



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
SPECIAL AND REGULAR MEETING MINUTES**

**Tuesday, September 27, 2011 at 5:30 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers**

Mayor Cline called the special session to order in the first floor Conference Room at 5:30 p.m. with all members present.

There were no members of the public present to speak on the closed session item.

1. Closed Session with real property negotiators pursuant to Government Code section 54956.8 regarding a portion of APN 055-260-170 consisting of 2.70 acres of land.
Negotiators: Glen Rojas, City Manager and William McClure, City Attorney

Mayor Cline called the regular session to order at 7:00 p.m. with all members present.

The pledge of allegiance was led by Mayor Cline.

ANNOUNCEMENTS: None

REPORT FROM CLOSED SESSION

There was no reportable action from the closed session.

ANNOUNCEMENTS: None

A. PRESENTATIONS AND PROCLAMATIONS: None

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

- B1.** Consider approval of the 2-Year Work Plan of the Transportation Commission
([Staff report #11-164](#))

Staff presentation by Margaret Roberts, City Clerk

Commission presentation by Penelope Huang, Transportation Commission Chair

ACTION: Council Members made suggestions for modifications to the Work Plan and requested the Commission work with staff to make modifications to their priorities to correspond to the City Council goals. The Work Plan should return at a future Council meeting as a consent item for approval.

There was consensus for the project (Priority #4) with the students to move forward.

C. PUBLIC COMMENT #1

- John Mooney spoke regarding Pacific Gas & Electric taking property.

D. CONSENT CALENDAR

ACTION: Motion and second (Keith/Ohtaki) to approve Consent Calendar as presented passes unanimously.

D1. Waive reading and adoption of **Ordinance No. 975** to elect and implement participation by the City and the Community Development Agency in the Alternative Voluntary Redevelopment Program ([Staff report #11-161](#))

D2. Accept Council minutes for the meeting of August 30, 2011 ([Attachment](#))

E. PUBLIC HEARINGS: None

F. REGULAR BUSINESS

F1. Review and approve the job profile to be used in the recruitment for a new City Manager ([Staff report #11-165](#))

Staff presentation by Glen Kramer, Interim Personnel Director

ACTION: The Council took no formal action on the item. The Council provided comments and delegated finalizing the profile to the Council Subcommittee.

F2. Adopt a Resolution of the City Council approving and authorizing the execution of the Agency transfer payment agreement with the Community Development Agency of Menlo Park pursuant to part 1.9 of the Redevelopment Law ([Staff report #11-162](#))

Adopt a Resolution of the Community Development Agency of Menlo Park approving and authorizing the execution of the Agency transfer payment agreement with the City of Menlo Park pursuant to part 1.9 of the Redevelopment Law ([Staff report #11-162](#))

Staff presentation by Carol Augustine, Finance Director

ACTION: Motion and second (Fergusson/Cohen) to approve **Resolution No. 6027** approving and authorizing the execution of the Agency transfer payment agreement with the Community Development Agency of Menlo Park pursuant to part 1.9 of the Redevelopment Law passes unanimously.

ACTION: Motion and second (Fergusson/Cohen) to approve **CDA Resolution No. 321** approving and authorizing the execution of the Agency transfer payment agreement with the City of Menlo Park pursuant to part 1.9 of the Redevelopment Law passes unanimously.

F3. Adopt a Resolution approving the revised investment policy for the City and the Community Development Agency of Menlo Park, to become effective immediately ([Staff report #11-163](#))

Staff presentation by Carol Augustine, Finance Director

ACTION: Motion and second (Cohen/Keith) to approve **Resolution No. 6028** approving the revised investment policy for the City and the Community Development Agency of Menlo Park, to become effective immediately passes unanimously.

F4. Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: None

G. CITY MANAGER'S REPORT: None

H. WRITTEN COMMUNICATION: None

I. INFORMATIONAL ITEMS: None

J. COUNCILMEMBER REPORTS

Council Members reported on meetings attended in compliance with AB1234 reporting requirements.

K. PUBLIC COMMENT #2: None

L. ADJOURNMENT: 9:16 p.m.

/S/

Margaret S. Roberts, MMC
City Clerk

Minutes accepted at the Council meeting of October 18, 2011