



CITY COUNCIL COMMUNITY DEVELOPMENT AGENCY SPECIAL MEETING MINUTES

Tuesday, March 23, 2010 at 6:00 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers

6:00 P.M. STUDY SESSION

Mayor Cline called the meeting to order at 6:02 p.m. with all members present.

1. Direction to staff regarding proposed water rates and water policy issues, including: capital facilities charges, maintaining minimum operating and capital reserves, increasing water meter and consumption charges, increasing capital surcharges, and development of a five-year rate plan ([Staff report # 10-036](#))

Staff presentation by Engineering Services Manager Lisa Ekers. Tom Gaffney and Adam Lynch with Bartle Wells provided additional information on the study.

Action: Staff was directed to proceed with the noticing for the rate increase

7:00 P.M. REGULAR SESSION

Pledge of allegiance was led by Mayor Cline.

ANNOUNCEMENTS

- The annual Egg Hunt on Saturday, April 3rd from 10am to 12 noon at both Burgess Park and Belle Haven School
- The El Camino Real Downtown Sub-Committee will be releasing the Draft Environmental Impact Report early April with two events tentatively set for April 7 and at the Planning Commission meeting of April 12

A. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

The deadline to submit applications for the Planning Commission is April 2, 2010.

B. PRESENTATIONS AND PROCLAMATIONS

1. Menlo Park Library Foundation Proclamation ([Attachment](#))

The proclamation was received by members of the Menlo Park Library Proclamation.

C. PUBLIC COMMENT #1 – None

D. CONSENT CALENDAR

1. Acceptance of Council minutes for the meeting of March 2, 2010 ([Attachment](#))

Action: Motion and second (Robinson/Fergusson) to approve the Consent Calendar passes unanimously.

E. PUBLIC HEARINGS

Staff presentation by Revenue and Claims Manager John McGirr for the first three Public Hearing items.

The Public Hearing was opened:

- Elias Blawie spoke against the residential garbage rate increase and questioned some of the reasons the rates are being raised

Action: Motion and second (Robinson/Fergusson) to close the Public Hearing passes unanimously.

1. Adoption of a Resolution approving rate increases in solid waste collection rates, effective retroactively to January 1, 2010, of 28 percent for all Menlo Park commercial and multi-family residential customers ([Staff report # 10-037](#))

Action: Motion and second (Robinson/Cohen) to approve **Resolution 5918** approving rate increases in solid waste collection rates, effective retroactively to January 1, 2010, of 28 percent for all Menlo Park commercial and multi-family residential customers passes 4-1 (Cohen dissenting).

2. Adoption of a Resolution defining the service area for all single-family residences and approving rate increases in solid waste collection rates for all Menlo Park single-family residential customers effective July 1, 2010 ([Staff report # 10-037](#))

Action: Motion and second (Robinson/Cohen) to approve **Resolution 5919** defining the service area for all single-family residences and approving rate increases in solid waste collection rates for all Menlo Park single-family residential customers effective July 1, 2010, passes 4-1 (Cohen dissenting).

3. Adoption of a Resolution authorizing the City Manager to submit an application form to the South Bayside Waste Management Authority authorizing the City to commit to participate in the Household Hazardous Waste, Universal Waste, Electronic Scrap, Sharps and Medicine Door-To-Door Collection, Recycling and Disposal Service with Curbside Inc. and charging \$0.20 to all multi-family residential customers and \$0.45 all single-family residential customers per customer per month with an effective date no earlier than July 1, 2010 including the provision for annual rate increases based on changes in the Consumer Price Index ([Staff report # 10-037](#))

Action: Motion and second (Robinson/Cohen) to approve **Resolution 5920** authorizing the City Manager to submit an application form to the South Bayside Waste Management Authority authorizing the City to commit to participate in the Household Hazardous Waste, Universal Waste, Electronic Scrap, Sharps and Medicine Door-To-Door Collection, Recycling and Disposal Service with Curbside Inc. and charging \$0.20 to all multi-family residential customers and \$0.45 all single-family residential customers per customer per month with an effective date no earlier than July 1, 2010 including the provision for annual rate increases based on changes in the Consumer Price Index passes 4-1 (Cohen dissenting).

