



REGULAR MEETING AGENDA

Date: 12/1/2015
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

7:00 p.m. Regular Meeting

- A. Call To Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Public Comment**

Under "Public Comment," the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

- E. Regular Business**
 - E1. Selection of new Mayor and Mayor Pro Tempore ([Staff Report# 15-180-CC](#))
 - E2. Recognition of outgoing Mayor Catherine Carlton
- F. Adjournment to reception in the Council Chambers**

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At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during the City Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.



STAFF REPORT

City Council

Meeting Date: 12/1/2015
Staff Report Number: 15-180-CC

Regular Business: Select new Mayor and Mayor Pro Tempore

Recommendation

Staff recommends the City Council select a new Mayor and Mayor Pro Tempore for the remainder of 2015 and 2016.

Policy Issues

The Menlo Park Municipal Code states that the City Council shall meet on the first Tuesday of December of each year and choose one of its members as Mayor and one as Mayor Pro Tempore.

Background

City Council policy CC-93-001 reads as follows:

Council policy shall be to rotate the mayor annually. The Council shall select as mayor an elected member of the Council who has served a minimum of one year and who has not served as mayor. If all eligible members have served as mayor, then the member with the longest elapsed time since serving as mayor shall be selected as mayor. In the event there are two or more eligible members having equal seniority, the Council may select any eligible member as mayor.

The process for the selection of the Mayor and Mayor Pro Tem will be as follows:

1. The current Mayor will turn the meeting over to the City Clerk.
2. Nominations will be taken from the Council for Mayor.
3. The vote for the nominee(s) will be taken and the new Mayor is selected.
4. The City Clerk will turn the meeting over to the new Mayor.
5. The Mayor will take nominations for the Mayor Pro Tem.
6. The vote for the nominee(s) will be taken and the new Mayor Pro Tem is selected.

Public Notice

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

There are no attachments.

Report prepared by:
Pamela Aguilar, City Clerk