



**CITY COUNCIL
and
COMMUNITY DEVELOPMENT AGENCY
AGENDA**

Tuesday, April 27, 2004
7:00 p.m.

701 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chamber

A Study Session
starts at 6:00 p.m. at
the Menlo Park
Recreation Center –
Fireside Room #112

5:30 p.m. TOUR (Optional Council tour of the proposed Childcare Facility at the former Police Building.)

6:00 p.m. STUDY SESSION (Menlo Park Recreation Center, Room 112, 700 Alma Street, Menlo Park.)

1. Emergency Preparedness.

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chamber)

ROLL CALL – Duboc, Winkler, Collacchi, Jellins, Kinney

PLEDGE OF ALLEGIANCE

A. COMMISSION VACANCIES, AND REPORTS

1. One vacancy on the Las Pulgas Committee to fill an un-expired term ending March 2005. The vacancy is for a business member seat. The deadline for receipt of applications is 5:00 p.m. on May 7, 2004.

One vacancy on the Housing Commission to fill an un-expired term ending in July 2005. The deadline for receipt of applications is 5:00 p.m. on May 7, 2004.

2. Commission Reports.

B. PRESENTATIONS AND PROCLAMATIONS - None

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under "Public Comment #1", the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Approval of the Minutes for the City Council Meeting of April 6, 2004 ([Attachment](#)).
2. Adoption of a Resolution establishing the Chief of Police as the City's designated reviewer of Alcoholic Beverage License Transfers in accordance with State Law. ([Staff Report #04-081](#))
3. City Council approval of a Master Professional Services Agreement with Stephen O'Connell & Associates to provide technical and professional staff services in an amount not to exceed \$175,000 on an as needed basis to augment permanent staff in the Public Works Department. ([Staff Report #04-076](#))

4. Adoption of a Resolution appropriating \$36,508 from the 2003-04 Measure "A" account for Adaptive Traffic Signals in conjunction with the Sand Hill Road Projects Menlo Park Improvements, the cost of which is to be reimbursed by Stanford; authorization of the City Manager to enter into an agreement in the amount of \$36,508 with Transcore to perform this work. ([Staff Report #04-083](#))
5. Adoption of a Resolution of Intention and Introduction of a City Ordinance to approve a contract amendment with the Public Employees' Retirement System, providing for Section 21362.2 (3% at 50 full formula) for local safety members. ([Staff Report # 04-067](#))
6. Award of contract for the City/Agency Audit Service contract for Fiscal Years 2003-04 through 2005-06 at a total cost of \$112,000. for the three year period to Caporicci & Larson and authorize the City Manager to execute the contract agreement. ([Staff Report #04-084](#))

E. PUBLIC HEARING

1. Adoption of a Resolution amending the City's Master Fee Schedule to incorporate proposed changes in fees to become effective April 27, 2004, or July 1, 2004 as required by Statute for the following departments: Administrative Services, Library, Community Services, Police, Community Development and Public Works. ([Staff Report #04-077](#))

F. REGULAR BUSINESS

1. Approval of the conceptual plan for the remodel of the former Police Facility and placement of a modular building to house the Menlo Children's Center Toddler and Preschool Programs and the Burgess After-school Programs; approval of an agreement in the amount of \$304,000 with BSA Architects, Inc. for architectural services; and authorization of a project budget in the amount of \$3,600,000 for architectural services, construction, miscellaneous fees, administration and contingency. ([Staff Report #04-078](#))
2. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items. Including decisions to support or oppose any such legislative.

G. WRITTEN COMMUNICATION - None

H. INFORMATION ITEM

1. Review of the City's Investment Portfolio as of March 31, 2004. ([Staff Report #04-079](#))
2. Extension of the Exclusive Negotiating Rights Agreement (ENRA) with Clarum Homes for 14 months with an option for an additional six-month extension. ([Staff Report #04-075](#))

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURNMENT

This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 4/22/04) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 330-6620. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by email by accessing the City website at <http://www.menlopark.org>.

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