



**CITY COUNCIL
SPECIAL AND REGULAR MEETING
MINUTES**

Tuesday, February 24, 2015 at 6:00 PM

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

6:00 P.M. CLOSED SESSION (1st floor Council Conference Room, Administration Building)

Mayor Carlton called the meeting to order at 6:00 p.m. Councilmember Cline arrived at 6:15 p.m.

There was no public comment.

CL1. Closed Session pursuant to Government Code Section §54957 to conference with labor negotiators regarding labor negotiations with the Police Officers Association (POA)

Attendees: Alex McIntyre, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Gina Donnelly, Human Resources Director, Drew Corbett, Finance Director, and Charles Sakai, Labor Attorney

CL2. Closed Session pursuant to Government Code Section §54957 to conference with labor negotiators regarding labor negotiations with the Police Sergeants' Association (PSA)

Attendees: Alex McIntyre, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Gina Donnelly, Human Resources Director, Drew Corbett, Finance Director, and Charles Sakai, Labor Attorney

7:00 P.M. REGULAR SESSION

Mayor Carlton called the meeting to order at 6:59 p.m. All Councilmembers are present. Staff present: City Manager Alex McIntyre, Assistant City Manager Starla Jerome-Robinson, City Attorney Bill McClure and City Clerk Pamela Aguilar

Mayor Carlton led the pledge of allegiance.

There was no reportable action from the Closed Session held earlier this evening.

ANNOUNCEMENTS

Assistant City Manager Starla Jerome-Robinson introduced Phase 1 of the Chambers technology upgrade featuring new touch screen monitors at the dias and monitors for viewing presentations.

The City is recruiting for vacancies on the Environmental Quality, Housing, Library, Parks & Recreation and Transportation Commissions. Applications are due to the City

Clerk's office on March 27th. There are also 2 vacancies on the Planning Commission; applications to the Planning Commission are due on March 13th.

SS. STUDY SESSION

SS1. Provide feedback on a boutique hotel development at 1400 El Camino Real ([Staff Report #15-041](#))([Pollock presentation](#))([Hornberger presentation](#))

Economic Development Manager Jim Cogan will introduce the item. Jeff Pollock of Pollock Realty Association made a presentation. Mark Hornberger of Hornberger and Worstell Architects made a presentation.

Council expressed support for the project and directed the City Manager, City Attorney and staff to meet with the applicant to develop financial options that may include TOT rebates and loans by which the City will be made whole. In addition, there was agreement that the architectural design should fit with the City's character of high quality warmth.

A. PRESENTATIONS AND PROCLAMATIONS - None

B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

B1. Transportation Commission quarterly report on the status of their 2 Year Work Commission Chair Bianca Walser reported on the work of the commission regarding Santa Cruz Avenue sidewalks, NTMP, school outreach, Streetlight Program, electric vehicles and El Camino Real undercrossing.

C. PUBLIC COMMENT #1

- Jay Siegel spoke regarding the water bill tier structure and its impact on condo owners ([handout](#))
- Omar Chatty spoke regarding Caltrain fatalities and encouraged Council to support BART across the bay
- Wynn Grcich spoke regarding fluoride ([handout](#))
- Fergus O'Shea spoke regarding the M2 Area update

D. CONSENT CALENDAR

Councilmember Mueller requested Item D7 be pulled for further discussion.

D1. Approve an appropriation of \$41,500 and authorize the City Manager to execute an agreement, not to exceed a total of \$41,500, with Up Urban, Inc. for Phase II of the Menlo Park Economic Development Plan Update and facilitation of a City Council Study Session on Public Benefit Strategies ([Staff Report #15-039](#))

Councilmember Mueller stated that the study session on public benefit strategies is scheduled to come before the Council in April.

D2. Authorize the City Manager to exceed his purchase authority for the purchase and processing of library materials from Baker & Taylor in an amount not to exceed \$105,000 ([Staff Report #15-031](#))

- D3.** Adopt **Resolution 6254** to request \$354,100 of Lifeline Transportation Program funds from the Metropolitan Transportation Commission to fund 50-percent of the proposed \$708,200 three year operations budget for the City's Midday Shuttle Service spanning Fiscal Years 2015-16 through 2017-18 ([Staff Report #15-029](#))
- D4.** Adopt **Resolution 6255** supporting San Mateo County Community Choice Aggregation ([Staff Report #15-030](#))
Mayor Carlton and Councilmember Mueller expressed support for this project.
- D5.** Authorize the Public Works Director to accept the work performed by Del Conte's Landscaping, Inc. for the El Camino Real Trees Project – Phase III ([Staff Report #15-033](#))
- D6.** Adopt **Resolution 6256** accepting dedication of public access easements from Giant Properties LLC (Facebook West Campus) and Wilson Menlo Park Campus, LLC (Facebook East Campus) and authorize the City Manager to sign agreements and easements required by conditions of approval of the project ([Staff Report #15-032](#))
- D7.** Accept Council minutes for the meetings of January 26, and January 27, 2015 ([Attachment](#))
- D8.** Authorize the City Manager to enter into a contract with Socrata, Inc. for development of an open data portal and appropriate \$14,820 for the project budget ([Staff Report #15-042](#))

ACTION: Motion and second (Cline/Ohtaki) to approve all items on the Consent Calendar except D7 passes unanimously.

