



CITY COUNCIL COMMUNITY DEVELOPMENT AGENCY AGENDA

Tuesday, July 27, 2004
7:00 p.m.

701 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chambers

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chambers)

ROLL CALL – Duboc, Winkler, Collacchi, Jellins, Kinney

PLEDGE OF ALLEGIANCE

A. COMMISSION VACANCIES AND REPORTS

1. Two vacancies on the Arts Commission to fill two expiring terms. The vacancies are for terms that will end in September 2008. The deadline for receipt of applications is September 7, 2004 at 5:30 p.m.
2. The Bicycle Commission has one vacancy to fill an un-expired term that ends April 2005. The deadline for receipt of applications is August 23, 2004 at 5:30 p.m.
3. Two vacancies on the Environmental Quality Commission to fill two expiring terms. The vacancies are for terms that will end in August 2008. The deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
4. One vacancy on the Housing Commission to fill an un-expired term ending in July 2005. Extended deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
5. One vacancy on the Las Pulgas Committee to fill an un-expired term. This term will end in March 2005 (this vacancy is for a business member seat). One vacancy on the Las Pulgas Committee to fill an un-expired term ending in March 2005 (this vacancy is for a rental owner seat). Extended deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
6. Four vacancies on the Planning Commission. One vacancy is for an un-expired term that ends April 2006, and three of the vacancies are for terms that will end in August 2008. The deadline for receipt of applications is August 9, 2004 at 5:30 p.m.
7. Commission Reports.

B. PRESENTATIONS AND PROCLAMATIONS

1. Presentation of the Heritage Tree Awards.

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

Under "Public Comment #1", the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Council, staff or public request specific items to be removed for separate action.

1. Authorization of the City Manager to enter into an agreement in the amount of \$45,000 with Watry Design, Inc. to conduct the Downtown Parking Structure Feasibility Study. ([Staff Report #04-155](#))
2. Approval of an agreement for the City of Menlo Park to provide gymnastics instruction to the City of Palo Alto during fiscal year 2004-2005 for an amount not to exceed \$23,000; adoption of a Resolution authorizing a budget amendment appropriating \$11,000 from the General Fund Reserve and recognizing new revenue in the amount of \$17,000 for fiscal year 2004-2005 and authorization of the City Manager to execute the agreements. ([Staff Report #04-160](#)) ([Resolution](#))
3. Authorization for staff to enter into an agreement with Cayenta Canada Incorporated, to upgrade the City's Financial Software at a cost not to exceed \$105,500. ([Staff Report #04-150](#))
4. Approval of an agreement in the amount of \$55,575 to complete the second year of a contract with the Box Lunch Company for the delivery of senior lunches for fiscal year 2004-05 and authorization of the City of Manager to execute the agreement. ([Staff Report #04-156](#))
5. Authorization of staff to amend the contract with Kimley-Horn and Associates, Inc. in the amount of \$4,000, resulting in a total contract of \$39,850 for development of the City of Menlo Park Neighborhood Traffic Management Program. ([Staff Report #04-161](#))
6. Acceptance of work for the Installation of Blow off Valves and Water Sampling Stations Project. ([Staff Report #04-163](#))
7. Consideration of a request for a fee waiver associated with an application for a Use Permit to allow the Elsa Segovia Center to locate at 695 Bay Road. ([Staff Report #04-158](#))
8. Approval of the Minutes of the City Council Closed Session of May 11, 2004 ([Attachment](#)) and the Regular City Council Meeting of May 18, 2004 ([Attachment](#)).

E. PUBLIC HEARING

1. Adoption of a Resolution approving the placement of tax liens on two properties regarding Public Nuisance Abatement. ([Staff Report #04-154](#))

F. REGULAR BUSINESS

1. Appointment of a Council Subcommittee to review applications and make recommendations for funding Community Programs for Fiscal Year 2004-05. ([Staff Report #04-164](#))
2. Consideration of state and federal legislative items or items referred to in Written Communications or Information Items. Including decisions to support or oppose any such legislative.

G. WRITTEN COMMUNICATION - None

H. INFORMATION ITEM

1. Review of the City's Investment Portfolio as of June 30, 2004. ([Staff Report #03-165](#))

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURNMENT

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