



# CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Tuesday, December 17, 2013  
6:00 P.M.

701 Laurel Street, Menlo Park, CA 94025  
City Council Chambers

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## **6:00 P.M. CLOSED SESSION (1<sup>st</sup> floor Council Conference Room, Administration Building)**

There was no public comment.

**CL1.** Closed Session pursuant to Government Code Section §54957 to conference with labor negotiators regarding labor negotiations with the Police Officers Association (POA) and Service Employees International Union (SEIU)

Attendees: Alex McIntyre, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Gina Donnelly, Human Resources Director, and Drew Corbett, Finance Director

## **7:00 P.M. REGULAR SESSION**

Mayor Mueller called the meeting to order at 7:13 p.m. Councilmember Rich Cline was absent.

Mayor Mueller led the pledge of allegiance.

### **REPORT FROM CLOSED SESSION**

There was no reportable action from the closed session held earlier.

### **ANNOUNCEMENTS**

Mayor Mueller stated that the City will be exploring options in regards to the fire that occurred at the Sims Metal Management facility on Seaport Blvd. in Redwood City this morning.

The City is recruiting for vacancies on the Bike, Library and Parks & Recreation Commission and for the Finance & Audit Committee.

Agenda Items A1 and A2 were taken out of order.

### **A. PRESENTATIONS AND PROCLAMATIONS**

**A2.** Proclamation recognizing the Ravenswood Education Foundation  
Director Renu Nanda accepted the proclamation ([Proclamation](#))

**A1.** Presentation by Superintendent Gloria Hernandez, Ravenswood School District  
Dr. Gloria Hernandez made the presentation ([Presentation](#))

There was consensus by Council to agendaize use of public funds for the Belle Haven Visioning process for a future meeting

### Public Comment:

Nubia Barajas stated she would like to see Council support the students and parents of Belle Haven school children as well as the administration of the Ravenswood School District.

## **SS. STUDY SESSION**

**SS1.** Overview of the proposed General Plan Update and potential direction on the Scope of Work, including the potential for a concurrent M-2 Area Plan ([Staff report #13-209](#))  
Staff presentation by Justin Murphy, Development Services Manager ([Presentation](#))

### Public Comment

- Robert Alexander spoke regarding the General Plan
- Adina Levin encouraged the Council to look at current economic trends in the workplace when making design decisions in order foster optimum success for businesses, and to preserve and protect wildlife habitats in the surrounding natural areas

Mayor Mueller stated that this item should be agendaized for a Council meeting in February in order for staff to gather additional information and feedback from community and business stakeholders before Council provides staff with direction. Staff is directed to prepare a plan that is forward thinking and adaptive, taking into consideration the M-2 district and sea level changes, potential light industrial uses, traffic mitigation concerns, environmental goals, while still maintaining expediency.

## **B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS**

**B1.** Parks & Recreation Commission 2-Year Work Plan Update and Proposed Goals for 2014-2016 Work Plan ([Attachment](#))  
Commission Chair Tom Cecil gave the report.

## **C. PUBLIC COMMENT #1**

- Kate Comfort Harr, HIP Housing, spoke regarding the 2014 HIP Housing calendar and thanked calendar for its partnership over the past year
- Diana Reddy, Housing Leadership Council, spoke regarding the Housing Element and concerns from the Belle Haven community regarding the number of affordable housing sites in that area. She urged Council to look for sites in alternate areas as well.
- Steven G. Sidlovsky, Secular Franciscan Order, spoke regarding citizen overlay life peace zones ([handout](#))
- Greg Klingsporn, Bicycle Commission Chair, gave a brief update regarding the Bicycle Commission
- Adina Levin spoke regarding the potential merge of the Bicycle and Transportation Commissions

## **D. CONSENT CALENDAR**

**D1.** Approve the 2014 City Council meeting schedule ([Attachment](#))

**D2.** Waive second reading and approve an ordinance adopting the 2013 California Building Standards Code and local amendments ([Staff report #13-208](#)) - **Pulled from Consent**