ACTION: Motion and second (Mueller/Keith) to approve item D7 on the Consent Calendar with the modifications stated passes unanimously.

E. PUBLIC HEARING

- E1.** Adopt a resolution approving the El Camino Real/Downtown Specific Plan Proportionate Cost-Sharing Program Study and adopt the proposed Supplemental Transportation Impact fees as identified in the study ([Staff Report #15-036](#))
Transportation Manager Nikki Nagaya introduced the item.

Mayor Carlton opened the Public Hearing. There was no public comment.

ACTION: Motion and second (Ohtaki/Keith) to close the public hearing passes unanimously.

ACTION: Motion and second (Keith/Ohtaki) to adopt **Resolution 6257** approving the El Camino Real/Downtown Specific Plan Proportionate Cost-Sharing Program Study and adopt the proposed Supplemental Transportation Impact fees as identified in the study passes unanimously.

F. REGULAR BUSINESS

F1. Approval of the City Council's Fiscal Year 2015-16 Work Plan ([Staff Report #15-037](#))([presentation](#))

City Manager Alex McIntyre introduced the item.

Public Comment:

- Diam Bailey of MenloSpark encouraged Council to maintain the Climate Action Plan as a priority and stated she looks forward to a partnership between the City and Menlo Spark in assisting with sustainable measures.

ACTION: Motion and second (Cline/Ohtaki) to approve the City Council's FY 2015-16 Work Plan passes unanimously.

F2. Status update and possible Council feedback on the Environmental Review for the 1300 El Camino Real Project ([Staff Report #15-016](#)) - Continued from January 23, 2015

Senior Planner Thomas Rogers introduced the item and responded to Council questions.

At 9:15 p.m. City Attorney McClure recused himself and left the Council chambers due to a conflict of interest that his business location is in proximity to the location that is the subject of this item.

At 9:32 p.m. Councilmember Ohtaki recused himself and exited the Council chambers during Council discussion regarding banks on El Camino Real due to a conflict of interest that he is employed with a bank.

At 9:34 p.m. Councilmember Ohtaki returned to the Council chambers.

This item will come back to Council at a future meeting for discussion regarding alternate land use scenarios.

F3. Discuss and provide guidance to voting delegate for a vacancy on the League of California Cities Peninsula Division Executive Committee ([Staff Report #15-035](#))

City Clerk Pam Aguilar introduced the item.

ACTION: Council voted unanimously to recommend Liz Kniss for the office of Vice President of the LCC Peninsula Division.

G. CITY MANAGER'S REPORT

City Manager McIntyre reported on upcoming events and activities ([presentation](#))

H. WRITTEN COMMUNICATION – None

I. INFORMATIONAL ITEMS

There were no staff presentations.

- I1. Quarterly review of data captured by Automated License Plate Readers (ALPR) for the period beginning October 1, 2014 through January 1, 2015
([Staff Report #15-028](#))

Commander Dave Bertini responded to Council questions regarding inquiries of Menlo Park residents, false reads, recovery of stolen vehicles and arrests.

- I2. Quarterly financial review of General Fund operations as of December 31, 2014
([Staff Report #15-027](#))

- I3. Review of the City's Investment Portfolio as of December 31, 2014
([Staff Report #15-026](#))

- I4. Revised Economic Development Goals ([Staff Report #15-038](#))

- I5. ConnectMenlo (General Plan and M-2 Area Zoning Update) Status Update
([Staff Report #15-040](#))

J. COUNCILMEMBER REPORTS

Mayor Pro Tem Cline and Councilmember Keith reported on a meeting with Caltrain. Councilmember Mueller reported on a grant received from the U.S. Department of Justice for mentoring and tutoring for Belle Haven and East Palo Alto school children and an upcoming meeting of the Ravenswood School District Round Table to discuss the Flood School site. Councilmember Ohtaki reported on a meeting between the Fire District liaisons, the City Manager and Rex Ianson of the Menlo Park Fire Protection District.

K. PUBLIC COMMENT #2

There was no public comment.

L. ADJOURNMENT at 10:05 p.m.



Pamela Aguilar
City Clerk

These minutes were approved at the Council meeting of March 10, 2015.