



SPECIAL AND REGULAR MEETING MINUTES

Date: 3/15/2016
Time: 5:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

5:30 p.m. Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Cline called the Closed Session to order at 5:37 p.m.

- CL1.** Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with Service Employees International Union (SEIU), American Federation of State, County and Municipal Employees (AFSCME) and the Menlo Park Police Sergeants' Association (PSA)

Attendees: City Manager Alex McIntyre, Administrative Services Director Nick Pegueros, Finance and Budget Manager Rosendo Rodriguez, Human Resources Manager Lenka Diaz, City Attorney Bill McClure, Labor Counsel Charles Sakai

7:00 p.m. Regular Session

- A.** Mayor Cline called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar, Deputy City Clerk Jelena Harada

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from the Closed Session held earlier.

Agenda items F, G and H were called out of order.

F. Presentations and Proclamations

- F1.** Proclamation recognizing Eagle Scout Henry Marks for completing the renovation of Plant Identification Trail on the civic center campus ([Attachment](#))

Henry Marks received the proclamation.

- F2. Proclamation recognizing Menlo Park employee Mary Liedl on her retirement ([Attachment](#))

Mary Liedl accepted the proclamation.

- F3. Proclamation declaring March Red Cross Month ([Attachment](#))

Tricia Clement received the proclamation.

G. Commissioner Reports

Mayor Cline announced that the City commission recruitment is closing on March 17 and encouraged the residents to apply for the vacancies.

Item G2 preceded item G1.

- G2. Quarterly update from the Parks and Recreation Commission ([Attachment](#))

Commission Chair Marianne Palefsky reported on the ongoing commission business.

- G1. Quarterly update from the Environmental Quality Commission

Commission Chair Allan Bedwell presented updates on the ongoing commission business.

H. Public Comment

- Jim Lewis spoke about the friendship agreement between Menlo Park and Gallway, Ireland and presented updates on the Two Menlos activities. Video presentation from Gallway ensued. (handout)
- Ernest Kinsolving and Karl Franzen performed traditional Irish music
- Josh Abend spoke about absence of rent control
- Jym Clendenen presented updates on activities of the Menlo Park Historical Association
- Allan Bedwell spoke against drones at Bedwell-Bayfront Park
- Chris MacIntosh spoke against drones at Bedwell-Bayfront Park
- Omar Chatty spoke about the contract with AECOM for the Ravenswood Avenue Grade Separation

E. Study Session

- E1. Provide feedback on the draft 2015 Urban Water Management Plan (UWMP) which includes the proposed Water Shortage Contingency Plan (WSCP) ([Staff Report# 16-053-CC](#)) ([Presentation](#))

Senior Engineer Pam Lowe introduced the item. Anonna Dutton and Tina Wong, consultants with Erler & Kalinowski, made a presentation and answered questions.

The Council agreed with the proposed conservation goals and are interested in looking into targeting higher usage reductions.

The City Council pointed out that Menlo Park residents overachieved the 2015 State requirements of water reduction in single family residential homes.

I. Consent Calendar

Councilmember Keith pulled items I4 and I8. Councilmember Mueller pulled item I3.

- I1. Amend the Gymnastics Center Power Purchase Agreement (PPA) to incorporate a revised Schedule 10, amend the Corporation Yard PPA to incorporate a revised Schedule 10, and authorize the Public Works Director to accept the work performed by Cupertino Electric (CEI, Solar One) for solar photo voltaic (PV) installations at the Arrillaga Gymnasium, Arrillaga Gymnastics Center, Onetta Harris Community Center, and City Corporation Yard ([Staff Report# 16-046-CC](#))
- I2. Approve a resolution authorizing submittal of application for CalRecycle payment programs and related authorizations ([Staff Report# 16-045-CC](#))
- I3. Authorize the City Manager to sign a contract in the amount of \$631,300 with AECOM for the Ravenswood Avenue Grade Separation Project Study Report and authorize the City Manager to enter into all agreements for this project ([Staff Report# 16-051-CC](#))
- I4. Adopt a resolution supporting the City's Shuttle Program for application to the San Mateo County Shuttle Program FY 2016-2017 and FY 2017-2018 funding and authorize the City Manager to enter into funding agreements ([Staff Report# 16-054-CC](#))
- I5. Authorize the City Manager to enter into agreements with Casey Construction, Express Plumbing and Farallon Company for on-call routine and emergency water system services for the Menlo Park Municipal Water District ([Staff Report# 16-052-CC](#))
- I6. Authorize the City Manager to approve a contract with ICF International in the amount of \$255,660 and future augments as may be necessary to prepare an infill Environmental Impact Report for the Middle Plaza at 500 El Camino Real Project ([Staff Report# 16-044-CC](#))
- I7. Adopt a resolution authorizing the position of Administrative Services Director as Plan Coordinator for the City's IRS 401a and 457 Plans administered by ICMA-RC ([Staff Report# 16-048-CC](#))
- I8. Approve minutes for the City Council meetings of February 9 and 23, 2016 ([Attachment](#))

Councilmember Ohtaki commented on item I1 to congratulate the staff on establishing the Power Purchase agreement.

