



CITY COUNCIL STUDY SESSION and CLOSED SESSION MINUTES

STUDY SESSION
Tuesday, February 3, 2004
7:00 p.m.
Menlo Park City Council Chamber
801 Laurel Street
Menlo Park, CA 94025

A. ROLL CALL – Duboc, Winkler, Jellins, Kinney. Council Member Collacchi was absent.

B. PUBLIC COMMENT

Various members of the public commented on the following items:

- making the stickers for the “Shop Menlo Park” campaign available to the public
- having a weekly newsletter with City news
- building strategic partnerships with community organizations.

C. STUDY SESSION

1. Business Development Program Status Update.

Mr. David Johnson, Business Development Manager, shared with Council an update on the various facets of his job including: strategic partnerships, diversification of the tax base and market information and research. Mr. Johnson shared specific information about each of these areas and offered to respond to Council questions.

D. ADJOURNMENT TO A CLOSED SESSION – at 8:40 p.m.

E. CLOSED SESSION (Administration Building First Floor Conference Room)

1. Closed Session pursuant to Government Code Section §54957 regarding annual performance evaluations for the City Manager and City Attorney. Parties present: David Boesch, City Manager and Bill McClure, City Attorney.

RECONVENE IN OPEN SESSION and REPORT ON AFOREMENTIONED CLOSED SESSION

The Council in closed session approved the waiver of a portion of the interest on the loan to the City Manager, in the amount necessary to allow the Boesches to recover their full down payment for the purchase of the Santa Cruz property from the sale

proceeds. This waiver constitutes approximately \$7,000. The Council authorized the Mayor to execute any documents necessary to allow the City Manager to complete the sale of the home on Santa Cruz on such terms. The Council further directed the Mayor to work with the City Attorney to return to the Council with an amendment to the City Manager's contract for final Council approval in regular session. No other action was reported out.

F. ADJOURNMENT – from the Closed Session at 9:30 p.m.

Respectfully submitted

Silvia M. Vonderlinden, CMC

Approved at the Council Meeting of March 2, 2004.