



SPECIAL AND REGULAR MEETING MINUTES

Date: 2/9/2016
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Mayor Cline called the meeting to order at 7:04 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from the Closed Session held earlier.

Mayor Cline made the following announcements:

- The City is recruiting for the current commission and committee vacancies – Bicycle, Environmental Quality, Housing, Library, and Planning Commissions and the Finance and Audit Committee and Sister City and Friendship Committee
- The appellant in agenda item I3 – Deny appeal of the Transportation Impact Fee (TIF) levied on 687 Bay Road – has requested this item be removed from the agenda and therefore this item will not be considered by the City Council

E. Study Session

E1. Provide direction on the latest design and design criteria for the Santa Cruz Avenue Sidewalk Project ([Staff Report# 16-031-CC](#)) ([Presentation](#))

Public Works Director Justin Murphy made a presentation.

Public Comment:

- Arnold Wilson spoke regarding narrow sidewalks, utility poles and heritage trees
- Gerry Andeen spoke in support of well-designed sidewalks and expressed concern regarding existing infrastructure

- Diane Bailey spoke regarding traffic and in support of sidewalks
- Patti Fry inquired about undergrounding of utilities and spoke regarding recycling bins in the bike lane and safety for pedestrians and kids
- Greg Druehl spoke in support of six-foot sidewalks that are safe and usable
- Maggie Betsock inquired about competitive bidding for the leveling of the street and in support of sidewalks, providing financial aid to homeowners on Santa Cruz who chose to landscape the front of their property and relocating smaller heritage trees
- Sally Cole requested the Council to look at the street holistically and consider undergrounding now, and spoke in support of sidewalks and regarding safety, speed, traffic, and preserving the character and beauty of Santa Cruz Avenue
- Lisa McPherson spoke regarding liability of uneven sidewalks and who is responsible
- Norman Alot spoke regarding increasing curb option and requested annotations to the diagram reflecting what is within the 5 foot curb

Staff responded to Council and public questions and discussion ensued regarding undergrounding, liability and filling gaps in elevated sidewalks, drainage, pricing, information on 10-foot versus 10.5-foot and 11-foot wide travel lanes and the possible increase of sidewalk space, and timeframe for the project.

There was Council support for the preferred alternative

At this time, Mayor Cline called item **G – Public Comment** out of order.

G. Public Comment

- Bill Kirsch read written comments on behalf of Cindy Welton regarding the Oak Grove bike boulevard and her request to upgrade the project to extremely important and decouple the bike corridor from the parking garage.
- Bill Kirsch spoke regarding the Oak Grove bike boulevard and read comments from the Bicycle Commission
- Michael Francois spoke regarding Round Up

F. Presentations and Proclamations

F1. Presentation by West Bay Sanitary District regarding Recycled Water Project at Sharon Heights ([Presentation](#))([Map](#))

District Manager Phil Scott of West Bay Sanitary District and Dave Richardson of RMC Water and Environment made a presentation.

Council expressed its support of the project.

H. Consent Calendar

Councilmember Keith requested items H1, H2 and H4 be pulled for further comment and discussion.

- H1. Quarterly review of data captured by Automated License Plate Reader (ALPR) for the period beginning November 1, 2015 through February 1, 2016 and request to move to yearly reports ([Staff Report# 16-024-CC](#))
- H2. Quarterly review of Taser Program for the period beginning October 1, 2015 and ending January 1, 2016 and request to move to annual reports ([Staff Report# 16-027-CC](#))
- H3. Authorize the Public Works Director to accept the work performed by Syserco Inc. for the Energy Monitoring System of the Administration and Library buildings ([Staff Report# 16-023-CC](#))
- H4. Approve minutes for the regular City Council meeting of January 26, 2016; and the minutes for the Joint Special Meeting of the City Council, Bicycle Commission and Transportation Commission of January 26, 2016 ([Attachment](#))

ACTION: Motion and second (Keith/Ohtaki) to approve Consent Calendar item H3 passes unanimously.

Regarding items H1 and H2, Councilmember Keith requested that these reports continue to be brought back before the Council every six months.

ACTION: Motion and second (Keith/Mueller) to approve Consent Calendar items H1 and H2 with the amendment that both reports be brought back to Council every six months passes unanimously.

Councilmember Carlton requested the following amendment to the January 26th City Council meeting minutes regarding the motion on item F9:

Motion and second (Mueller/Carlton) to approve item F9 with the inclusion of Councilmember Carlton's request for clarification and additional information regarding replacing lawn with artificial turf in parks and schools will not be mandatory and Councilmember Mueller's clarification that the City's representative to the PCE will bring policy regarding renewable rate increases and percentage back to the Council as a consent item before going to the PCE passes unanimously.

Councilmember Keith requested the following amendment to the January 26th joint meeting minutes of the City Council and Bicycle and Transportation Commissions regarding item D1:

There was unanimous Council support to explore the Oak Grove bike boulevard concept and that the Transportation Commission will reach out to businesses.

ACTION: Motion and second (Keith/Carlton) to approve Consent Calendar item H4 with the amendments outlined above passes unanimously.

I. Regular Business

- I1. Authorize the City Manager to prepare an additional funding request to the San Mateo County Transportation Authority (SMCTA) for the US 101/Willow Road Interchange Project to appoint a City Council member or subcommittee to advocate for Caltrans support ([Staff Report# 16-032-CC](#))

Public Works Director Justin Murphy introduced the item.

Councilmember Keith proposed and the City Council agreed by acclamation to add language to the request letter emphasizing the need for the project in order to address seismic retrofit and safety.

