



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
SPECIAL AND REGULAR MEETING MINUTES**

Tuesday, January 12, 2010 at 7:00 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers

**Councilmember Robinson will participate by telephone from:
21 Catsby Court, Columbia, SC 29206**

6:15 P.M. CLOSED SESSION (Council Conference Room located in City Hall)

Mayor Cline called the special meeting to order at 6:15 p.m. with four Council Members and Council Member Robinson absent.

1. Conference with Labor Negotiators regarding terms of employment agreement for City Manager pursuant to Government Code Section §54957.6
City Negotiator: City Attorney Bill McClure
Report on closed session – no reportable action

7:00 P.M. REGULAR SESSION

Mayor Cline called the meeting to order at 7:08 p.m. with four Council Members present in the Council Chambers and Council Member Robinson participating by telephone.

Pledge of allegiance was led by Mayor Cline.

ANNOUNCEMENTS

Applications being accepted for the Planning Commission – due April 2, 2010.

A. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

- Brock Winstead with State Senator Joe Simitians office announced an upcoming meeting in the Palo Alto Council Chambers regarding High Speed Rail on January 21, 2010.

B. PRESENTATIONS AND PROCLAMATIONS

1. Girl Scout Gold Awards ([Attachment](#))
Nora Ng-Quinn and Kaitlin Fronberg were presented with certificates.

C. PUBLIC COMMENT #1

- Barbara Franklin spoke on second hand smoke
- Tom Huggett spoke on agenda item F3 (Neighborhood Stabilization Program) Supportive of the item; willing to have the students at Job Train do the electrical work

D. CONSENT CALENDAR

1. Authorize the City Manager to alter and extend the contract for water meter reading, billing and customer service provided by California Water Service to a month-to-month basis effective March 1, 2010: (1) Adopt **Resolution No. 5902** awarding a five year contract for water meter reading, billing and customer service to Global Water

Management, LLC effective January 12, 2010 and (2) Authorize the City Manger to both execute the contract and provide authority to extend the contract for five additional one-year terms providing the fee increase does not exceed 5% per year ([Staff report #10-001](#))

2. Authorize the City Manager to enter into a month-to-month lease agreement retroactive to January 1, 2010 with South County Community Health Center, Inc. doing business as Ravenswood Family Health Center at Belle Haven for the continued operation of the Belle Haven Clinic at the Menlo Park Senior Center facility ([Staff report #10-005](#))

3. Acceptance of Council minutes for the meeting of December 8, 2009 ([Attachment](#))

Action: Motion and second (Fergusson/Boyle) which passed 4-0-1 by a roll call vote (Robinson absent) approving the Consent Calendar with the following change for D-1 the effective contract date of January 12, 2010.

E. PUBLIC HEARINGS - None

F. REGULAR BUSINESS

1. Adoption of Resolutions: 1) adopting findings for purposes of the California Environmental Quality Act for the San Francisco Public Utilities Commission Water System Improvement Program in connection with approval of a Memorandum of Agreement with the City and County of San Francisco for the Bay Division Pipeline Number 5 Project, and 2) authorizing the City Manager to execute the Memorandum of Agreement ([Staff report #10-002](#)) ([PowerPoint Presentation](#))

Action: Motion and second (Fergusson/Cohen) which passed unanimously by a roll call vote approving **Resolution No. 5903** adopting findings for purposes of the California Environmental Quality Act for the San Francisco Public Utilities Commission Water System Improvement Program in connection with approval of a Memorandum of Agreement with the City and County of San Francisco for the Bay Division Pipeline Number 5 Project and approving **Resolution No. 5904** authorizing the City Manager to execute the Memorandum of Agreement.

2. Approval of the audited Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009 ([Staff report #10-003](#)) ([PowerPoint Presentation](#))

Council Member Robinson left the meeting (disconnected phone connection) at 8:21 p.m.

Action: Motion and second (Cohen/Fergusson) which passed unanimously by a roll call vote, (Robinson absent), approving the audited Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2009.

3. Consideration of approval of purchase of 1382 Hollyburne in connection with the Neighborhood Stabilization Program and approval of a Resolution authorizing the City Manager to execute contract escrow documents and acceptance of deed ([Staff report #10-004](#)) ([PowerPoint Presentation](#))

Action: Motion and second (Cohen/Fergusson) which passed unanimously (Robinson absent) approving of purchase of 1382 Hollyburne in connection with the Neighborhood Stabilization Program and approval of **Resolution No. 5905**

authorizing the City Manager to execute contract escrow documents and acceptance of deed and to look into the Job Train offer regarding electrical work.

4. Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item – None

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS – None

J. COUNCILMEMBER REPORTS

1. Report from the City Council Subcommittee on the Menlo Gateway (Bohannon Hotel & Office) project ([Attachment](#))

2. Report from the City Council Subcommittee on High Speed Rail

Note: Councilmember Cohen and City Attorney McClure are recused from this item and left the Council chambers at 10:45 p.m.

K. PUBLIC COMMENT #2 – None

L. ADJOURNMENT – 10:56 p.m.

Margaret S. Roberts, MMC
City Clerk

The minutes were accepted at the Council meeting of January 26, 2010