



SPECIAL AND REGULAR MEETING MINUTES

Date: 3/28/2017
Time: 6:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:00 p.m. Special Session

Mayor Keith called the Study Session to order at 6:09 p.m. Councilmember Ohtaki arrived at 6:14 p.m. Councilmember Mueller was absent.

G. Study Session

- G2. Water System Master Plan (WSMP) – Review of Menlo Park Municipal Water (MPMW) Staffing Assessment Findings ([Staff Report #17-067-CC](#)) ([Presentation](#))

Public Works Director Justin Murphy introduced the item. City Engineer/Engineering Services Manager Azalea Mitch made a presentation. Consultant Polly Boissevain from West Yost Associates was present.

There was support from Council for staff to pursue next steps as outlined in the presentation.

7:00 p.m. Regular Session

A. Call To Order

Mayor Keith called the regular session to order at 7:05 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller (arrived at 7:09 p.m.), Ohtaki

Absent: None

Staff present: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Keith led the pledge of allegiance.

E. Presentations and Proclamations

- E1. Proclamation recognizing World Water Day ([Attachment](#))

Mayor Keith read the proclamation.

- E2. Proclamation regarding Mayor's Challenge ([Attachment](#))

Mayor Keith read the proclamation urging residents to conserve water.

E3. Proclamation declaring March Red Cross Month (Attachment)

Al Mallamo and Virginia Chang Kiraly of the American Red Cross Northern California Coastal Region were present to accept the proclamation.

At this time, Mayor Keith called for Public Comment, out of order.

H. Public Comment

- Pamela Jones spoke regarding equity for all Menlo Parks residents in terms of housing, education, library services, street safety and fire services
- Ciya Martorna spoke regarding lack of parking downtown
- Lisa Breakey spoke on behalf of the Oak Grove Place Owners Association in opposition to the proposed bike boulevard trial and requested the City reach out to businesses and homeowners
- Rose Bickerstaff spoke regarding more Council and City participation at meetings in Belle Haven
- Sheryl Bims recited a poem regarding city and council participation
- Ernesto Reyes requested Council to consider implementing provisions from Assembly Bill No. 2406: Junior Accessory Dwelling Units (Attachment)
- Heyward Robinson spoke regarding real estate boxes downtown
- Nina Wouk spoke regarding the City Council meeting at the Menlo Park Senior Center in Belle Haven and postponing action on a sanctuary city ordinance

F. Commissioner Reports

F1. Parks and Recreation update to Council on its 2-year work plan (Attachment)

Commission Vice Chair Tucker Stanwood gave the report.

G. Study Session

G1. Menlo Park Main Library Space Needs Study (Staff Report #17-066-CC) (Presentation)

Library Services Director Susan Holmer introduced the item and Principal Chris Noll of Noll & Tam made a presentation.

Public Comment:

- Bo Crane, Menlo Park Historical Association, spoke regarding the historical society space being located to another location (Attachment)
- Kristina Lemons spoke regarding and in support of a library in Belle Haven
- Lynne Bramlett spoke regarding the need for an adequate library in Belle Haven
- Monica Corman, Menlo Park Library Foundation, spoke in support of the needs study

There was consensus to conduct a library needs study for Belle Haven, to explore ways to reduce costs, and to see design options for the Main Library and to incorporate the updating of the landscaping.

I. Consent Calendar

Councilmember Mueller recused himself from participating in items I3 and I4 due to a conflict of interest that his residence is in proximity to the subject locations and exited the Council chambers. City Attorney Bill McClure recused himself from participating in item I3 due to a conflict of interest that his business office is in proximity to the subject location.

11. Authorize the City Manager to enter into a reimbursement agreement with the California High Speed Rail Authority (CAHSRA) ([Staff Report #17-069-CC](#))
12. Adopt a resolution verifying that any disposition of surplus land complies with the State Surplus land Act for OBAG2 grant funding eligibility ([Staff Report #17-072-CC](#))
13. Approve trial metrics for the Oak Grove University Crane Bike Improvement Project and authorize the City Manager to extend the consultant contract with Alta Planning & Design to conduct the one-year study of the pilot project ([Staff Report #17-074-CC](#))

Public Comment:

