25 seniors (17 female and 8 male), ranging in age from 67 to 102 years of age. Of the total served, 25 residents qualified as low-income as per San Mateo County guidelines.

## Agency/organization structure and funding request

Nonprofit status ID#	94-1196206
Year incorporated	1947
Governing board size (number)	19
Governing board meeting frequency	Monthly
Full-time employees (number)	21
Part-time employees (number)	17
Total employees (number)	38
Volunteers (number)	91
Total monthly volunteer hours (number)	678
FY2022-23 Community Funding monies requested from Menlo Park (number)	15000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	0.48
FY2022-23 funding received from other agencies (number)	3066409
Funding received from Menlo Park for the most recently completed fiscal year (number)	15000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.

**History:** Vista Center for the Blind and Visually Impaired was founded in 1936 as Palo Alto Society for the Blind and incorporated as a 501(c) (3) non-profit in 1947 to provide support to individuals with moderate or severe vision loss. For over 80 years, Vista Center has believed that vision loss need not be a barrier to independence.

**Mission:** Vista Center for the Blind and Visually Impaired empowers individuals who are blind or visually impaired to embrace life to the fullest through evaluation, counseling, education, and training. In FY22, Vista Center served 2058 unduplicated clients and reached out to / supported and informed an additional 1600 individuals and families. We serve clients of all ages and ethnicities, regardless of ability to pay.

Purpose of this program is to support and teach the necessary skills to an individual who is losing or has lost their vision in order to maintain or regain their independence.

Services include Psychosocial assessment, daily living skills training, orientation and mobility training, assistive technology training, low vision examination, support groups, information and referral and case management.

- Services are provided by Rehabilitation Specialists (Orientation and Mobility, Rehabilitation Therapist, Assistive Technology Specialist) holding Master's degree or credentials in their field of specialty. Social Workers/Case Workers provide assessments, counseling, lead support groups and provide case management. Our Low Vision Optometrists are Board Certified by the American Board of Optometry.

- Vista Center serves any person whose vision prevents them from doing at least one daily living skills task no matter what their age, gender, or ethnicity.

- Services are provided in the home, workplace, community, or at our office depending on the service. Low Vision Services are always at our Clinic in Palo Alto or San Jose

- Most services can be provided in person or virtually as is the case during pandemic restrictions

- Service impact is rated on evidence-based statistics collected through pre and post test surveys.

Our program is effective in helping adults care for themselves safely and effectively in their home environment, travel confidently in the community, access community resources, and maintain a level of adjustment to disability which will prevent isolation and depression. These skills are taught in a supportive environment and are necessary to remain independent.

#### Our Impact | Outcomes

In FY22, Vista Center provided Vision loss rehabilitation services to 2058 unduplicated clients in the four counties: Santa Clara, San Mateo, Santa Cruz, and San Benito.

Clients surveyed report the following outcomes:

1. Daily Living Skills, ADL: 98% Clients who received ADL instruction are better able to cook, manage medication, organize their homes, and utilize many other new systems in everyday life.
2. Orientation and Mobility Skills, O&M: 95% of clients who received O&M are able to move safely within their residence using Human Guide and protective arm techniques, trailing, and placement of furnishing and lighting that increase safety and efficiency of movement.
3. Technology: 94% Clients who received Assistive Technology training are better able to utilize their smartphones, providing greater independence and reducing their reliance on other people
4. Low Vision Clinic: 80% Clients have a better understanding of their



vision loss and how to maximize their functional vision upon completion of their low vision evaluation. 70% are able to read again with low vision devices, contrast training and magnifiers

2. Describe how your agency/organization plans to use the requested funding if awarded.

Vista Center is respectfully requesting \$15,000 from City of Menlo Park to continue supporting our Vision Loss Rehabilitation Program for Seniors in 2022-23.

These services help blind and visually impaired seniors overcome the physical and emotional impact of sight loss by remaining independent, safe & mobile; through counseling, need assessment, and Training in Adaptive Daily Living Skills, Assistive Technology and Orientation and Mobility.

Programs and Services: City funding will help Vista Center provide following Services to residents of Menlo Park:

- Intakes, case management and/or referrals to community resources
- Adjustment to Disability Counseling / Support Groups
- Activities of Daily Living Training (ADL)
- Orientation and Mobility (travel) training (O&M)
- Training in use of Assistive Technology (AT)
- Low Vision Exam, follow up services in the Clinic and Assistive living devices

Safe & Healthy Living services include Intakes, Assessment, Referrals, Support Groups, 1:1 Counseling, ADL, O&M. Support group participation helps maintain a level of adjustment to disability due to vision loss.