ACTION: Motion and second (Keith/Carlton) to approve Consent Calendar items I1, I2, I5, I6 and I7 passes unanimously.

Public comments were taken at this point.

- Steve Van Pelt spoke about the Ravenswood Avenue Grade Separation Project Study Report

The Council was in favor of keeping the Ravenswood Avenue Grade Separation Project on its

schedule. It was noted that the City Council Rail Subcommittee participated in reviewing the Requests for Proposals.

ACTION: Motion and second (Ohtaki/Carlton) to approve item I3 passes unanimously.

The Councilmembers pointed out the newly-established morning shuttle from Belle Haven neighborhood to Menlo-Atherton High School.

ACTION: Motion and second (Keith/Ohtaki) to approve item I4 passes unanimously.

The Council discussed the amendments to meeting minutes of February 9.

ACTION: Motion and second (Keith/Ohtaki) to approve the meeting minutes of February 9 with the following amendments passes unanimously:

1. In the motion of item H4 to replace “the City will reach out to businesses” with “the Transportation Commission will reach out to businesses”.
2. In item I6 to replace “There was consensus among Council to direct staff to submit an Informational Item regarding bus shelters” with “There was consensus among Council to direct staff to submit an informational item regarding bus shelters and an informational item regarding crosswalk policy, at a future meeting”.
3. In the motion of item I1 to replace “to appoint the Mayor and Mayor Pro Tem to advocate for Caltrans support” with “to appoint the Mayor and Mayor Pro Tem to liaise with Caltrans”.

ACTION: Motion and second to approve the meeting minutes of February 23 passes 4-0 (Councilmember Carlton abstains).

J. Regular Business

- J1. Accept the 2015-16 Mid-Year Financial Summary and approve recommended 2015-16 budget adjustments ([Staff Report# 16-056-CC](#)) ([Presentation](#))

ACTION: Motion and second (Keith/Ohtaki) to accept the 2015-16 Mid-Year Financial Summary and approve the recommended 2015-16 budget adjustments passes unanimously.

- J2. Review and accept the Annual Report on the status and progress in implementing the City’s Housing Element and the Annual Housing Successor Report ([Staff Report# 16-049-CC](#))

Principal Planner Dianna Chow introduced the item.

ACTION: Motion and second to accept the Annual Report on the status and progress in implementing the City’s Housing Element and the Annual Housing Successor Report passes unanimously.

K. Informational Items

Staff was available to answer questions.

- K1. Update on the status of bus shelter installation in Belle Haven ([Staff Report# 16-055-CC](#))

- K2. Update on the Water System Master Plan (WSMP) -Recycled Water ([Staff Report# 16-050-CC](#))
- K3. Review of the City's Investment Portfolio as of December 31, 2015 ([Staff Report# 16-047-CC](#))

H. Councilmember Reports

- H1. Councilmember Mueller reported on the Education Equity District actions. He raised a question whether the Council wishes to pursue the carriage house preservation, located at the Roger Reynolds property. Councilmember Mueller spoke about the Belle Haven residents' concerns regarding garbage placement fines they received and about the hours-of-operation signage at the Belle Haven pool. Mueller thanked Jeff Phillips and Mark Bryman with the Menlo-Atherton Little League, and architect Sam Sinnott for donating his time in completing the Burgess Park little league snack bar development.

Councilmember Ohtaki gave an update on the Federal Aviation Association's action in regards to the flight patterns that are affecting Menlo Park residents.

Councilmember Keith spoke about the CalTrain High-Speed Rail Business Plan and the time sensitivity for providing input in regards to the plan, schedule changes and funding for grade separation. Councilmember Keith asked that staff look into submitting a comment regarding the High-Speed Rail Business Plan before the deadline on April 18. She also gave an updat on the San Francisquito Creek JPA progress.

Councilmember Carlton updated on the friendship activities between Menlo Park and Bizen, Japan. Carlton announced the opening of the youth exchange program between the two cities.

Mayor Cline reported on the Excellence in Community Policing award received by the Menlo Park Police Department.

I. City Manager's Report

There was no report at this meeting.

J. Adjournment

Mayor Cline adjourned the meeting at 10:22 p.m.



Jelena Harada

Deputy City Clerk

These minutes were approved at the City Council meeting of April 12, 2016.