



**CITY COUNCIL
and
COMMUNITY DEVELOPMENT AGENCY
AGENDA**

**Tuesday, June 29, 2004
7:00 p.m.**

**701 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chambers**

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chambers)

ROLL CALL – Duboc, Winkler, Collacchi, Jellins, Kinney

PLEDGE OF ALLEGIANCE

A. COMMISSION APPOINTMENTS, VACANCIES AND REPORTS

1. Swearing-in of two new Parks and Recreation Commissioners.
2. One vacancy on the Housing Commission to fill an un-expired term ending in July 2005. Extended deadline for receipt of applications is July 6, 2004 at 5:30 p.m. Two vacancies on the Housing Commission to fill expired terms. These terms will end in July 2008. The deadline for receipt of applications is 5:30 p.m. on July 6, 2004.
3. One vacancy on the Las Pulgas Committee to fill an un-expired term. This term will end in March 2005 (this vacancy is for a business member seat). One vacancy on the Las Pulgas Committee to fill an un-expired term ending in March 2005 (this vacancy is for a rental owner seat). Extended deadline for receipt of applications is July 6, 2004 at 5:30 p.m.
4. One vacancy on the Library Commission to fill an expired term. The vacancy is for a term that will end in July 2008. The deadline for receipt of applications is 5:30 p.m. on July 6, 2004.
5. Three vacancies on the Planning Commission to fill expired terms. The vacancies are for three terms that will end in August 2008. The deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
6. Two vacancies on the Environmental Quality Commission to fill two expired terms. The vacancies are for terms that will end in August 2008. The deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
7. Commission Reports.

B. PRESENTATIONS AND PROCLAMATIONS

1. Proclamation designating July as Parks and Recreation Month. ([Attachment](#))

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Adoption of a Resolution calling and giving notice of holding a General Municipal Election for two expiring seats; requesting that the City Council consolidate said election with the Statewide General Election to be held on November 2, 2004; and, contracting with the San Mateo County Assessor County Clerk Recorder for election services. ([Staff Report #04-133](#))
2. Approval of improvement measures to increase safety at the intersection of Newbridge Street at Almanor Avenue and at the intersection of Ivy Drive at Chilco Street/Henderson Avenue in the Belle Haven neighborhood. ([Staff Report #04-134](#))
3. Adoption of a Resolution authorizing the City Manager to enter into an agreement with the Town of Atherton to transfer ownership and maintenance responsibility of the Pedestrian Traffic Signal on Valparaiso Avenue near Arbor Road from the City of Menlo Park to the Town of Atherton. ([Staff Report #04-129](#))
4. Community Development Agency award of contract for the construction of the Ivy Drive Streetscape Project to John Clay General Engineering Contractor, Inc. in the amount of \$1,234,162; and authorization of a budget of \$1,525,000 for construction, contingencies, testing, engineering, inspection and administration. ([Staff Report #04-135](#))
5. Adoption of a Resolution authorizing the destruction of certain records in the Police Department. ([Staff Report #04-145](#))
6. Adoption of a Resolution approving a Memorandum of Understanding (MOU) between the City of Menlo Park and the Menlo Park Police Officers' Association, for the period beginning July 1, 2004 through June 30, 2006. ([Staff Report #04-137](#))
7. Adoption of a Resolution to grant a designated period for two years additional service credit pursuant to Government Code 20903 to improve retirement benefits for two eligible employees at an estimated cost of \$63,500. ([Staff Report #04-138](#))
8. Adoption of a Resolution authorizing payment to Bay Cities Joint Powers Insurance Authority of combined premium deposits not to exceed \$615,000 for general liability coverage, excess worker's compensation coverage, property and fire coverage, and crime coverage for the period of July 1, 2004 through June 30, 2005. ([Staff Report #04-144](#))
9. Adoption of a Resolution appropriating \$118,650 in fiscal year 2003-04 from the General Fund Capital Improvement Program Fund Balance for improvements to the Burgess Gymnasium building and authorize staff to issue sole source contracts to perform the work. ([Staff Report #04-140](#))
10. Adoption of a Resolution approving a Memorandum of Understanding (MOU) between the City of Menlo Park and Teamsters 856 (PMA) representing Police Sergeants for the period beginning July 1, 2004 through June 30, 2006. ([Staff Report #04-146](#))
11. Adoption of a Resolution of Intention to grant a designated period for two years additional service credit pursuant to Government Code 20903 to improve retirement benefits for one eligible employee at an estimated cost of \$28,700. ([Staff Report #04-147](#))

E. PUBLIC HEARING - None

F. REGULAR BUSINESS

1. Consideration of a request by the Menlo Park Fire Protection District for adoption of a Resolution supporting revisions to the District's Fire Prevention Code that would establish new requirements for automatic fire sprinklers, including new requirements for single-family residences. ([Staff Report #04-139](#))

2. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items. Including decisions to support or oppose any such legislative.

G. WRITTEN COMMUNICATION

1. Exploration of keeping the Burgess Pool open while the renovation project is re-bid. ([Attachment](#))

H. INFORMATION ITEM - None

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURNMENT

This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 6/24/04) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 330-6620. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by email by accessing the City website at <http://www.menlopark.org>.

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