Low Vision Services: Vista Center's specially trained low vision Optometrists conduct evaluations which result in recommendations & education to enhance the use of remaining vision.

Assistive Technology program leads the way in bringing technology & access to communication and information to those who are blind or visually impaired.

Our Client Service plan is customized by an individual need assessment and may include a combination of our services as well as frequency, duration, and time frame of delivery. Professionals in each area implement client plans which may require one or several services.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

This past year we served 28 visually impaired individuals in Menlo Park, of which 25 are Seniors. Although we strive to help all clients regardless of their ability to pay, we find it increasingly challenging to do so as our cost of doing business continues to rise, and also financial hardship for clients who come to us for support. Medical Insurance provides little coverage for vision loss rehabilitation, therefore, making it imperative for us to provide low cost to no cost services to more than 80% of our clients.

The funding received from the City of Menlo Park allows Vista Center to provide services to Menlo Park's more fragile population of visually impaired, low-income seniors by teaching skills needed to remain independent and engaged in the community.

Many seniors receive multiple one-on-one services as per their individual requirements. Some of our clients continue to receive Vista Center support even after completion of grant funding as specific to their immediate rehabilitation needs.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Without support and the vital knowledge and skills needed to adapt to life with limited or no vision, it becomes nearly impossible for seniors to live independently and safely in their own homes, often resulting in expensive and unnecessary institutionalization.

When we meet clients for the first time, their despair is nearly tangible. Imagine deciding what to wear in the morning, taking the right dose of medication, figuring out how to get to the doctor's office or grocery store, accomplishing simple daily tasks.

Imagine the depression knowing you may never see your grandchild's face. Imagine the loneliness and isolation when you no longer can drive and taking a bus or train seems daunting.

Irreversible vision loss is mostly age-related, and it is difficult for vulnerable, low-income senior residents of Menlo Park, to pay for services that teach them how to remain independent and live with dignity. Vista Center works with all individuals regardless of their ability to pay. The funding enables provision of low or no cost services to this community.

Vista Center's comprehensive services teach new skills to enable access to available resources, learn to cope with and adjust to vision loss, care for oneself in their home environment, utilize assistive technology and low vision devices, live independently at home, and travel safely within the community.

Without access to our services, vision loss can result in loss of independence, frequent falls and fractures, depression and isolation, medication mismanagement that could result in injury or death, difficulty managing activities of daily living (e.g., bathing, dressing, cooking, cleaning, managing bills, paperwork, etc.) and create a need for premature institutionalization.

Enabling seniors to care for themselves in their home environment, travel safely in the community, access available resources and maintain a level of adjustment to disability are all outcomes of our programs and services. We help provide the foundation necessary for a blind or visually impaired individual to build upon their confidence which will allow them more opportunities to engage in activities within their community.

Furthermore, we are the only full-service, one stop agency in the City of Menlo Park, available to all who need our services which makes us uniquely positioned within this community. Even after one visit, a person's life can be transformed by learning that there are different ways to manage daily living activities despite vision loss that will give them back their independence.

The following client stories illustrate how Vista Center's Vision Loss Rehabilitation Program, and its services impact the lives of seniors faced with vision loss. Everyone receiving services has reported a 100% improvement in their quality of life (i.e., from NOT being able to perform tasks to BEING able to manage them). Most of our clients have continued to live in their homes as a result of this support and feel cared for, engaged in the community and hopeful for the future despite vision loss.

Shared below are some FY22 Client Stories and Testimonials:

(Ms. G, 93-year-old female resident of Menlo Park)

Ms. G was referred by her Ophthalmologist, she has vision loss due to Macular Degeneration. Our Low vision specialist evaluated her low vision needs and determined that she needed proper lighting as well as magnification. A Big Eye Lamp with a magnifier arm would work best for reading bills and doing any paperwork. It would also allow her to continue knitting. The lamp was ordered and when it came in a Rehabilitation Specialist took it to her home, set it up and made sure she was able to use it for reading as well as her crafts.

(Mr. B, a 90-year-old male resident of Menlo Park)

Mr. B reached out to Vista Center due to loss of vision caused by Macular Degeneration and Glaucoma. Other health issues such as hearing loss, hypertension, memory loss and AFIB, made it harder for him to deal with vision loss.

