



**REGULAR MEETING MINUTES**

**Date:** 10/20/2015  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**Regular Session**

Mayor Carlton called the Regular Session to order at 7:05 p.m.

**Roll Call**

Present: Carlton, Cline, Keith, Mueller, Ohtaki  
Absent: None  
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

Mayor Carlton led the pledge of allegiance.

**D. Presentations and Proclamations**

D1. Presentation of proclamation to Gizela Sipos ([Attachment](#))

Gizela Sipos accepted the proclamation recognizing her for creating the Peace and Love on Haight Street block party in the Willows neighborhood earlier this year.

D2. Presentation of four Beacon Sustainability Spotlight Awards

Steve Sanders of the Institute for Local Government (ILG) presented four Beacon Sustainability Spotlight Awards to Mayor Carlton and the City Council for the following:

- Energy Savings – 20% Agency Savings: Platinum Level
- Natural Gas Savings – 27% Savings: Platinum Level
- Best Practices Activities – Gold Level
- Community Greenhouse Gas Reduction – 6% Community Savings: Silver Level

**E. Commissioner Reports**

E1. Environmental Quality Commission quarterly update report

Commission Chair Allan Bedwell briefly discussed the commission's work and concerns regarding conservation, the San Francisquito Creek El Niño preparedness and the Climate Action Plan.

**F. Public Comment**

- Fran Dehn, Menlo Park Chamber of Commerce, announced the Menlo Ready disaster planning event on October 23 and provided the City Council with copies of the next day's edition of the

Almanac which included photos of the Menlo gates

- Marc Bryman, Menlo-Atherton Little League board member, spoke in support of the shack at Burgess Park

## **G. Consent Calendar**

Mayor Carlton requested, and the City Council concurred, to move Regular Business item H1 to the Consent Calendar as item G5 and to accept the amendment.

Councilmember Mueller requested, and City Council concurred, that item G3 be tabled to the November 10<sup>th</sup> City Council meeting.

Councilmember Keith stated that an amendment to item G4, the City Council meeting minutes of October 6, was submitted by the City Clerk.

- G1. Approve a sponsorship policy for Community Services Department events and programs ([Staff Report# 15-147-CC](#))
- G2. Approve removal of parking along the north side of Haven Avenue as part of the Haven Avenue Streetscape Project ([Staff Report# 15-155-CC](#))
- G3. Adopt a resolution stating the City Council's support for the concept of expanding the Menlo-Atherton Little League snack bar and storage facility adjacent to the athletic fields at Burgess Park ([Staff Report# 15-162-CC](#))
- G4. Approve minutes for the City Council meetings of August 25 and October 6, 2015 ([Attachment](#))
- G5. Encourage Menlo Park residents and businesses to avoid poison rodent bait ([Staff Report# 15-161-CC](#))

**ACTION:** Motion and second (Keith/Ohtaki) to approve all items on the Consent Calendar, except item G3, and to accept the amendments to items G4, minutes of October 6<sup>th</sup>, and G5, approve a resolution urging the community not to buy and sell rat and mouse poisons that do not comply with US EPA's new risk reduction standards, passes unanimously.

## **H. Regular Business**

- H1. Encourage Menlo Park residents and businesses to avoid poison rodent bait ([Staff Report# 15-161-CC](#)) This item was moved to the Consent Calendar as item G5.
- H2. Consider changes to the downtown Menlo Park parking options and time restrictions ([Staff Report# 15-160-CC](#))([Presentation](#))

Transportation Manager Nikki Nagaya introduced Assistant Engineer Kevin Chen who gave a presentation.

Public Comment:

- Bianca Walser spoke regarding parking concerns, considering more pedestrian and bike options, and how success of the pilot project will be measured
- Marko Petricevic, Trader Joe's, spoke regarding parking concerns for downtown workers and would like the parking time limits extended
- Bill Kirsch spoke in support of paid parking meters
- Eva Etter, Accent on Eyewear, spoke in support of extended parking hours
- Tiger Bachler, Alys Grace, spoke in support of extended parking for employees and also in order to keep customers
- Laurie Farros expressed concern about the difficulty in attracting businesses and customers to Menlo Park because of the parking issues
- Diane Bailey, Menlo Spark, encouraged exploration of smart meter technology
- Royal Farros spoke in support of free and convenient parking in order to attract customers
- Adina Levin spoke in support of smart meter technology and having an access-to-parking plan

**ACTION:** Motion and second (Ohtaki/Carlton) to implement free parking time limit changes to all downtown off-street parking plazas from the currently designated 2-hour limit to 3-hour limit passes 4-1 (Councilmember Keith dissents)

