



SPECIAL AND REGULAR MEETING MINUTES

Date: 5/24/2016
Time: 6:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

Councilmember Mueller appeared via telephone from the following location:
Sheraton Portland Airport Hotel, 8235 N.E. Airport, Portland, OR 97220

6:00 p.m. Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Cline called the Closed Session to order at 6:08 p.m. Councilmember Keith was absent. There was no public comment.

- CL1.** Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with Service Employees International Union (SEIU), American Federation of State, County and Municipal Employees (AFSCME) and the Menlo Park Police Sergeants' Association (PSA)

Attendees: City Manager Alex McIntyre, Administrative Services Director Nick Pegueros, Finance and Budget Manager Rosendo Rodriguez, Human Resources Manager Lenka Diaz, City Attorney Bill McClure, Labor Counsel Charles Sakai

7:00 p.m. Regular Session

- A.** Mayor Cline called the meeting to order at 7:16 p.m.

B. Roll Call

Present: Carlton, Cline, Mueller, Ohtaki
Absent: Keith
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Boy Scout Troop 222 led the pledge of allegiance.

Henry Marks, William Fahey, Andrew Fichou, Timmy Hoo and Peter Hoo led the pledge and received certificates of recognition

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from the Closed Session held earlier.

ANNOUNCEMENTS

Mayor Cline announced that the meeting agenda would be modified as follows:



The Regular Business item regarding Santa Cruz Avenue sidewalk cafes will be called after the Consent Calendar, followed by the Study Session regarding Nealon Park and then by the Public Hearing regarding the Urban Water Management Plan.

City Manager McIntyre introduced new employee Management Analyst Meghan Revolinsky.

E. Presentations and Proclamations

- E1. Presentation of certificates of recognition to the Boys and Girls Club High School Youths of the Year

Unit Director Desiree Caliguiran introduced recipients Mariah Noblin and Dudley Ryder who accepted their certificates and each made a brief presentation. Not present, but also recognized, were LaMarrisha Clemons and Adrian Estrabo.

- E2. Proclamation declaring May 15-21 Public Works Week ([Attachment](#))

Senior Engineer Azalea Mitch and Arborist Christian Bonner introduced a video project featuring the Public Works department and accepted the proclamation on behalf of the department.

F. Commissioner Reports

- F1. Quarterly update from the Transportation Commission

Commission Chair Phil Mazzara reported on the ongoing activities of the commission.

H. Public Comment

There was no public comment.

I. Consent Calendar

Item I3 was pulled by staff and item I4 was pulled by Councilmember Carlton for further discussion.

- I1. Authorize the City Manager to enter into a comprehensive agreement with the Peninsula Joint Powers Board on the Caltrain Peninsula Corridor Electrification Project (PCEP) ([Staff Report# 16-082-CC](#))
- I2. Adopt **Resolution 6314** and **Resolution 6315** for the Landscaping Assessment District (District) for fiscal year (FY) 2016-17 that proposes a 5% increase and sets the date of the public hearing and authorize the City Manager to amend contracts for tree and sidewalk maintenance ([Staff Report# 16-083-CC](#))
- I3. Approve a contract with FATHOM for water meter reading, billing and customer service ([Staff Report# 16-084-CC](#))
- I4. Adopt a resolution to extend Section 16.79.045 of the Zoning Ordinance to allow the conversion of accessory buildings into secondary dwelling units for one year, expiring on June 13, 2017 ([Staff Report# 16-078-CC](#))
- I5. Authorize the City Manager to approve a contract with David J. Powers & Associates, Inc. in the amount of \$96,885 and future augments as may be necessary to prepare an Initial Study and

Mitigated Negative Declaration for the 2111-2121 Sand Hill Road Annexation Project
([Staff Report# 16-069-CC](#))

16. Confirm the City's intent to participate in the South Bayside Waste Management Authority's (SBWMA) process to negotiate a potential franchise extension with Recology
([Staff Report# 16-081-CC](#))
17. Approve minutes for the City Council meetings of April 12, 2016 ([Attachment](#))

ACTION: Motion and second (Ohtaki/Carlton) to approve all items on the Consent Calendar, excluding I3 and I4, passes 4-0-1 (Councilmember Keith absent).

Regarding Item I3, Public Works Director Justin Murphy stated that there will be some adjustments to the contract regarding technical specifications but these will not affect the cost. City Manager McIntyre clarified the upfront cost of implementing the automated meter reading infrastructure.

