



CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Tuesday, May 8, 2012 at 4:45 p.m.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers

The Mayor called the Closed Session to order at 4:50 p.m. with four members present.

Note: Council Member Cohen is recused from all three items due to the proximity of his property and therefore did not attend the Closed Session.

There were no members of the public present to speak. The Council went into Closed Session at 4:51 p.m.

CL1. Conference with legal counsel pursuant to Government Code Section 54956.9 regarding existing litigation; 2 cases:

(1) Town of Atherton, et al. v. California High Speed Rail Authority
Superior Court of California, County of Sacramento
Case No. 34-2008-80000022 (Atherton 1)

(2) Town of Atherton, et al. v. California High Speed Rail Authority
Superior Court of California, County of Sacramento
Case No. 34-2010-80000679 (Atherton 2)

CL2. Conference with legal counsel pursuant to Government Code Section 54956.9(c) regarding potential litigation: 1 case

The Mayor called the Study Session to order at 5:37 p.m. with all members present.

REPORT FROM CLOSED SESSION

ACTION: There was no reportable action from Closed Session.

SS1. State Requirements for the Housing Element and what that means for Menlo Park

Presentation by Barbara E. Kautz with Goldfarb & Lipman LLP regarding the What How and Why of the Housing Element ([PowerPoint](#))

Presentation by Rich Napier with the City/County Association of Governments of San Mateo County providing an overview of SCS/RHNA (Sustainable Community Strategies/Regional Housing Needs Allocation) ([PowerPoint](#))

Presentation by Duane Bay with the County Department of Housing on housing assistance programs county wide ([PowerPoint](#))

Public Comment

- Ahmad Sheikholeslami, Menlo Park City School District (MPCSD) asked the Council to be mindful of the impacts and ramifications to the school throughout the update of the Housing Element. MPCSD currently exceeds the projected student enrollment numbers in their Master Plan.

- John de Russey asked the Council to keep in mind the project on Willow Road as the City moves forward.
- Henry Riggs spoke regarding secondary units and that currently garages are not being used for their original purpose. He encouraged Council to look at the setbacks for secondary units and consider detached garages for low income housing.
- Nevada Merriman commended the Council for exploring the Housing Element topic.
- Chris Canter, Shelter Network, stated he applauds the process the City Council is taking. Shelter Network is looking for affordable housing or transitional housing, for those ready to leave the shelter.

The Council took a brief recess at 7:19.

The Mayor called the Regular Session to order at 7:33 p.m. with all members present.

ANNOUNCEMENTS

- The Study Session portion of the meeting was taped and will be available on line.
- The Library will be temporarily closed for renovations from May 21 – June 19. ([Attachment](#))
- Measure L, the ballot initiative that reduced the pension for new non-sworn employees have been upheld by the Supreme Court. The Superior Court decision validated the collective bargaining process used by the City to successfully establish a second lower tier retirement for new employees in both safety and non-safety units. A more detailed press release will be issued in the coming days.

A. PRESENTATIONS AND PROCLAMATIONS

A1. Proclamation declaring Bike to Work Day May 10, 2012 ([Attachment](#))

Mayor Keith presented the proclamation to Gregory Klingsporn, Chair of the Bicycle Commission who provided Bike to Work Day bags to the City Council.

A2. Presentation: LEED Certification for the Arrillaga Family Gymnasium

Matt Oscamou, Engineering Services Manager, presented to the City Council the LEED Certification for the Arrillaga Family Gymnasium.

A3. Presentation: Police Department Social Media Outreach Program

Chief Roberts and Nicole Acker, Management Analyst, gave a presentation on a Social Media Outreach Program for the Police Department. ([PowerPoint](#))

A4. Presentation: Public Works Week

Chip Taylor, Public Works Director, gave a presentation on what the department has accomplished over the past year. ([PowerPoint](#))

Mayor Keith presented a proclamation recognizing May 20-26, 2012 as Public Works Week to Rene Morales and Juan Perez. ([Proclamation](#))

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Approve a revision to the Environmental Quality Commission's 2 Year Work Plan ([Attachment](#))

Chair Mitch Slomiak gave a quarterly report on the status of their 2 Year Work Plan and provided information on their revised Work Plan.

