

## ERRATA

To June 4, 2013 Council meeting minutes  
to correct clerical error in original minutes

### F. REGULAR BUSINESS

**F1.** Adopt a twenty-seven percent community-wide greenhouse gas emissions reduction target  
(*Staff report #13-089*)(presentation)

Staff presentation by Environmental Programs Specialist Vanessa Marcadejas.

**Public Comment:**

- Patricia Boyle spoke in support of adopting target
- Scott Marshall spoke in support of adopting target
- Chris DeCardy spoke in support of adopting target
- Gary Hedden spoke in support of adopting target
- Mitch Slomiak spoke in support of adopting target
- Adina Levin spoke in support of adopting target

| **ACTION:** Motion and second (Cline/Keith) to adopt a twenty-**seven** percent community-wide greenhouse gas emissions reduction target for 2020 and rename the alternative transportation social marketing program to the greenhouse gas emissions target fund passes 4-1 (Ohtaki dissents).

Respectfully submitted,



Pamela Aguilar  
City Clerk

This Errata was approved by Council at its regular meeting on February 11, 2014



## CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, June 4, 2013, at 7:00 P.M.  
701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers

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### 7:00 P.M. REGULAR SESSION

**ROLL CALL** – Mayor Ohtaki called the meeting to order at 7:06 p.m. with all members present.

### PLEDGE OF ALLEGIANCE

### ANNOUNCEMENTS

City Manager Alex McIntyre introduced new staff members in the City Manager's Office:

- Clay Curtin, Assistant to the City Manager
- Pam Aguilar, Interim City Clerk
- David Carnahan, Summer Intern
- Amanda Becker, Summer Intern

### A. PRESENTATIONS AND PROCLAMATIONS

**A1.** Proclamation recognizing the Loma Prieta Sierra Club ([Attachment](#))  
Mayor Pro Tem Mueller presented the proclamation to Sierra Club members

**A2.** Presentation recognizing the Boys and Girls Club Youths of the Year ([Attachment](#))  
Mayor Ohtaki presented certificates to Nicholette Harrison and Ashon Hunter. Award recipient Khemnastaaki Neter-Ab was not present.

### B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS - None

### C. PUBLIC COMMENT #1 (Limited to 30 minutes)

#### Public Comment:

- Rev. Teman Bostic spoke regarding rezoning of the Hamilton Avenue properties

Mayor Pro Tem Mueller is recused on the following topic due to proximity of a previously owned property and left the chambers at 7:28 p.m.

- John Kadvany spoke regarding the Specific Plan

Mayor Pro Tem Mueller returned to the chambers at 7:31 p.m.

### D. CONSENT CALENDAR

**D1.** Adopt **Resolution 6153** appropriating \$2.7 million from the General Fund and \$370,000 from the Comprehensive Planning Fund to be transferred to the General Capital Improvement Projects Fund ([Staff report #13-086](#))

**D2.** Adopt **Ordinance 992** establishing of the R-4-S (High Density Residential, Special) Zoning District, **Ordinance 993** creating an Affordable Housing Overlay Zone, **Ordinance 994** Codifying of the State Density Bonus Law, **Ordinance 995** modifying the R-3 (Apartment) Zoning District, **Ordinance 996** rezoning of properties located along the 1200 and 1300 blocks of Willow Road, **Ordinance 997** rezoning properties located along the 600, 700 and

800 blocks of Hamilton Avenue, **Ordinance 998** rezoning properties located along the 3600 block of Haven Avenue, and **Ordinance 999** eliminating the C-4 (General Commercial – applicable to El Camino Real), M-1 (Light Industrial), and P-D Zoning Districts for which no properties are zoned ([Staff report #13-087](#))

- D3.** Accept minutes for the Council meetings of March 26, April 2, 9, 16, 23, 30, May 7, 20 and 21, 2013 ([Attachment](#))

**ACTION:** Motion and second (Mueller/Keith) to approve Consent Calendar items D1 and D2 passes unanimously.

Consent Item D3 is pulled from the Consent Calendar for further discussion.

**ACTION:** Motion and second (Cline/Keith) to approve minutes as corrected, except the April 16<sup>th</sup> minutes, passes unanimously. Councilmember Cline noted that he was not present at the April 9<sup>th</sup> and May 21<sup>st</sup> meetings.

## **E. PUBLIC HEARINGS**

- E1.** Review of the City Manager's proposed 2013-14 Budget and Capital Improvement Program for the City of Menlo Park; and consideration of the revised Long-Term Financial Forecast ([Staff report #13-092](#))([presentation](#))

Staff presentation was made by City Manager Alex McIntyre.

In response to Councilmember Keith, City Manager McIntyre stated staff would come back with information regarding augmenting the Bedwell-Bayfront Park fund with funds from Bedwell Landfill.

In response to Councilmember Cline, City Manager McIntyre stated that projections assume a full staff. He noted that during his tenure the City has not been fully staffed.

Mayor Ohtaki opened the Public Hearing

There was no public comment.

Motion and second (Cline/Carlton) to close the Public Hearing passes unanimously.

