



SPECIAL AND REGULAR MEETING MINUTES

Date: 10/25/2016
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:30 p.m. Closed Session (City Hall Administration Building, 1st floor conference room)

Mayor Cline called the closed session to order at 6:35 p.m. There was no public comment.

CL1. Closed Session pursuant to Government Code Section §54957.8 to confer regarding real property negotiations (1 item):

Property: Property owned by the City of Menlo Park located adjacent to 1080 O'Brien (APN 055434030), Menlo Park, CA

City Negotiators: City Attorney Bill McClure, City Manager Alex McIntyre, Assistant City Manager Chip Taylor

Negotiation: Potential sale of real property owned by the City of Menlo Park, including but not limited to sales price and other terms of sale

7:00 p.m. Regular Session

A. Call To Order

Mayor Cline called the meeting to order at 7:11 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki (appeared by telephone from Phoenix, AZ)
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Cline led the pledge of allegiance.

D. Report from Closed Session

Mayor Cline stated that there is no reportable action from tonight's closed session.

E. Presentations and Proclamations

E1. Presentation of Starship microdelivery service ([Presentation](#))

Henry Harris-Burland, Marketing and Communications Manager of Starship Technologies, made a presentation.

E2. Presentation by the San Mateo County Parks Department regarding new shuttle program and EIR schedule as well as next steps for the Flood Park renovation project ([Presentation](#))

Carla Schoof, San Mateo County Community Programs Manager, gave a presentation regarding the Park Shuttle service. Sarah Birkeland, Assistant Park Director, gave an update regarding Flood Park.

F. Public Comment

- Constance Mitchell spoke regarding relocating food courts during Summerfest to allow residents access
- Pamela Jones asked for clarification regarding the Belle Haven, Sequoia and Ravenswood schools and spoke regarding Belle Haven property values and community perception regarding the neighborhood

G. Consent Calendar

G1. Adopt **Resolution 6347 accepting dedication of a Public Right of Way Easement for the subdivision located at 702 Oak Grove Avenue and authorize the City Clerk to sign the Parcel Map ([Staff Report# 16-182-CC](#))**

G2. Award contracts totaling \$711,900 to Albany Ford/Subaru for 12 vehicles and Nixon-Egli Equipment for one Combination Storm Drain Cleaning Truck ([Staff Report# 16-183-CC](#))

G3. Authorize the City Manager to execute an amendment to the agreement with waterTALENT, LLC in the amount of \$75,000 for interim water operator services and appropriate \$130,000 from the water fund balance ([Staff Report# 16-181-CC](#))

G4. Approve an additional extension of the current lease agreement with Team Sheep Inc. for operation of Burgess and Belle Haven pools through March 1, 2017 ([Staff Report# 16-184-CC](#))

G5. Approve minutes for the City Council meeting of October 11, 2016 ([Attachment](#))

ACTION: Motion and second (Keith/Carlton) to approve all items on the Consent Calendar passes unanimously.

H. Regular Business

Mayor Cline called item H3 out of order.

H3. Approve the general location for the installation of the Menlo Gates Project on the Burgess Campus along Ravenswood Avenue and authorize the City Manager to waive all fees for processing and installation of the gates ([Staff Report# 16-185-CC](#)) ([Attachment](#))

City Manager Alex McIntyre introduced Ernst Meisner and Jym Clendinin of the Menlo Park Historical Society who gave a brief presentation.

ACTION: Motion and second (Keith/Ohtaki) to approve the general location for the installation of the Menlo Gates Project on the Burgess Campus along Ravenswood Avenue and authorize the City Manager to waive all fees for processing and installation of the gates passes unanimously.

- H1. Authorize the City Manager to execute a joint agreement with the Town of Atherton for a study and fiscal review of fire services ([Staff Report# 16-188-CC](#))

There was consensus by Council to table this item and the City Manager was directed to prepare a letter to the Fire District requesting information. If the Fire District does not respond, the City Council will reconsider this item at a future meeting.

Public Comment:

- Elias Blawie spoke regarding the City Council's involvement in issues of other jurisdictions

- H2. Discussion on addressing the issue of the displacement of residents in Menlo Park ([Staff Report# 16-189-CC](#))([Handouts](#))

Housing and Economic Development Manager Jim Cogan gave a brief presentation.

Public Comment:

- Pamela Jones suggested the City Council approve a resolution stating the City's intentions regarding housing and about empowering the Housing Commission

ACTION: Motion and second (Keith/Carlton) to approve mandatory non-binding arbitration, pursue an ordinance regarding long term leases and offering 12-month leases to renters, and a friendly amendment to hold a meeting possibly before the conclusion of the General Plan addressing best practices, a Nexus study for housing displacement, a displacement fund and best practices of neighboring cities passes unanimously.

Councilmember Mueller made a substitute motion for all of the above with the exception of removing the word "possibly" and that the meeting take place prior to conclusion of the General Plan. The motion dies for lack of a second.

Council directed staff to return with recommendations for actions that the City Council could take in the short term as well as information that could be used to prioritize possible future actions aimed at further addressing the concerns of possible resident displacement.

- H4. Approve the removal of four curb extensions and modify median islands on Willow Road between Middlefield Road and Durham Street and Authorize the City Manager to award applicable construction contracts up to the budgeted amount ([Staff Report# 16-186-CC](#))([Presentation](#))

Transportation Manager Nikki Nagaya gave a presentation.

ACTION: Motion and second (Keith/Ohtaki) to approve the removal of four curb extensions and modify median islands on Willow Road between Middlefield Road and Durham Street and Authorize the City Manager to award applicable construction contracts up to the budgeted amount passes 4-0-1 (Councilmember Mueller abstains) with the condition that this item be presented to the Transportation Commission and Bicycle Commission to review.

I. Informational Items

11. Update on the status of bus shelter installation in Belle Haven ([Staff Report# 16-187-CC](#))

Staff responded to Council questions regarding the number and location of bus shelters on Willow Road and costs.

12. Update on the Laurel Upper School Safe Routes to School Plan ([Staff Report# 16-180-CC](#))

Staff responded to questions regarding parking on Coleman Avenue and stated that there are no changes pending at this time and regarding bike safety around Café Zoe.

J. City Manager's Report

There was no report.

K. Councilmember Reports

There were no reports.

Public Comment:

- Elias Blawie spoke regarding housing and the General Plan and the Facebook project economic analysis.

L. Adjournment

Mayor Cline adjourned the meeting at 10:48 p.m.



Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council meeting of November 29, 2016