



SPECIAL AND REGULAR MEETING MINUTES

Date: 2/23/2016
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:30 p.m. Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Cline called the closed session to order at 6:30 p.m.

There was no public comment.

- CL1.** Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with the Menlo Park Police Sergeants' Association (PSA)

Attendees: City Manager Alex McIntyre, Administrative Services Director Nick Pegueros, Finance and Budget Manager Rosendo Rodriguez, Human Resources Manager Lenka Diaz, City Attorney Bill McClure, Labor Counsel Charles Sakai

7:00 p.m. Regular Session

- A.** Mayor Cline called the regular meeting to order at 7:12 p.m.

B. Roll Call

Present: Cline, Keith, Mueller, Ohtaki

Absent: Carlton

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from the Closed Session held earlier in the evening.

E. Presentations and Proclamations

- E1.** Proclamation recognizing Eagle Scout Henry Marks for completing the renovation of Plant Identification Trail on the civic center campus

Due to illness, Eagle Scout Henry Marks is not present to accept the proclamation. This item is rescheduled for the March 1st City Council meeting.

F. Public Comment

- Pamela Jones had questions regarding the additional ConnectMenlo meetings and notice to the public as well as City staff attendance at a public town hall meeting hosted by Congresswoman Jackie Speier and the State of the Valley meeting

G. Consent Calendar

- G1. Award a construction contract for the Citywide Bicycle/Pedestrian Visibility Improvement Project to Sierra Traffic Markings, Inc., in the amount of \$108,574 and authorize a total construction contract budget of \$380,000 ([Staff Report# 16-034-CC](#))
- G2. Adopt a resolution accepting easements and approving the abandonment of two existing Public Utility Easements (PUE) for the subdivision associated with the Commonwealth Corporate Center Project located at 162 and 164 Jefferson Drive ([Staff Report# 16-035-CC](#))
- G3. Authorize the Public Works Director to accept the work performed by Anderson Pacific for the Sharon Heights Pump Station Replacement Project ([Staff Report# 16-036-CC](#))
- G4. Authorize the City Manager to execute a grant deed from the City transferring property to Caltrans and approve agreements related to US 101/Willow Road Interchange Project ([Staff Report# 16-040-CC](#))
- G5. Waive reading and adopt an ordinance amending Municipal Code section 2.04.120 regarding Mayor Selection and approve an amendment to City Council Policy CC 93-001 ([Staff Report# 16-033-CC](#))
- G6. Appropriate BMR Funds not to exceed \$320,000 in order to purchase and retain 20 Willow Road #33 in the Below Market Rate (BMR) Program and authorize the City Manager to execute contract escrow documents and acceptance of deed ([Staff Report# 16-043-CC](#))
- G7. Approve updates to the City Council procedures manual ([Staff Report# 16-039-CC](#))

ACTION: Motion and second (Keith/Ohtaki) to approve all items on the Consent calendar passes 4-0-1 (Councilmember Carlton absent).

H. Regular Business

- H1. Accept dedication of a Public Access Easement (PAE) from Hibiscus Properties, LLC (Facebook), approve design for Chilco Street bicycle and pedestrian improvements, and authorize the City Manager to sign agreements regarding Chilco Street improvements ([Staff Report# 16-037-CC](#)) ([Presentation](#))

Public Comment:

- Fergus O'Shea spoke in support of the project
- Rachel Bickerstaff spoke in support of the improvements and thanked City staff and Facebook for their efforts and encouraged the City Council to approve the project
- Sheryl Bims spoke in support of the project and thanked City staff for their work and for being available to the community

- Pamela Jones spoke in support of the project

ACTION: Motion and second (Ohtaki/Keith) to accept dedication of a Public Access Easement (PAE) from Hibiscus Properties, LLC (Facebook), approve design for Chilco Street bicycle and pedestrian improvements, and authorize the City Manager to sign agreements regarding Chilco Street improvements passes 4-0-1 (Councilmember Carlton absent).

At this point, City Attorney McClure recused himself from participating in item H2 due to a conflict of interest that his place of business is in proximity to the subject location.

- H2. Approve permanent installation of Alma Street/Ravenswood Avenue trial improvements ([Staff Report# 16-038-CC](#))([Presentation](#))

Public Comment:

- Fire Chief Harold Schapelhouman spoke in support of the permanent installation with concerns regarding emergency vehicle access
- Scott Norton, Axis Gym owner, spoke in opposition to the permanent installation and expressed concern regarding pedestrian and bike safety, traffic congestion and the difficulty clients have in accessing the gym with the elimination of the left-turn access

ACTION: Motion and second (Ohtaki/Keith) to approve permanent installation of Alma Street/Ravenswood Avenue trial improvements as recommended in the staff report passes 4-0-1 (Councilmember Carlton absent).

Council gave staff direction to meet and work with Mr. Norton of Axis Gym to address the concerns expressed regarding upcoming adjacent construction and how to mitigate impacts on accessing their business.

I. Informational Items

- I1. Transmittal of background information on the US 101/Willow Road Interchange Project ([Staff Report# 16-041-CC](#))

Councilmember Ohtaki requested staff to inquire with Caltrans regarding signage or striping to mitigate traffic congestion from northbound cars exiting onto Willow and to report back with information.

Councilmember Mueller directed staff to reach out to stakeholders for input, such as Sobrato and Bohannon and other major developers, and to note the City's outreach efforts and stakeholder feedback in future staff reports.

- I2. Overview of California Minimum Wage ballot measures and proposed legislation that will affect the City of Menlo Park ([Staff Report# 16-042-CC](#))

There was consensus by Council to designate this item as extremely important on the Council's list of 2016 project goals, but to wait until the November election to review the results of the potential State ballot initiative on minimum wage and to also look into best practices for enforcement.

J. Councilmember Reports

- J1. Discuss recommendation for City Selection Committee vote – HEART Board ([Attachment](#))

The Council deferred to Mayor Cline’s discretion in voting for the HEART Board candidates. Mayor Cline indicated that he will vote for the candidates who submitted their letters of interest by the required deadline.

Councilmember Ohtaki addressed the public’s questions regarding the ConnectMenlo meeting schedule and discussion ensued regarding the meeting location and shuttle service.

Councilmember Ohtaki also reported that he will attend a community meeting on March 7th hosted by Congresswoman Anna Eshoo with the Federal Aviation Administration (FAA) and gave an update on information received from the SFO Airport Roundtable.

Councilmember Keith reported that she attended the State of the Valley meeting; she also reported on the recent Rail Subcommittee meeting which covered discussion of the Dumbarton rail corridor, a future meeting in May, Chilco bike lanes, and grade separations.

Councilmember Mueller reported that he will be attending a meeting of the Blue Ribbon Task Force on housing at the County; he also spoke with Cecilia Taylor of East Palo Alto regarding the upcoming study session on housing.

K. City Manager's Report

There was no City Manager’s report.

L. Adjournment

Mayor Cline adjourned the meeting at 8:57 p.m. in memory of Pastor Teman Bostic of the Mt. Olive Apostolic Original Holy Church of God and provided information regarding viewing and funeral services.



Pamela Aguilar

City Clerk

These minutes were approved at the City Council meeting of March 15, 2016