There was Council consensus to direct staff to present the design of the off-ramp and analysis as an Informational item at a future meeting.

ACTION: Motion and second (Keith/Ohtaki) to prepare an additional funding request to the San Mateo County Transportation Authority (SMCTA) for the US 101/Willow Road Interchange Project as amended, to appoint the Mayor and Mayor Pro Tem to liaise for Caltrans support, and to bring back the design and analysis as an Informational Item at a future meeting passes unanimously.

12. Authorize reservation of funds and mid-year budget adjustments in the Solid Waste Fund and authorize the City Manager to execute a professional services agreement for a solid waste services rate study in an amount not to exceed \$250,000 ([Staff Report# 16-026-CC](#)) ([Presentation](#))

Environmental Programs Manager Heather Abrams made a presentation.

Staff responded to Council questions and discussion ensued regarding competitive bidding and the not-to-exceed amount of the agreement to be executed.

ACTION: Motion and second (Keith/Othaki) to: (1) Appropriate \$360,000 of unreserved fund balance to pay off the accumulated shortfall revenue required under the franchise agreement with Recology and actual revenues collected, as provided for in the Franchise Agreement between the City of Menlo Park and Recology (2) Reserve \$162,000 for the projected shortfall for revenue required under the franchise agreement with Recology and actual revenues collected for the 2016 calendar year (3) Authorize City Manager to execute a professional services agreement, in an amount not-to-exceed \$175,000, with a qualified rate structure study consultant passes 3-2 (Mayor Cline and Councilmember Mueller dissent).

13. Deny the appeal of the Transportation Impact Fee (TIF) levied on 687 Bay Road ([Staff Report# 16-021-CC](#))

This item was removed from the agenda at the request of the appellant.

14. Receive a report and hear public comment on upcoming negotiations with the Menlo Park Police Sergeants Association (PSA) on a successor agreement to the agreement expiring June 30, 2016 ([Staff Report# 16-020-CC](#))

Administrative Services Director Nick Pegueros introduced the item.

There was no public comment. The report was received.

15. Introduce an ordinance amending Menlo Park Municipal Code Section 2.04.120 regarding Mayor Selection ([Staff Report# 16-025-CC](#))

City Clerk Pamela Aguilar introduced the item.

ACTION: Motion and second (Keith/Carlton) to introduce an ordinance amending Menlo Park Municipal Code Section 2.04.120 regarding Mayor Selection passes unanimously.

16. Approval of the 2016 City Council Work Plan, Budget Principles and City Council Procedures Manual ([Staff Report# 16-029-CC](#))

City Manager Alex McIntyre introduced the item. He asked for Council direction and consensus on the crosswalk policy, bike lanes on Oak Grove and bus shelters.

There was only consensus among Council to direct staff to submit an Informational Item regarding bus shelters and a crosswalk policy at a future meeting.

ACTION: Motion and second (Keith/Mueller) to hold a study session regarding a minimum wage ordinance passes unanimously.

Councilmember Keith requested that information regarding the State ballot initiative on minimum wage be brought back to the Council as an Informational Item within the next 60 days.

ACTION: Motion and second (Keith/Ohtaki) to hold a study session regarding affordable housing which will cover long term leases, tenant relocation assistance and mandatory non-binding arbitration passes unanimously.

Public Comment:

- Diane Bailey spoke regarding the Peninsula Advance Communities project and encouraged the City Council apply for an upcoming grant; she also spoke in support of the Oak Grove bike boulevard, enhancing of shuttle projects and bus shelters
- Adina Levin asked for clarification regarding the Oak Grove bike boulevard and the parking garage projects and the sequencing and scopes of these projects

There was discussion to discuss the Oak Grove bike boulevard project in a study session with the parking garage project and that the two may or may not be dependent on each other to go forward. Other priorities discussed by Council included bus shelters, downtown outdoor seating, the Specific Plan biennial review, electronic vehicle charging stations, potentially delaying library landscaping as a trade-off for adding to the list, bike and pedestrian visibility projects on Chilco as well as bike boxes.

ACTION: Motion and second (Keith/Ohtaki) to approve the 2016 City Council Work Plan and Budget Principles passes unanimously.

Council discussed the procedures manual in regards to placing items on the Council meeting agenda. The City Manager and City Attorney were directed to review and clarify the process for Councilmembers to place items on the Council meeting agenda.

This item will be brought back to Council for approval as a Consent Item on February 23rd.

17. Provide direction on ConnectMenlo (General Plan and M-2 Area Zoning update) schedule ([Staff Report# 16-030-CC](#))

There was consensus by Council to follow the proposed schedule B with direction to staff that the meetings be videotaped, that there be no hard stop time and to look into shortening the timeframe of the latter portion of the schedule.

J. Informational Items

- J1. Overview of the Water Supply Assessment for the Facebook Campus Expansion Project and the Water Supply Evaluation for the ConnectMenlo General Plan Update and M-2 Area Zoning Update ([Staff Report# 16-022-CC](#))
- J2. Letter of support to the San Francisco Bay Conservation and Development Commission for the San Francisquito Creek Joint Powers Authority's San Francisquito Creek Flood Reduction, Restoration and Recreation San Francisco Bay to Highway 101 Project ([Staff Report# 16-028-CC](#))

K. Councilmember Reports

- K1. There were no Councilmember reports.

L. City Manager's Report

- L1. There was no City Manager report.

M. Adjournment

Mayor Cline adjourned the meeting at 11:17 p.m.



Pamela Aguilar

City Clerk

These minutes were approved at the City Council meeting of March 15, 2016