



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
REGULAR MEETING MINUTES**

**Tuesday, July 19, 2011 at 7:00 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers**

Mayor Pro Tem Keith called the meeting to order at 7:00 p.m. with Mayor Cline and Council Member Fergusson absent. Council Member Fergusson arrived at 7:09 p.m.

The pledge of allegiance was lead by Marie-Therese Chahrouri. Chahrouri was the winner of the Menlo Park Library National Library Week, Write Your Own Story contest.

A. PRESENTATIONS AND PROCLAMATIONS

A1. Presentation by Marie-Therese Chahrouri regarding Library work
Marie-Therese Chahrouri spoke regarding her use of the library and what it means to her.

A2. Presentation and Proclamation declaring July Parks and Recreation Month ([Attachment](#))
([PowerPoint](#))

Mayor Pro Tem Keith read the proclamation followed by a brief presentation on the accomplishments of the Community Services Department by Katrina Whiteaker, Recreation Services Manager.

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Consider approval of the 2-Year Work Plan of the Library Commission and the Transportation Commission ([Staff report #11-113](#)) ([PowerPoint](#))
Staff presentation by Margaret Roberts, City Clerk

At the request of Transportation Commissioners, their approved Work Plan will be reviewed by the Commission and brought back to Council at a later date.

ACTION: Motion and second (Fergusson/Ohtaki) to approve the 2 Year Work Plan for the Library Commission passes unanimously.

B2. Consider applicants for appointment to fill one vacancy on the Environmental Quality Commission and one vacancy on the Parks and Recreation Commission
([Staff report #11-114](#))

Staff presentation by Margaret Roberts, City Clerk

ACTION: By acclamation Adina Levin was appointed to the Environmental Quality Commission filling an unexpired term through April 30, 2013.

ACTION: Councilmember Fergusson nominated Paul Landshof. Councilmember Ohtaki nominated Tom Cecil. Councilmember Cohen nominated Joseph Wang.

ACTION: Tom Cecil received 2 votes (Keith/Ohtaki), Paul Landshof received one vote (Fergusson) and Joseph Wang received one vote (Cohen). With no single applicant receiving 3 votes no applicant was appointed.

ACTION: Councilmember Fergusson nominated Paul Landshof and Councilmember Ohtaki nominated Tom Cecil.

ACTION: Tom Cecil received 3 votes (Cohen/Keith/Ohtaki) and was appointed to the Parks & Recreation Commission with a term ending April 30, 2015.

C. PUBLIC COMMENT #1

- Sam Sinnott – Spoke regarding potential changes to Consent Calendar item D2.
- Kirsten Kuntz-Duriseti, EQC Chair – Spoke in support of Consent Calendar item D2.
- Kirsten Kuntz-Duriseti (speaking as an individual) – Spoke in favor of Consent Calendar item D2.

D. CONSENT CALENDAR

ACTION: Motion and second (Ohtaki/Cohen) to approve Consent Calendar items D1, D4, D6, D7, D8, and D9 passes 4-0-1 (Cline absent).

D1. Adopt **Resolution No. 6017** authorizing the execution of a contract with the State of California Department of Education for reimbursement to the City of up to \$620,207 for child care services at the Belle Haven Child Development Center for FY 2011-12 ([Staff report #11-110](#))

D2. Re-introduce an Ordinance adopting local amendments to the 2010 California Green Building Standards Code to include additional sustainable building requirements ([Staff report #11-112](#)) ([EQC comments](#))

This item pulled by Council Member Keith for discussion.

ACTION: Motion and second (Fergusson/Cohen) to re-introduce the ordinance and bring back in August for a second reading and adoption and for staff to investigate alternatives passes 4-0-1 (Cline absent).

D3. Authorize the Deputy City Manager to accept the work performed by O.C. Jones & Sons, Inc. for the Kelly Park Improvement Project ([Staff report #11-116](#))

This item pulled by Council Member Fergusson for discussion.

ACTION: Motion and second (Fergusson/Cohen) to authorize the Deputy City Manager to accept the work performed by O.C. Jones & Sons, Inc. for the Kelly Park Improvement Project and authorize the Mayor to send a letter on behalf of the Council to CalTrans regarding building a soundwall passes 4-0-1 (Cline absent).

