



SPECIAL AND REGULAR MEETING MINUTES

Date: 8/30/2016
Time: 5:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

5:30 p.m. Closed Session

Mayor Cline called the closed session to order at 6:35 p.m. Councilmember Keith was absent. There was no public comment.

CL1. Closed Session conference with legal counsel to discuss anticipated litigation pursuant to Government Code Section 54956.9(d)(2): 1 case

A. Mayor Cline called the meeting to order at 7:14 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

Mayor Cline announced that Item I2 will be called prior to Public Comment.

D. Report from Closed Session

Mayor Cline stated there was no reportable action from the closed session.

E. Presentations and Proclamations

E1. Update on the Belle Haven Visioning Process and Neighborhood Action Plan ([Staff Report# 16-155-CC](#))([Presentation](#))

Assistant Community Services Director Derek Schweigart made a brief presentation.

Glen Rojas and Maya Sewald of the Rotary Club spoke regarding the Community Garden.

Rachel Kaci of the Belle Haven Community Mini Grant Program provided an update.

Alejandro Vilchez, of AV Consulting, highlighted some of the community events, challenges and accomplishments. Mr. Vilchez recommended that Council consider the following: more Belle Haven representation on the City Council, more sports programs, collaboration with faith-based groups, including Belle Haven small businesses in the Menlo Park chamber of commerce, microlending to

Belle Haven residents, more engagement with the school district and to consider a local non-profit community development corporation.

Public Comment:

- Pamela Jones spoke regarding public safety and traffic relief on and around Hamilton Avenue, rebuilding of Onetta Harris Community Center, and the need for bus shelters
- Jacqui Cebrian spoke regarding more City services, specifically library and literacy, in Belle Haven
- Sheryl Bims spoke regarding education and traffic
- Cecilia Taylor spoke regarding pedestrian safety, access around 777 Hamilton, whether there will be Belle Haven representation in the joint powers authority and housing
- Rachel Bickerstaff spoke regarding education and investing in a new school district

Discussion ensued regarding ongoing engagement and collaboration to ensure initiatives continue, an update on the Dumbarton corridor study and Willow Road improvements, bus shelters, and addressing library and educational needs in Belle Haven.

At this point, Mayor Cline called item I2 out of order. Mayor Pro Tem Keith recused herself from hearing this item and left the Council chambers due to a conflict of interest that her residence is in proximity to the subject matter location.

- E2. Update and potential discussion on Oak Court Vehicular Gate Access Restriction Agreement ([Staff Report# 16-157-CC](#))([Presentation](#))([Draft Agreement](#))

Transportation Manager Nikki Nagaya made a brief presentation.

Public Comment:

- Diane Schwalbach spoke regarding safety and holding the school district accountable for keeping access restricted
- Valerie Frederickson spoke on behalf of Laurel School families regarding transportation to school for their kids and safety
- Whitney McKiernan spoke in support of a Safe Routes to School study for Upper Laurel School and thanked the City Council for supporting safe routes initiatives
- John Higgins spoke in opposition to restricting access to allow bussing and emergency vehicle access
- James Loftus asked Council to consider flexible traffic patterns, allow access and to monitor how the bussing situation develops
- Jen Wolosin spoke regarding safety for kids getting to school when school begins and also improving communication between the City and the school district
- Caryn Wasserstein spoke in support of buses and funding for more bussing
- Todd Brahana spoke regarding the agreement between the City and the school district and the City's authority to enforce restrictions
- Tim Fox, County Counsel, addressed the school district's agreement with the City and the need to reach a balance between the students' needs and the neighborhood's concerns. He elaborated on bussing and the desire for a transportation program. The district strives to reach a mutual agreement.

Ahmad Sheikholeslami, of the Menlo Park City School District, was present and responded to Council questions.

At 9:18 p.m. Councilmember Mueller left the meeting.

City Attorney McClure will work with County Counsel to finalize the agreement forthwith.

F. Commissioner Reports

F1. Library Commission quarterly report

Commission Chair Lynn Bramlett was ill and not present to give the report. This item will be rescheduled to a future meeting.

G. Public Comment

- Steve Van Pelt remarked on the poor sound quality of the council chambers and spoke regarding the need for data on all types of emergency vehicle access
- Fran Dehn spoke regarding the Golden Acorn Awards on September 20 at the Stanford Park Hotel and mentioned this year's winners
- Marvin Sumner expressed concern regarding code enforcement citations for existing and new improvements to their home
- Rose Bickerstaff spoke regarding Mr. Sumner code enforcement issues
- Nick Szedga, Librarian, announced the Library's 100th Anniversary Celebration on September 10

H. Consent Calendar

Councilmember Ohtaki requested Item H1 and Councilmember Carlton requested that Item H7 be pulled from the Consent Calendar for further discussion.

