



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
REGULAR MEETING MINUTES**

**Tuesday, July 26, 2011 at 7:00 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers**

Mayor Cline called the meeting to order at 7:05 p.m. with all members present.

Mayor Cline, Council Member Fergusson and Glen Rojas, City Manager acknowledged the significant contributions Kent Steffens, Deputy City Manager, has made to the community and wished him success in Sunnyvale.

The pledge of allegiance was lead by Mayor Cline.

ANNOUNCEMENTS – None

Note: Item F6 was removed from the agenda.

A. PRESENTATIONS AND PROCLAMATIONS

A1. Recognize Stack's Restaurant hosting Special Olympics "Tip a Cop" fundraiser
Presentation by Police Chief Roberts ([Picture](#))
This item was removed from the agenda as no representatives from Stack's were available.

A2. Introduce of Police volunteers ([Picture](#))
Chief Roberts introduced the first two Police volunteers.

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Appoint a voting delegate and alternate to the League of California Cities annual conference Sept. 21-23, 2011([Attachment](#))

ACTION: Motion and second (Ohtaki/Cohen) to appoint Kirsten Keith as the voting delegate and Kelly Fergusson as the alternate passes unanimously.

C. PUBLIC COMMENT #1

- George Yang – Spoke regarding the requirements imposed to rebuild his home.

D. CONSENT CALENDAR

ACTION: Motion and second (Fergusson/Keith) to approve Consent Calendar items D1, D2, and D4 as submitted passes unanimously.

D1. Award contracts to Wondries Fleet Group and Emergency Solutions Inc., and authorize a total budget of \$77,478.09 for the purchase of two police vehicles and the purchase and installation of police emergency equipment ([Staff report #11-126](#))

D2. Authorize the purchase of a vacuum/jet truck and authorize a total budget of \$90,000 from the Vehicle Replacement fund ([Staff report #11-127](#))

Pulled by Council Member Ohtaki

ACTION: Motion and second (Fergusson/Ohtaki) to approve the purchase of a vacuum/jet truck and authorize a total budget of \$90,000 from the Vehicle Replacement fund passes unanimously.

D3. Adopt **Resolution No. 6021** a) amending the Parking Plaza 2 Project budget to appropriate an additional \$220,000 from the downtown parking permit fund balance; b) award a construction contract to Golden Bay Construction, Inc. in the amount of \$518,640 and c) authorize a project budget of \$630,000 for construction, contingencies, testing, inspection and construction administration ([Staff report #11-133](#)) ([Diagram](#))

D4. Authorize the Deputy City Manager to accept the work by Vance Brown, Inc. for the Arrillaga Family Recreation Center Project ([Staff report #11-132](#))

E. PUBLIC HEARINGS – None

F. REGULAR BUSINESS

F1. Authorize staff to enter into an agreement for executive recruitment services with Alliance Resource Consulting LLC in an amount not to exceed \$22,500 and approval of the City Manager selection process ([Staff report #11-123](#))

Staff presentation by Glen Kramer, Interim Personnel Director

No action taken on the item due to Alliance Resource Consulting LLC withdrawing from the process.

F2. Consider a resolution approving a Memorandum of Understanding (MOU) between the City of Menlo Park and the Menlo Park Police Officers' Association (POA), for the period beginning July 1, 2011 through June 30, 2013 ([Staff report # 11-125](#))

Staff presentation by Glen Kramer, Interim Personnel Director

ACTION: Motion and second (Keith/Cohen) to adopt **Resolution No. 6022** approving a Memorandum of Understanding (MOU) between the City of Menlo Park and the Menlo Park Police Officers' Association (POA), for the period beginning July 1, 2011 through June 30, 2013 passes unanimously.

F3. Adopt the Climate Action Assessment Plan Report and authorize the use of remaining funds from the Green@Home contract with Acterra to provide additional energy efficiency incentives that would increase Menlo Park's participation in the regional Energy Upgrade California Program ([Staff report #11-128](#)) ([PowerPoint](#))

Staff presentation by Rebecca Fotu, Environmental Programs Manager

Mitchel Slomiak representing the Environmental Quality Commission recommended that the Council adopt the Climate Action Assessment Plan Report.

Public Comments:

- Gene Lentz, Silicon Valley Association of Relators – Spoke against the energy and water efficiency standards for transfer of title (point of sale) transactions.

- Mitchel Slomiak (speaking as an individual & GRCC) – Spoke in favor of the Climate Action Assessment Plan Report.

ACTION: Motion and second (Fergusson/Ohtaki) to adopt the Climate Action Assessment Plan Report and authorize the use of remaining funds from the Green@Home contract with Acterra to provide additional energy efficiency incentives that would increase Menlo Park’s participation in the regional Energy Upgrade California Program and to amend the report to include a paragraph or chart acknowledging other activities that the City currently does that will have an impact on the City’s Green House Gas emissions footprint and to include a statement about the possibility of alternative financing passes unanimously.

