



SPECIAL AND REGULAR MEETING MINUTES

Date: 4/12/2016
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:30 p.m. Closed Session (City Hall Administration Building, 1st Floor Conference Room)

Mayor Cline called the Closed Session to order at 6:40 p.m. There was no public comment.

CL1. Closed session pursuant to Government Code Section 54956.8 regarding real property negotiations (1 matter):

- Property:** Property owned by the City of Menlo Park located adjacent to 1080 O'Brien (APN 055434030), Menlo Park, CA
- City Negotiators:** City Attorney Bill McClure, City Manager Alex McIntyre, Assistant City Manager Chip Taylor, Public Works Director Justin Murphy
- Negotiating Parties:** City of Menlo Park (Owner) and John Tarlton, Tarlton Properties Inc (potential buyer)
- Negotiation:** Potential sale of real property owned by the City of Menlo Park, including but not limited to sales price and other terms of sale

7:00 p.m. Regular Session

A. Mayor Cline called the meeting to order at 7:00 p.m.

B. Roll Call

- Present:** Carlton, Cline, Keith, Mueller, Ohtaki
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Deputy City Clerk Jelena Harada

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from the Closed Session held earlier.

Mayor Cline announced that item J1 will be continued to the May 3rd City Council meeting.

E. Presentations and Proclamations

E1. Proclamation regarding Earth Day ([Attachment](#))

Environmental Programs Manager Heather Abrams accepted the proclamation.

E2. Presentation by Dr. Stefan Heck regarding innovation, energy and transportation issues

Dr. Stefan Heck made the presentation.

E3. Presentation by the Bicycle Commission regarding the proposed Oak Grove bicycle boulevard

Bicycle commission members Jonathan Weiner and Bill Kirsch made the presentation. There was a consensus among the Councilmembers to support the proposed trial. It was clarified that further action on the proposed project would need formal direction from the City Council in a future meeting.

F. Commission/Committee Vacancies and Appointments

F1. Consider applicants and make appointments to fill vacancies on the San Mateo County Mosquito and Vector Control District, the Sister City & Friendship Committee, Finance & Audit Committee and the Bicycle, Environmental Quality, and Housing Commissions ([Staff Report# 16-062-CC](#))

City Clerk Pamela Aguilar facilitated the appointment process. The council made the following commission appointments. Details regarding nominations and votes are recorded in Attachment of the Minutes.

San Mateo County Mosquito and Vector Control District:

- Justin Evans

Sister City and Friendship Committee:

- Jym Clendenin
- Fran Dehn
- Kristy Holch
- Analisa Pratt
- Carol Schumacher

Finance and Audit Committee

- Anne Craib
- Sody Tronson

Bicycle Commission:

- Katie Behroozi
- Jonathan Weiner

Environmental Quality Commission:

- Alan Bedwell
- Janelle London

Housing Commission:

- Meg McGraw-Scherer

G. Public Comment

- Fran Dehn spoke about the release of the new Menlo Park Business Directory.

H. Consent Calendar

Items H2 and H6 were pulled from the Consent Calendar for further comment and discussion.

- H1. Authorize the Public Works Director to accept the work performed by Syserco Inc. for the New Energy Monitoring System of the Administration Building and Library Project ([Staff Report# 16-060-CC](#))
- H2. Reject all bids for the construction of the Menlo Park-Atherton Pedestrian and Bicycle Improvement Project ([Staff Report# 16-057-CC](#))
- H3. Authorize the Public Works Director to accept the work performed by Knorr Systems Inc. for the installation of the Variable Frequency Drive Systems for the Burgess and Belle Haven Pools ([Staff Report# 16-059-CC](#))
- H4. Approve a comment letter on the California High Speed Rail Authority's (CHSRA) 2016 Draft Business Plan (Business Plan) ([Staff Report# 16-063-CC](#))
- H5. Authorize the City Manager to enter into a master professional agreement with 4LEAF Inc. for building permitting and inspection contract services ([Staff Report# 16-061-CC](#))
- H6. Consider accepting and relocating the Roger Reynolds Carriage Stop Building ([Staff Report# 16-065-CC](#))
- H7. Approve minutes for the City Council meeting of March 15, 2016 ([Attachment](#))

ACTION: Motion and second (Keith/Carlton) to approve all items on the Consent Calendar, except items H2 and H6, passes unanimously.

Councilmember Mueller left the meeting at 9:35 PM.

Councilmember Keith commented on item H2 to clarify that the project will continue and may be delayed until a new bid process is complete.

Councilmember Ohtaki commented that the rectangular rapid flash beacons could affect some of the neighbors in the area and requested that staff reach out to warn the residents about the impact of the lights.

Transportation Manager Nicole Nagaya responded with a brief overview of the project.

ACTION: Motion and second (Keith/Carlton) to approve item H2, to continue the project with different funding passes 4-0-1 (Councilmember Muller absent).

Before discussion on item H6, Mayor Cline opened the floor to public comment.

- Jim Lewis spoke about the history of the Roger Reynolds Carriage Stop Building (carriage house).
- Bill Weslow spoke about the carriage house and requested a re-consideration of the project timeline.

City Council discussed item H6.

In response to Councilmember Keith's questions, City Manager McIntyre stated that the project is being sold and the property will be cleared of all structures within 30 days.

Mayor Cline asked that this matter be formally discussed if any new information related to the project timeline arises within the 30 day window.

ACTION: Motion and second (Keith/Carlton) to approve the staff recommendation and look into any option available to preserve the building passes 4-0-1 (Councilmember Mueller absent).

I. Regular Business

- I1. Consider a request by the Transportation Commission to review the current 1300 El Camino Real development project and provide potential direction of review of future development projects by Commissions ([Staff Report# 16-064-CC](#))

At this point, City Attorney McClure recused himself from participating in item I1 due to a conflict of interest that his place of business is in proximity to the subject location.

Assistant City Manager Chip Taylor presented the item.

- Bianca Walser stated that the Transportation Commission should be involved in reviewing of development projects.
- Phill Mazzara asked that the Transportation Commission review any development project with an Environmental Impact Report (EIR).

ACTION: Motion and second (Carlton/Keith) to include the Transportation Commission in the review of the current 1300 El Camino Real development project passes 4-0-1 (Councilmember Muller absent)

ACTION: Motion and second (Keith/Carlton) to continue involvement of Commissions on an ad hoc basis when development projects are reviewed, fails 1-3-1 (Councilmember Cline, Carlton and Ohtaki dissent, Mueller absent).

Mayor Cline stated that this direction will need to include input from all Councilmembers and will be placed on a future agenda for discussion.

K. Informational Items

There were no informational items at this meeting.

L. City Manager's Report

City Manager McIntyre stated that the Summer Activity Guide is out and the registration for summer classes is open. The first Ravenswood Grade Separation Study meeting will be held on May 2, in the Arrillaga Family Recreation Center. City Manager relayed the news that Mid-Peninsula Housing and Hello Housing are merging. Cooley Landing Park grand opening is on Sunday April 16 at 10 AM.

M. Councilmember Reports

There was no report at this meeting.

N. Adjournment

Mayor Cline adjourned the meeting at 10:37 PM.



Jelena Harada

Deputy City Clerk

These minutes were approved at the City Council meeting of May 17, 2016.