



**SPECIAL AND REGULAR MEETING MINUTES**

**Date:** 10/11/2016  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**6:00 p.m. Closed Session (City Hall Administration Building, 1<sup>st</sup> floor conference room)**

Mayor Cline called the closed session to order at 6:00 p.m. All Councilmembers were present. There was no public comment.

CL1. Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with the unrepresented management

Attendees: City Manager Alex McIntyre, Administrative Services Director Nick Pegueros, Finance and Budget Manager Rosendo Rodriguez, Human Resources Manager Lenka Diaz, City Attorney Bill McClure, Labor Counsel Charles Sakai

**7:00 p.m. Regular Session**

**A. Call To Order**

Mayor Cline called the meeting to order at 7:20 p.m.

**B. Roll Call**

Present: Carlton, Cline, Keith, Mueller, Ohtaki  
Absent: None  
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

**C. Pledge of Allegiance**

Mayor Cline led the pledge of allegiance.

**D. Report from Closed Session**

There was no report.

**E. Presentations and Proclamations**

E1. Proclamation declaring Anti-Bullying Month ([Proclamation](#))

Senior Program Assistant Rondell Howard of the Belle Haven After School Program accepted the proclamation.

Public Comment:



- Jennifer Johnson requested that city staff be more aware and proactive to help prevent bullying in the classroom.

E2. Presentation regarding the Library Strategic Plan ([Presentation](#))

Library Director Susan Holmer made a presentation.

- Pamela Jones spoke regarding the need to expand the Belle Haven library hours and programs
- Kristina Lemons spoke regarding the need for a new library in Belle Haven

**F. Commissioner Reports**

F1. Library Commission quarterly update ([Presentation](#))

Commission Chair Lynn Bramlett gave the report.

F2. Environmental Quality Commission quarterly update

Commission Chair Deborah Martin reported on the commission's activities and accomplishments during the last quarter and summarized the proposed work plan goals for 2016-18.

**G. Public Comment**

- Pamela Jones spoke regarding the Sequoia Belle Haven Apartments eligibility process.
- Christin Evans expressed concern regarding the housing crisis and displacement.
- Sheryl Bims spoke regarding the proposed equitable education JPA and new school district.

**H. Consent Calendar**

Councilmember Mueller requested that item H5 be pulled for further discussion.

H1. Approve the Environmental Quality Commission 2-Year Work Plan Goals for Years 2016-18 ([Staff Report# 16-170-CC](#))

H2. Authorize the City Manager to increase the contract for the Herbicide Free Parks and Pilot up to the budgeted amount ([Staff Report# 16-175-CC](#))

H3. Adopt resolutions accepting dedications from 1400 ECR LLC (1400 El Camino Real Hotel Project) ([Staff Report# 16-173-CC](#))

H4. Adopt a resolution accepting Public Right of Way Easement from Menlo Park Fire Protection District (700 Oak Grove Avenue) ([Staff Report# 16-172-CC](#))

H5. Authorize the City Manager to execute an amendment to the City's contract with PlaceWorks in an amount not to exceed \$87,000 and appropriate \$87,000 from the General Capital Improvement Fund for the ConnectMenlo General Plan and M-2 Area Zoning Update ([Staff Report# 16-176-CC](#))

H6. Approve sixth amendment to the agreement for services of the City Attorney ([Staff Report# 16-174-CC](#))

H7. Approve minutes for the City Council meeting of September 13, 2016 ([Attachment](#))

**ACTION:** Motion and second (Keith/Ohtaki) to approve all items on the Consent Calendar except H5 passes unanimously.

Regarding item H5, Councilmember Mueller requested an additional appropriation for PlaceWorks in order to address displacement measures and a displacement fund and that a meeting be held to discuss these issues. This item will be agendized for the October 25 Council meeting.

**ACTION:** Motion and second (Keith/Ohtaki) to authorize the City Manager to execute an amendment to the City's contract with PlaceWorks in an amount not to exceed \$87,000 and appropriate \$87,000 from the General Capital Improvement Fund for the ConnectMenlo General Plan and M-2 Area Zoning Update passes unanimously.

## **I. Regular Business**

- I1. Authorize the City Manager to execute a lease agreement with Off The Grid for a portion of the Menlo Park Civic Center in order to continue the weekly food truck market ([Staff Report# 16-177-CC](#))

Economic Development Manager Jim Cogan made a presentation. ([Presentation](#))

Ben Himlan of Off the Grid was present and responded to Council questions.

Discussion ensued regarding pursuing discussions and/or an appeal with Caltrain, information to the public, parking, location and logistics, and pedestrian safety.

Councilmember Carlton moved to table the item. The motion dies for lack of a second.

**ACTION:** Motion and second (Ohtaki/Keith) to authorize the City Manager to execute a lease agreement with Off The Grid for a portion of the Menlo Park Civic Center in order to continue the weekly food truck market passes 3-1-1 (Councilmember Mueller dissented, Councilmember Carlton abstained).

## **J. Informational Items**

- J1. Update on 2016 City Council Work Plan ([Staff Report# 16-178-CC](#))

In response to Council, staff stated that locations have been identified for bus shelters based on community input. A report on the locations will be agendized for the October 25 Council meeting.

Staff responded to questions regarding well locations, grey water, downtown parking garage and scheduling a housing study session.

- J2. Update on community communications ([Staff Report# 16-179-CC](#))

Staff responded to a Council inquiry regarding Next Door statistics.

- J3. Update on Regional Transportation Projects in the M-2 Area ([Staff Report# 16-171-CC](#))

Staff responded to Council inquiries regarding the Dumbarton Rail corridor project, Willow Road bulb outs and El Camino Real.

**K. City Manager's Report**

There was no report.

**L. Councilmember Reports**

Councilmember Ohtaki stated that the Menlo Park Historical Society recommends placing the Menlo Gates between the library and Ravenswood Avenue near the Gatehouse. He requested that a presentation be made at the October 25 Council meeting.

Council discussed to the possibility of joining with other jurisdictions to fund affordable housing.

**M. Adjournment**

Mayor Cline adjourned the meeting at 9:39 p.m.



Pamela Aguilar, CMC  
City Clerk

These minutes were approved at the City Council meeting of October 25, 2016.