**D3.** Approval of the Annual Report on the status of the Transportation Impact, Storm Drainage, Recreation in Lieu, and Building Construction Road Impact Fees collected as of June 30, 2013, according to Government Code Section 66000 et seq. ([Staff report #13-197](#))

**D4.** Accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013 ([Staff report #13-203](#))

- D5.** Adopt **Resolution 6178** to amend the franchise agreement with Recology San Mateo County for waste collection services and authorize the City Manager to execute the amendment ([Staff report #13-192](#))
- D6.** Adopt a resolution approving the Water Supply Assessment for the Commonwealth Corporate Center Project ([Staff report #13-205](#)) - **Pulled from Consent**
- D7.** Consider the approval of a first amendment to the employment agreement with Alexander D. McIntyre ([Staff Report #13-207](#)) - **Pulled from Consent**

Councilmember Carlton requested items D2 and D6 be pulled from the Consent Calendar for further discussion.

Mayor Mueller requested item D7 be pulled from the Consent Calendar for further discussion.

**ACTION:** Motion and second (Keith/Ohtaki) to approve items D1, D3, D4 and D5 on the Consent Calendar passes 4-0-1 (Cline absent).

**D2.** Waive reading and approve an ordinance adopting the 2013 California Building Standards Code and local amendments

Staff responded to Council questions regarding pools and mosquito abatement concerns, and electrical circuits in bathrooms.

**ACTION:** Motion and second (Ohtaki/Mueller) to approve **Ordinance 1001** adopting the 2013 California Building Standards Code and local amendments passes 4-0-1 (Cline absent)

**D6.** Adopt a resolution approving the Water Supply Assessment for the Commonwealth Corporate Center Project

Staff responded to Council questions regarding savings to City.

**ACTION:** Motion and second (Carlton/Ohtaki) to adopt **Resolution 6179** approving the Water Supply Assessment for the Commonwealth Corporate Center Project passes 4-01 (Cline absent)

Staff responded to Council questions regarding the City Manager's home loan.

**D7.** Consider the approval of a first amendment to the employment agreement with Alexander D. McIntyre

**ACTION:** Motion and second (Keith/Carlton) to approve a first amendment to the employment agreement with Alexander D. McIntyre passes 4-0-1 (Cline absent),

### **C. PUBLIC HEARINGS**

**E1.** Adopt a resolution accepting fiscal year 2013-2014 State Supplemental Local Law Enforcement Grant (COPS Frontline) in the Amount of \$100,000; Approve a spending plan and re-allocate \$17,627 from fiscal year 2012-2013 unencumbered State Supplemental Local Law Enforcement (SLEF) Grant Funds ([Staff report #13-204](#))

Commander Dave Bertini was present for Council questions.

Mayor Mueller opened the public hearing. There was no public comment. Mayor Mueller closed the public hearing.

**ACTION:** Motion and second (Keith/Ohtaki) to adopt **Resolution 6180** accepting fiscal year 2013-2014 State Supplemental Local Law Enforcement Grant (COPS Frontline) in the Amount of \$100,000; Approve a spending plan and re-allocate \$17,627 from fiscal year 2012-2013 unencumbered State Supplemental Local Law Enforcement (SLEF) Grant Funds passes 4-0-1 (Cline absent).

**F. REGULAR BUSINESS**

- F1.** Request for a loan of \$2.5 million from the City's Below Market Rate Housing Fund for a 60-unit Development Park VA Campus – This item is continued to January 14, 2014
- F2.** Council appointments to regional boards, commissions and committees ([Staff report #13-206](#)) – This item is continued to January 14, 2014

Public Comment:

Kristi Breich requested Council create a liaison assignment for Project Read

- F3.** Consider state and federal legislative items, including decisions to support or oppose any such legislation, and items listed under Written Communication or Information Item: **None**

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS**

- I1.** Belle Haven After School Program cost recovery update ([Staff report #13-202](#))

**J. COUNCILMEMBER REPORTS**

**K. PUBLIC COMMENT #2**

There was no public comment.

The meeting adjourned at 10:51 p.m.



Pamela Aguilar  
City Clerk

These minutes were approved at the Council meeting of January 14, 2014.