



**CITY COUNCIL  
COMMUNITY DEVELOPMENT AGENCY  
SPECIAL AND REGULAR MEETING  
MINUTES**

**Tuesday, June 7, 2011 at 5:45 p.m.  
701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers**

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Mayor Cline called the special meeting to order at 5:45 p.m. with all members present.

There were no members of the public present and the Council went into Closed Session.

1. Closed Session pursuant to Government Code section 54957.6 to conference with labor negotiators regarding labor negotiations with the Police Officers Association (POA). Attendees: Glen Rojas, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Glen Kramer, Interim Personnel and Information Services Director, Bryan Roberts, Police Chief and Charles Sakai, Labor Negotiator

Mayor Cline called the regular meeting to order at 7:11 p.m. with all members present.

**ANNOUNCEMENTS**

- San Mateo County is hosting a Community Workshop regarding County Supervisorial District Boundary Adjustments on Monday, June 13<sup>th</sup> at the Senior Center at 6:30. The League of Women Voters will facilitate the workshop.
- The Grand Opening of the NEW Kelly Park is this Saturday, June 11 from noon – 3pm. The event will feature exciting speeches by Council members as well as refreshments, a DJ and sports demonstrations that people can participate in and try out the new turf. The first annual Kelly Park three-on-three Basketball Tournament starts at 9am and will go until winners are crowned in each division.

The pledge of allegiance was lead by Mayor Cline.

**REPORT FROM CLOSED SESSION**

Mayor Cline announced that the negotiations are not yet complete with the Police Officers' Association. The City's position is similar to that recently approved with the Police Sergeants' Association.

- 2 year term
- No salary increases over the life of the agreement
- Revamped schedule decreasing hours worked per year
- Control the City's contribution towards health benefits
- 2 Tier retirement with a reduced benefit
- Increase in contribution by the employees into the retirement system
- Reduced sick leave accrual

**A. PRESENTATIONS AND PROCLAMATIONS**

- A1.** Presentation by the Police Department regarding web-based crime reporting  
Staff presentation by Sgt. Matt Ortega

**B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS:** None

**C. PUBLIC COMMENT #1**

- Fran Dehn, Chamber of Commerce – Provided information on upcoming Chamber of Commerce events and provided nomination forms for the upcoming Golden Acorn Awards.
- Hank Lawrence – Spoke regarding the excess funding being spent for High Speed Rail including the use of Mr. Mehta.

**D. CONSENT CALENDAR**

- D1.** Acceptance of Council minutes for the meetings of May 24, 2011 ([Attachment](#))
- D2.** Authorization of the City Manager to extend professional services agreement for parking citation processing for a period of three years effective July 1, 2011 ([Staff report #11-086](#))
- D3.** Adoption of **Resolution No. 6001** amending the Management Benefit Plan for Management Appointees to reflect changes to retirement benefits and payments consistent with those negotiated with AFSCME 829 ([Staff report #11-089](#))
- D4.** Approval of the fifth amendment to the agreement for services of the City Attorney that revises rates charged to private developers and that specifies a contribution to the CalPERS employer share ([Staff report #11-090](#))
- D5.** Approval of the fourth amendment to the employment agreement between the City of Menlo Park and Glen Rojas that extends the time to repay a secured loan and that specifies a contribution to the CalPERS employer share ([Staff report #11-091](#))
- D6.** Approval of a contract between the City of Menlo Park and Glen Rojas for Interim City Manager Services ([Staff report # 11-092](#))

**ACTION:** Motion and second (Keith/Fergusson) to approve the Consent Calendar with one change to D1 passes unanimously.

**E. PUBLIC HEARINGS:** None

**F. REGULAR BUSINESS**

- F1.** Adoption of resolutions authorizing commitments of the City's General Fund Balance; and adoption of a Fund Balance Policy that incorporates certain requirements of Governmental Accounting Standards Board (GASB) Statement No. 54 ([Staff report #11-087](#)) ([PowerPoint](#))

Staff presentation by Carol Augustine, Finance Director

**ACTION:** Motion and second (Keith/Ohtaki) to adopt the following

- **Resolution No. 6002** approving an emergency contingency commitment of Fund Balance for the General Fund
- **Resolution No. 6003** approving an economic stabilization commitment of Fund Balance for the General Fund
- Council Policy CC-11-0002 as submitted as Attachment C of the staff report

The motion passes 4-1 (Cohen dissenting).

**F2.** Consideration of whether the Willows Area Wide Traffic Study Survey Plan (“Plan”) should move to the next step, which is an official survey in accordance with the City’s Neighborhood Traffic Management Program (NTMP) ([Staff report #11-083](#)) ([PowerPoint](#))

NOTE: Kelly Fergusson and Kirsten Keith stated their conflict of interest due to the proximity of their property and left the Council Chambers at 8:24 p.m. William McClure, City Attorney explained in detail and answered questions from the City Council regarding the conflict of interest for Council Members Keith and Fergusson.

Staff presentation by Charles Taylor, Engineering Services Manager

Public Comments:

The following spoke in opposition to the Plan moving forward:

- Brian Setterberg
- Patrick Daly
- Charlotte Muse
- Peter Sorlie
- Dan Haynes
- Vickie Brewster
- Gwendolyn Sweeney
- Barbara Hunter
- Sean Burns
- Sara Kanderlan
- Court Skinner
- Shannon Thoke
- Katheryn Znameroski
- Alice Valentine
- Linda Wagner
- Kim Reed
- Andrew Tang
- Shawn Hector
- Mickie Winkler
- Patrick Farris
- Peter Joshua
- Ann Wells
- Eric Doyle
- Leslie Fithiaon
- Nichola Napolian

The following spoke in favor of some aspects the Plan moving forward:

- Jennifer Judas
  
- Charlie Bourne – Stated the Plan being recommended by staff has not been vetted in the public nor has the Transportation Commission had their questions answered by staff.
- Charles Field Jr. – Spoke regarding the lack of injuries, the cut-through traffic on Woodland and the neighborhood being safe for pedestrians.
- Kent Brewster – Played a short video on U-Tube voicing his opposition to the Plan moving forward.

- William Webster – Stated that the City should have had more communication with City officials in East Palo Alto.
- Kirsten Keith (speaking as a resident) – Spoke in support staff’s recommendation to remove the one way restrictions on Woodland at Euclid and in working on signal coordination with other jurisdictions.

**ACTION:** Motion and second (Ohtaki/Cohen) not to proceed to the next phase of the Willows Area Wide Traffic Study Survey Plan of going to a survey passes 3-0-2 (Fergusson and Keith recused).

Council Members Keith and Fergusson returned to the Council Chambers at 10:44 p.m.

**F3.** Consideration of state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: None

**G. CITY MANAGER’S REPORT:** None

**H. WRITTEN COMMUNICATION:** None

**I. INFORMATIONAL ITEMS**

1. Belle Haven CDC Self Evaluation Report for the Child Development Division of the California Department of Education for fiscal year 2010-11 ([Staff report #11-084](#))

There was no staff presentation on the item.

**J. COUNCILMEMBER REPORTS**

Council Members reported on meetings attended in compliance with AB1234 reporting requirements.

Keith asked that the appointment for the opening on the SamTrans Board be agendized for June 14, 2011 Council Meeting.

**K. PUBLIC COMMENT #2:** None

**L. ADJOURNMENT:** 10:50 p.m.

/s/

Margaret S. Roberts, MMC  
City Clerk

Minutes accepted at the Council meeting of July 19, 2011