



CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, May 6, 2014
7:00 P.M.

701 Laurel Street, Menlo Park, CA 94025
City Council Chambers

7:00 P.M. REGULAR SESSION

Mayor Mueller called the Regular Session to order at 7:02 p.m. with all members present.

Mayor Mueller led the pledge of allegiance.

ANNOUNCEMENTS

Mayor Mueller announced that Item F1, *Adopt a resolution authorizing the installation of stop signs at the northerly and southerly ends of Wallea Drive at San Mateo Drive*, will be continued to the June 17th Council meeting.

A. PRESENTATIONS AND PROCLAMATIONS

At this time, Mayor Mueller introduced and presented commendations to the Menlo Atherton Orchestra and the orchestra performed a short number.

A1. Proclamation declaring Bike to Work Day on May 8, 2014 ([proclamation](#))
Bicycle Commissioners Fred Berghout and Cindy Welton accepted the proclamation.

At this time, Mayor Mueller called **Item C**, *Public Comment*, out of order.

C. PUBLIC COMMENT #1

- Fran Dehn, Chamber of Commerce, presented the Council with a book of photographs titled 'A Friendship of Two Menlos' commemorating the friendship agreement between the City of Menlo Park and the City of Galway, Ireland and the visits by each respective mayor
- Art Roos spoke regarding the City's sign ordinance

At this time, Mayor Mueller called **Item E1**, *Consider an Appeal of the Planning Commission's decision to approve a use permit for a new two-story, single-family residence on a substandard lot at 772 Harvard Avenue*, out of order.

E1. Consider an Appeal of the Planning Commission's decision to approve a use permit for a new two-story, single-family residence on a substandard lot at 772 Harvard Avenue
([Staff report #14-073](#))([staff presentation](#))

Staff presentation by Planner Liz Schuller.

Mayor Mueller opened the Public Hearing.

A presentation was made by the appellants Brian Schmitz and Stephanie Rowen which addressed privacy issues, planning guidelines of other cities, existing windows versus new windows, vegetation, and the proposal to minimize the rear second story windows facing their home and adding screening ([presentation](#))([handout](#))

A presentation was made by architect Stephen Charlip and applicants/respondents Elisabeth and Marvin Weinstein which addressed the windows' design, size and elevation, views from the

windows, privacy level, impact on the views and visual appeal of the home and the proposal that this issue be resolved by architectural modification and landscaping ([handout](#))

There was no public comment.

Motion and second (Cline/Carlton) to close the Public Hearing passes unanimously.

Council discussion ensued regarding privacy, landscaping and lot depth.

ACTION: Motion and second (Cline/Keith) to deny the appeal and uphold the Planning Commission decision passes unanimously.

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Consider applicants for appointment to fill two vacancies on the Environmental Quality Commission, four vacancies on the Transportation Commission, three vacancies on the Bicycle Commission and three vacancies on the Library Commission ([Staff report #14-074](#))

ACTION: Councilmember Keith nominated Chris DeCardy and Councilmember Cline nominated Christina Smolke to fill vacancies on the Environmental Quality Commission.

ACTION: By unanimous vote, Chris DeCardy and Christina Smolke were appointed to the Environmental Quality Commission, each to a four-year term expiring April 2018.

ACTION: Mayor Mueller nominated Maurice Shiu for the Transportation Commission. Mayor Pro Tem Carlton nominated Jonas Halpren, Councilmember Ohtaki nominated Josh Wetzel, Councilmember Keith nominated Adina Levin, Councilmember Cline nominated Philip Mazzara and Matthew Zumstein.

ACTION: By unanimous vote Adina Levin and Philip Mazzara were reappointed to the Transportation Commission for four-year terms expiring April 2018. With a majority of votes Maurice Shui (Cline, Mueller, Keith) was reappointed to a three-year term expiring April 2017 and Josh Wetzel (Ohtaki, Mueller, Carlton) was appointed to a one-year term expiring April 2015.

ACTION: By acclamation, Lydia Lee, Whitney McKierman and Matthew Zumstein were appointed to the Bicycle Commission, each to a four-year term expiring April 2018.

ACTION: By acclamation, Jacqueline Cebrian was reappointed to the Library Commission to a four-year term expiring April 2018, and Charles Ehrlich and George Ripple were appointed to three-year terms expiring April 2017.

C. PUBLIC COMMENT #1

This item was called earlier in the meeting.