Mr. B got a vision exam by the Optometrist at Vista Center's Low Vision Clinic in Palo Alto and was recommended a video magnifier for reading, and methods to improve contrast in his environment. Our Occupational Therapist worked with him on simple food preparation, using his cordless phone and to independently operate his LifeProtect device for emergencies. Client was given a signature guide to allow him to write straight and a bold pen for writing dark enough so he can see his writing. He also received an Easy-Say-Stop liquid level indicator, so he knows when his cup is full.

Client testimonials / quotes:

(RT, 73-year-old client) received assistive technology training from Vista's AT expert:

"I am thankful for the blind orientation and accessible technology training. Because of Vista Center, I can independently get around, communicate on my iPhone and be productive on other devices. The trainings I have received have helped me be more connected and feel that I live and function better as part of this community. Also, my experience has allowed me to support others as I share my knowledge and stories with those who have lost their sight as well. I believe that it is incredibly important to keep supporting those that support the blind and visually impaired community. Thank you."

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

Over and above the 2058 residents served directly, we continue to educate the community by providing information to senior centers and retirement communities about Vista Center services and other resources in their community such as senior and shoppers' shuttles, Avenidas, Rosener House, Little House, the VA, CTAP, CA Braille and Talking Book Library, Redi- Wheels, Redi-Coast and more. We have six support groups including one for Spanish speaking clients. We also have a quarterly support group at the Forum. We offer in-services to professional staff of different venues (e.g., Byers Eye Institute at Stanford, Mill-Peninsula, Kaiser Permanente, San Jose Museum of Art) to enhance their ability to work more effectively with visually impaired individuals.

We collaborate with community and government entities such as school districts, public transportation companies and other agencies serving our client population. We share our expertise through instructional videos and membership in the national blind advocacy groups. We sponsor semi-annual Low Vision Expos with medical doctor presentations and a variety of vendors that provide low vision devices or community resources.

In 2020 Vista Center launched its first ever virtual global technology conference, Sight Tech Global 2020, to provide a platform for sharing and developing accessibility technology and applications that will enhance opportunities for the visually impaired community to live an independent life. Due to its virtual format, the Conference was attended by 4000 individuals including over 1200 participants who were blind or vision impaired. Since then, Sight Tech Global 2021 was presented in Dec 2021 with equal interest and fundraising success. Now, in its third year, our Dec. 2022 conference will also be virtual from Palo Alto and is already gathering massive momentum in the VI technology community, getting top-level speakers and best in class mentors.

Further, we assist Bay area Corporations such as Facebook, Amazon, Netflix, Ford, Cisco, Google, and Microsoft with their technology accessibility projects by providing accessibility training, client participants and testing platforms.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

**Vista Center for the Blind and Visually Impaired is the only agency in the 4 County area providing vision loss training and rehabilitation services to all people who are blind and visually impaired. Therefore, there is no possibility for duplication of services.**

**The Veterans Administration Western Blind Rehabilitation Center serves only qualifying Veterans while the Department of Rehabilitation works with Vista Center to provide services to working people with vision loss.**

**However, we do collaborate with other agency(s) whenever possible and beyond that, remain the ONLY rehabilitation service provider to blind and visually impaired individuals in this 4 County district.**

### Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Vision Loss Rehabilitation Program
Requested from City of Menlo Park (number)	15000
Requested/received from all other sources (number)	674169
Total funding received/requested (number)	\$689169.00
Percentage requested from Menlo Park (%)	2.1765343479
Percentage requested/received from all other sources (%)	97.8234656521
Direct service costs (number)	1355403
Administrative costs (number)	184355
Total program expenditures (number)	\$1539758.00
Direct service costs percentage (%)	88.0270146348
Administrative service costs percentage (%)	11.9729853652

### Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	15000
Funding requested/received from all other sources (number)	3066409
Total funding requested/received (number)	\$3081409.00
Percentage requested from Menlo Park (%)	0.4867902963
Percentage requested/received from all other sources (%)	99.5132097037
Direct service costs (number)	3179817
Administrative costs (number)	510900
Total agency/organization expenditures (number)	\$3690717.00
Direct service costs percentage (%)	86.1571613321
Administrative costs percentage (%)	13.8428386679

## Additional documentation

Please upload any supporting documents

[Organizational Budget FY23 - Vista Center FINAL.pdf](#)

[City of Menlo Park FY22 Grant Report and Cover - Vista Center for the Blind and Visually Impaired.pdf](#)

