



**REGULAR MEETING MINUTES**

**Date:** 7/21/2015  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**800 Alma St., Menlo Park, CA 94025**

Mayor Pro Tem Cline called the meeting to order at 7:10 p.m.

**Roll Call**

Present: Cline, Keith, Ohtaki, Mueller

Absent: Carlton

Staff: City Manager Alex McIntyre, Assistant City Manager Starla Jerome-Robinson, City Attorney Bill McClure, Deputy City Clerk Jelena Harada

Mayor Pro Tem Cline led the pledge of allegiance.

**Announcements – None**

**A. Presentations and Proclamations**

A1. Proclamation celebrating the 35<sup>th</sup> anniversary of the SRI Organon Toastmasters

Denise Hamilton accepted the proclamation. ([Attachment](#))

A2. Proclamation recognizing July 2015 as Parks and Recreation Month

Parks and Recreation Commission Chair Marianne Palefsky accepted the proclamation. ([Attachment](#))

A3. Presentation highlighting the Community Services Department

Community Services Supervisor Todd Zeo made a presentation.

A4. Proclamation recognizing Staff

Assistant City Manager Starla Jerome-Robinson accepted a proclamation recognizing her years of service with the City of Menlo Park. ([Attachment](#))

**B. Commission/Committee Vacancies, Appointments and Reports**

B1. Quarterly update from the Transportation Commission

Transportation Commission Chair Bianca Walser reported on the Commission's activities.

**C. Public Comment**

- Steve Van Pelt expressed concern about the quality of video and audio recording of the meetings held in the Council Chambers.

#### D. Consent Calendar

Council member Mueller pulled item D3 for further clarification.

Council member Mueller pulled item D11 to approve the minutes of June 2 and June 23 at a future date.

Members of the public spoke prior to the Council's discussion and action.

- Joe Fouret spoke about item D5, against the approval of sidewalk trip hazard repair contract.
- Alex Bolghond spoke about item D5, in favor of the approval of sidewalk trop hazard repair contract.

- D1. Adopt **Resolution 6280** authorizing the City Manager to execute a contract with the State of California Department of Education to reimburse the City up to \$746,685 for child care services at the Belle Haven Child Development Center for fiscal year 2015-16 ([Staff Report #15-112-CC](#))
- D2. Approve the release of a Notice of Funding Availability to developers of affordable housing ([Staff Report #15-116-CC](#))
- D3. Approval of the Proposed Economic Development Plan ([Staff Report #15-126-CC](#))
- D4. Adopt **Resolution 6281** acknowledging an easement for City storm drainage from Leslie Salt company (now Cargill) ([Staff Report #15-119-CC](#))
- D5. Award a contract to Trip Stop Sidewalk Repair Inc. for the multi-year sidewalk sawcutting trip hazard removal project ([Staff Report #15-121-CC](#))
- D6. Authorize the execution of a Public Works Mutual Aid Agreement with the County of San Mateo and other cities within the county ([Staff Report #15-117-CC](#))
- D7. Award a construction contract to O'Grady Paving, Inc. for the 2014-2015 Street Reconstruction Project in the amount of \$ 4,038,110 and appropriate \$300,000 from the Building Construction Impact Fee fund balance and authorize a total construction contract budget of \$4,500,000 ([Staff Report #15-124-CC](#))
- D8. Award a contract to various vendors for a total amount of \$474,680 for the purchase of thirteen vehicles, one turf sweeper, and outfitting safety equipment; authorize a contingency in the amount of \$20,561, appropriate \$95,241 from the Vehicle Fund Balance and authorize a total budget of \$495,241 ([Staff Report #15-120-CC](#))
- D9. Authorize the City Manager to enter into agreements with Chrisp Company and Quality Striping, Inc. for citywide street signing and striping program and authorize the City Manager the option to extend the agreements for up to three additional year ([Staff Report #15-127-CC](#))
- D10. Authorize the City Manager to execute a contract with ClientFirst Consulting Group, LLC in an amount not to exceed \$60,128 for development of an Information Technology Strategic Plan ([Staff Report #15-128-CC](#))

D11. Approve minutes for the Council meetings of June 2, 16 and 23, 2015 ([Attachment](#))

**ACTION:** Motion and second (Keith/Ohtaki) to approve items D1 through D10 with exception of Item D3, and approve the meeting minutes of June 16, passes 4-0-1 (Mayor Carlton absent).

**ACTION:** Motion and Second (Ohtaki/Keith) to approve item D3 with the following amendments, passes 4-0-1 (Mayor Carlton absent).

