



Agenda and Meeting Information

City Council and Community Development Agency

THE CITY COUNCIL WELCOMES YOUR ATTENDANCE AT AND PARTICIPATION IN THIS MEETING. THE CITY SUPPORTS THE RIGHTS OF THE PUBLIC TO BE INFORMED ABOUT MEETINGS AND TO PARTICIPATE IN THE BUSINESS OF THE CITY.

ASSISTANCE FOR PERSONS WITH DISABILITIES

PERSONS WITH DISABILITIES, WHO REQUIRE AUXILIARY AIDS OR SERVICES IN ATTENDING OR PARTICIPATING IN CITY COUNCIL MEETINGS, MAY CALL THE CITY MANAGER'S OFFICE AT 650/330-6610 OR THE CITY CLERK'S OFFICE AT 650/330-6620 PRIOR TO THE MEETING.

PUBLIC TESTIMONY

Members of the public may directly address the City Council on items of interest to the public, before or during the City Council's consideration of the item, that are within the subject matter jurisdiction of the City Council. It is preferred that non-agenda matters be first submitted in writing.

Speaker Request Card: Please complete a speaker request card for each agenda item you intend to address and submit it to the City Clerk prior to the agenda item being discussed by the City Council; cards are available on the tables at the back of the Council Chamber.

Use of Microphone: When you are recognized by the Mayor, please move to the closest microphone, state your name and address (optional), who you represent if not yourself, and the subject of your remarks.

Time Limit: Each speaker may address the City Council for **three minutes** unless other speakers donate their time up to a maximum of 10 minutes (three additional speaker cards needed).

Documents: If a speaker has documents for Council please provide them to the City Clerk, preferably in advance.

Public Comment: Under this item, you may address the City Council on any issue that is not listed on the Agenda but is within the subject matter jurisdiction of the City Council. Generally, the City can not act on non-agenda items and, therefore, the City Council cannot respond immediately to issues brought up under this item other than to provide general information if appropriate. Public Comment #1 will be limited to thirty minutes in duration. Those not able to address the Council then, may do so later under Public Comment #2. You may only address the City Council once under Public Comment.

Consent Calendar: Items on the Consent Calendar are generally routine in nature, require no discussion by the City Council, and may be acted on in one motion unless a Councilmember requests separate discussion. You may address the City Council on Consent Calendar items under Public Comment #1.

MEETING TIME

Unless otherwise posted, the starting time of regular meetings is 7:00 p.m. Meetings will end no later than 12:00 midnight unless extended at or before 11:00 p.m. by a three-fourths vote of the City Council.

DISORDERLY CONDUCT

Any member or other person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Mayor or the Mayor Pro Tem is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any such member or person from the meeting room.

COUNCIL MEETING PROCEDURES POLICY/AGENDA REPORTS

Copies of City policy and agenda reports are available during working hours by contacting the City Manager's office at (650) 330-6610 or City Clerk's offices at (650) 330-6620. City Council agenda packets are available after they have been printed and made available for the City Council.

SMOKING

Smoking is **NOT PERMITTED** in the Chamber or in the Administration Building.

RESTROOMS

The door to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is in the southeast corner of the Council Chamber.

If you have further questions about the City Council meetings or the services of the City, please contact the City Manager's Office at 650/330-6610 or the City Clerk's Office at 650/330-6620.



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
AGENDA**

**Tuesday, November 6, 2007
7:00 p.m.**

**701 Laurel Street, Menlo Park, CA 94025
Menlo Park City Council Chambers**

A Closed Session starts at 6:00 p.m. in the Administration Building – First Floor Conference Room.

6:00 p.m. CLOSED SESSION (First Floor Conference Room – Administration Building)

1. Closed session pursuant to Government Code Section §54956.9 to meet with the City Attorney, Bill McClure and the City Manager, Glen Rojas to discuss potential litigation against the City of Menlo Park.

Reconvene in Open Session and Report on Aforementioned Closed Sessions.

