



**CITY COUNCIL  
COMMUNITY DEVELOPMENT AGENCY  
SPECIAL MEETING AGENDA**

**Tuesday, December 13, 2011  
5:00 p.m.  
701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers**

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**5:00 P.M. CLOSED SESSION (Council Conference Room, 1<sup>st</sup> floor City Hall)**

**NOTE: Public Comment on this item will be taken prior to adjourning to Closed Session**

**CL1.** Closed Session pursuant to Government Code section 54957.6 to conference with labor negotiators regarding labor negotiations with the Service Employees International Union (SEIU).

City Representatives: Glen Rojas, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Glen Kramer, Interim Personnel Director

**6:00 P.M. STUDY SESSION (Council Chambers)**

**SS1.** Discuss potential acquisition of Flood Park from San Mateo County and provide feedback on possible options for its sustainable operation ([Staff Report #11-202](#))

**7:00 P.M. REGULAR SESSION**

**ROLL CALL** – Cline, Cohen, Fergusson, Keith, Ohtaki

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS**

**A. PRESENTATIONS AND PROCLAMATIONS – None**

**B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS – None**

**C. PUBLIC COMMENT #1 (Limited to 30 minutes)**

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Council cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**D. CONSENT CALENDAR**

**D1.** Approve the Annual Report on the Below Market Rate (BMR) Housing Program and the status of the BMR in-lieu fees collected as of June 30, 2011, in accordance with Government Code § 66000 et.seq. ([Staff Report #11-206](#))

**D2.** Review of the Annual Report on the status of the Transportation Impact, Storm Drainage, Recreation in lieu and Building Construction Road Impact fees collected as of June 30, 2011 according to Government Code § 66000 et seq. ([Staff Report #11-197](#))

- D3. Award a contract to Emissions Retrofit Group and authorize a total budget of \$81,202 for the purchase and installation of mandated emission control devices ([Staff Report #11-208](#))
- D4. Authorize the Public Works Director to accept the work performed by Guerra Construction Group for the Safe Routes to Laurel School Project ([Staff Report #11-204](#))
- D5. Adopt a resolution authorizing the installation of a Passenger Loading Zone, approximately 130 feet in length, from 7:30 a.m. - 8:30 a.m. and from 2:30 p.m. - 3:30 p.m. during School days only on the east side of Almanor Avenue in front of Belle Haven Elementary School ([Staff Report #11-205](#))
- D6. Notify the City Council of the Local Appointment List (The Maddy Act) ([Staff Report #11-199](#))
- D7. Accept the Minutes for November 1, 15 and December 6, 2011 ([Attachment](#))
- D8. Approve the Menlo Park Community Development Agency Annual Report for fiscal year 2010-11 ([Staff Report #11-210](#))

#### **E. PUBLIC HEARINGS**

- E1. Adopt a resolution accepting fiscal year 2011-2012 State Supplemental Local Law Enforcement Grant (COPS Frontline) in the amount of \$100,000; Approve a spending plan and Re-allocate \$29,783 from fiscal year 2010-2011 encumbered Supplemental Law Enforcement Special Funds ([Staff Report #11-198](#))
- E2. Adopt a resolution approving a rate increase not to exceed 10 percent in solid waste collection base rates for all Menlo Park single family residential, commercial and multi-family residential customers and adopt a resolution approving increased fees for supplemental services not covered in the solid waste base rates effective January 1, 2012; and Consider establishing a minimum balance for the Solid Waste Fund ([Staff Report #11-203](#))
- E3. Consider a request to modify an existing Conditional Development Permit (CDP) for the restaurant located at 3000 Sand Hill Road to: 1) Allow breakfast, lunch and dinner service for the general public, Monday through Friday and for brunch service on weekends, 2) Allow special events (dinners, board meetings, holiday events, etc.) during weeknights and weekends for tenants of the complex and residents of Sand Hill Circle, and 3) Allow an on-sale beer and wine license to be able to serve beer and wine at the restaurant ([Staff Report #11-207](#))

#### **F. REGULAR BUSINESS**

- F1. Adopt a resolution of Intention and Introduction of a City Ordinance to approve a contract amendment with the California Public Employees' Retirement System, providing for section 20475 (different level of benefits), section 21353 (2% at 60 full formula) and section 20037 (three-year final compensation), applicable to local miscellaneous plan within a non-pooled Plan members entering membership for the first time in a miscellaneous classification after the effective date of this amendment to contract ([Staff Report #11-212](#))

- F2.** Adopt a resolution approving the City Council subcommittee recommendations regarding the allocation of 2011-12 Community Funding in the amount of \$110,000  
([Staff Report #11-209](#))
- F3.** Approve a proposal for additional services for the El Camino/Downtown Specific Plan and appropriate \$225,980 from the General Fund Reserve for Consultant Services  
([Staff Report #11-211](#))
- F4.** Council appointments to regional boards, commissions and committees  
([Staff Report #11-201](#))
- F5.** Council review and approval of the City Council 2012 meeting schedule  
([Staff Report #11-200](#))
- F6.** Authorize the City Manager to proceed with a direct placement refinancing of the Series 2002 General Obligation Bonds that results in a minimum of 7% Net Present Value (NPV) savings ([Staff Report #11-213](#))
- G. CITY MANAGER'S REPORT – None**
- H. WRITTEN COMMUNICATION – None**
- I. INFORMATIONAL ITEMS**
- I1.** Accept the Draft Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011 ([Staff report #11-214](#))
- J. COUNCILMEMBER REPORTS**
- K. PUBLIC COMMENT #2 (Limited to 30 minutes)**  
Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live.
- L. ADJOURNMENT**

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At every Regular Meeting of the City Council/Community Development Agency Board, in addition to the Public Comment period where the public shall have the right to address the City Council on the Consent Calendar and any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during the Council's consideration of the item.

At every Special Meeting of the City Council/Community Development Agency Board, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during consideration of the item.

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