



**CITY COUNCIL  
COMMUNITY DEVELOPMENT AGENCY  
SPECIAL AND REGULAR MEETING MINUTES**

**Tuesday, April 5, 2011 at 5:45 p.m.  
701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers**

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Mayor Cline called the special meeting to order at 5:55 p.m. in the Council Conference Room, first floor of City Hall with all members present.

There were no members of the public present for public comment on the Closed Session.

1. Closed Session pursuant to Government Code section 54957(b)(1) regarding discussion on appointment of a City Manager or Interim City Manager  
Present: Glen Rojas, City Manager and William McClure, City Attorney

Mayor Cline called the regular meeting to order at 7:08 p.m. with all members present.

Pledge of allegiance was led by Mayor Cline.

**REPORT FROM CLOSED SESSION**

There was no reportable action from Closed Session.

**ANNOUNCEMENTS**

The City received a check from Reader's Digest for \$1,000.

**A. PRESENTATIONS AND PROCLAMATIONS**

1. Presentation: Drive Less Challenge ([Attached](#))  
Presentation by Joe Walmsley of the Green Ribbon Citizens' Committee.
2. Proclamation: Boys and Girls Club Youth of the Year ([Attachment](#))  
Proclamation accepted by Antonisha Fuller who also gave a short presentation.
3. Proclamation: National Library Week ([Attachment](#))  
Proclamation was accepted by Friends of the Library President Karen Zechnich, Library Foundation President Jill Parker and Library Commission Chair Alaina Sloo.

**B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS**

1. Consider approval of the 2-year Work Plan for the Bicycle Commission and the Housing Commission ([Staff report #11-041](#)) ([PowerPoint](#))  
Staff presentation by Margaret Roberts, City Clerk  
Bicycle Commission Work Plan: Vice Chair Gregory Klingsporn & Randy Craig, Liaison  
Housing Commission Work Plan: Chair Patty Boyle and Doug Frederick, Liaison

**Action:** Motion and second (Fergusson/Keith) to approve the Work Plans for the Bicycle Commission and Housing Commission passes unanimously.

2. Library Commission: Present results of demographic study ([Attachment](#))  
Commission report by Library Commission Vice Chair Amita Vasudeva on a demographic study conducted using the 2000 census.

3. Consider applicants for appointment to fill one vacancy on the Planning Commission ([Staff report #11-039](#))  
Staff presentation by Margaret Roberts, City Clerk

**Action:** Motion by Keith to reappoint Vince Bressler to the Planning Commission and with no other nominations, Vince Bressler was appointed by acclamation.

### C. PUBLIC COMMENT #1

- Tim Goode – Spoke regarding the community value of the Library. He has sent letters to the State emphasizing the important resources libraries provide.
- Barbara Hunter – Stated that the Willows Traffic Study is not needed. ([Letter](#))
- Michael Francois – Spoke regarding the hazards in our drinking water. ([Attachment](#))

### D. CONSENT CALENDAR

1. Consider proposed revisions to Council Policy CC-01-0004 “Commissions/Committees Policies and Procedures and Roles and Responsibilities” ([Staff report #11-047](#)) ([Additional Information](#))

Note: Staff recommendation changed to leave the charge of the Transportation Commission unchanged at this time.

2. Approval of **CDA Resolution No. 314** ratifying transfer of \$3.15 million to the Community Development Agency Housing Fund from the Agency Non-Housing Fund relating to the original acquisition of properties located at 777, 785, 787, 791, 801, 811, and 821 Hamilton ([Staff report #11-048](#))
3. Adoption of a **Resolution No. 5992** approving the renaming of Fremont Avenue to Fremont Street ([Staff report #11-038](#))
4. Adoption of a **Resolution No. 5993** authorizing the City Manager to execute an agreement with Vance Brown, Inc. in an amount not to exceed \$5,800,000 for construction of the Burgess Gymnastics Center and appurtenant facilities; authorizing a total budget of \$6,100,000 and construction, contingencies, fixtures, furnishings, LEED certification and construction administration; and authorizing the City Manager to enter into an agreement for LEED consulting services in an amount not to exceed \$150,000 ([Staff report #11-045](#))
5. Recommendation to waive City Council Policy CC-86 “Naming and/or Changing the Name of Facilities” and re-name the renovated Recreation Center the *Arrillaga Family Recreation Center* and name the Gymnastics Facility the *Arrillaga Family Gymnastics Center* ([Staff report #11-040](#))

The item was pulled by Keith for discussion and clarifying questions.

**Action:** Motion and second (Fergusson/Cohen) to approve waiving City Council Policy CC-86 “Naming and/or Changing the Name of Facilities” and re-name the renovated Recreation Center

the *Arrillaga Family Recreation Center* and name the Gymnastics Facility the *Arrillaga Family Gymnastics Center* passes unanimously.

6. Authorize the City Manager to approve an augment to a contract with LSA Associates, Inc. in the amount of \$32,605 (for a total contract of \$145,180) and future augments as may be necessary to complete an Environmental Impact Report for a proposed project at 389 El Camino Real ([Staff report #11-043](#))

**NOTE:** Council Member Ohtaki recused from the item due to the proximity of his home and he left the Council Chambers for the discussion and vote.