## Funding application certification and submittal

Acknowledgement

I understand and agree

# 2022-23 Community Funding Grant Program Application



CITY OF  
MENLO PARK

Submission date: **14 October 2022, 9:54AM**

Receipt number: **34**

Related form version: **3**

## Agency/organization contact information

Agency/organization name	Youth Community Service
Agency/organization street address	PO Box 61000
Agency/organization city	Palo Alto
Agency/organization state	CA
Agency/organization zip code	94306
Agency/organization mailing address (if different)	
Agency/organization representative's name	
Agency/organization representative's email	
Agency/organization representative's phone	
Agency/organization executive director/chief executive officer's name	
Agency/organization executive director/chief executive officer's email	

## Services provided and populations served

Service category/type	Youth/teens
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Service description

Service-learning provides evidence-based experiential learning for learners to enhance their understanding of academic and social-emotional concepts and theories in a practical environment. The benefits and outcomes for students that engage in service-learning activities are extensive. Some of the outcomes of service-learning include academic achievement, higher-order thinking skills, critical thinking, and problem-solving skills, communication skills, social awareness and understanding, empathy, civic engagement and responsibility, personal transformation and interpersonal development, self-efficacy, moral development, leadership, and inclination toward future service and/or service careers. What is even more, the value of service-learning is not exclusive to the provider (student); it has a pervasive impact on the recipients, and the wider community. Youth Community Service utilizes evidence-based service-learning frameworks adapted from the National Youth Leadership Council and Search Institute, which include the developmental assets, developmental relationship framework and IPARD (investigation, planning, action, reflection, and demonstration) to achieve the outcomes gained by the youth participating in the variety of activities offered by Youth Community Service.

Individuals/families served in the most recently completed fiscal year (number)	10000
Menlo Park residents/families served in the most recently completed fiscal year (number)	1500
Comments about the service population	Youth Community Service's core population is youth ages 11-18 years old. Some statistics of the core group include: 94% of participants are students of color; 100% of participants qualify for free and reduced lunch; 55% identify as female, 40% identify as male, and 5% identify as nonbinary. The core group of the service population works heavily with periphery groups, such as the entire student body at their school, and the entire adult community that is part of the local community. Through peer leadership and community-based program designs, YCS core service populations are able to reach a wide range of individuals, which has a significant impact on the larger community.

**Agency/organization structure and funding request**

Nonprofit status ID#	20-8099150
Year incorporated	1990
Governing board size (number)	13
Governing board meeting frequency	Monthly
Full-time employees (number)	5
Part-time employees (number)	7
Total employees (number)	12
Volunteers (number)	30



Total monthly volunteer hours (number)	100
FY2022-23 Community Funding monies requested from Menlo Park (number)	10000
Percentage of FY2022-23 agency/organization budget represented by this funding request (%)	3%
FY2022-23 funding received from other agencies (number)	550000
Funding received from Menlo Park for the most recently completed fiscal year (number)	5000

## Agency/organization narrative answers

1. Please provide a brief statement of your agency/organization purpose.	<p><b>Founded in 1990, Youth Community Service engages young people from diverse midpeninsula communities in meaningful service-based learning. YCS youth build leadership and life skills, empathy for the needs of others, and a sense of connectedness, purpose, and efficacy while making a positive difference in the lives of those around them. Our work is rooted in the core competency of service-learning strategies that make learning relevant to youth and yield strong measurable outcomes. Our young people achieve remarkable growth in attitude, motivation, and behavior - in the community as well as the classroom. YCS evidence-based curriculum and network of partnerships help build personal, social, and cultural competencies; develop decision-making skills; reinforce core values of caring, integrity, responsibility, and engagement; and help each young person discover their "path to purpose" that transforms their relationship with their community.</b></p>
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2. Describe how your agency/organization plans to use the requested funding if awarded.

A grant of \$10,000 from the City of Menlo Park would be used to support program budgets for YCS program areas for Menlo Park young people ages 11 to 18 years old engaged in service-learning in Menlo Park, East Palo Alto, North Fair Oaks, and other neighboring cities. For this specific request, Youth Community Service has identified three main goals.

Goal #1: To provide 1,500 youth access to meaningful connections amongst each other, with trusted adults and the larger community through service-learning and civic engagement. This goal directly addresses the identified need of increasing mental health and wellness by increasing connection to the greater Menlo Park community during the global pandemic. The main objective over the course of the program year is to engage YCS youth in the execution of over 100 service-learning project campaigns and opportunities for youth utilizing social distance, virtual, and when safe hybrid or in person. Methods on how Youth Community Service plans to execute this goal include school-based programs, camps, community events, and peer leadership programs for youth to engage in service in Menlo Park, East Palo Alto, North Fair Oaks, and neighboring communities.

