



**CITY COUNCIL
COMMUNITY DEVELOPMENT AGENCY
SPECIAL AND REGULAR MEETING MINUTES**

**Tuesday, November 1, 2011 at 6:00 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers**

Mayor Cline called the Special Session to order at 6:05 in the Council Conference Room, first floor of City Hall with all members present. There were no members of the public present for comments on the closed session item.

1. Closed Session pursuant to Government Code section 54957.6 to conference with labor negotiators regarding labor negotiations with the American Federation of State, County and Municipal Employees (AFSCME) and unrepresented management staff. Attendees: Glen Rojas, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Glen Kramer, Interim Personnel Director

Mayor Cline called the Regular Session to order at 7:07 p.m. with all members present.

The pledge of allegiance was led by Mayor Cline.

REPORT FROM CLOSED SESSION

Council completed a closed session regarding negotiations with the AFSCME group, who represent non-safety supervisors. Council has considered a proposed agreement brought forth by staff, consisting of the following:

- A two year term (October 23, 2011 to October 31, 2013)
- No salary increase during the term
- A cap on the City's contribution to cafeteria health benefits during the term
- A second tier retirement formula, 2% @ 60, based on the highest 3 years for new hires
- Continuation of a contribution to the employer rate paid by the City to the retirement system
- A small increase in the dental and vision contribution paid by the City and a small increase in coverage
- Elimination of the sick leave award for non-use, effective July 1, 2012
- Elimination of retiree health credits for new employees
- Other minor cleanup language

The proposed agreement will be published and available on the City's website tomorrow, Wednesday, November 2, 2011, in accordance with Council policy to allow for public analysis and comment. The proposed agreement is scheduled to be considered by the City Council on Tuesday, November 15, 2011.

ANNOUNCEMENTS

A. PRESENTATIONS AND PROCLAMATIONS

- A1. Introduction of new Police Commander

Chief Roberts introduced Commander Dave Bertini, who started on Monday, October 24, 2011.

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS: None

C. PUBLIC COMMENT #1

- Steve Van Pelt talked about a delay in crossing the railway tracks without a train passing by and asked if there is surveillance in place to monitor this type of situation. Mr. Val Pelt stated that San Bruno had their grade separations paid for and encouraged Menlo Park to proceed with grade separations.

D. CONSENT CALENDAR

ACTION: Motion and second (Keith/Ohtaki) to approve the Consent Calendar as submitted passes unanimously.

D1. Authorize the Interim Public Works Director to accept the work performed by Foothill Air Conditioning & Heating, Inc. to supply and replace a condensing unit and air handler in the Council chambers ([Staff report #11-175](#))

D2. Adopt **Resolution No. 6030** a) rejecting the bid from Manito Construction, Inc. due to incomplete proposal; b) awarding a contract to West Valley Construction, Inc. in the amount of \$68,800 for construction of the Chrysler Pump Station Rehabilitation Project; c) amending the Chrysler Pump Station Discharge Pipe Replacement Project budget to appropriate an additional \$37,120 from General CIP fund balance; d) and authorizing a total budget of \$82,120 for construction, contingencies, testing, inspection, engineering and construction administration ([Staff report #11-179](#))

D3. Accept Council minutes for the meetings of October 4 and October 18, 2011 ([Attachment](#))

E. PUBLIC HEARINGS: None

F. REGULAR BUSINESS

F1. Discuss and confirm the selection of a site for the future Dumbarton Transit Station in Menlo Park ([Staff report #11-180](#)) (PowerPoint)

Staff presentation by Interim Public Works Director, Charles “Chip” Taylor and Assistant City Manager Starla Jerome-Robinson

Public Comments

- Roland Lebrun spoke supporting the location recommended by staff.
- Steve Van Pelt spoke supporting bus service and asked questions about the current transit station location.

ACTION: Motion and second (Keith/Ohtaki) to approve the staff recommendation for the site for the future Dumbarton Transit Station on the south side of Willow Road, east of Hamilton Avenue and requested staff to pursue a bicycle/pedestrian right-of-way passes unanimously.

F2. Discuss amending the City Records Retention Schedule ([Staff report #11-176](#))

Staff presentation by City Clerk, Margaret Roberts

ACTION: Motion and second (Fergusson/Cohen) to approve the staff recommendation with the exception of the digitized Council video and agenda packets, which will be permanent records

and directed staff to include information in the November 15 staff report regarding public access to records at the Library passes unanimously.

F3. Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: None

G. CITY MANAGER'S REPORT: None

H. WRITTEN COMMUNICATION: None

I. INFORMATIONAL ITEMS

Finance Director Carol Augustine responded to questions from Council.

I1. Quarterly financial review of General Fund operations as of September 30, 2011
([Staff report # 11-177](#))

I2. Review of the City's investment portfolio as of September 30, 2011 ([Staff report #11-178](#))

J. COUNCILMEMBER REPORTS

Council Members reported on meetings attended in compliance with AB1234 reporting requirements.

K. PUBLIC COMMENT #2: None

L. ADJOURNMENT: 8:19 p.m.

/s/

Margaret S. Roberts, MMC
City Clerk

Minutes accepted at the Council meeting of December 13, 2011