



# CITY COUNCIL and COMMUNITY DEVELOPMENT AGENCY AGENDA

Tuesday, March 25, 2003  
7:30 p.m.  
The Menlo Park Council Chambers  
801 Laurel Street  
Menlo Park, CA 94025

A Study Session starts at  
6:00 pm in another  
location: main lobby  
conference room -  
Administration Building  
First Floor.

## **6:00 p.m. STUDY SESSION** (Administration Building – Main Lobby Conference Room)

1. Discussion of policy issues related to the proposals to demolish two office buildings located at 110 and 175 Linfield Drive and construct a total of 59 residential units on the two properties, and 2) adoption of a Resolution of Intention to abandon a portion of Linfield Drive and Homewood Place along the properties located at 110 and 175 Linfield Drive.

## **7:30 p.m. REGULAR MEETING** (Council Chambers)

**ROLL CALL** – Jellins, Duboc, Collacchi, Kinney, Winkler

### **PLEDGE OF ALLEGIANCE**

#### **A. PRESENTATIONS AND PROCLAMATIONS**

1. [Proclamation for the Week of the Young Child.](#)

#### **B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS**

1. Appointments to the Planning Commission (one vacancy), the Bicycle Commission (three vacancies) to fill terms that expire April 2003 and the Arts Commission (one vacancy) to fill an un-expired term that ends September 2005. ([memorandum](#))
2. Councilmember Reports.

#### **C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)**

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on non-agenda items and, therefore, the Council cannot respond to non-agendized issues brought up under Public Comment other than to provide general information.

#### **D. CONSENT CALENDAR**

1. Waiver of reading and adoption of an Ordinance of the City of Menlo Park adding Chapter 1.32 regarding Local Government Tax Refund Claims to the City of Menlo Park Municipal Code. ([Staff Report # 03-038](#))
2. Award of contract to Consortium Consolidate Corporation for the 2002-03 Sidewalk Repair Project in the amount of \$128,855; and (2) authorization of a budget of \$248,855 for construction, contingencies, engineering, testing, and construction administration. ([Staff Report # 03-044](#))
3. Approval of audited bills for [period 36 ending March 7](#), and [period 37 ending March 14, 2003](#).

#### **E. PUBLIC HEARINGS**

1. Adoption of a Resolution of the Menlo Park City Council to form and become a member of the Bay Area Water Supply and Conservation Agency (BAWSCA). ([Staff Report # 03-047](#))

## **PUBLIC HEARING Continued**

2. Adoption of a Resolution amending the City's Master Fee Schedule to incorporate proposed changes in fees to become effective March 25, 2003, or May 25, 2003, or July 1, 2003 as required by statute for the following departments: Administrative Services, Library, Community Services, Police Community Development and Public Works. ([Staff Report # 03-050](#))

## **F. REGULAR BUSINESS**

1. Council approval of a Scope of Study and the Role and Composition of a Task Force for the review of Child Care Needs and Options (Continued from the March 18, 2003 City Council Meeting). ([Staff Report # 03-037](#))
2. Adoption of a Resolution approving Below Market Rate (BMR) Housing Program In Lieu Fees for Housing Developments of five to nine units (Continued from the March 11, 2003 City Council Meeting). ([Staff Report # 03-035](#))
3. Adoption of a Resolution authorizing a lease agreement for 1155 Merrill Street, No. 107, a Below Market Rate Unit, and authorization of the City Manager to execute the lease. ([Staff Report # 03-046](#))
4. Direction to staff on policy issues related to the proposals to demolish two office buildings located at 110 and 175 Linfield Drive and construct a total of 59 residential units on the two properties, and 2) adoption of a Resolution of Intention to abandon a portion of Linfield Drive and Homewood Place along the properties located at 110 and 175 Linfield Drive. ([Staff Report # 03-045](#))
5. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items, including decisions to support or oppose any such legislative, written communication or information item.

## **G. WRITTEN COMMUNICATIONS**

1. [Memorandum from Mayor Pro Tem Duboc](#) regarding the Emergency Services Council Joint Powers Authority Radio Microwave System Long Term Future Funding.

## **H. INFORMATION ITEMS**

1. Park and Recreation Commission findings regarding the Baseball Diamond and Concession Stand at Burgess Park. ([Staff Report # 051](#))
2. City Council direction on distribution of Email received. ([Staff Report # 03-049](#))

## **I. PUBLIC COMMENT #2 (Limited to 30 minutes)**

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

## **J. ADJOURNMENT**

<p>This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 3/20/03) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 858-3381.</p>
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