Goal #2: To engage 1,500 youth in hands-on learning experiences to grow leadership and professional skills. This goal directly addresses the key community need for increased younger volunteers even through crises like the global pandemic. The main objective over the course of the program year is to create 60 leadership opportunities and professional skills workshops. Youth Community Service will provide leadership positions within student groups and community-based, and strategically coach, guide, and mentor future leaders.

Goal #3: To increase social-emotional learning and wellness through opportunities to exercise empathy both for peers and others in the greater Menlo Park community. This goal directly addresses the need to increase wellness programming. The main objective over the course of the program is to provide 100 opportunities to exercise empathy through service campaigns, workshops, and community events. Youth participating in YCS programs will have opportunities to relate to people of different backgrounds and identities including but not limited to ability, socioeconomic status, race, gender identity, and expression, sexual orientation, class, culture, religious beliefs, emotional condition, ethnic background, citizenship status, and age.

3. Describe your reasons for requesting financial assistance from the City of Menlo Park.

We look forward to continuing our developing public-private partnership with the City of Menlo Park to leverage and extend existing financial resources. Youth Community Service engages Menlo Park youth who are struggling to stay in school and leads them to service-based learning activities that benefit young people, their families, and communities. The tragedy we are currently faced with is that our underserved students live in the shadow of the greatest concentrations of financial capital and resources in the world. This inequality requires increased financial investment to address that gap. Support from the City of Menlo Park allows Youth Community Service to further encourage increased support from other community stakeholders. Youth Community Service has been granted a wide range of in-kind support from local public agencies (such as office space and transportation), we are able to leverage program grants we receive for maximum impact on the lives of youth directly.

Youth Community Service addresses the critical need of engaging youth in service-learning to impact their life and their community, particularly at this critical time with the global pandemic. Youth Community Service applies evidence-based research and deep local knowledge and partnerships to guide our service-learning programs for youth. Service-learning is a proven upstream protective strategy to engage our youth with improving fundamental social and economic structures in order to help achieve their full health and wellness potential. Especially during a transition from COVID19, remote learning (and now back to in-person learning) our youth are faced with unprecedented health disparities, including physical and mental health stressors and social-emotional gaps. Adolescent psychologists state that the emotional well-being of young people can be directly linked to how connected they feel to their communities. Upstream strategies like service learning are important to address youth health and wellness.

A study on the benefits of service on students during the global pandemic found that community engagement like service-learning activities has proven resilient in times of uncertainty and stress. Helping students process ongoing events, such as the COVID-19 pandemic, attests to the particular power embedded within service-learning program design. In a time of online learning and uncertainty due to the pandemic, community engagement activities matter more than ever. Service learning underscores the ability of community engagement pedagogy to effectively adapt to circumstances in ways that traditional means cannot, thereby fostering increased resilience, connection, and compassion.

4. Describe how your services or specific program benefits the Menlo Park Community and how it may be uniquely positioned to fill an identified community need.

Young people who live in Menlo Park – particularly youth who are identified as “at-risk” – participate in YCS programs to build positive life skills and a positive community peer group. These programs sustain them on a path to a purpose that will benefit the young person, their families, and their community. Youth Community Service measures outcomes for those participating in school-based programs, camps, peer leader programs, and community-wide events. Our programs average 74 percent Hispanic, 10 percent African American, and 10 percent Pacific Islander (6 percent are non-reported); with 55 percent who identify as female and 45 percent who identify as male. Youth Community Service projects that one hundred percent of students that will be supported by this grant qualify for free & reduced lunch. Highlights of recent outcomes: participating youth achieved a 21 percent reduction in truancy and a 44 percent reduction in disciplinary incidents. These achievements speak to the impact of our organization’s staff relationships with the youth and the value of our curriculum to help them re-imagine themselves from patterns of negative disengaged behavior to more positive members of their peer group and community. Additionally, Youth Community Service partners with the Sequoia Union High School District to intentionally and strategically measure student achievement and outcomes in academics, attendance, and behavior. What is more, during a time of much uncertainty, Youth Community Service student participants have been able to increase their community engagement to specifically target the needs of the communities they live in. Utilizing the community-based program design method, established by anthropologists like Paul Farmer, students have recognized the need to have community services providers look like, come from, and speak the language of the beneficiaries of such services. This winning strategy was put to the test this past summer when youth leaders stepped up to lead COVID19 vaccination efforts in East Palo Alto. YCS partners with the Umoja Health Collaborative focused on successfully increasing the vaccine rates of BIPOC residents in Oakland, San Francisco, and San Mateo County. The Umoja ‘for us, by us’ model engages community members from targeted communities to build a foundation of trust that increases vaccine acceptance and access. Data on COVID-19 has shown that Black, Latinx, and other socially and economically marginalized groups have been disproportionately affected by COVID. With the support of funds from Menlo Park Community Fund in 2021-22, YCS designed the YCS Youth Peer Leaders to engage youth in serving the most vulnerable populations impacted by COVID-19 in ways that are respectful, high quality, accessible, equitable and justly delivered. YCS peer leaders have supported community-based pop-up clinics in Belle Haven through community outreach and wrap-around services. During the timeframe that the YCS program was administered, vaccination rates in the area have increased from 65% to over 93%.