7:00 p.m. REGULAR MEETING (Menlo Park City Council Chambers)

ROLL CALL – Fergusson, Cohen, Boyle, Cline, Robinson

PLEDGE OF ALLEGIANCE

A. VACANCIES, APPOINTMENTS AND COMMISSION REPORTS

1. There are three vacancies on the Finance/Audit Committee, a newly formed advisory body. The vacancies are for two two-year terms and one three-year term to allow for staggered seats. The deadline for submittal of applications to the City Clerk’s Office is Tuesday, November 27, 2007.
2. Commission members and Chamber of Commerce reports.

B. PRESENTATIONS AND PROCLAMATIONS

1. Presentation by Martha Poyatos, Executive Officer, San Mateo County Agency Formation Commission regarding that agency, and overview of upcoming Municipal Service and Sphere of Influence review for the City of Menlo Park.

C. PUBLIC COMMENT #1

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, and San Mateo County. The Council cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. CONSENT CALENDAR

1. Authorize the City Manager to execute an agreement with San Mateo County Transportation Authority for the City of Menlo Park to receive \$59,487 in Transportation Systems Management funding for Fiscal Year 2007-08 to support the City’s shuttle program. ([Staff Report #07-183](#))
2. Adoption of a resolution of intention to abandon a portion of the Willow Road plan line along the property located at 337 Willow Road and 345 Willow Road. ([Staff Report #07-184](#))

3. Waiver of the reading and adoption of an ordinance adopting the 2007 California Building Code, 2007 California Mechanical Code, 2007 California Plumbing Code, 2007 California Electric Code, and local amendments to those codes. ([Staff Report #07-188](#))

E. PUBLIC HEARING - None

F. REGULAR BUSINESS



1. Authorization for the City Manager to fill two budgeted positions funded in the 2007-08 Operating Budget. (*This item is continued from the City Council meeting of October 23, 2007*) ([Staff Report #07-187](#))



2. Adoption of a resolution authorizing the City Manager to submit a joint application with San Mateo County and the Town of Atherton for a Safe Routes to School grant for the improvement of pedestrian and bicycle safety for Safe Routes to Laurel School; and, 2) consideration of continuing the planning process to improve pedestrian and bike safety on the unincorporated segment of Coleman Avenue. ([Staff Report #07-185](#))
3. Approval of the implementation of the Traffic Management Plan for Oak Avenue between Sand Hill Road and Oak Knoll Lane for a six-month trial period at an estimated cost of \$10,000. ([Staff Report #07-186](#))
4. Direction to staff regarding a request from Quadrus to allow the processing and approval of a proposal to enclose a 300 square foot balcony of an office building located at 2480 Sand Hill Road per historical practices for calculating gross floor area. ([Staff Report #07-189](#))
5. Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item.

G. WRITTEN COMMUNICATION - None

H. INFORMATION ITEMS

1. Report on AT&T's Project Lightspeed Initiative in Menlo Park. ([Staff Report #07-175](#))

I. COUNCIL MEMBER REPORTS

J. PUBLIC COMMENT #2 (Limited to 30 minutes)

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

K. ADJOURNMENT

This Agenda is posted in accordance with Government Code Section 54954.2(a) or Section 54956. (Posted 11/1/07) Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at (650) 330-6620. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by email by accessing the City website at <http://www.menlopark.org>.

City Council meetings are televised live on Government Access Television Cable TV Channel 26. A re-broadcast of each meeting airs on Channel 26 on Thursdays and Saturdays at 11:00 a.m. A VHS videotape of each meeting is available for check out at the Menlo Park Library. Agendas and staff reports may be accessed on the City website at www.menlopark.org. Live video stream of Council Meetings is available to anyone with access to a computer. http://menlopark.granicus.com/ViewPublisher.php?view_id=2 Archived Council Meetings video stream is also available at the same site.



This symbol denotes the item is related to one of Council's top goals.