



SPECIAL AND REGULAR MEETING MINUTES

Date: 8/25/2015
Time: 6:00 p.m.
City Council Chambers
701 701 Laurel St., Menlo Park, CA 94025

Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Carlton called the Closed Session to order at 6:00 p.m.

Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki

Absent: None

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Interim Administrative Services Director Nick Pegueros, Interim Finance Director Clay Curtin, Human Resources Director Gina Donnelly, Labor Counsel Charles Sakai

CL1. Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding labor negotiations with Service Employees International Union (SEIU), American Federation of State, County and Municipal Employees (AFSCME) and Police Officers' Association (POA)

Public Comment

- Virginia Parks, Engineer, spoke regarding the employee vision program
- Ralph Bonhert, Computer Support Technician, spoke regarding proposed salary increase
- Mary Jane Salinas, Development Services Technician, spoke regarding the cost of living
- Gonee Sepulveda, Community Services Officer, submitted a written statement regarding the cost of living ([Attachment](#))

CL2. Closed Session pursuant to Government Code Section §54946.8 to meet with real property negotiators, City Attorney Bill McClure and City Manager Alex McIntyre, regarding potential sale of real property commonly known as 1467 Chilco Street, Menlo Park, to the Menlo Park Fire Protection District, including but not limited to instructions regarding sales price and other terms of sale

Attendees: City Manager Alex McIntyre, City Attorney Bill McClure

Regular Session

Mayor Carlton called the Regular Session to order at 7:25 p.m.

Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki

Absent: None

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

Mayor Carlton led the pledge of allegiance.

Report from Closed Session

There was no reportable action from the Closed Session held earlier this evening.

Announcements

City Manager Alex McIntyre announced the appointment of Nick Pegueros as Interim Administrative Services Manager and Clay Curtin as Interim Finance Director

At this time, Mayor Carlton called Item B, Presentations, 1 out of order.

- B1.** Presentation by Bill Chiang of PG&E regarding community pipeline safety initiative involving tree removal and restoration ([Presentation](#))

Government Affairs Liaisons Bill Chiang and Darin Cline gave the presentation.

At this time, Mayor Carlton called Item C, Public Comment, out of order.

C. Public Comment

- Catherine Martineau, Executive Director of Canopy and Board Member of California Relief, spoke regarding the benefit of mature trees and ecosystems, aerial patrols and other mitigation measures
- Dave Stoff spoke regarding water meter billing in Sharon Glen
- Brooke Cotter spoke regarding the Alma/Ravenswood traffic pattern and safety concerns
- Andrew Boone urged the Council to consider raising the minimum wage
- Cecilia Marihart, Bradley's Fine Diner, spoke regarding the opening of a new gourmet hotdog stand Bradley's Funky Franks

At this time, Mayor Carlton called Item D, Consent Calendar, out of order.

D. Consent Calendar

Mayor Carlton pulled Item D-10.

- D1. Adopt **Resolution 6285** of the Successor Agency to the Community Development Agency of the City of Menlo Park confirming approval of the issuance of bonds, approving the preliminary and final official statements, and approving other official actions required with respect to the issuance of the refunding bonds ([Staff Report #15-129-CC](#))
- D2. Adopt **Resolution 6286** approving the revised investment policy for the City and the former Community Development Agency of Menlo Park ([Staff Report #15-130-CC](#))
- D3. Authorize the City Manager to enter into an agreement with Bay Area Water Supply and Conservation Agency (BAWSCA) not to exceed \$80,000 to provide direct rebates to residents and businesses for the Lawn Be Gone program ([Staff Report #15-141-CC](#))
- D4. Authorize the City Manager to execute agreements with the Peninsula Corridor Joint Powers Board for the operations and funding of the City's Shuttle Program for Fiscal Year 2015-2016 ([Staff Report #15-138-CC](#))
- D5. Award a construction contract to W. Bradley Electric, Inc. (WBE) for the Willow Road Traffic Signal Modification Project in the amount of \$229,490 and appropriate \$18,760 from the Traffic Impact Fee Fund balance and authorize a total construction contract budget of \$283,913 ([Staff report #15-137-CC](#))
- D6. Approve the response to the San Mateo County Grand Jury Report "Flooding Ahead: Planning for Sea Level Rise" ([Staff Report #15-133-CC](#))
- D7. Approve **Resolution 6287** authorizing the annual destruction of obsolete records ([Staff Report #15-139-CC](#))
- D8. Approve **Resolution 6288** updating the City's Conflict of Interest Code ([Staff Report #15-135-CC](#))
- D9. Authorize the City Manager to approve a contract with Cardinals Rules in an amount not to exceed \$66,588.50 for youth and adult sports officials for FY 2015-16 ([Staff Report #15-136-CC](#))
- D10. Approve minutes for the Council meetings of June 2, June 23 and July 21, 2015 ([Attachment](#))

ACTION: Motion and second (Keith/Ohtaki) to approve Consent Calendar Items D1-D9 passes unanimously.

ACTION: Motion and second (Keith/Ohtaki) to approve Consent Calendar Item D10, the June 2, June 23 and July 21 minutes passes 4-0-1 (Mayor Carlton abstains because she was not present at the July 21st meeting).

A. Study Session

- A1. Provide direction on the El Camino Real Corridor Study ([Staff Report #15-134-CC](#))([Presentation](#))

Transportation Manager Nikki Nagaya made a presentation. Steve Weinberger, W-Trans Project Manager, made a presentation.

