



CITY COUNCIL and COMMUNITY DEVELOPMENT AGENCY AGENDA

Tuesday, January 27, 2004
7:00 p.m.
110 Terminal Avenue, Menlo Park, CA 94025
Menlo Park – Senior Center

Note: The LOCATION for this meeting is 110 Terminal Avenue, Menlo Park, CA – Menlo Park Senior Center.

7:00 p.m. REGULAR MEETING (Menlo Park Senior Center – 110 Terminal Avenue)

ROLL CALL – Duboc, Winkler, Collacchi, Jellins, Kinney

PLEDGE OF ALLEGIANCE

A. COMMISSION VACANCIES

1. There is one vacancy on the Transportation Commission to fill an un-expired term ending January 2005. The deadline for applications is 5:30 p.m. on March 1, 2004.
2. There is one vacancy for an architect who lives and/or works in Menlo Park on the Residential Zoning Ordinance Monitoring Committee.

B. PRESENTATIONS AND PROCLAMATIONS - None

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Community Development Agency award of contract for the Hamilton Avenue Soil Remediation Project to Performance Excavators, Inc. in the amount of \$202,671; authorization of a budget of \$312,671 for construction, contingencies, testing, engineering, inspection and administration; and authorization of staff to amend the contract with Erler & Kalinowski, Inc. in the amount of \$171,000, resulting in a total contract of \$383,000 for environmental consulting services for the Belle Haven Park and Housing Development. ([Staff Report #04-016](#))
2. Adoption of a Resolution authorizing an appropriation from the Peninsula Partnership Special Revenue fund balance in the amount of \$34,884 to fund additional school readiness programs of the Menlo Park Peninsula Partnership Collaborative. ([Staff Report #04-017](#))([Attachment](#))
3. Waiver of reading of an Ordinance; adoption of Ordinance modifying the Below Market Rate Housing Program to delete the reference to a specific index for calculating annual increases in the commercial in-lieu fee. ([Staff Report #04-023](#))

4. Approval of the Minutes for the City Council Meetings of December 16, 2003 ([Attachment 1](#)); January 6, 2004 ([Attachment 2](#)). Resubmitting approved City Council Minutes of November 4, 2003. ([Attachment 3](#))

E. PUBLIC HEARING

1. Consideration of a Conditional Development Permit Revision and Architectural Control Requests for Construction of a New Two-Story Building Containing Three Residential Units and a Church with Related Classroom Facilities on a Property Located at 310 Market Place. ([Staff Report #04-018](#))

F. REGULAR BUSINESS

1. Agency Board approval of the use of \$19,167 from the Community Development Agency (CDA) fund to be used in the development of a Code Enforcement Task Force focused on improving Pierce Road and the surrounding areas. ([Staff Report #04-019](#))
2. Approval of the recommendation to discontinue the Menlo Park Community Mediation Service. ([Staff Report #04-020](#))
3. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items, including decisions to support or oppose any such legislative, written communication or information item.

G. WRITTEN COMMUNICATION - None

H. INFORMATION ITEMS

1. Six-month review of Zoning Ordinance amendment regarding secondary dwelling units. ([Staff Report #04-021](#))
2. Review of the City's Investment Portfolio as of December 31, 2003. ([Staff Report #04-022](#))
3. Status report regarding the Belle Haven Community Life Initiative. ([Staff Report #04-23](#))

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURN TO A CLOSED SESSION

L. CLOSED SESSION

1. Closed Session pursuant to Government Code Section §54957 regarding annual performance evaluations for the City Manager and City Attorney.

RECONVENE IN OPEN SESSION and REPORT ON AFOREMENTIONED CLOSED SESSION

L. ADJOURNMENT

This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 1/22/04) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 330-6620. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by email by accessing the City website at <http://www.menlopark.org>.

City Council meetings are televised live on Government Access Television Cable TV Channel 26. A re-broadcast of each meeting airs on Channel 26 on Thursdays at 11:00 a.m. and on Saturdays at 10:00 a.m. A VHS videotape of each meeting is available for check out at the Menlo Park Library. Agendas and staff reports may be accessed on the City website at www.menlopark.org.