D4. Adopt **Resolution No. 6018** authorizing the installation of an additional 20-ft No Parking zone on each side of the south driveway to 2225 Sharon Road ([Staff report #11-117](#))

D5. Adopt a resolution authorizing the installation of a No Parking zone from 7:45am – 8:15am and from 2:45pm – 3:15pm during school days only: (1) on the east side of Altschul Avenue between Sharon Road and the driveway to 2198 Sharon Road, and (2) North Side of Sharon Road between Altschul Avenue and the east driveway to La Entrada School ([Staff report #11-118](#)) ([Revised Recommendation & Resolution](#))

This item pulled by Council Member Keith for discussion.

ACTION: Motion and second (Ohtaki/Cohen) to adopt **Resolution No. 6019** authorizing the installation of a No Parking zone, to be completed by August 22, 2011, from 7:45am – 8:15am and from 2:45pm – 3:15pm during school days only: (1) on the east side of Altschul Avenue between Sharon Road and the driveway to 2198 Sharon Road, and (2) North Side of Sharon Road between Altschul Avenue and the east driveway to La Entrada School passes 4-0-1 (Cline absent).

- D6. Authorize the City Manager to enter into an Agreement in the amount of \$60,000 with Kimley-Horn and Associates, Inc. to develop a Safe Route to School Plan for children that use Valparaiso Avenue and other neighboring roadways to travel to Menlo School, Sacred Heart Schools, Hillview School, Encinal School, and Oak Knoll School ([Staff report #11-120](#))
- D7. Award a contract to Nor-Cal Concrete in the amount of \$184,315 for the 2009-10 Citywide Sidewalk Repair Project, and authorize a total budget of \$230,000 for construction, contingencies, engineering, testing, and construction administration ([Staff report #11-122](#))
- D8. Authorize the City Manager to increase the current construction agreement with Vance Brown, Inc. by \$55,000, to an amount not to exceed \$2,105,000, utilizing funds already budgeted for the Recreation Center Project ([Staff report #11-121](#))
- D9. Accept the Council minutes for the meetings of June 7 and June 14, 2011 ([Attachment](#))

E. PUBLIC HEARINGS – None

F. REGULAR BUSINESS

- F1. Consider and approve the purchase at 297 Terminal Avenue from Habitat for Humanity and approve a Resolution authorizing the City Manager to execute contract escrow documents and acceptance of deed ([Staff report #11-111](#)) ([Revised Recommendation & Resolution](#))

Staff presentation by Doug Frederick, Housing Manager

- Devon Richardson, Director of Real Estate Development for Habitat for Humanity Greater San Francisco – Spoke in favor of the item and expressed appreciation for the working relationship with the City.

ACTION: Motion and second (Ohtaki/Fergusson) to adopt **Resolution No. 6020** authorizing the City Manager to execute a real estate purchase contract for the purchase of property located at 297 Terminal Avenue, escrow instructions and other closing documents and a Certificate of Acceptance to accept the deed to the property and to include an addition that the funds will be refunded to the BMR program fund if the property is not used for BMR housing passes 4-0-1 (Cline absent).

- F2. Approve the response to the Grand Jury Report “Tasers: Standardizing to Save Lives and Reduce Injuries” ([Staff report # 11-115](#))

Staff presentation by Police Commander Lacey Burt

- Aram James representing De-Bug – Spoke against the use of tasers. ([Letter](#))

ACTION: Motion and second (Fergusson/Ohtaki) to approve the response to the Grand Jury Report “Tasers: Standardizing to Save Lives and Reduce Injuries” passes 3-0-1-1 (Cohen abstained; Cline absent).

F3. Approve the response to the Civil Grand Jury Report “Cell towers: Public Opposition and Revenue Sharing” ([Staff report #11-119](#))
Staff presentation by Starla Jerome-Robinson, Assistant City Manager

ACTION: Motion and second (Ohtaki/Cohen) to approve the response to the Grand Jury Report “Cell towers: Public Opposition and Revenue Sharing” passes 4-0-1 (Cline absent).

F4. Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item – None

G. CITY MANAGER’S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS – None

J. COUNCILMEMBER REPORTS

Council Members reported on meetings attended in compliance with AB1234 reporting requirements.

K. PUBLIC COMMENT #2 – None

L. ADJOURNMENT – 9:29 p.m.

/S/

Margaret S. Roberts, MMC
City Clerk

Minutes accepted at the Council meeting of August 23, 2011