B2. Transportation Commission quarterly report on the status of their 2 Year Work Plan ([Attachment](#))

Chair Penelope Huang gave a quarterly report on the status of their 2 Year Work Plan.

C. PUBLIC COMMENT #1

- LaTreece Butler-Morton stated she is opposed to the potential closing of the Belle Haven Afterschool Program. The program provides age appropriate services being throughout the year as well as winter and summer programs.
- Patricia Watkins stated that the community feels disenfranchised as there have not been any public outreach to the community. She asked the Council to give the Belle Haven children, parents and staff the opportunity and courtesy of one year to explore options for closing the gap between revenues and expenditures including direct and indirect costs as was given to the Menlo Children’s Center.
- Yessica Hernandez stated that when she was younger she attended the Belle Haven Afterschool Program and her siblings currently attend. She requested the Council keep the Belle Haven Afterschool Program open.
- Isis Contreras thanked Council Members who reached out to her since the previous Council meeting. There is community-wide support for the Belle Haven Afterschool Program and the summer and winter camps as they are important to the families. She urged Council that there be some type of community engagement with the participants.
- Bryce, Isaiah, Gianni, Asia and Andre, participants in the Belle Haven Afterschool Program, asked the Council not to close the program.

D. CONSENT CALENDAR

D1. Accept Council minutes for the meeting of April 17, 2012 ([Attachment](#))

ACTION: Motion and second (Cline/Cohen) to accept the minutes for the meeting of April 17, 2012 passes unanimously.

E. PUBLIC HEARING: None

F. REGULAR BUSINESS

F1. Hear protest of the determination that Amland Corporation is the responsible low bidder for the Santa Cruz Avenue/Elder Avenue Traffic Signal Installation Project and consider award of a contract to Amland Corporation in the amount of \$233,808 for the Santa Cruz Avenue/Elder Avenue Traffic Signal Installation Project and authorize a total budget of \$264,451 for construction, contingencies, testing, inspection, and construction administration ([Staff report #12-072](#))

Staff presentation by Matt Oscamou, Engineering Services Manager

NOTE: Council Member Ohtaki recused himself due to property proximity and left the Council Chambers at 8:32 p.m.

ACTION: Motion and second (Fergusson/Cline) to deny the bid protest to award the contract to Amland Corporation, the responsible low bidder, for the Santa Cruz Avenue/Elder Avenue Traffic Signal Installation Project and consider award of a contract to Amland Corporation in the amount of \$233,808 for the Santa Cruz Avenue/Elder Avenue Traffic Signal Installation Project and authorize a total budget of \$264,451 for construction, contingencies, testing, inspection, and construction administration passes 4-0-1 (Ohtaki recused).

NOTE: Council Member Ohtaki returned to the meeting at 8:37 p.m.

F2. Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: None

G. CITY MANAGER’S REPORT: None

H. WRITTEN COMMUNICATION: None

I. INFORMATIONAL ITEMS

There was no staff presentation on the informational items, staff was available for questions.

I1. Quarterly financial review of General Fund operations as of March 31, 2012
([Staff report #12-071](#))

I2. Review of City’s Investment Portfolio as of March 31, 2012 ([Staff report #12-070](#))

I3. Quarterly update on Council goals and deliverables ([Staff report #12-069](#))

J. COUNCILMEMBER REPORTS

K. PUBLIC COMMENT #2: None

L. ADJOURNMENT

The meeting was adjourned at 8:39 p.m.



Margaret S. Roberts, MMC

City Clerk

Minutes accepted at the Council meeting of May 22, 2012