**ACTION:** Motion and second (Mueller/Ohtaki) to implement free parking time limit changes to all downtown on-street parking spaces from the currently designated 1-hour limit to 2-hour limit fails 2-3 (Councilmembers Carlton, Cline and Keith dissent)

**ACTION:** Motion and second (Keith/Carlton) to direct staff to prepare a report to expand pay parking options to Parking Plazas 2, 3, 4, 6, 7 and 8 after the initial free 3-hour parking limit 4-1 (Councilmember Ohtaki dissents)

Councilmember Ohtaki made a motion and Mayor Pro Tem Cline seconded to keep on-street parking on Santa Cruz Avenue at 1 hour and increase on-street parking on Santa Cruz Avenue side streets to 2 hours. The motion was later withdrawn.

**ACTION:** Motion and second (Mueller/Ohtaki) to increase the parking time limit on Santa Cruz Avenue side streets from 1 hour to 1.5 hours passes 3-2 (Mayor Pro Tem Cline and Councilmember Keith dissent)

Additionally, the City Council directed staff to evaluate strategies to improve other elements of the current downtown parking program to better serve the downtown patron and employee population. The main strategies include:

- Develop measures of effectiveness (MOEs) to evaluate the success of the 6-month program

- Consider changing the current annual permit program, including transferrable permits and a tiered pricing system based on income
- Consider changing enforcement start time from 9:00 a.m. to 10:00 a.m.
- Consider developing an independent variable trigger to determine when changes to the parking time limits should be explored to efficiently process changes in the future.

H3. Provide direction on proposed Police and Public Works antenna structure design ([Staff Report# 15-153-CC](#))([Presentation](#))

Assistant Public Works Director Ruben Nino gave a presentation.

**ACTION:** Motion and second (Keith/Ohtaki) to approve the monopole antenna structure design passes 4-0-1 (Mueller abstains).

H4. Consideration of approval of the terms of an agreement between the City of Menlo Park and the American Federation of State, County and Municipal Employees, Local 829 ([Staff Report# 15-152-CC](#))([Presentation](#))

Interim Human Resources Director Dave Bertini gave a presentation.

**ACTION:** Motion and second (Keith/Cline) to approve the terms of an agreement between the City of Menlo Park and the American Federation of State, County and Municipal Employees, Local 829 passes unanimously.

## I. Informational Items

I1. Summary of City Council comments from the October 6, 2015 meeting on the General Plan and M-2 Area zoning update ([Staff Report# 15-158-CC](#))

I2. Update on the El Camino Real Corridor Study ([Staff Report# 15-154-CC](#))

I3. Update on the City of Menlo Park's Climate Action Plan update and status report for 2015 ([Staff Report# 15-156-CC](#))

Public Comment:

- Diane Bailey, Menlo Spark, spoke regarding power and sustainable building standards

I4. Update on Peninsula Clean Energy, a Community Choice Energy effort sponsored by San Mateo County ([Staff Report# 15-163-CC](#))

Public Comment:

- Michael Closson spoke in support of the City joining the County program Peninsula Clean Energy

I5. Initiation of a community-wide survey by Godbe Research ([Staff Report# 15-159-CC](#))

- I6. Initiation of community engagement supporting 2015-16 Capital Improvement Projects for parks  
([Staff Report# 15-157-CC](#))

**J. City Manager's Report**

**K. Councilmember Reports**

Mayor Carlton reported on a recent CCA meeting she attended; she also recognized Café Zoe and Cheeky Monkey for their coat donation drive and announced that October 21 is Unity Day which supports the anti-bullying campaign.

Councilmember Mueller announced a town hall meeting on November 2 at Las Lomas School regarding Alameda de las Pulgas traffic and safety issues; he also reported that the JPA on equity education is holding ongoing discussions with stakeholders and gave an update regarding the Menlo Park Loves Kids project.

Mayor Pro Tem Cline discussed developing a plan to have the Menlo gates placed in the main downtown intersection at the entrance of Menlo Park.

Councilmember Ohtaki reported on the SFO Airport Roundtable and gave an update on noise complaints and a request to research zones where plane altitudes change.

Councilmember Keith reported on her trip to China with the non-profit group China Silicon Valley and stated that Cheng Du and Guang Zhou would like to pursue friendship agreements with Menlo Park; she also reported on the Oak Grove bike boulevard project, the debris removal at San Francisquito Creek in preparation for El Niño, and an update on the removal of ballast rock in the Belle Haven area.

**L. Adjournment**

Mayor Carlton adjourned the meeting at 10:15 p.m.



Pamela Aguilar

City Clerk

These minutes were approved at the City Council meeting of November 10, 2015.