Public Comment

- Sharon Delly, Menlo Clockworks, spoke in support of Option Four and preserving parking

- Michael Meyer spoke regarding the need for multi modal transportation
 - John Langbein spoke regarding more bike lanes on El Camino Real
 - Robert Joseph spoke in support of three through lanes in each direction with dedicated turn lanes
 - Matthew Self spoke regarding bike safety and improvements on El Camino Real to increase retail activity
- Stella Kaval spoke regarding more bike lanes and bike safety
- Ellen Barton, San Mateo County, spoke regarding the Active Transportation Program
- Sean Mulcany spoke regarding the need to keep parking
- Andrew Boone spoke regarding safety concerns for bicyclists and pedestrians
 - Dale Hall, Menlo Spark, spoke regarding the need for more bike lanes on El Camino to bring more business
 - Robert Page spoke in support of protected bike lanes and a grand boulevard
 - Bill Kirsch urged Council to establish trial bicycle lanes on El Camino Real
 - Bianca Walser stated support for Option Three and spoke regarding bicycle lanes on El Camino Real increasing retail activity
 - John Onken spoke regarding parking, emergency services and bicycle infrastructure and stated that the Planning Commission supports Option Two
 - Lydia Lee spoke in support of bicycle lanes on El Camino Real
 - Chuck Jones spoke regarding east-west bike connectivity and reviewed trip data
 - Jon Johnston, Fire Marshall, expressed concern regarding public safety and asked Council to delay action until a circulation analysis can be conducted ([Letter](#))
 - Robert Cronin spoke regarding bicycle safety on El Camino Real and buffered bike lanes
 - Diane Bailey, Menlo Spark, spoke in support of safe bike lanes on El Camino Real and one year pilot program before taking action
 - Steve Schmidt spoke in support of protected bike lanes and safety on El Camino Real
 - Adina Levin spoke regarding parking solutions for businesses on El Camino Real
 - Emma Shales, Silicon Valley Bike Coalition, spoke in support of protected bike lanes on El Camino Real
 - Cindy Welton spoke regarding the need for safety alternatives for bicyclists and pedestrians on El Camino Real
 - John Duhig spoke regarding bike route alternatives other than El Camino Real and in support of more car lanes to alleviate traffic
 - Jody Brooks spoke regarding making El Camino Real a destination by adding bike lanes
 - Henry Riggs spoke regarding induced demand, improved east-west connectivity and increased vibrancy

Council expressed support for the Council subcommittee to continue working with staff to develop a concept plan for the El Camino Real Corridor, which may include a bike land alternative, with a

possible parallel route in the northbound direction between Ravenswood-Menlo Avenues and Glenwood-Valparaiso Avenues. There was also consensus for a trial installation for potentially one year. Additional direction included:

- Outreach to the Menlo Park Fire Protection District regarding emergency access
- Meeting with Caltrans to confirm the permitting process
- Collaborate with neighboring cities
- Outreach to El Camino Real businesses between Live Oak to Ravenswood
- Prepare cost estimates
- Explore alternative sidewalk layout
- Develop metrics for a trial installation
- Summarize bike traffic counts on Alma, Willow Place, and San Mateo

E. Regular Business

- E1. Authorize the City Manager to approve revisions of the Integrated Pest Management (IPM) Policy, enter into a contract not to exceed \$86,000 to provide a one year herbicide-free parks pilot upon approval of the City Attorney, and release a Request for Proposal (RFP) for converting all City maintained parks into herbicide-free zones ([Staff Report #15-132-CC](#))([Presentation](#))

Environmental Programs Manager Heather Abrams introduced the item.

ACTION: Motion and second (Carlton/Cline) to approve revisions to the Integrated Pest Management (IPM) Policy with the modification to add systemic pesticide and use zap traps in place of rat bait poison, enter into a contract not to exceed \$86,000 to provide a one year herbicide-free parks pilot upon approval of the City Attorney, and release a Request for Proposal (RFP) for converting all City maintained parks into herbicide-free zones passes unanimously.

F. City Manager's Report

City Manager McIntyre reported that the City continues to work with the West Bay Sanitary District staff and Sharon Heights Golf Club representatives regarding West Bay's recycled water project

G. Informational Items

- G1. Quarterly review of General Fund operations as of June 30, 2015 ([Staff Report #15-142-CC](#))
- G2. Review of the City's investment portfolio as of June 30, 2015 ([Staff Report #15-131-CC](#))
- G3. Pilot program to waive permit fees for block parties ([Staff Report #15-140-CC](#))

In response to Councilmember Ohtaki, City Attorney McClure stated that in general certificates of insurance are no cost.

H. Councilmember Reports

Councilmember Keith reported that she will be traveling to China from September 19 – 29 with the

non-profit group China Silicon Valley. Mayor Carlton reported on a visit to Menlo Park by Japanese students as part of the cities' friendship agreement. Councilmember Ohtaki reported on information received from the SFO Airport Roundtable that the FAA switching to a new arrival system which is contributing to increased noise.

I. Adjournment

Mayor Carlton adjourned the meeting at 12:15 a.m., August 26, 2015



Pamela Aguilar

City Clerk

These minutes were approved at the City Council meeting of October 20, 2015.