D. CONSENT CALENDAR

D1. Approval of the lease dated April 29, 2014 with Peninsula Volunteers, Inc. for the Little House located in Nealon Park, 800 Middle Avenue, Menlo Park, California **Resolution 6195** ([Staff report #14-063](#))

D2. Approve minor changes to the Below Market Rate (BMR) Housing Program Guidelines **Resolution 6196** ([Staff report #14-069](#))

D3. Authorize the City Manager to execute a one-year extension of the existing contract with Turbo-Data Systems, Inc. for parking citation processing and related services ([Staff report # 14-070](#))

- D4.** Authorize the City Manager to enter into a contract with GHD Inc. in the amount of \$84,220 and future augments as may be necessary for the preparation of an Initial Study and Mitigated Negative Declaration for the Menlo Park Fire Protection District Station 6 Redevelopment Project ([Staff report # 14-071](#))
- D5.** Authorize the Public Works Director to accept the work performed by Del Conte's Landscaping, Inc. for the Santa Cruz Avenue Irrigation Replacement Project ([Staff report # 14-072](#))
- D6.** Adopt a resolution authorizing the installation of 2-hour parking restrictions between 10:00 a.m. and 4:00 p.m., Mondays to Fridays, holidays excepted, on the segment to San Mateo Drive, both sides, between the bike bridge and northern Bay Laurel Drive **Resolution 6197** ([Staff report # 14-075](#))
- D7.** Accept Council minutes for the meeting of April 29, 2014 ([Attachment](#))

Councilmember Ohtaki pulled Item D7, *Accept Council minutes for the meeting of April 29, 2014*, for further discussion. This item is continued to the next Council meeting.

ACTION: Motion and second (Cline/Carlton) to approve items D1-D6 on the Consent Calendar passes unanimously.

E. PUBLIC HEARINGS

- E1.** Consider an Appeal of the Planning Commission's decision to approve a use permit for a new two-story, single-family residence on a substandard lot at 772 Harvard Avenue ([Staff report #14-073](#))

This item was called earlier in the meeting.

At this time, **Item F3**, *Provide general feedback to the Parks and Recreation Commission regarding non-resident fees and registration procedures for Community Services Programs*, was called out of order.

- F3.** Provide general feedback to the Parks and Recreation Commission regarding non-resident fees and registration procedures for Community Services Programs ([Staff report # 14-078](#))

Staff presentation by Assistant Community Services Director Derek Schweigart.

Public Comment:

- Mariane Polefsky, Parks & Recreation Commissioner, provided a brief overview of the work the commission has done on this issue
- Dawn Tower-Irvine spoke regarding the financial impact of non-resident fees on team sports
- Laurie Sobel stated she lives in unincorporated Menlo Park and that her family is very connected to the community. She stated that non-resident fees affect the programs her children are enrolled in but does not seem to apply to the adult Fit class that she is in.
- Nikki Sokol stated she lives in unincorporated Menlo Park and her family spends money at downtown businesses. Her children have participated in many Community Services programs.
- Kris Quintana stated that charging different fees for non-residents is bad business. She is an instructor for one of the programs and has watched enrollment increase when she decreased the non-resident surcharge.
- Laura Vaughan previously lived in unincorporated Menlo Park and felt outcast from the community by not being able to participate in City programs

- Erin Glanville offered financial data and revenue analysis services to find alternative models to help families, small business owners and the City

Council directed staff to review how far outside City limits are those who register for classes, the number of resident participants versus non-residents in classes that are full and not full, the impact of sliding surcharges for classes that aren't full, Measure T impacts, consideration of a membership model, and review of the 35% surcharge.

F. REGULAR BUSINESS

- F1.** Adopt a resolution authorizing the installation of stop signs at the northerly and southerly ends of Wallea Drive at San Mateo Drive ([Staff report # 14-076](#))

This item is continued to the June 17th Council meeting.

- F2.** Approve by **Resolution 6198** a Memorandum of Agreement regarding funding to share in the cost of an animal care shelter on Airport Boulevard in San Mateo to serve Menlo Park and other local municipalities ([Staff report # 14-077](#))([presentation](#))

Staff presentation by City Manager Alex McIntyre

ACTION: Motion and second (Keith/Ohtaki) to approve by **Resolution 6198** a Memorandum of Agreement regarding funding to share in the cost of an animal care shelter on Airport Boulevard in San Mateo to serve Menlo Park and other local municipalities with the added condition that the City look into other options such as Palo Alto, SAVACA that offer the same or better services passes unanimously.

- F3.** Provide general feedback to the Parks and Recreation Commission regarding non-resident fees and registration procedures for Community Services Programs

This item was called earlier in the meeting.

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS – None

J. COUNCILMEMBER REPORTS – None

K. PUBLIC COMMENT #2

There was no public comment.

L. ADJOURNMENT at 9:30 p.m.



Pamela Aguilar
City Clerk

These minutes were approved at the Council meeting of June 3, 2014.