



**SPECIAL AND REGULAR MEETING MINUTES**

**Date:** 9/12/2017  
**Time:** 6:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**6:00 p.m. Closed Session** (City Hall Administration Building, 1st floor conference room)

Mayor Kirsten Keith called the closed session to order at 6:07 p.m.  
Councilmembers Carlton, Cline, Mueller, and Ohtaki were present.  
Councilmember Mueller participated by phone from the Kimpton Mason & Rook Hotel, 1430 Rhode Island Ave., NW, Washington, DC 20005

There was no public comment on the closed session items.

- CL1.** Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding current labor negotiations with the Menlo Park Police Officers' Association (POA) and unrepresented management

Attendees: City Manager Alex McIntyre, City Attorney Bill McClure, Administrative Services Director Nick Pegueros, Human Resources Manager Lenka Diaz, Labor Counsel Charles Sakai

- CL2.** Closed session to meet with real property negotiators regarding terms and conditions of Lease for Burgess Pool facilities and Belle Have Pool facilities, with Team Sheeper, Inc./Tim Sheeper.

Attendees: City Manager Alex McIntyre, City Attorney Bill McClure, Director of Community Services Cherise Brandell, Director of Public Works Justin Murphy, Administrative Services Director Nick Pegueros, Assistant Director of Community Services Derek Schweigart

- CL3.** Closed session conference with legal counsel on anticipated litigation pursuant to Government Code §54956.9(d)(2) – one case

Attendees: City Manager Alex McIntyre, City Attorney Bill McClure

**7:00 p.m. Regular Session** (City Council Chambers)

**A. Call To Order**

Mayor Keith called Regular Session to order at 7:17 p.m.

**B. Roll Call**

Present: Carlton, Cline, Keith, Ohtaki. Councilmember Mueller participated by phone from the Kimpton Mason & Rook Hotel, 1430 Rhode Island Ave., NW, Washington, DC 20005

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Deputy City Clerk Jelena Harada

**C. Pledge of Allegiance**

Mayor Keith led the pledge of allegiance.

**D. Report from Closed Session**

There was no reportable action from Closed Session.

**E. Presentations and Proclamations**

**E1. Proclamation designating September 12, 2017, as San Mateo County Alert Day**

Jeff Norris, District Coordinator for the San Mateo County Office of Emergency Services, accepted the proclamation.

**F. Public Comment**

- John Conway spoke about parking plazas in the downtown area.
- Andrew Boone spoke about the minimum wage ordinance.
- Leora Tanjuatco spoke about evaluating the new library site for affordable housing.
- Michael Hoff spoke about the community need in the areas of infrastructure, library and quality education.
- Pamela Jones spoke about the Dumbarton Rail Corridor and traffic congestion.
- Karen Grove spoke about adding affordable housing to the new library.

**G. Consent Calendar**

- G1. Adopt a resolution authorizing the annual destruction of obsolete records (Staff Report #17-210-CC)
- G2. Adopt a resolution approving the Final Map for Marquis Condominium project located at 133 Encinal Avenue; accepting dedication of Public Access Easements, Emergency Vehicle Access Easements and Public Service Easements; authorizing the City Clerk to sign the Final Map; and authorizing the City Manager to sign the Agreements required to implement the conditions of project approval (Staff Report #17-205-CC)
- G3. Authorize the Public Works Director to accept the work performed by JJR Construction Inc. for the Santa Cruz Avenue Sidewalk Project (Staff Report #17-215-CC)
- G4. Award contracts totaling \$259,904 to Towne Ford Sales for five (5) vehicles and Sonsray Machine, LLC., San Leandro for one tractor/loader (Staff Report #17-195-CC)
- G5. Approve the response to the San Mateo County Civil Grand Jury Report "A Delicate Balance: Privacy vs. Protection" (Staff Report #17-203-CC)
- G6. Approve the response to the San Mateo County Civil Grand Jury Report "English is Not Our Only Language: Are Local Law Enforcement Agencies Providing Multilingual Access to Outreach Programs?" (Staff Report #17-207-CC)
- G7. Approve an Urban County Cooperation Agreement with the County of San Mateo to award federal funding and resolution authorizing the City Manager to execute the cooperation agreement (Staff Report #17-214-CC)

Mayor Pro Tem Ohtaki pointed out a typographical error in Item G5, Attachment A, and suggested the word “untimely” be replaced by “ultimately”.

Councilmember Mueller pulled item G3.

**ACTION:** Motion and second (Ohtaki/Cline) to approve all items on the Consent Calendar except item G3, passed unanimously.

**ACTION:** Motion and second (Ohtaki/Carlton) to approve item G3, the work needed to implement the proposed signage, and direct staff to work with the Santa Cruz Avenue residents on identifying options to implement the parking restrictions, passed unanimously.

There was a consensus to direct staff to come back at a future date with a report on the preferred parking restriction and signage options that emerged from collaborations with Santa Cruz Avenue residents.

## H. Regular Business

H1. Review and provide direction on new State of California recreational cannabis regulations and adopt 45-day interim urgency ordinance (Staff Report #17-208-CC)

- Andrew Boone spoke in support of cannabis dispensaries in Menlo Park.
- Matt Henry spoke against cannabis dispensaries in Menlo Park.

H2. Review and discuss the proposed 2018-2020 solid waste rate changes, authorize initiation of a Proposition 218 notification process, and consider approving Community Zero Waste Plan (Staff Report #17-206-CC)

- Diane Bailey spoke in support of the rate restructuring and the Community Zero Waste Plan.

**ACTION:** Motion and second (Cline/Ohtaki) to authorize the initiation of Proposition 218 notification process and add an explanation in the notice about a risk of litigation based on a recent court decision, passed unanimously.

**ACTION:** Motion and second (Carlton/Ohtaki) to approve the Community Zero Waste Plan with a request to directly notify commercial and multi-family property owners, passed unanimously.

H3. Waive the full reading and adopt an ordinance authorizing an amendment to the CalPERS retirement contract (Staff Report #17-213-CC)

**ACTION:** Motion and second (Cline/Ohtaki) to waive the full reading and adopt an ordinance authorizing an amendment to the CalPERS retirement contract.

## I. Informational Items

I1. Update on bus shelter installation in Belle Haven (Staff Report #17-211-CC)

I2. Update on the Willow Road and U.S. 101 interchange construction (Staff Report #17-209-CC)

I3. Update on the Dumbarton Transportation Corridor Study (Staff Report #17-212-CC)

- Diane Bailey spoke in support of the City's stand on the Dumbarton Corridor project.

**J. City Manager's Report**

City Manager Alex McIntyre reported that the Library subcommittee meeting was canceled.

**K. Councilmember Reports**

Councilmember Carlton reported on her personal travel to Israel to participate in a tech summit. Mayor Keith reported on participation in Mayor's Bloomberg Challenge. The winning cities will be picked in January, 2018. Mayor provided an update on the Belle Haven bus shelter installation.

**L. Adjournment**

Mayor Keith adjourned the meeting at 10:19 p.m.

Jelena Harada, Deputy City Clerk

These minutes were approved at the City Council meeting of November 7, 2017.