5. a) Describe ways in which your agency collaborates, networks and coordinates activities and/or services with other agencies.

YCS draws on 30 years of listening and active collaboration with community partners including serving the Belle Haven neighborhood such as Anamatangi Polynesian Voices, Streetcode, DreamCatchers, Live in Peace, Nuestra Casa, One East Palo Alto, Youth Empowerment Strategies for Success (YESS), and Youth United for Community Action (YUCA). YCS is a trusted organization in the communities we serve, with a mission to bridge the opportunity gap between our communities. YCS has learned from and supported two seminal EPA organizations: we offered Anamatangi Polynesian Voices and Live in Peace fiscal sponsorship while they transitioned to becoming their own registered nonprofits.

More recently since March 2021, we have been part of the Umoja Health Bay Area Collaboration led by Lisa Tealer, the executive director of the Bay Area Community Health Advisory Council (BACHAC), and Dr. Kala Mehta, an associate professor at the University of California, San Francisco and a YCS Board Member. The Umoja Health Bay Area team has held ongoing weekly community dialogues bringing together 70+ stakeholders. The Umoja 'for us, by us' model, engages leaders from the targeted communities to build a foundation of trust that effectively reduces barriers to vaccine acceptance and increases access in those communities.

The core values of YCS are based on collaboration and partnerships. Service cannot be done in isolation. We are committed to engaging youth in addressing our communities' greatest challenges through collaboration and collective action.

5. b) If there are other agencies providing the same type of service(s) as yours, please describe how your agency collaborates and works together with the other agency(s) to avoid unnecessary duplication of services.

Youth Community Service has been an active partner with the Boys and Girls Club in their afterschool programs for local youth, and Youth Community Service serves together with Star Vista and Acknowledge Alliance at Menlo-Atherton High School and TIDE Academy. Through the Student Services office at Menlo-Atherton and TIDE Academy, Youth Community Service ensures that students can be easily referred to other agencies that serve their common interests. Youth Community Service has had a history of partnerships with youth and family programs at the Belle Haven Community School to contribute and leverage the public/private partnerships – including service clubs like Rotary and Kiwanis. Youth Community Service is also fortunate to work with community partners in the YESS Coalition (Youth Empowerment Strategies for Success). As described above, Youth Community Service staff and leadership staff have served in the steering committee with County Supervisor Warren Slocum and Ravenswood district administrators, along with former Nuestra Casa director Andres Connell, the late Dr. Faye McNair-Knox, and Stanford's John Gardner Center for Youth and their Families. The YESS Collaborative mission: To ensure that East Palo Alto and eastern Menlo Park children, youth, and families, ages 0 to 24, are able to achieve their full potential through education, employment, and a healthy community. The YESS vision: A thriving community where all children, youth, families, and residents are engaged, connected, healthy, and economically self-sufficient.

