



CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, November 18, 2014 at 6:00 PM
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

6:00 P.M. REGULAR SESSION

Mayor Mueller called the meeting to order at 6:10 p.m. Councilmember Ohtaki participated via Skype from Embassy Suites, 4400 S. Rural Road Tempe, Arizona. Councilmember Cline was absent.

Mayor Mueller led the pledge of allegiance.

A. PRESENTATIONS AND PROCLAMATIONS

Assistant City Manager Starla Jerome-Robinson introduced items A1-A3.

- A1.** Presentation by Andy Belknap of Management Partners regarding the Administrative Services review ([presentation](#))

Public Comment:

- Mickie Winkler inquired about administrative staffing levels for non-management positions and how the City compares to similar jurisdictions

In response, Mr. Belknap stated that Menlo Park falls into the same range as other similar jurisdictions with the exception of IT where the city is understaffed.

- A2.** Presentation by Nancy Kaiser of Municipal Resource Management regarding the Library review ([presentation](#)) ([handout](#))

At 6:54 p.m., Mayor Mueller called **Item A5** out of order.

- A5.** Proclamation recognizing Shay Patel and Alley Oops Kids
Shay Patel accepted the proclamation and provided a brief background regarding Alley Oops Kids ([proclamation](#))

- A3.** Presentation by Nancy Kaiser of Municipal Resource Management regarding the Community Services review ([presentation](#)) ([handout](#))

- A4.** Presentation by Charlie Knox of PlaceWorks regarding the ConnectMenlo Guiding Principles and approach for creating Land Use alternatives for consideration at upcoming community workshop ([presentation](#))

Public Comment:

- Elias Blawie spoke regarding this item being on the agenda as a Presentation rather than under Regular Business, retail, private funding and traffic
- Planning Commissioner John Kadvany spoke regarding the guiding principles

City Manager McIntyre responded that a joint meeting of the City Council and Planning Commission is scheduled for December 9, 2014 where this topic will be discussed in further detail. No action will be taken tonight. This presentation is to prepare the Council.

A5. Proclamation recognizing Shay Patel and Alley Oops Kids

This item was called earlier in the meeting.

At this point, Interim Public Works Director Jesse Quirion introduced the City's new Environmental Programs Manager Heather Abrams.

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Parks & Recreation Commission quarterly report on the status of their 2 Year Work Plan
([Attachment](#))

Commissioner Thomas Stanwood gave a brief report on the following goals and efforts: (1) working with local businesses to offer classes and advice to job seekers in the Belle Haven neighborhood (2) promoting the arts in Menlo Park through an arts exhibition (3) parks visits and (4) non-resident fees

C. PUBLIC COMMENT #1

- Morris Brown spoke regarding materials the City Manager released to the press ([see handout](#))
- Elias Blawie spoke regarding of cost of Consent Calendar item D2 and the timing of Public Comment
- Kristin Duriseti spoke regarding Consent Calendar item D4 and asked Council to add aquifer recharge to the resolution

D. CONSENT CALENDAR

Mayor Pro Tem Carlton requested Item D4 be pulled for further discussion.

D1. Authorize the City Manager to amend an agreement with MRG for additional assistance
([Staff report # 14-191](#))

D2. Award of contracts to various vendors for a total of \$381,274 for the purchase of ten vehicles, one ADA compliant senior transit bus and one electric motorcycle including purchase and installation of equipment for each vehicle
([Staff report # 14-196](#))

D3. Approve the proposed Library Landscaping Schematic plans
([Staff report # 14-189](#))

D4. Adopt Resolution 6239 in support of sustainable groundwater management in the San Francisquito Creek area
([Staff report # 14-188](#))

D5. Increase budget for the Lawn Be Gone rebate program for commercial and multifamily accounts
([Staff report # 14-194](#))

D6. Accept City Council minutes for the meetings of August 19, 2014 and October 1, 7, 21, and 29, 2014
([Attachment](#))

ACTION: Motion and second (Keith/Ohtaki) to approve Items D1-D3, D5-D6 on the Consent Calendar passes 4-0-1 (Cline absent)

In response Council questions, staff stated that groundwater recharge includes aquifer recharge, the language in the resolution was pulled from the General Plan policy, and that groundwater management will be addressed at a later time.

ACTION: Motion and second (Keith/Carlton) to approve Item D4, *adopt Resolution 6239 in support of sustainable groundwater management in the San Francisquito Creek area*, passes 4-0-1 (Cline absent)

E. PUBLIC HEARING

E1. Adopt a resolution amending the Menlo Park Municipal Water District's 2010 Urban Water Management Plan's Water Shortage Contingency Plan; and adopt a resolution implementing Stage 2 of the amended Water Shortage Contingency Plan
([Staff report # 14-187](#))

Interim Public Works Director Jesse Quirion gave a brief presentation.

Mayor Mueller opened the Public Hearing. There was no public comment.

Motion and second (Keith/Carlton) to close the Public Hearing passes 4-0-1 (Cline absent).

ACTION: Motion and second (Keith/Carlton) to adopt **Resolution 6240** amending the Menlo Park Municipal Water District's 2010 Urban Water Management Plan's Water Shortage Contingency Plan; and adopt **Resolution 6241** implementing Stage 2 of the amended Water Shortage Contingency Plan passes 4-0-1 (Cline absent).

F. REGULAR BUSINESS

F1. Consider a resolution ratifying the Menlo Park Fire Protection District's ordinance for the adoption of and Local Amendments to the 2013 California Fire Code
([Staff report # 14-197](#))

Assistant Community Development Director Ron La France introduced the item. John Johnston of the Menlo Park Fire Protection District made brief comments and was available for questions.

Public Comment:

- Henry Riggs spoke regarding the cost of fire sprinkler installation, adjusting thresholds and emergency vehicle access
- Ben Eiref shared his concerns regarding the impact of the fire sprinkler installation guidelines

There was consensus to continue this item to a later date in order for staff and Council liaisons to meet with the Fire District to discuss and provide recommendations prior to the District adopting the ordinance.

G. CITY MANAGER'S REPORT – None

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS

I1. Dedication of Hamilton Avenue between Willow Road and Chilco Street as a Memorial Corridor in the name of Dr. Hattie L. Bostic ([Staff report # 14-195](#))

Pastor Bostic was present to acknowledge the dedication.

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- I2. Quarterly report of data captured by automated license plate readers (ALPR) for the period beginning July 1, 2014 through October 1, 2014 ([Staff report # 14-190](#))
 - I3. Quarterly Financial Review of General Fund Operations as of September 30, 2014 ([Staff report # 14-192](#))
 - I4. Review of the City's Investment Portfolio as of September 30, 2014 ([Staff report # 14-193](#))

J. COUNCILMEMBER REPORTS

Mayor Mueller stated that the City of Palo Alto approved naming of the bike bridge after Mike Harding.

K. PUBLIC COMMENT #2 - None

L. ADJOURNMENT at 10:21 p.m.



Pamela Aguilar
City Clerk

These minutes were approved at the Council meeting of December 16, 2014.