In response to Mayor Pro Tem Mueller, City Manager McIntyre stated that an unfunded liability pension reserve could be created. Mayor Ohtaki asked that staff bring back recommendations on how the reserve could be funded based on possible sources from the current fiscal year, and under what circumstances the reserve will be utilized. Mayor Pro Tem Mueller added that the reserve policy should be reviewed every year at the same time as the budget.

Councilmember Keith discussed the bicycle tunnel undercrossing at Middle Avenue as part of the 500 El Camino Real project and requested that funds be allocated for a study as part of this budget. Public Works Director Taylor responded to questions regarding the project and stated that the Stanford project will encompass enough detail to ensure the tunnel undercrossing is completed and a study will not be necessary at this time.

Councilmember Keith discussed license plate readers (LPR) and Police Chief Jonsen answered questions regarding the program including privacy and retention issues. City Manager McIntyre stated there is money in the budget to initiate a pilot project. Mayor Ohtaki directed staff to prepare a presentation for the July Council meeting.

Councilmember Carlton spoke regarding the pharmaceuticals drop-off program and possible funding from SB 727, and a suggestion to provide on-line overnight parking passes assuming technology improvements to implement this program. In addition, she stated that the Green Ribbon Citizens Committee is interested in leading the social marketing campaign for alternative transportation and the greenhouse gas reduction target, and is willing to submit a proposal in the case of competitive procurement.

Pursuant to Mayor Pro Tem Mueller's request, the Police department presentation in July will include options for community policing at the substation.

## REGULAR BUSINESS

**F1.** Adopt a twenty-seven percent community-wide greenhouse gas emissions reduction target ([Staff report #13-089](#))([presentation](#))

Staff presentation by Environmental Programs Specialist Vanessa Marcadejas.

### Public Comment:

- Patricia Boyle spoke in support of adopting target
- Scott Marshall spoke in support of adopting target
- Chris DeCardy spoke in support of adopting target
- Gary Hedden spoke in support of adopting target
- Mitch Slomiak spoke in support of adopting target
- Adina Levin spoke in support of adopting target

**ACTION:** Motion and second (Cline/Keith) to adopt a twenty-percent community-wide greenhouse gas emissions reduction target for 2020 and rename the alternative transportation social marketing program to the greenhouse gas emissions target fund passes 4-1 (Ohtaki dissents).

**F2.** Consider and introduce an ordinance to amend Chapter 16.79 (Secondary Dwelling Units) of Title 16 (Zoning) of the Menlo Park Municipal Code ([Staff report #13-090](#))([presentation](#))

Staff presentation by Community Development Manager Justin Murphy

### Public Comment:

- Tom Jackson

Council concurred on the following:

- Aesthetics – Maintain the existing proposal (Cline, Mueller, Keith)
- Wall Height for Detached Units – Flood plain allowance option (Cline, Carlton, Ohtaki)
- Number of Bedrooms – Maintain the existing proposal (unanimous)
- Unit Size – Maintain the existing proposal (Cline, Ohtaki, Keith)
- Setbacks – Neighborhood approval option (Cline, Ohtaki, Carlton)
- Driveway definition – 500 feet is inclusive of the driveway of the main residence

**ACTION:** Motion and second (Cline/Carlton) to introduce an ordinance to amend Chapter 16.79 (Secondary Dwelling Units) of Title 16 (Zoning) of the Menlo Park Municipal Code passes 3-2 (Mueller and Keith dissent).

Councilmember Carlton makes a motion to reconsider item D2, R-4-S District Zoning Ordinance adoption only. With no second, the motion is withdrawn.

**F3.** Authorize the City Manager to execute a three-year renewable lease agreement with the Tougas Family Q-Tip Trust for the property located at 871A and 871B Hamilton Avenue in Menlo Park ([Staff report #13-091](#))

Staff presentation by City Manager Alex McIntyre

**ACTION:** Motion and second (Cline/Carlton) to authorize the City Manager to execute a three-year renewable lease agreement with the Tougas Family Q-Tip Trust for the property located at 871A and 871B Hamilton Avenue in Menlo Park passes unanimously.

**F4.** Review Council meeting minutes style ([Staff report #13-088](#))

Staff presentation by Acting City Clerk Pam Aguilar

Public Comment:

- Adina Levin

**ACTION:** Motion (Keith/Cline) to continue with the current policy to prepare Action Minutes passes 3-2 (Mueller and Cline dissent).

Staff will bring back an update on the implementation of programs to enhance minute preparation and on-line search capability.

**F5.** Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: **None**

**F. CITY MANAGER'S REPORT – None**

**G. WRITTEN COMMUNICATION – None**

**H. INFORMATIONAL ITEMS – None**

**J. COUNCILMEMBER REPORTS**

Mayor Ohtaki spoke regarding the elimination of SanTrans Bus 295.

**K. PUBLIC COMMENT #2 (Limited to 30 minutes) - None**

**ADJOURNMENT**

The meeting was adjourned at 11:45 p.m.



Pamela Aguilar  
Acting City Clerk

Minutes accepted at the Council meeting of July 16, 2013.