## Projected program revenues and program expenditures for FY2022-23 budget year (current funding year)

Program name	Youth Service Learning and Leadership
Requested from City of Menlo Park (number)	10000
Requested/received from all other sources (number)	700000
Total funding received/requested (number)	\$710000.00
Percentage requested from Menlo Park (%)	1.4084507042
Percentage requested/received from all other sources (%)	98.5915492958
Direct service costs (number)	716080
Administrative costs (number)	158295
Total program expenditures (number)	\$874375.00
Direct service costs percentage (%)	81.8962115797
Administrative service costs percentage (%)	18.1037884203

## Projected agency revenues and agency expenditures for FY 2022-23 budget year (number)

Funding requested from Menlo Park (number)	10000
Funding requested/received from all other sources (number)	700000
Total funding requested/received (number)	\$710000.00
Percentage requested from Menlo Park (%)	1.4084507042
Percentage requested/received from all other sources (%)	98.5915492958
Direct service costs (number)	716080
Administrative costs (number)	158295
Total agency/organization expenditures (number)	\$874375.00
Direct service costs percentage (%)	81.8962115797
Administrative costs percentage (%)	18.1037884203

## Additional documentation

Please upload any supporting documents

[Copy of Report Handout.pdf](#)

## Funding application certification and submittal

Acknowledgement

I understand and agree

**COMMUNITY FUNDING  
FY22-23**

**\*\* DRAFT \*\***

**\*\* RECOMMENDED - NOT FINAL \*\***

Applicant	Proposed use of CMP funding	Requested amount	Amount received last FY	Staff Recommended amount
Ability Path	Provide support to individuals throughout their lifetime; services include: developmental screenings, early intervention services, children's therapy services, inclusive preschools, adult education and independent living skills development, employment services, and family support	\$ 10,000	\$ 1,500	\$ 3,000
Acknowledge Alliance	Funding awarded by the City of Menlo Park would support mental health therapists at Menlo Atherton High School to provide students with individual and group mental health counseling services to explore experiences, relationships, and feelings in a safe and confidential setting.	\$ 20,000	\$ 17,500	\$ 16,000
All Five	One hundred percent of City of Menlo Park Community Fund monies will go toward the Mental Health Support Initiative. Community fund support would markedly increase eastern Menlo Park's mental health support for young children and their families	\$ 13,000	\$ 10,000	\$ 10,000
Community Overcoming Relationship Abuse CORA	To serve victims and survivors of Intimate Partner Abuse (IPA), and their children. Funding would be used to support the salary of one Crisis Counselor. Our Crisis Counselors are the first point of contact for victims of Intimate Partner Abuse who seek a way to safety, support and healing with help from CORA	\$ 7,500	\$ 7,500	\$ 5,000
East Palo Alto Tennis and Tutoring (EPATT)	To create opportunities for our PreK to postsecondary students that will help them go on to be successful in college, career, and in life. EPATT is uniquely positioned to help reduce delinquency among its Menlo Park students. Our mission -- to change the trajectory of local youth (and their families) with academic support, parent empowerment, and tennis instruction	\$ 15,000	\$ 12,500	\$ 12,000
Family Connections	To support programming for our dual-language learner, primarily Latinx students and families, who attend our programs serving residents of Menlo Park in a continuum of early learning from infancy through elementary school. Funding will support educator salaries and/or curriculum materials and parent education materials in our early childhood and Young Scholars parent participation education programs	\$ 10,000	\$ 7,500	\$ 8,000
Human Investment Project, Inc.	If our request is approved, this grant will be used to support the activities of our innovative Home Sharing Program during FY 2022-2023. HIP Housing's Home Sharing Program matches people who have space in their home with people who are searching for an affordable place to live	\$ 15,000	\$ 15,000	\$ 12,000
JobTrain	Our purpose is to improve the lives of people in our community through assessment, attitude, job skills training, and high potential career placement. To support the activities of our Supportive Services Center, Career Resource Center, and Client Supportive Services Team, all of which are located at JobTrain's east Menlo Park headquarters.	\$ 10,000	\$ 10,000	\$ 10,000
Legal Aid Society of San Mateo County	To provide free civil legal services to Menlo Park's most vulnerable populations in the areas of housing, health care, income maintenance, special education, domestic violence, immigration, and elder abuse.	\$ 8,000	\$ 8,000	\$ 8,000
LifeMoves	The funds from this grant would support staff salaries for children's programming and intensive case management at the Haven Family House (HFH) shelter located in Menlo Park. HFH has 23 furnished one-and two-bedroom apartments, workshop and meeting rooms, a computer lab, and a free child development center for children under age five.	\$ 20,000	\$ 20,000	\$ 16,000