ACTION: Motion and second (Ohtaki/Carlton) to approve a contract with FATHOM for water meter reading, billing and customer service with the modifications indicated by staff passes 4-0-1 (Councilmember Keith absent).

Regarding Item 4, there was agreement among Council and staff for a longer extension of three years. Additional discussion ensued regarding marketing information. This item was continued to the June 7 City Council meeting to allow Mayor Pro Tem Keith an opportunity to comment.

The following item was called out of order.

K. Regular Business

- K1. Approve the designs for the Santa Cruz Street Cafés, increase the Downtown Streetscape budget for FY16-17, authorize the City Manager to award construction contracts for each Street Café up to the budgeted amount, authorize the City Manager to enter into license and funding agreements with business owners, and consider an increase to the maximum City share of construction costs
([Staff Report# 16-087-CC](#))([Presentation](#))

Housing and Economic Development Manager Jim Cogan and Assistant Engineer Michael Tsai made a presentation.

Public Comment:

- Mario Vega of LB Steak spoke in support of the project and responded to Council questions.

Discussion ensued regarding design customization options, cost sharing, on-street parking, safety, and design standards to shield concrete barriers.

ACTION: Motion and second (Carlton/Ohtaki) to approve the designs for the downtown seating program, increase the budget by \$350,00 for fiscal year 2016-17 as part of the budget adoption process, authorize the City Manager to enter into license agreements between the City and participating merchants, increase the maximum City share base design by \$15,000 for each Street Café and direct staff to take code enforcement action to remove unpermitted outdoor seating passes 4-0-1 (Councilmember Keith absent).

The following item was called out of order.

G. Study Session

- G1. Review and provide feedback on options for improvements at Nealon Park, including sports and field irrigation, surface and dog park location ([Presentation](#))

Community Services Director Cherise Brandell, Community Services Manager Derek Schweigart and Recreation Supervisor Todd Zeo made a presentation.

Public Comment:

- Kathy Schoendorf spoke regarding dog park locations and the need for space
- Mary Kuehler spoke regarding more outreach and information

Council directed staff to proceed with increased watering and landscape maintenance temporarily, to conduct more outreach and to hold a community workshop to obtain feedback on playing field surfaces.

At 9:00 p.m., Councilmember Mueller left the meeting.

The following item was called out of order.

J. Public Hearing

- J1. Adoption of the 2015 Urban Water Management Plan (UWMP) ([Staff Report# 16-079-CC](#))([Presentation](#))

EKI Vice President Anona Dutton and Assistant Public Works Director Ruben Nino made a presentation. Mayor Cline opened the public hearing. There was no public comment.

ACTION: Motion and second (Ohtaki/Carlton) to close the public hearing passes by acclamation (Councilmembers Keith and Mueller absent).

Ms. Dutton and staff responded to Council questions regarding recycled water, emergency wells during earthquakes, and grants.

ACTION: Motion and second (Ohtaki/Carlton) to approve **Resolution 6316** adopting the 2015 Urban Water Management Plan passes 3-0-2 (Councilmembers Keith and Mueller absent).

L. Informational Items

Staff was available to answer questions.

- L1. Update on downtown parking garage study session and extended-time parking pilot program ([Staff Report# 16-088-CC](#))
- L2. Update on the South Bay Salt Pond Restoration Project – Ravenswood Ponds ([Staff Report# 16-085-CC](#))

M. City Manager's Report

There was no report this meeting.

N. Councilmember Reports

Councilmember Carlton reported on Peninsula Clean Energy (PCE) items and recommended 100% renewable energy for City municipal accounts; she clarified this recommendation is just for City accounts and not commercial or residential. She also recognized staff for its work on the Arbor Day event.

Councilmember Ohtaki reported on the SFO Roundtable and the FAA's feasibility analysis.

Mayor Cline reported on his recent trip to Galway, Ireland and the various activities he participated in. He also announced that Galway Mayor Frank Fahy will be visiting Menlo Park and there will be a reception on June 3rd at LB Steak. Councilmember Carlton suggested the name of the Sister City and Friendship Committee be changed to the Cultural Exchange Committee.

O. Adjournment

Mayor Cline adjourned the meeting at 10:24 p.m.



Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council meeting of June 7, 2016.