- Christine Goudey expressed concerns about traffic and elimination of parking around Nativity Church if bike lanes are installed
- Julie Clement spoke regarding interaction and community at Nativity School, losing parking, pedestrian safety and insufficient data
- Cindy Welton spoke in support of approving the trial metrics and regarding the support expressed by officials at Nativity School for the pilot project
- Katie Behroozi spoke regarding
- Bill Kirsch spoke in support of the pilot project in order to increase bike and pedestrian safety
- Ueyn Block spoke in support of safe routes to school between Hillview and Oak Grove
- Fran Dehn, Menlo Park Chamber of Commerce, spoke regarding compromise between all stakeholders and finding alternative for all groups

ACTION: Motion and second (Cline/Ohtaki) to approve volume counts, parking and speed assessment metrics for the Oak Grove University Crane Bike Improvement Project and authorize the City Manager to extend the consultant contract with Alta Planning & Design to conduct the one-year study of the pilot project passes 4-0-1 (Councilmember Mueller recused).

Staff is directed to hold two community meetings - one meeting prior to the start of the trial and one meeting three months into the trial. Staff will also bring back information on the three trial metrics, the contract amendment extension request for assistance with data collection, alternatives for compromise solutions as well as the impacts on the project schedule.

14. Authorize the Public Works Director to accept work for the Santa Cruz Street Café Project ([Staff Report #17-068-CC](#))

ACTION: Motion and second (Carlton/Ohtaki) to authorize the Public Works Director to accept the work for the Santa Cruz Street Café Project passes 4-0-1 (Councilmember Meuller recused).

15. Approve adoption of a Home For All Resolution ([Staff Report #17-073](#))
16. Approve minutes for the City Council meeting of March 14, 2017 ([Attachment](#))

ACTION: Motion and second (Ohtaki/Cline) to approve all items on the Consent Calendar except I3 and I4 passes unanimously.

J. Regular Business

- J1. Appoint a City Council Subcommittee to assist with negotiation of a Development Agreement for the Middle Plaza at 500 El Camino Real Project, and a subcommittee to assist with reviewing and communicating with Santa Clara County and Stanford University on the proposed 2018 General Use Permit (Staff Report #17-070-CC)

ACTION: By acclamation Councilmembers Mueller and Ohtaki were appointed to a subcommittee to assist with negotiation of a Development Agreement for the Middle Plaza at 500 El Camino Real Project and a subcommittee to assist with reviewing and communicating with Santa Clara County and Stanford University on the proposed 2018 General Use Permit

- J2. Update from the Fire District Subcommittee and consideration of joining with the Town of Atherton for a study and fiscal review of fire services (Staff Report# 17-076-CC)

Public Comment:

- Steve Van Pelt spoke regarding accurate data
- Chief Harold Schapelhouman, Menlo Park Fire District, spoke regarding the communication between the District and the City (Attachment)
- Virginia Change Kiraly, Menlo Park Fire District Board Member, spoke regarding a collaborative relationship with the District and the City

There is agreement that the City will provide the District with written questions for which the District will provide written responses, and a subsequent City Council study session will be held with District members in attendance to review and discuss the information.

K. Informational Items

- K1. Biannual review of data captured by Automated License Plate Readers (ALPR) for the period beginning August 1, 2016 through January 31, 2017 ([Staff Report #17-065-CC](#))
- K2. Biannual review of Taser program for the period beginning August 1, 2016 and ending January 31, 2017 ([Staff Report #17-064-CC](#))
- K3. Neighborhood control of cut through traffic ([Staff Report #17-071-CC](#))

Commander Dave Bertini responded to Council questions regarding street closures and traffic enforcement.

- K4. Hello Housing quarterly report ([Staff Report #17-075-CC](#))
- K5. Menlo Park Fire Protection District - Fire Station 77 on Chilco Street ([Attachment](#))

Public Comment:

- Rex Ianson, Menlo Park Fire Protection District Board Member, provided some clarifications regarding board decisions mentioned in the staff memo
- Nina Wouk spoke regarding opposition to potential eminent domain action in Belle Haven
- Harold Schapelhouman, Chief of the Menlo Park Fire Protection District, spoke regarding communication with the City ([Attachment](#))

- Pamela Jones spoke regarding a meeting between the City, Fire District and Belle Haven residents specifically on this topic

L. City Manager's Report

There was no report.

M. Councilmember Reports

There were no reports.

N. Adjournment

Mayor Keith adjourned the meeting at 11:40 p.m.

Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council Meeting of April 18, 2017.