



## CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Tuesday, September 24, 2013  
6:00 P.M.  
701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers

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### 6:00 P.M. CLOSED SESSION

Mayor Ohtaki called the Closed Session to order at 6:00 p.m. with all members present.

#### Public Comment:

Nawied Amin spoke on the topic. ([Handout](#))

**CL1.** Closed Session pursuant to Government Code Section §54957:  
Public Employee Performance Evaluation - City Manager

The Council adjourned to the Regular Session in the Council Chambers.

### 7:00 P.M. REGULAR SESSION

Mayor Ohtaki called the meeting at order at 7:11 p.m. with all members present.

Mayor Ohtaki led the pledge of allegiance.

#### REPORT FROM CLOSED SESSION

There is no reportable action from the Closed Session held earlier.

#### ANNOUNCEMENTS

Mayor Ohtaki announced that Item SS1, *Overview of the process for creating the work program for the General Plan*, will not be heard this evening and is continued to a future Council meeting to be determined. Due to two very recent resignations in the Planning Division, adjustments in the General Plan timeline will need to be considered before this item can be presented.

#### A. PRESENTATIONS AND PROCLAMATIONS

#### B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

**B1.** Library Commission quarterly report on the status of their two-year Work Plan  
Jacqueline Cebrian, Commission Chair, gave the report.

**B2.** Bike Commission quarterly report on the status of their two-year Work Plan  
Greg Klingsporn, Commission Chair, gave the report.

#### C. PUBLIC COMMENT #1

- Charlie Golden announced an event, The Lighter Side of Brass, benefiting the Mid-Peninsula High School Performing Arts Center taking place on October 12<sup>th</sup> at 3pm at the First Congregational Church in Palo Alto.

- Dr. Gloria Hernandez, Ravenswood City School District Superintendent, spoke regarding the Community School Project and invited Council to attend press conferences being held on October 8<sup>th</sup> at Belle Haven and Willow Oaks schools.
- Cherie Zaslowsky expressed concerns regarding the General Plan.

#### **D. CONSENT CALENDAR**

- D1.** Authorize the Public Works Director to accept the work performed by C.F. Archibald Paving Inc. for the 2011-12 Street Resurfacing Project ([Staff report #13-154](#))
- D2.** Authorize the City Manager to execute agreements with the Peninsula Corridor Joint Powers Board for the operations and funding of the City's Shuttle Program for fiscal year 2013-2014 ([Staff Report #13-155](#))
- D3.** Reject the Bids Received for the El Camino Real Trees Phase III Project ([Staff report #13-156](#))
- D4.** Accept, file and direct staff to submit a Comment Letter for the Draft US 101/Willow Interchange Project Draft Environmental Document ([Staff report #13-156](#))
- D5.** Accept minutes for the Council meetings of August 20 and August 27, 2013 ([Attachment](#))

Councilmember Keith requested that Item D5, the August 20, 2013 minutes only, be pulled from the Consent Calendar for discussion.

**ACTION:** Motion/second (Keith/ Carlton) to approve Consent Calendar items D1-D4 and D5, the August 27, 2013 minutes only, passes unanimously.

On page 5, paragraph 4 of the August 20<sup>th</sup> minutes, Councilmember Keith requested that the words "and was provided a copy" be added to the end of the sentence "Councilmember Keith requested to see the indemnity agreement".

**ACTION:** Motion/second (Keith/Cline) to approve Consent Calendar item D5, the August 20, 2013 minutes, as amended passes unanimously.

#### **E. PUBLIC HEARINGS – None**

#### **SS. STUDY SESSION**

- SS1.** Overview of the process for creating the work program for the General Plan ([Staff report #13-160](#))

This item was continued to a future Council meeting to be determined.

#### **F. REGULAR BUSINESS**

- F1.** Award a contract for the Police Department to purchase equipment: surveillance cameras and automated license plate readers (ALPR) ([Staff report #13-159](#))

Chief Robert Jonsen introduced the item. Mike Sena, Director of the Northern California Regional Intelligence Center (NCRIC) and Brian Rodriguez, responded to Council questions regarding the automated license plate reader policy.

Commander Dave Bertini made a staff presentation regarding purchasing of the fixed surveillance cameras and automated license plate readers.

**Public Comment:**

- Nawied Amin requested Council delay approving the contract ([Handout](#))
- Cherie Zaslowsky expressed concerns regarding video surveillance

**ACTION:** Motion/second (Mueller/Cline) to approve a contract for the Police Department to purchase equipment, surveillance cameras and automated license plate readers, with the friendly amendment that the equipment only be deployed subject to the following conditions - introduction of a privacy ordinance, review and approval of the MOU with NCRIC, review of police department policies regarding the equipment, implementation of a six month retention period for the ALPR data not associated with a criminal investigation, and providing a six month update after deployment passes unanimously.

**ACTION:** Motion/second (Mueller/Carlton) to form a Council subcommittee to work with the City Attorney on drafting the privacy ordinance and appointing Mayor Pro Tem Mueller and Councilmember Keith to serve on the subcommittee passes unanimously.

**F2.** Approve a resolution modifying City Council Policy CC-01-0004: Commissions/Committees Policy and Procedures and Roles and Responsibilities, pertaining to the Housing Commission ([Staff report #13-158](#))  
Staff presentation by Pat Carson, Executive Secretary to the City Manager and Housing Commission staff liaison.

**ACTION:** Motion/second (Cline/Carlton) to approve **Resolution 6169** modifying City Council Policy CC-01-0004: Commissions/Committees Policy and Procedures and Roles and Responsibilities pertaining to the Housing Commission, reducing the number of Housing Commissioners from seven to five, passes 4-1 (Mueller dissents).

**F3.** Discuss and approve scheduling an additional Council meeting in November 2013 to review and discuss the Specific Plan ([Attachment](#))

**ACTION:** Motion/second (Cline/Keith) to schedule an additional Council meeting on November 19, 2013 passes unanimously.

**F4.** Letter from Councilmember Kirsten Keith to the San Mateo County Supervisorial District Lines Adjustment Committee ([Staff report #13-161](#))

**ACTION:** Motion/second (Cline/Carlton) for the Council to prepare a letter in support of maintaining the City of Menlo Park in one supervisorial district passes unanimously.

**F5.** Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: **None**

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS – None**

**J. COUNCILMEMBER REPORTS**

Mayor Ohtaki, and Councilmembers Carlton and Keith reported on attending the League of California Cities Annual Conference in Sacramento.

**K. PUBLIC COMMENT #2**

- Wynn Grcich spoke regarding fluoride BPA. ([Handout](#))

**L. ADJOURNMENT** at 10:15 p.m.

  
Pamela Aguilar  
Acting City Clerk

These minutes were approved at the Council Meeting of October 1, 2013.