



SPECIAL AND REGULAR MEETING MINUTES

Date: 6/21/2016
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:30 p.m. Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Cline called the Closed Session to order at 6:40 p.m. There was no public comment.

- CL1.** Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with the Menlo Park Police Sergeants' Association (PSA)

Attendees: City Manager Alex McIntyre, Administrative Services Director Nick Pegueros, Finance and Budget Manager Rosendo Rodriguez, Human Resources Manager Lenka Diaz, City Attorney Bill McClure, Labor Counsel Charles Sakai

7:00 p.m. Regular Session

- A.** Mayor Cline called the meeting to order at 7:25 p.m.

- B. Roll Call**

Present: Carlton, Keith, Mueller, Ohtaki, Cline
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

- C. Pledge of Allegiance**

Mayor Cline led the pledge of allegiance

- D. Report from Closed Session**

Mayor Cline stated that there is no reportable action from the Closed Session held earlier.

ANNOUNCEMENT

Mayor Cline announced that an item has come to the City's attention and the City Council is being requested to add the item to the meeting agenda as an urgency item. City Attorney Bill McClure gave a brief overview of Assembly Bill 2788 (Gatto) and its potential impact.

ACTION: Motion and second to add item H4 to the agenda as an urgency item passes unanimously.

H4. Authorize the Mayor to sign a letter in opposition to AB2788 (Gatto) - Wireless Telecommunications Small Cells

- E. Public Comment**

- James Ruigomez, San Mateo Building Trade Council spoke in support of the Facebook expansion project
- Bill Nack spoke in support of the Facebook expansion project
- Chris Collins, Plumbers and Pipefitters Local 467, San Mateo County, spoke in support of the Facebook expansion project
- Ernesto Reyes spoke regarding improvements in the Belle Haven neighborhood, public transportation, and secondary dwelling units

F. Consent Calendar

- F1. Adopt **Resolution 6328** implementing a new water conservation plan ([Staff Report# 16-118-CC](#))
- F2. Adopt **Resolution 6329** authorizing the City Manager to sign an agreement with MidPen Housing for replacement of the existing water main at 1221-1275 Willow Road ([Staff Report# 16-115-CC](#))
- F3. Adopt **Resolution 6320** a) calling and giving notice of holding a general municipal election for two seats on the Menlo Park City Council b) requesting that the City Council consolidate the election with the Presidential Election to be held on November 8, 2016 and c) contracting with the San Mateo County Chief Elections Officer for election services ([Staff Report# 16-109-CC](#))
- F4. Authorize the City Manager to execute a professional services agreement with R3 Consulting Group for a Zero Waste Plan in the amount of \$50,000 and a Solid Waste Services Rate Study in the amount of \$175,000 for a total of \$225,000 ([Staff Report# 16-110-CC](#))
- F5. Authorize the City Manager to enter into an agreement with Bay Area Water Supply and Conservation Agency (BAWSCA) not to exceed \$80,000 to provide direct rebates to residents and businesses for the Lawn Be Gone program ([Staff Report# 16-111-CC](#))
- F6. Authorize the City Manager to execute an agreement for Kronos Workforce Ready Software as a Service in an amount not to exceed \$160,000 over three fiscal years ([Staff Report# 16-120-CC](#))
- F7. Accept dedication of a tree preservation access easement from Robert W. Armstrong Revocable Trust at 1010-1026 Alma Street and authorize the City Manager to sign agreements required by conditions of approval of the project ([Staff Report# 16-117-CC](#))
- F8. Authorize the City Manager to accept a grant for fiscal year 2016-17 of up to \$270,000 from Silicon Valley Community Foundation to implement The Big Lift at the Belle Haven Child Development Center, to execute a contract to enhance services to complete the scope of work and allocate matching funds of \$13,500 from the General Fund ([Staff Report# 16-108-CC](#))
- F9. Authorize the Mayor to sign a letter of opposition to Governor Jerry Brown's proposal for by right approval for affordable housing ([Staff Report# 16-122-CC](#))
- F10. Approve minutes for the City Council meetings of May 3 and June 7, 2016 ([Attachment](#))

ACTION: Motion and second (Keith/Ohtaki) to approve all items on the Consent Calendar, excluding F10 passes unanimously.

Councilmember Ohtaki requested the May 3rd City Council meeting minutes be edited to reflect that

he abstained on approving the March 31st City Council meeting minutes because he was not present.

ACTION: Motion and second (Ohtaki/Keith) to approve item F10 as amended by Councilmember Ohtaki passes unanimously.

G. Public Hearing

- G1. Adopt a resolution overruling protests, ordering the improvements, confirming the diagram and ordering the levy and collection of assessments and increasing the tree assessment by 5% and no increase to the sidewalk assessment for the City of Menlo Park Landscaping Assessment District for Fiscal Year 2016-17 ([Staff Report# 16-112-CC](#))

Assistant Public Works Director Ruben Nino made a brief presentation. Mayor Cline opened the public hearing. There was no public comment.

ACTION: Motion and second (Keith/Ohtaki) and by acclamation, Mayor Cline closed the public hearing.

ACTION: Motion and second (Keith/Ohtaki) to approve **Resolution 6321** overruling protests, ordering the improvements, confirming the diagram and ordering the levy and collection of assessments and increasing the tree assessment by 5% and no increase to the sidewalk assessment for the City of Menlo Park Landscaping Assessment District for Fiscal Year 2016-17

- G2. Adopt a resolution to collect the regulatory fee at the existing rates to implement the City's Storm Water Management Program for Fiscal Year 2016-17 ([Staff Report# 16-113-CC](#))

Assistant Public Works Director Ruben Nino made a brief presentation. Mayor Cline opened the public hearing. There was no public comment.

