



CITY COUNCIL and COMMUNITY DEVELOPMENT AGENCY AGENDA

Tuesday, January 13, 2004
7:00 p.m.
801 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chamber

A Study Session
starts at 6:00 p.m. at
the Menlo Park
Recreation Center –
Fireside Room #112

6:00 p.m. STUDY SESSION (Menlo Park Recreation Center, Room 112, 700 Alma Street, Menlo Park)

1. Discussion of a potential development project located at 550 to 580 Oak Grove Avenue and 540 to 570 Derry Lane. ([Staff Report #04-014](#))

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chamber)

ROLL CALL – Duboc, Winkler, Collacchi, Jellins, Kinney

PLEDGE OF ALLEGIANCE

A. COMMISSION APPOINTMENTS

1. Appointment to the Transportation Commission to fill an un-expired term ending July 2006. ([Attachment](#))
2. Appointment to the San Mateo County Mosquito Abatement District – Board of Trustees. ([Memorandum](#))

B. PRESENTATIONS AND PROCLAMATIONS

1. Recognition of outgoing commissioners: Richard Givens, Community Mediation, Dierdre Digrande, Environmental Quality Commission and Amy Cheun, Transportation Commission.

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Authorization of the City Manager to execute Master Agreements with consultants for preparation of environmental documents and traffic studies for various development projects within the City and authorization of the City Manager to sign purchase requisitions for said consulting services in excess of \$25,000 up to a maximum of \$300,000 paid for by privately sponsored developments. ([Staff Report # 04-001](#))
2. Approval of the request by Trees for Menlo to reduce its donation of \$50,000 to \$46,924 for El Camino Real Trees Project Phase II. ([Staff Report #04-002](#))

3. Adoption of a Resolution authorizing application to San Mateo County for Community Development Block Grant (CDBG) funds in the amount of \$300,000 for fiscal year 2004-2005 for the Housing Rehabilitation Loan Program and authorizing the City Manager to execute related CDBG agreement for 2004-2005. ([Staff Report #04-004](#))
4. Acceptance of work for the Oak Knoll School Field Renovation Project. ([Staff Report #04-012](#))
5. Adoption of a Resolution approving the sale of a Below Market Rate (BMR) unit at 1155 Merrill Street, No. 107 (A.P.N. 114 090 070) and to authorize the City Manager to execute a grant deed. ([Staff Report #04-013](#))
6. Authorization of the City Manager to sign an agreement in the amount of \$40,230 with Alta Planning & Design to develop the City of Menlo Park Comprehensive Bicycle Plan, and authorization of a budget of \$69,000 for consultant services (including contingency) and staff administration and support. ([Staff Report #04-008](#))
7. Adoption of a Resolution applying for re-issuance of the City's National Pollution Discharge Elimination System (NPDES) Storm-water Permit; and accepting and adopting the San Mateo Countywide Storm-water Management Plan for 2004 to 2009. ([Staff Report #04-009](#))
8. Authorization for staff to amend an agreement with Linda A. Tripoli, Esq. to provide ongoing legal services resulting in a total agreement amount not to exceed \$60,000. ([Staff Report #04-010](#))
9. Award of contract to Casey Construction in the amount of \$53,127 for the installation of blow off valves and water sampling stations at various locations; and authorization of a project construction budget in the amount of \$73,127 to cover construction, contingencies and construction administration. ([Staff Report #04-011](#))
10. Approval of the Minutes for the City Council Meetings of October 21, 2003 ([Attachment 1](#)); October 28, 2003 ([Attachment 2](#)); November 4, 2003 ([Attachment 3](#)); November 18, 2003 ([Attachment 4](#)); December 2, 2003 ([Attachment 5](#)); and December 9, 2003 ([Attachment 6](#)).

E. PUBLIC HEARING

1. Introduction of a Zoning Ordinance amendment modifying the Below Market Rate Housing Program to delete the reference to a specific index for calculating annual increases in the commercial in-lieu fee and adoption of a Resolution modifying the Below Market Rate Housing Program guidelines to establish the consumer price index (shelter only) for all urban consumers in the San Francisco-Oakland-San Jose area as the index for calculating annual increases in commercial in-lieu fees. (Continued from 12-16-2003.) ([Staff Report #03-234](#))

F. REGULAR BUSINESS

1. Waiver of reading of an Ordinance and adoption of an Ordinance amending the Zoning Ordinance to modify the regulations and review process for single-family residential development. ([Staff Report #04-003](#))
2. Consideration of a request by the Menlo Park Fire Protection District for adoption of a Resolution supporting revisions to the District's Fire Prevention Code that would establish new requirements for automatic fire sprinklers, including new requirements for single-family residences. ([Staff Report #04-005](#))
3. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items, including decisions to support or oppose any such legislative, written communication or information item.

G. WRITTEN COMMUNICATION

1. Request by Mayor Duboc to review the One Percent for Art Ordinance. ([e-mail correspondence](#))

H. INFORMATION ITEM - None

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURNMENT

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