- H1. Authorize the City Manager to enter into a consultant agreement with Noll & Tam Architects for the Library Space Needs Study Project ([Staff Report# 16-151-CC](#))
- H2. Adopt **Resolutions 6335, 6336 and 6337** authorizing the installation of no parking zones on Hamilton Avenue north of Willow Road; at Santa Cruz Avenue at University Drive; and on Curtis Way near Roble Avenue ([Staff Report# 16-154-CC](#))
- H3. Authorize the Public Works Director to accept the work performed by W. Bradley Electric Inc. for the Willow Road Traffic Signal Modification Project ([Staff Report# 16-148-CC](#))
- H4. Adopt **Resolution 6338** accepting dedication of Public Access Easements (PAE) from Menlo El Camino LLC (1285 El Camino Real) and authorize the City Manager to sign the agreements for the easement ([Staff Report# 16-149-CC](#))
- H5. Adopt **Resolution 6339** by the City Council approving an update to the Menlo Park Local Hazard Mitigation Plan Annex to the San Mateo County Hazard Mitigation Plan ([Staff Report# 16-140-CC](#))
- H6. Adopt **Resolution 6340** authorizing the annual destruction of obsolete records ([Staff Report# 16-152-CC](#))
- H7. Waive second reading and adopt an ordinance amending Menlo Park Municipal Code Section

8.28.130(5) including drones and unmanned aircraft in the list of prohibited park activities excepting Emergency Services drones and amending Section 1.12.010(b) to provide that a violation of Section 8.28.130(5) shall be treated as an infraction ([Staff Report# 16-153-CC](#))

- H8. Waive second reading and adopt **Ordinance 1018** correcting an error in the Municipal Code text for the R-1_S (FG) Zoning District ([Staff Report# 16-156-CC](#))

ACTION: Motion and second (Carlton/Ohtaki) to approve all items on the Consent Calendar except H1 and H7 passes 4-0 (Councilmember Mueller is absent).

Regarding item H1, Councilmember Ohtaki expressed interest in having the consultant review library needs in Belle Haven.

ACTION: Motion and second (Ohtaki/Carlton) to authorize the City Manager to enter into a consultant agreement with Noll & Tam Architects for the Library Space Needs Study Project with a friendly amendment by Councilmember Ohtaki to extend the contract to include an assessment of library needs in Belle Haven passes 4-0 (Councilmember Mueller is absent).

Regarding item H7, City Attorney McClure confirmed that the ordinance covers the take-off and landing of drones only and that airspace is regulated by the FAA.

ACTION: Motion and second (Ohtaki/Carlton) to waive second reading and adopt **Ordinance 1017** amending Menlo Park Municipal Code Section 8.28.130(5) including drones and unmanned aircraft in the list of prohibited park activities excepting Emergency Services drones and amending Section 1.12.010(b) to provide that a violation of Section 8.28.130(5) shall be treated as an infraction passes 4-0 (Councilmember Mueller is absent).

I. Regular Business

- I1. Consider approval of the terms of an agreement between the City of Menlo Park and the Menlo Park Police Sergeants' Association and approve a resolution to amend the citywide salary schedule effective September 4, 2016 ([Staff Report# 16-137-CC](#))([Presentation](#))

Human Resources Manager Lenka Diaz made a presentation.

ACTION: Motion and second (Ohtaki/Carlton) to approve the terms of an agreement between the City of Menlo Park and the Menlo Park Police Sergeants' Association and approve **Resolution 6341** to amend the citywide salary schedule effective September 4, 2016 passes 4-0 (Councilmember Mueller is absent).

J. Informational Items

Police Commander Dave Bertini gave a brief update on each of the following items:

- J1. Biannual review of data captured by Automated License Plate Readers (ALPR) for the period beginning February 1, 2016 through July 31, 2016 ([Staff Report# 16-141-CC](#))
- J2. Biannual review of Taser program for the period beginning January 1, 2016 and ending July 31, 2016 ([Staff Report# 16-139-CC](#))

It was suggested that in the future these reports may be placed on the Consent Calendar or

provided through the Council Digest.

K. City Manager's Report

There was no report this meeting.

L. Councilmember Reports

Councilmember Ohtaki inquired whether staff can track issues that result in delays to the permitting process and find solutions before the biennial review of the Specific Plan. Councilmember Carlton spoke regarding online permitting.

Mayor Cline spoke regarding Congresswoman Jackie Speier's visit and meeting regarding affordable housing in Menlo Park.

M. Adjournment

Mayor Cline adjourned the meeting at 10:18 p.m.



Pamela Aguilar, GMC
City Clerk

These minutes were approved at the City Council meeting of September 13, 2016.