



SPECIAL AND REGULAR MEETING MINUTES

Date: 2/7/2017
Time: 5:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

5:30 P.M. Closed Session (City Hall Administration Building, 1st floor Council conference room)

Mayor Keith called the closed session to order at 5:35 p.m. Mayor Pro Tem Ohtaki and Councilmember Mueller were absent.

There was no public comment.

- CL1.** Closed Session pursuant to Government Code Section §54957.6 to confer with labor negotiators regarding current labor negotiations with Service Employees International Union (SEIU), American Federation of State, County and Municipal Employees (AFSCME) and the Menlo Park Police Sergeants' Association (PSA), the Menlo Park Police Officers' Association (POA)
- CL2.** Closed session conference with legal counsel pursuant to Government Code section 54956.9 (d)(1) regarding existing litigation: 1 case - City of East Palo Alto v. City of Menlo Park et al., San Mateo County Superior Court Case No. 16CIV03062

7:00 P.M. Regular Session

A. Call To Order

Mayor Keith called the meeting to order at 7:07 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Councilmember Ohtaki joined the meeting at 7:18 p.m. remotely from Las Vegas, Nevada
Absent: None
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Keith led the pledge of allegiance with Menlo-Atherton High School student Kasha Merritt.

D. Report from Closed Session

There was no reportable action from the closed session.

E. Presentations and Proclamations

- E1. Proclamation recognizing Black History Month ([Proclamation](#))

Menlo-Atherton High School student Kasha Merritt recited a poem and accepted a Certificate of Recognition.

F. Study Session

At this time, item F2 was called out of order. City Attorney Bill McClure recused himself and exited the Council chambers due to a conflict of interest that his business office is located in proximity to the property that is the subject of this item.

F2. Provide feedback on the Ravenswood Avenue Railroad Crossing study alternatives ([Staff Report# 17-034-CC](#))([Presentation](#))

Transportation Engineer Angela Obeso made a presentation with Project Manager Etty Mercurio of AECOM.

Public Comment:

- Steve Van Pelt spoke regarding a shoe fly pass, an underground pass at Oak Grove and potentially taking private property
- Verle Aebi spoke in support of alternate C and track height
- Andrew Barfknecht spoke regarding minimizing track height, considering a trench, and more east-west connectivity
- Adina Levin spoke regarding the project

The City Council directed staff to bring back more information outlining a complete picture of city end-to-city end passing track options, confirmation from legal counsel of grant requirements in terms of passing track studies, and order of magnitude of costs for alternatives A, B and C, and how track configurations impact neighborhood property lines. Council directed staff to enhance public notification for the next meeting on this item.

F1. Information Technology Master Plan ([Staff Report# 17-036-CC](#))([Presentation](#))

Administrative Services Director Nick Pegueros introduced the item and all of the speakers. Information Technology Manager Gene Garces presented an overview of the City of Menlo Park's IT Division. The consultant team of Steve Robichaud and Tom Jakobsen of ClientFirst Technology Consulting presented an overview of the master plan report.

The City Council directed staff to bring back a recommendation focusing on replacement of the land management system, its impact on the capital projects that are managed by staff who will work on that module and the cost of different modules. This item will be agendaized in preparation for the budget process.

G. Public Comment

- Gary Lauder spoke regarding the Willow/101 Interchange Project
- Jon Johnston spoke regarding the Willow/101 Interchange Project ([Handout](#))

H. Consent Calendar

Mayor Keith commented on item H3 stating that staff has advised the Council of changed documents related to the Development Agreement for the Station 1300 mixed use project. Since release of the staff report for the February 7 Council meeting, the applicants acted to consolidate the land ownership name from the three names previously listed to one of the three – Real Social Good Investments, LLC. The Development Agreement (DA) and applicable exhibits to the agreement have been revised accordingly. No other changes have been made to the terms or provisions of the DA.