Live in Peace	To empower our youth and young adults to reclaim the vision for their future. We accomplish this through a highly relational model that connects young people to their talents, educational pathways, jobs, and a bright future. We're requesting funding for our SWAG high school program's main programming costs	\$ 50,000	\$ 10,000	\$ 10,000
Menlo Rotary Community Foundation	The Menlo Rotary Community Foundation covers all expenses for the Belle Haven Community Garden, including tools, supplies, maintenance, water, and insurance. We request this funding to cover water costs	\$ 1,500	Rec'd \$1,500 FY20-21	\$ 1,500
Nuestra Casa de East Palo Alto	Nuestra Casa exists to uplift Latino families in East Palo Alto and the mid-peninsula through community education, leadership development, and advocacy. Requesting grant to support our Food Distribution and Community Outreach program, specifically for residents of Belle Haven	\$ 10,000	\$ 10,000	\$ 10,000
Ombudsman Services of San Mateo County, Inc	To support the work our south County supervisor does. She supervises several Field Ombudsman who report to her. Last year we covered in Menlo Park alone 380 residents in 7 facilities. Their ages range from under 70 to over 100.	\$ 3,000	\$ 2,500	\$ 3,000
Omniware Networks	We plan to use the grant to organize social or outing activities for seniors, such as handcrafting together activities, afternoon tea time with board games and music, flower potting activities in community gardens, sight seeing at an open space.	\$ 2,000	NEW	\$ 2,000
Peninsula Conflict Resolution Center	PCRC is requesting funding in support of our Empowering Youth Initiative and Restorative Justice Practices Program (RJP) that we currently offer in the Menlo Atherton and Sequoia Union High School Districts.	\$ 25,000	Rec'd \$15,000 FY20-21	\$ 25,000
Peninsula Volunteers Inc	The funds will be used to support PVI four core programs: Meals on Wheels, Rosener House Adult Day Center, Transportation Program and Little House Activity Center.	\$ 50,000	\$ 20,000	\$ 20,000
Ravenswood Classroom Partners (formerly All Students Matter)	This grant would enable us to continue to expand our high-dosage literacy tutoring model to reach more classrooms, teachers and students.	\$ 15,000	\$ 10,000	\$ 15,000
Ravenswood Education Foundation	The requested funds will be used to support the Belle Haven Elementary School's Discretionary Funding, with no portion of the funds be used for REF overhead expenses	\$ 15,000	\$ 10,000	\$ 15,000
Rebuilding Together Peninsula	Funds from the City of Menlo Park will be used to perform repairs for two or three low-income households in Menlo Park through RTP's Safe Home program. Funding from the City of Menlo Park will be leveraged with funds from the San Mateo County CDBG funds and will enable RTP to take on projects it could not normally address	\$ 10,000	\$ 10,000	\$ 10,000
Samaritan House	To provide food, access to shelter, healthcare, personalized case management, emergency financial services, and broad range of supportive services, to set Menlo Park's most vulnerable residents on a path toward stability, self-reliance and success.	\$ 27,500	\$ 20,000	\$ 20,000
Service League of San Mateo County	To provide rehabilitative services to individuals involved in the criminal Justice system while in-custody at the San Mateo County jails with food, clothing, hygiene kits, personal protection equipment (PPE), housing vouchers for emergency shelter, transitional housing, bus passes, clipper cards, greyhound tickets, CA-ID letters, counseling and community referrals	\$ 3,000	\$ 2,500	\$ 3,000
StarVista	To strengthen StarVista's capacity to provide Menlo-Atherton High School (MAHS) students with clinical counseling services (individual and group therapy), crisis intervention and stabilization services, and drop-in/check-in services.	\$ 45,000	\$ 25,000	\$ 25,000
The Boys and Girls Club of the Peninsula	To provide important academic support, enrichment and social-emotional skill building for youth residing in or attending BGCP programs in the most economically challenged neighborhood in Menlo Park.	\$ 10,000	\$ 15,000	\$ 10,000
Upward Scholars	To provide adult immigrant community college students who live in Menlo Park with: Financial support, Academic support, Career development, Holistic support.	\$ 5,000	\$ 2,500	\$ 2,500
Vista Center for the Blind and Visually Impaired	Vision Loss Rehabilitation Program for Seniors in 2022-23. These services help blind and visually impaired seniors overcome the physical and emotional impact of sight loss	\$ 15,000	\$ 15,000	\$ 15,000
Youth Community Service	To support program budgets for YCS program areas for Menlo Park young people ages 11 to 18 years old engaged in service-learning in Menlo Park, East Palo Alto, North Fair Oaks, and other neighboring cities	\$ 10,000	\$ 7,500	\$ 10,000
<b>TOTAL</b>		<b>\$ 425,500</b>	<b>\$ 269,500</b>	<b>\$ 297,000</b>