ACTION: Motion and second (Keith/Ohtaki) and by acclamation, Mayor Cline closed the public hearing.

ACTION: Motion and second (Keith/Ohtaki) to adopt **Resolution 6322** to collect the regulatory fee at the existing rates to implement the City's Storm Water Management Program for Fiscal Year 2016-17 passes unanimously.

- G3. Adopt a resolution recommending that the San Mateo County Flood Control District (District) impose basic charges at existing rates and increase the additional charges by 3.02 percent for funding the fiscal year (FY) 2016-17 Countywide National Pollutant Discharge Elimination System (NPDES) General Program and allow the District to collect these fees annually ([Staff Report# 16-114-CC](#))

Assistant Public Works Director Ruben Nino made a brief presentation. Mayor Cline opened the public hearing. There was no public comment.

ACTION: Motion and second (Keith/Ohtaki) and by acclamation, Mayor Cline closed the public hearing.

ACTION: Motion and second (Keith/Ohtaki) to adopt **Resolution 6323** recommending that the San Mateo County Flood Control District (District) impose basic charges at existing rates and increase the additional charges by 3.02 percent for funding the fiscal year (FY) 2016-17 Countywide National

Pollutant Discharge Elimination System (NPDES) General Program and allow the District to collect these fees annually

H. Regular Business

- H1. Consider approval of amendments to the agreement between the City of Menlo Park and Service Employees International Union, Local 521 ([Staff Report# 16-104-CC](#))([Presentation](#))

Human Resources Manager Lenka Dias made a presentation for Items H1 and H2.

ACTION: Motion and second (Keith/Ohtaki) to approve amendments to the agreement between the City of Menlo Park and Service Employees International Union, Local 521 passes unanimously.

- H2. Consider approval of amendments to the agreement between the City of Menlo Park and American Federation of State, County and Municipal Employees, Local 829 ([Staff Report# 16-105-CC](#))

ACTION: Motion and second (Ohtaki/Carlton) to approve amendments to the agreement between the City of Menlo Park and American Federation of State, County and Municipal Employees, Local 829 passes unanimously.

- H3. Approve resolutions: adopting the fiscal year 2016-17 Budget and Capital Improvement Program and appropriating funds; establishing the appropriations limit for fiscal year 2016-17; establishing a Consecutive Temporary Tax percentage reduction in Utility Users' Tax rates through September 30, 2017; and establishing City-wide Salary Schedule effective July 10, 2016 ([Staff Report# 16-119-CC](#))([Presentation](#))

Administrative Services Director Nick Pegueros made a presentation.

Public Comment:

- Cecilia Taylor inquired about using Below Market Rate funds to purchase properties to use as affordable housing

ACTION: Motion and second (Ohtaki/Carlton) to approve the following resolutions passes unanimously.

Resolution 6324 adopting the fiscal year 2016-17 Budget and Capital Improvement Program

Resolution 6325 establishing the appropriations limit for fiscal year 2016-17

Resolution 6326 establishing a consecutive temporary tax percentage reduction in Utility Users' Tax rates through September 30, 2016

Resolution 6327 establishing City-wide salary schedule effective July 10, 2016

- H4. Authorize the Mayor to sign a letter in opposition to AB2788 regarding wireless telecommunications small cells

City Attorney Bill McClure introduced the item.

ACTION: Motion and second (Ohtaki/Keith) to authorize the Mayor to sign a letter in opposition to AB2788 regarding wireless telecommunications small cells passes unanimously.

I. Informational Items

I1. Update on the El Camino Real Corridor Study ([Staff Report# 16-116-CC](#))

Transportation Manager Nikki Nagaya responded to Council questions regarding additional tasks discussed during the May 3rd City Council meeting and regarding the Oak Grove bike boulevard.

I2. Update on the status, schedule, required actions, and Development Agreement negotiation process for the Facebook Campus Expansion Project located at 301-309 Constitution Drive ([Staff Report# 16-107-CC](#))

Mayor Cline mentioned correspondence received from Menlo Park resident Pamela Jones requesting the schedule for this project be extended.

I3. Belle Haven Child Development Center Self Evaluation Report for the Child Development Division of the California Department of Education for fiscal year 2015-16 ([Staff Report# 16-106-CC](#))

I4. Process for pursuing structured parking and other land use enhancements downtown ([Staff Report# 16-121-CC](#))

J. City Manager's Report

City Manager McIntyre announced the 4th of July parade and that first phase of the City Hall remodel will begin on July 7th.

K. Councilmember Reports

Councilmember Mueller mentioned resident concerns regarding traffic at Middlefield and Willow and cut through traffic in the neighborhood. He also inquired about water aerobics for seniors at the Belle Haven pool and reported that architectural design drawings for the Burgess snack bar are complete.

Councilmember Carlton thanked the Chamber of Commerce for the block party and reported that trash cans in downtown need to be cleaned.

Mayor Pro Tem Keith reported the challenges of getting out of the Willows neighborhood due to the Willow Road traffic.

Councilmember Ohtaki reported that the SFO Roundtable Select Committee is meeting to make recommendations to the FAA regarding the noise and requested an item be placed on the next agenda.

Mayor Cline reported that the Facebook Development Agreement Subcommittee met earlier and commended staff on the Electric Vehicle (EV) charger event. He also reported there will be a Tri-Cities meeting on June 9th with Palo Alto and East Palo Alto.

L. Adjournment

Mayor Cline adjourned the meeting at 8:48 p.m.



Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council meeting of July 19, 2016.