The item was pulled by Fergusson for discussion.

**Action:** Motion and second (Fergusson/Cohen) to authorize the City Manager to approve an augment to a contract with LSA Associates, Inc. in the amount of \$32,605 (for a total contract of \$145,180) and future augments as may be necessary to complete an Environmental Impact Report for a proposed project at 389 El Camino Real, passes 3-1-1 (Fergusson abstained due to her objection to the current site plan, Ohtaki recused).

7. Acceptance of Council minutes for the meeting of March 15, 2011 ([Attachment](#))

**Action:** Motion and second (Cohen/Ohtaki) to approve the Consent Calendar items 1 as amended, 2, 3, 4 and 7 passes 4-0-1 (Keith abstaining).

**Action:** Motion and second (Cline/Fergusson) to reconsider the minutes (Item D-7) at the next meeting passes unanimously.

## **E. PUBLIC HEARINGS**

1. Adoption of a Resolution amending the City's Master Fee Schedule to incorporate proposed changes in fees to become effective immediately or July 1, 2011 or as required by statute for the following departments: Community Development, Community Services, Library, Police, and Public Works ([Staff report #11-050](#))

Staff presentation by John McGirr, Revenue & Claims Manager

The public hearing was opened at 8:44 p.m. There were no comments during the public hearing.

**Action:** Motion and second (Cohen/Fergusson) to close the public hearing at 8:45 p.m. passes unanimously.

**Action:** Motion and second (Fergusson/Cohen) to approve **Resolution No. 5994** amending the City's Master Fee Schedule to incorporate proposed changes in fees to become effective immediately or July 1, 2011 or as required by statute for the following departments: Community Development, Community Services, Library, Police, and Public Works, passes unanimously.

## **F. REGULAR BUSINESS**

1. Presentation of information regarding employee compensation and receipt of public comment relating to upcoming contract negotiations with Safety units ([Staff report #11-049](#))

Staff Presentation by Glen Kramer, Personnel and Information Services Director

Public Comments:

- Henry Riggs – Spoke regarding what he would like the Council to consider addressing during negotiations.

There was no action on this item.

**Item F-2 was moved to the end of the agenda:**

2. Approval of a letter to the City of Palo Alto providing comments on the Final Environmental Impact Report (FEIR) for the Stanford University Medical Center Facilities Renewal and Replacement Project ([Staff report #11-051](#)) ([PowerPoint](#))

NOTE: Council Member Fergusson recused herself due to a Conflict of Interest (husband's employer) and left the Council meeting at 9:33 p.m.

Staff presentation by Charles Taylor, Engineering Services Manager and Kent Steffens, Deputy City Manager

Public Comments:

- Bill Phillips with Stanford University – Discussed an email he sent to the Council earlier today asking for Council consideration when evaluating the letter to the City of Palo Alto ([email and attachment](#))
- Ray Mueller – Addressed many inadequacies in the FEIR regarding traffic mitigations for Menlo Park.
- Anne Dauer – Urged the Council to approve the FEIR and allow the project to move forward.
- Tim Robertson – Addressed his concerns for Sand Hill Road traffic impacts. ([Attachment](#))
- Dr. O'Brodovich – Urged the Council to approve the FEIR and allow the project to move forward.
- Ed Berkowitz – Expressed concern that there are many traffic issues not addressed in the FEIR.
- Don Brawner – Stated concern that the increased traffic resulting from this project will cause traffic gridlock in Menlo Park.

**Action:** Motion and second (Keith/Ohtaki) to approve a letter to the City of Palo Alto providing comments on the Final Environmental Impact Report for the Stanford University Medical Center Facilities Renewal and Replacement Project and a second letter addressing housing issues included in the Development Agreement. The motion passes 4-0-1 (Fergusson recused).

3. Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: Consider opposing AB 646 (Atkins) - Local Public Employee Organizations: Impasse ([Attachment](#))

**Action:** Motion and second (Keith/Fergusson) to approve staff drafting a letter for the Mayor's signature to be sent to our local legislators opposing AB646 and creating a sub-committee of the Mayor and Vice Mayor to finalize the letter passes 4-0-1 (Cohen abstaining).

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS**

1. Update on the Sustainable Building Program related to future consideration of local amendments to the 2010 Green Building Standards Code (CalGreen) ([Staff report #11-044](#))
2. Urban Water Management Plan update and baseline determination for State-required water conservation goals ([Staff report #11-042](#))
3. Overview of the schedule for the Notice of Preparation for the Environmental Impact Report for the Facebook campus (East and West) located at the intersection of Willow Road and Bayfront Expressway ([Staff report #11-046](#))

**J. COUNCILMEMBER REPORTS**

1. Council Member Fergusson reported her appointments to:
  - The League of California Cities Transportation, Communication and Public Works Policy Committee ([Attachment](#))
  - Bay Conservation & Development Commission alternate for Association of Bay Area Government South Bay seat
  - Secretary/Treasurer of San Mateo County Council of Cities

Council Members reported on meetings attended meeting the AB1234 reporting requirements.

**K. PUBLIC COMMENT #2 – None**

**L. ADJOURNMENT – 11:33 p.m.**

Margaret S. Roberts, MMC  
City Clerk

Minutes accepted at the Council meeting of April 26, 2011