



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
AGENDA**

**Tuesday, November 18, 2003
7:00 p.m.**

**801 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chamber**

**A Study Session
starts at 6:00 p.m. at
the Menlo Park
Recreation Center –
Fireside Room #112**

6:00 p.m. STUDY SESSION (Menlo Park Recreation Center, 700 Alma Street, Room 112)

1. Review of Five-Year Capital Improvement Plan for Street Lights, Traffic Signals and Parking Plazas. ([Staff Report #03-210](#))

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chamber)

ROLL CALL - Jellins, Duboc, Collacchi, Kinney, Winkler

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS AND PROCLAMATIONS

1. Proclamation to honor Don de la Pena on his retirement after 17 years of service to the City of Menlo Park.
2. Presentation of Heritage Tree Awards.
3. Proclamation for GIS Day in Menlo Park. ([Attachment](#))

B. COMMISSION APPOINTMENTS AND REPORTS

1. Appointment to the Environmental Quality Commission to fill an un-expired term ending August 2004. ([Attachment](#))
2. Council Member Reports.

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under "Public Comment #1", the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Introduction of an Ordinance adopting an amendment to the Redevelopment Plan for the Las Pulgas Community Development Project pursuant to Health and Safety Code Section 33333.6(e)(2) deleting the Debt Incurrence Time Limit and amending related Ordinances. ([Staff Report #03-206](#))
2. Adoption of a Resolution authorizing a budget amendment from the General Fund CIP fund balance in the amount of \$32,724 for a total project budget of \$107,724 for the Underground Fuel Tank Containment Improvement Project; award of contract to Petrotek Inc. in the amount of \$88,840; and authorization of a total budget of \$107,724 for construction, contingencies, engineering, testing, and construction administration. ([Staff Report #03-213](#))

3. Community Development Agency authorization of an agreement with David J. Powers & Associates, Inc., in the amount of \$28,555 for preparation of an Environmental Impact Report for the Ivy Drive Streetscape Project and authorization of an increase in the Design Budget for the Project in the amount of \$48,000 and a revised total Design Budget of \$458,000 for Environmental Impact Report preparation, design, permit fees, administration and contingencies. ([Staff Report #03-211](#))
4. Acceptance of Work for the 2002-03 Sidewalk Repair Project. ([Staff Report #03-208](#))
5. Approval of Minutes for the City Council Meeting of October 7, 2003. ([Attachment](#))

E. PUBLIC HEARING

1. Appeal of the Environmental Quality Commission approval of a permit for removal of 15 Heritage Trees at Stanford Golf Course. ([Staff Report #03-207](#)) ([Attachment](#))

F. REGULAR BUSINESS

1. Appeal of a decision by the Planning Commission to approve a Use Permit to allow for a dog groomer, a tax consultant, and a Café to occupy three tenant spaces on a property that is non-conforming in regard to parking, located at 1923-1929 Menalto Avenue, subject to a one year limit on the Café. ([Staff Report #03-212](#))
2. Discussion of the creation of a Neighborhood Traffic Management Program; and authorization of the City Manager to enter into an agreement in the amount of \$35,850 with Kimley-Horn and Associates, Inc. to develop the City of Menlo Park Neighborhood Traffic Management Program. ([Staff Report #03-209](#))
3. Approval of amended Transportation Impact Analysis Guidelines. ([Staff Report #03-214](#))
4. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items, including decisions to support or oppose any such legislative, written communication or information item.

G. WRITTEN COMMUNICATION

1. Request by Trees for Menlo to consider reducing donation of \$50,000 by approximately \$3,300 for El Camino Real Trees Project – Phase II. ([Attachment](#))

H. INFORMATION ITEM

1. Roadmap to a successful partnership with City Boards and Commissions. ([Staff Report #03-205](#))

I. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under “Public Comment #2”, the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

J. ADJOURNMENT

<p>This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 11/13/03) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 330-6620.</p>
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