Page 46: remove words “A Citizen based” in the first paragraph

Page 53: add the time reference for data in Table 18

Page 83: replace word “allow” with “evaluate” in the *Recommendations* section

Page 90: replace word “allow” with “evaluate” in the second paragraph

## E. Public Hearing

E1. Adopt **Resolution 6282** approving five-year water rates for the Menlo Park Municipal Water District ([Staff Report #15-118-CC](#))

Ruben Nino, Assistant Public Works Director, introduced Catherine Tseng with Bartle Wells Associates who made a presentation. The staff was available to answer questions.

Mayor Pro Tem Cline opened the public hearing.

- Jay Siegel spoke regarding the noticing practice of the water rate changes and the actual cost of water usage.
- George Cole asked that the Council vote against the proposed rates. ([Handout](#))
- Wendy Shindler spoke against the proposed water rates.
- Johnnie Walton spoke against the proposed water rates.

**ACTION:** Motion and second (Keith/Ohtaki) to close public hearing passes 4-0-1 (Mayor Carlton absent).

There was a consensus among the present Council members that staff look into addressing the rate calculations for multi-unit dwellings that are assigned to a single water meter, without requiring each unit to acquire its own water meter.

There was a consensus among the present Council members to develop additional communication in noticing the water rate increase, than required by the Proposition 218.

**ACTION:** Motion and second to adopt resolution approving five-year water rates for the Menlo Park Municipal Water District; and explore the option of addressing the rates for multi unite dwellings for future rate adjustments, passes 4-0-1 (Mayor Carlton absent).

## F. Regular Business

F1. Amend the City’s Transportation Demand Management Guidelines and Transportation Impact Analysis Guidelines for certain change of use projects in the M-2 area ([Staff Report #15-122-CC](#))

Staff was available to answer questions.

- Steve Van Pelt spoke about the alternative means of transportation.

**ACTION:** Motion and second (Ohtaki/Keith) to amend the City's Transportation Demand Management guidelines and Transportation Impact Analysis guidelines for certain change of use projects in the M-2 area., passes 4-0-1 (Mayor Carlton absent).

- F2. Adopt **Resolution 6283** of the Successor Agency to the Community Development Agency of the City of Menlo Park approving the issuance of refunding bonds, approving the execution and delivery of an indenture of trust, approving the execution and delivery of irrevocable refunding instructions, requesting Oversight Board approvals and determinations, and providing for other matters related to the refinancing ([Staff Report #15-115-CC](#))

**ACTION:** Motion and second (Ohtaki/Mueller) to adopt the Resolution of the Successor Agency to the Community Development Agency of the City of Menlo Park approving the issuance of redevelopment bonds as stated in the Staff Report , passes 4-0-1 (Mayor Carlton absent).

- F3. Ask the Finance and Audit Committee to report back to the City Council on opportunities to identify potential budget savings through alternative service delivery models ([Staff Report #15-123-CC](#))

**ACTION:** Motion and second (Ohtaki/Keith) to ask the Finance and Audit Committee to report back to the City Council on opportunities to identify and prioritize potential budget savings through alternative service delivery models, passes 4-0-1 (Mayor Carlton absent).

#### **G. City Manager's Report**

Congresswoman Anna Eshoo's Office will hold a conversation on the aviation noise pollution in the area.

#### **H. Written Communication - None**

#### **I. Informational Items**

The staff was available to answer any questions.

- I1. Belle Haven Child Development Center Self Evaluation Report for the Child Development Division of the California Department of Education for Fiscal Year 2014-15 ([Staff Report #15-113-CC](#))
- I2. Quarterly review of data captured by Automated License Plate Readers (ALPR) for the period beginning April 1, 2015 through July 1, 2015 ([Staff Report #15-125-CC](#))

Councilmember Mueller requested that, for accuracy and future reference, report be amended to indicate one hit of a recovered stolen vehicle.

- I3. Quarterly review of Taser Program ([Staff Report #15-114-CC](#))

#### **J. Councilmember Reports**

- J1. Confirm attendance and voting delegates for the League of California Cities Annual Conference ([Attachment](#))

Councilmember Kirsten Keith reported on the success of the Fourth of July event in the Burgess

Park.

City Manager Alex McIntyre informed the Council and the public that the Public Comment section at the end of the meeting has been removed, as the public comments are welcome in the beginning of the meeting as well as during items.

- K. Adjournment** at 10:30 p.m. preceded by a minute of silence in memory of David Bruce Cline Senior and Bruce Cline.



Jelena Harada  
Deputy City Clerk

These minutes were approved at the Council meeting of August 25, 2015.