4. Adoption of a Resolution amending the City's Master Fee Schedule to incorporate proposed changes in fees to become effective immediately or July 1, 2010 or as required by statute for the following departments: Administrative Services, Community Development, Community Services, Library, Police, and Public Works ([Staff report # 10-038](#))

Staff presentation by Finance Director Carol Augustine.

The Public Hearing was opened:

- Jeanine Morgan, representing MP Strikers FC requested the Council phase in the field fees
- Rich Ferrick, representing Menlo Atherton Little League, requested the Council consider the work that the League has done to the fields be used as an offset

Action: Motion and second (Robinson/Fergusson) to close the Public Hearing passes unanimously.

Action: Motion and second (Robinson/Cohen) to approve **Resolution 5921** amending the City's Master Fee Schedule to incorporate proposed changes in fees with the following modifications

to become effective immediately or July 1, 2010 or as required by statute for the following departments: Administrative Services, Community Development, Community Services, Library, Police, and Public Works, passes unanimously.

Modifications:

- Belle Haven School Age Child Care – Afterschool Program – per month fee – Resident:
 - Kindergarten through 5th grade (subsidized) Extremely low income – new fee \$60
 - Kindergarten through 5th grade (subsidized) low income – new fee \$100
- Belle Haven School Age Child Care – Camp Programs – Resident:
 - 2 Week Program
 - Kindergarten through 5th grade (subsidized) Extremely low income – new fee \$90
 - Kindergarten through 5th grade (subsidized) low income – new fee \$130
 - 1 Week Program
 - Kindergarten through 5th grade (subsidized) Extremely low income – new fee \$45
 - Kindergarten through 5th grade (subsidized) low income – new fee \$65
- Athletic Field Usage Natural Turf – Non Profit Groups
 - Baseball/Softball – Youth – resident – new fee \$8
 - Soccer – Youth – resident – new fee \$13
- Encroachment Permits:
 - Appeal of Encroachment Permit – to City Council – new fee \$110
- Heritage Tree Permits:
 - Appeals – new fee \$150 for first tree, \$50 for each additional tree to a maximum of \$250
- Exclusion of the Community Development Department Subsequent Appeals and Non-Resident Appeals fee

Action: Motion (Fergusson) to amend the motion to have the artificial turf fees implemented over a two year period. With no second, the motion dies.

Action: Motion and second (Robinson/Cohen) to make no change to the current Community Development Department Subsequent Appeals and Non-Resident Appeals fee of \$110 passed 4-1 (Boyle dissenting).

Action: Motion (Boyle) to have the Community Development Department Subsequent Appeals and Non-Resident Appeals fee increase to \$220. With no second, the motion dies.

F. REGULAR BUSINESS

1. Presentation of a revised 5-year Capital Improvement Plan; Approval of capital and other projects to be included in the City Manager's proposed 2010-11 budget ([Staff report # 10-039](#))

Action: Motion and second (Cline/Cohen) to approve the capital and other projects to be included in the City Manager's proposed 2010-11 budget and to add a report on the cost to develop a plan for improving the street index standards to 70%, 75% and 80% to come back to the Council passed unanimously.

2. Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item – **None**

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS – None

J. COUNCILMEMBER REPORTS

1. Report from the City Council Subcommittee on the Menlo Gateway (Bohannon Hotel & Office) Project
2. Report from the City Council Subcommittee on High Speed Rail

Note: Councilmember Cohen and City Attorney McClure are recused from this item and left the Council chambers at 11:50 p.m.

K. PUBLIC COMMENT #2 – None

L. ADJOURNMENT – 11:55 p.m.

Margaret S. Roberts, MMC
City Clerk

The minutes were accepted at the Council meeting of April 6, 2010