



**CITY COUNCIL  
and  
COMMUNITY DEVELOPMENT AGENCY MINUTES**

Tuesday, April 22, 2003

7:30 p.m.

The Menlo Park Council Chambers  
801 Laurel Street  
Menlo Park, CA 94025

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**7:00 p.m. CLOSED SESSION - SPECIAL MEETING OF THE COMMUNITY DEVELOPMENT AGENCY**

**A. CLOSED SESSION** -Conference with Real Property Negotiators Pursuant to Government Code Section § 54956.8. Property locations: 507 Hamilton APN is 055-341-080 and 511 Hamilton APN is 055-341-090. Agency negotiators: David Boesch, City Manager; William McClure, City Attorney, Don de La Pena, Director of Housing and Redevelopment, and Gretchen Hillard, Housing and Redevelopment Manager. Owner of Record: Community Development Agency. Under Negotiation: Potential lease for temporary use of a portion of Agency owned property for parking by the Menlo Park Community Church of God in Christ, which is located at 1410 Chilco Street.

A closed session took place at 7:00 p.m.

**7:30 p.m. REGULAR MEETING** (Council Chambers)

Mayor Jellins called the meeting to order at 7:30 p.m.

**ROLL CALL** - Jellins, Duboc, Collacchi, and Winkler. Council Member Kinney was absent.

Mayor Jellins announced that a closed session took place and there was no action to report.

**PLEDGE OF ALLEGIANCE**

**A. PRESENTATIONS AND PROCLAMATIONS**

1. Proclamation recognizing National Arbor Day.

Mayor Jellins read the proclamation announcing April 25, 2003 as National Arbor Day.

**B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS**

1. Councilmember Reports.

Mayor Jellins acknowledged the presence of the chair of the Arts Commission, Nancy A. Chillag who reported to the City Council on a Cultural Plan funded in the fall of 2002. Ms. Chillag asked that Council be prepared to sustain such Cultural Plan even though we are going through a budget crisis. Ms. Chillag offered to hold meetings with Council to discuss options available and invited Council to attend an Arts Commission Meeting to address these issues.

Council Member Winkler reported that she sent out a Memo regarding Measure A, subsequent to a meeting at the Chamber of Commerce. Council Member Winkler also informed those present that the Educational subcommittee at the Assembly voted not to confiscate Basic Aid School taxes. While the

Governor still has to act on this matter, Council Member Winkler was happy about this resolution to maintain the funds.

**C. PUBLIC COMMENT #1 (Limited to 30 minutes)**

Alex Cannara shared concerns about the City of Menlo Park's website being inaccessible to certain browsers. Mr. Cannara requested that the City correct this technical issue.

Tom McRae, spoke about the rental rate and availability of the Burgess swimming pool. Mr. McRae representing the SOLO Group, presented a letter to Council on this matter.

David Boesch, City Manager suggested that this matter be taken to the Parks and Recreation Commission, and referred Mr. McRae to staff present who could help facilitate this relationship.

**D. CONSENT CALENDAR**

1. Award of Contract to California Land Management for Bayfront Park Ranger Services in the Amount of \$115,350 for the First Year of a Eight-Year Agreement to be Adjusted Annually Based on the Bay Area Consumer Price Index. *(Staff Report # 03-067)*

**Item D.2 removed from the Consent Calendar:**

2. Approval of proposed changes to the Master Fee Schedule to become effective April 22, 2003 for the Community Services and Police Departments. *(Staff Report # 03-0)*
3. Adoption of a Resolution 5441 authorizing the City of Menlo Park to submit a funding request to the Department of Conservation for the purpose of promoting beverage container recycling. *(Staff Report # 03-062)*
4. Adoption of a Resolution 5442 of Intention to Abandon a portion of the Willow Road Plan line along the property located at 500 Willow Road; setting a date for a public hearing; and referral of the issue to the Planning Commission. *(Staff Report # 03-063)*
5. Adoption of a Resolution of Intention to Abandon 5443 a portion of an existing access easement between Deanna Drive and Monte Rosa Drive along the properties located at 1135 and 1160 Deanna Drive. *(Staff Report # 03-064)*
6. Acceptance of work for the El Camino Real Street Tree Project Phase II. *(Staff Report # 03-065)*
7. Approval of audited bills for period 39 ending March 28, 2003.
8. Approval of the Minutes for the City Council Meeting of April 8, 2003.

**M/S Collacchi/Duboc to approve the Consent calendar items D1, D3, D4, D5, D6, D7, D8. Motion carries unanimously.**

**Discussion on item D.2 removed from the Consent Calendar:**

Mayor Pro Tem Duboc suggested that the rates be kept the same until the SOLO swim group can interface with the Parks and Recreation Commission to discuss this matter

**M/S Duboc/Jellins to keep the pool lane rental fees the same until the SOLO group can interface with the Parks and Recreation Commission to find a solution. Motion passes unanimously.**

Mayor Pro Tem Duboc then addressed the fees for the summer program, inquiring if the new fee schedule had been shared with the families in the program. Curtis Brown, Community Development Director, confirmed that the families had seen this new fee schedule.

**M/S Duboc/Jellins to approve the fee schedule as presented in the staff report for Camp Menlo approving option 1, and to approve the Police Department fee increases related to the tow truck contracts. Motion carries unanimously.**

**E. PUBLIC HEARINGS**

1. Adoption of a Resolution 5444 defining the service area for all single family residences and adopting a 5.4% rate increase in the garbage, recycling and plant material collection fees that include the cost to cover Marsh Road landfill post closure maintenance and capital costs for FY 2003-04 for all single family residences and the commercial and multi residential properties in Menlo Park. (*Staff Report # 03-066*)

Uma Chokkalingam, Finance Director presented the staff report elaborating on the rate increase and the reasoning for the rate increase. The rate increase is for Fiscal Year 2003-04 and the impact on single-family residences (with a 32 curb side gallon container) is 23 cents per month, and for a standard commercial service, the proposed monthly rate increase is \$8.02. However, if BFI increases its rates for 2004, then the City might have to adjust the rates again to maintain the fund balance.

Mayor Jellins opened the Public Hearing, and introduced Gino Gasparini, Operations Manager for BFI, who was also present.

No public comment.

**M/S Collacchi/Duboch to close the public hearing. Motion carries unanimously.**

**M/S Collacchi/Winkler to approve the resolution and the staff recommendation. Motion passes unanimously.**

**F. REGULAR BUSINESS**

1. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items, including decisions to support or oppose any such legislative, written communication or information item.

None

**G. WRITTEN COMMUNICATIONS - None**

**H. INFORMATION ITEMS - None**

**I. PUBLIC COMMENT #2 ( Limited to 30 minutes)**

**J. ADJOURNMENT at 8:04 p.m.**

Respectfully submitted,

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Silvia M. Ponte, City Clerk

**Approved at the City Council Meeting of Menlo Park on April 29, 2003**