



**REGULAR MEETING MINUTES**

**Date:** 12/1/2015  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**7:00 P.M. Regular Session**

**A. Call To Order**

Mayor Carlton called the Regular Session to order at 7:08 p.m.

**B. Roll Call**

Present: Carlton, Cline, Keith, Mueller, Ohtaki  
Staff: City Manager Alex McIntyre, Assistant City Attorney Leigh Prince, City Clerk Pamela Aguilar

**C. Pledge of Allegiance**

Mayor Carlton led the pledge of allegiance.

Mayor Carlton recognized the local and regional elected and appointed officials who were in attendance.

**D. Public Comment**

- Chiara Cline spoke regarding the good work that the City Council has been doing and congratulated Mayor Pro Tem Cline
- Alex Villafuerte of Congresswoman Anna Eshoo's office presented Mayor Carlton with a proclamation and thanked her for her service as Menlo Park Mayor

**E. Regular Business**

**E1. Selection of new Mayor and Mayor Pro Tempore ([Staff Report# 15-180-CC](#))**

Mayor Carlton turned the meeting over to City Clerk Pam Aguilar who took nominations for Mayor.

**ACTION:** Councilmember Keith nominated Mayor Pro Tem Cline as Mayor. Mayor Carlton seconded the nomination. With no other nominations, by acclamation, Rich Cline is declared the new Mayor. City Clerk Aguilar turned the meeting over to Mayor Cline who took nominations for Mayor Pro Tem.

**ACTION:** Councilmember Ohtaki nominated Councilmember Keith as Mayor Pro Tem. Councilmember Carlton seconded the nomination. With no other nominees, by acclamation Kirsten Keith is declared Mayor Pro Tem.

E2. Recognition of outgoing Mayor Catherine Carlton ([Attachment](#))

Mayor Cline presented outgoing mayor Carlton with a proclamation recognizing and thanking her for her dedication and service to the City.

Outing Mayor Carlton made a brief speech thanking her family, colleagues and the community for their support during her term as mayor.

**K. Adjournment**

Mayor Cline adjourned the meeting at 7:36 p.m. and invited the public to participate in a reception in the Council Chambers.



Pamela Aguilar  
City Clerk

These minutes were approved at the City Council meeting of December 15, 2015