- H1. Waive the reading and adopt **Ordinance 1030**, zoning amendments relating to Child Day Care Homes and Centers ([Staff Report# 17-029-CC](#))
- H2. Waive the reading and adopt **Ordinance 1031**, zoning ordinance amendments related to Secondary Dwelling Units ([Staff Report# 17-030-CC](#))
- H3. Waive reading and adopt **Ordinance 1032** approving the Development Agreement for the 1300 El Camino Real Project ([Staff Report# 17-028-CC](#))([Revised documents](#))
- H4. Authorize the City Manager to enter into consultant agreements for the Bedwell Bayfront Park Master Plan project ([Staff Report# 17-031-CC](#))
- H5. Adopt **Resolution 6374** authorizing application to the San Mateo County Community Development Block Grant (CDBG) Program for projects in the Belle Haven neighborhood for the 2017-18 grant cycle ([Staff Report# 17-027-CC](#))
- H6. Adopt **Resolution 6375** in collaboration with the Cities of Mountain View, Palo Alto and Redwood City directing staff to participate in sub-regional planning on bike routes ([Staff Report# 17-032-CC](#))
- H7. Approve minutes for the City Council meetings of January 10, 24 and 27, 2017 ([Attachment](#))

ACTION: Motion and second (Cline/Carlton) to approve all items on the Consent Calendar with edits to item H7 passes unanimously.

I. Regular Session

- I1. Consider a resolution ratifying the Menlo Park Fire Protection District's ordinance for the adoption of the local amendments to the 2016 California Fire Code ([Staff Report# 17-033-CC](#))([Handout](#))

Assistant Community Development Director Ron LaFrance presented the item with Menlo Park Fire Protection District Jon Johnston.

ACTION: Motion and second (Cline/Carlton) to approve **Resolution 6376** ratifying the Menlo Park Fire Protection District's ordinance for the adoption of the local amendments to the 2016 California Fire Code, excluding the procedures manual and deleting substantial alteration, passes unanimously.

- I2. Approve the 2017 City Council work plan, budget principles and City Council procedures manual ([Staff Report # 17-035-CC](#))

City Manager Alex McIntyre presented the item.

Public Comment:

- Jen Wolosin, Parents for Safe Routes, spoke regarding the inclusion of Safe Routes to School as part of the Council's 2017 work plan
- Philip Mazzara, Transportation Commission Chair, spoke regarding a city-wide Safe Routes to School program as part of the Council work plan and taking a collaborative, programmatic approach

The City Council gave direction regarding the parking lot issues identified during the goal setting meeting.

ACTION: Motion and second (Cline/Mueller) to approve the 2017 City Council work plan, budget principles and City Council procedures manual passes unanimously.

13. Receive the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016 ([Staff Report # 17-037-CC](#))([Presentation](#))

Administrative Services Director Nick Pegueros introduced the item and Ahmed Badawi of Badawi and Associates made a presentation.

ACTION: By acclamation, the City Council received the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016

The City Council directed staff to bring back information regarding two additional staff members for Finance as part of the mid-year budget review process.

14. Receive a report and hear public comment on upcoming negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME); Menlo Park Police Officers' Association (POA); Menlo Park Police Sergeants Association (PSA); and Local 521 Service Employees International Union, CTW, CLC (SEIU) on successor agreements to current agreements expiring June 30, 2017 ([Staff Report# 17-025-CC](#))([Presentation](#))

Human Resources Manager Lenka Diaz made a presentation. There was no public comment.

ACTION: By acclamation, the City Council accepted the staff report on upcoming negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME); Menlo Park Police Officers' Association (POA); Menlo Park Police Sergeants Association (PSA); and Local 521 Service Employees International Union, CTW, CLC (SEIU) on successor agreements to current agreements expiring June 30, 2017

J. City Manager's Report

There was no report.

K. Councilmember Reports

There were no reports.

L. Adjournment

Mayor Keith adjourned the meeting at 12:20 a.m. on February 8, 2017



Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council Meeting of February 28, 2017.