- F4.** Adopt a resolution authorizing a budget amendment in the amount of \$69,036 from the Downtown Parking Permit Fund for construction, contingencies, engineering and administration for furnishing and installing multi-space paid parking equipment at Parking Plazas 1 and 5; Award a contract to Parkeon, Inc. in the amount of \$53,364 for furnishing and installing multi-space paid parking equipment at Parking Plazas 1 and 5; Approval of the wayfinding sign system and the pricing structure for the long term paid parking option ([Staff report #11-134](#)) ([PowerPoint](#))

Staff presentation by Atul Patel, Senior Transportation Engineer and Chip Taylor, Engineering Services Manager

ACTION: Motion and second (Keith/Ohtaki) to adopt **Resolution No. 6023** authorizing a budget amendment in the amount of \$71,036 from the Downtown Parking Permit Fund for construction, contingencies, engineering and administration for furnishing and installing multi-space paid parking equipment at Parking Plazas 1 and 5; Award a contract to Parkeon, Inc. in the amount of \$53,364 for furnishing and installing multi-space paid parking equipment at Parking Plazas 1 and 5; Approval of the wayfinding sign system and the pricing structure for the long term paid parking option and to include direction to staff to look into the option of merchants having prepaid cards available for purchase passes unanimously.

- F5.** Consider approval of a Request for Qualifications for a developer to design and build a market rate housing project on the City’s Hamilton Avenue property ([Staff report #11-130](#))
Staff presentation by Doug Frederick, Housing Manager

- George Yang – Spoke about the need for a supermarket in the neighborhood and the property on Hamilton could accommodate this need.

ACTION: Motion and second (Keith/Fergusson) to approve a Request for Qualifications for a developer to design and build a market rate housing project on the City’s Hamilton Avenue property passes unanimously with the following additions:

- Include in the introduction section “from a willing buyer”
- Include mixed use under the Site Concept
- Include potential for a Dumbarton Rail station
- Add “777” to the map
- Highlight the adjacent properties included in the 7.1 acres in a different color

- F6.** Appoint a Council subcommittee to review applications and make recommendations for the Menlo Park Community Funding Grant Program for fiscal year 2011-12 ([Staff report #11-124](#))

The item was removed from the agenda at the beginning of the meeting. The subcommittee appointments were previously made in December 2010.

F7. Authorize the City Manager to revise the 2011-12 operating budget to reflect impacts of the State Budget ([Staff report #11-135](#))

Staff presentation by Carol Augustine, Finance Director

ACTION: Motion and second (Ohtaki/Keith) to authorize the City Manager to revise the 2011-12 operating budget to reflect impacts of the State Budget passes unanimously.

F8. Renew agreement with Capital Advocates to provide legislative and regulatory advocacy on High Speed Rail related issues ([Staff report #11-136](#))

Staff presentation by Kent Steffens, Deputy City Manager

NOTE: Council Member Cohen and City Attorney McClure announced their recusal on the item due to proximity of their property and left the Council Chambers at 10:15 p.m.

ACTION: Motion and second (Fergusson/Cline) to renew an agreement with Capital Advocates to provide legislative and regulatory advocacy on High Speed Rail related issues.

ACTION: Substitute Motion and second (Ohtaki/Cline) to renew a three month agreement with Capitol Advocates to provide legislative and regulatory advocacy on High Speed Rail related issues and during the three months prepare a Request For Proposals and to consider inviting other cities to participate.

ACTION: Motion and second (Ohtaki/Cline) to accept the Substitute Motion passed 3-1-1 (Ayes: Cline, Fergusson, Ohtaki; Noes: Keith; Recused: Cohen).

ACTION: The Substitute Motion passed 3-1-1 (Ayes: Cline, Fergusson, Ohtaki; Noes: Keith; Recused: Cohen).

Council Member Cohen and City Attorney McClure returned to the meeting at 10:36 p.m.

F9. Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item:

- Request by Council Member Fergusson to bring back an ordinance banning polystyrene
- Council Member Ohtaki shared his letter on state redistricting

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS

There was no staff presentation on the Informational Items. Carol Augustine, Finance Director answered questions from the City Council on the items.

I1. Quarterly financial review of General Fund operations as of June 30, 2011 ([Staff report #11-129](#))

I2. Review of the City's investment portfolio as of June 30, 2011 ([Staff report #11-131](#))

J. COUNCILMEMBER REPORTS

J1. Dumbarton Rail Update from Councilmember Fergusson

Council Member Fergusson reviewed a presentation she presented to the Dumbarton Rail Committee ([Presentation](#))

K. PUBLIC COMMENT #2

L. ADJOURNMENT

The meeting was adjourned at 10:58 p.m. in memory of former Community Services employee Cate Fisher and her tragic death.

/S/

Margaret S. Roberts, MMC
City Clerk

Minutes accepted at the Council meeting of August 23, 2011