



CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Tuesday, October 15, 2013
6:00 P.M.
701 Laurel Street, Menlo Park, CA 94025
City Council Chambers

6:00 P.M. CLOSED SESSION

Mayor Ohtaki called the Closed Session to order at 6:00 p.m. with all members present.

- CL1.** Closed Session pursuant to Government Code Section §54957 to conference with labor negotiators regarding labor negotiations with the American Federation of State, County and Municipal Employees (AFSCME), Service Employees International Union (SEIU) and the Police Officers Association (POA).

Attendees: Alex McIntyre, City Manager, Starla Jerome-Robinson, Assistant City Manager, Dan Siegel, Acting City Attorney, Gina Donnelly, Human Resources Director, Drew Corbett, Finance Director and Charles Sakai, Labor Attorney

- CL2.** Closed Session pursuant to Government Code Section §54957:
Public Employee Performance Evaluation - City Manager

The Council adjourned to the Regular Session in the Council Chambers.

7:00 P.M. REGULAR SESSION

Mayor Ohtaki called the meeting at order at 7:12 p.m. with all members present.

Mayor Ohtaki led the pledge of allegiance.

ANNOUNCEMENTS

Item B1, *Environmental Quality Commission quarterly report on the status of their 2-Year Work Plan*, will be heard prior to the Study Session.

The Mayor will give the State of the City address this Thursday, October 17th, at the Stanford Park Hotel. The event begins at 5:30pm.

Caltrain will celebrate 150 years of passenger service on the Peninsula this Saturday, October 19th from 11am – 3pm at the Menlo Park Caltrain Station.

The City is recruiting applicants for various Commission vacancies. The due date to apply is October 31st. Please visit the Commission webpage or inquire with the City Clerk's office for an application.

A. PRESENTATIONS AND PROCLAMATIONS - None

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

- B1.** Environmental Quality Commission quarterly report on the status of their 2-Year Work Plan

Chris DeCardy, Commission Chair, gave the report.

SS. STUDY SESSION

SS1. Overview of the adoption of the 2013 California Building Standards Code and local amendments

Staff presentation by Ron LaFrance, Building Official ([Attachment](#))

Presentation by Ron Keefer, Assistant Fire Marshall, Menlo Park Fire Protection District ([Attachment](#))

Public Comment:

- Fran Dehn, Chamber of Commerce, spoke regarding regulations and costs for businesses

REPORT FROM CLOSED SESSION

There is no reportable action from the Closed Session held earlier. The Closed Session will resume after the Regular Meeting.

C. PUBLIC COMMENT #1

- Scott Marshall spoke regarding the need for more City staff
- Omar Chatty spoke regarding pedestrian safety and the extension of BART around the bay

D. CONSENT CALENDAR

D1. Adopt **Resolution 6170** approving the Final Map for the Laurel Oaks subdivision located at 1273 and 1281 Laurel Street; accept dedication of an emergency vehicle access easement; authorize the acting City Clerk to sign the final map; and authorize the City Manager to sign the Subdivision Improvement Agreement

D2. Award a contract for the Annual Citywide Storm Drain Cleaning and Video Services to ABC Service for the amount budgeted each year, and authorize the City Manager to extend the contract for up to four additional years

D3. Accept and appropriate the State of California, Department of Transportation Selective Traffic Enforcement Program (STEP) Grant PT1437, in the amount of \$52,584, and authorize the Police Department to execute all necessary agreements to conduct specified traffic enforcement operations

D4. Adopt **Resolution 6171** approving the revised investment policy for the City and the former Community Development Agency of Menlo Park

D5. Accept Council minutes for the meeting of October 1, 2013

Mayor Ohtaki requested Item D5, *Accept Council minutes for the meeting of October 1, 2013*, be pulled for further discussion.

ACTION: Motion/second (Cline/Carlton) to approve the Consent Calendar items D1-D4 passes unanimously.

Council concurred to have the Acting City Clerk and City Attorney review the video record and bring Item D5 back for approval at the next Council meeting.

E. PUBLIC HEARINGS – None

F. REGULAR BUSINESS

- F1.** Award a contract for median island and right-of-way landscape maintenance services and refuse collection service to Gachina Landscape Management for four years with the option to extend the contract for four additional one year terms and authorize spending up to the budgeted amount each year

Staff presentation by Ruben Nino, Assistant Public Works Director ([Attachment](#))

ACTION: Motion/second (Keith/Mueller) to award a contract for median island and right-of-way landscape maintenance services and refuse collection service to Gachina Landscape Management for four years with the option to extend the contract for four additional one year terms and authorize spending up to the budgeted amount each year passes unanimously.

- F2.** Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: **None**

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS

- I1.** Financial review of unaudited General Fund operations as of June 30, 2013

J. COUNCILMEMBER REPORTS

Councilmember Cline requested comment regarding High Speed Rail/Caltrain grading. Mayor Ohtaki reported on the Fire District Subcommittee and emergency preparedness.

K. PUBLIC COMMENT #2

There was no public comment.

- L. ADJOURNMENT** at 9:07 p.m. to Closed Session in the 1st floor Council Conference Room of the Administration Building.

The Closed Session adjourned at 10:00 p.m. with no reportable action.



Pamela Aguilar
Acting City Clerk

These minutes were accepted at the Council meeting of December 10, 2013