



REGULAR MEETING MINUTES

Date: 10/17/2017
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

Councilmember Peter Ohtaki will be participating by phone from **Courtyard by Marriott, Business Center, 1100 S. Price Road, Chandler, AZ 85286**

Mayor Kirsten Keith called the closed session to order at 6:07 p.m. Councilmembers Carlton, Cline, Mueller, and Ohtaki were present. Councilmember Mueller participated by phone from Henley Park Hotel, 926 Massachusetts Ave., NW, Washington, DC 20001

A. Call To Order

Mayor Kirsten Keith called the regular session to order at 7:10 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller. Councilmember Ohtaki participated by phone from Courtyard by Merriott, Business Center, 1100 S. Price Road, Chandler, AZ 85286

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Deputy City Clerk Jelena Harada

C. Pledge of Allegiance

Mayor Keith led the pledge of allegiance.

D. Presentations and Proclamations

D1. Proclamation recognizing Disability Employment Awareness Month

Charlie Weidanz accepted the proclamations recognizing the Disability Employment Awareness Month and Abilities United.

D2. Presentation by Santa Clara County on the Stanford University General Use Permit Draft Environmental Impact Report

Director of Planning and development for Santa Clara County Kirk Girard made the presentation.

E. Public Comment

- Steve Van Pelt spoke about the Ravenswood railroad crossing grade separation.

- Peter Leroe-Munoz spoke about Turkey Trot event on Thanksgiving.

F. Consent Calendar

- F1. Authorize the City Manager to enter into a consultant agreement for the Parks and Recreation Facilities Master Plan project (Staff Report #17-253-CC)
- F2. Approve the Belle Haven Traffic Calming Study scope of work (Staff Report #17-251-CC)
- F3. Adopt a resolution designating the Public Works Director as the City's Agent for the Chrysler Stormwater Pump Station grant funding application (Staff Report #17-250-CC)
- F4. Authorize the City Manager to enter into maintenance agreements required by conditions of approval of the Facebook projects (Staff Report #17-249-CC)

ACTION: Motion and second (Cline/Keith) to approve items F1, F3 and F4 on the Consent Calendar passed unanimously.

Mayor Keith pulled item F2 for clarification. Assistant Public Works Director Nicole Nagaya provided clarification.

- Cecilia Taylor spoke about traffic on Willow Road and O'Brian Drive.

ACTION: Motion and second (Cline/Keith) to approve item F2 passed unanimously.

G. Public Hearing

- G1. Adopt a temporary 45-day interim urgency moratorium ordinance on the establishment of commercial cannabis land uses and outdoor personal cannabis cultivation (Staff Report #17-247-CC)

Assistant Community Development Director Mark Muenzer introduced the item.

Mayor Keith opened the public hearing. No comments were heard on this item. By acclamation the public hearing was closed.

ACTION: Motion and second (Carlton/Cline) to adopt a temporary 45-day interim urgency moratorium ordinance on the establishment of commercial cannabis land uses and outdoor personal cannabis cultivation, passed unanimously.

H. Regular Business

- H1. Approve next steps for library system improvements (Staff Report #17-243-CC)

Assistant director of Library Services Nick Szegda introduced the item.

- Pamela Jones requested clarification on budget and library usage data.
- Betsy Halaby spoke about the Library space needs study.
- Anne Craib spoke about the Finance and Audit Committee meeting.
- Monica Corman spoke about libraries in Menlo Park.

ACTION: Motion and second (Mueller/Carlton) to appoint a Belle Haven Neighborhood Library Advisory Committee, that would be charged with advising staff and consultants throughout the system improvements in the Belle Haven neighborhood, and would include a Spanish speaking member; approve the scope of the public outreach to gather siting input for the main library; explore the timing of a ballot measure to seek public input on the use of debt financing for improvements to the library system; and direct staff to return to the City Council with progress updates. The motion passed unanimously.

ACTION: Motion and second (Cline/Ohtaki) to approve 1.0 FTE for an Assistant to the City Manager position, to manage the library improvements projects; allocate \$1 million from the General Fund Reserves for a new Library System Improvements; and authorize the City Manager to sign and execute contracts up to \$250,000 related to the library project up to the budgeted amount. The motion passed 4-1 (Mueller dissented).

ACTION: Motion and second (Mueller/Carlton) to approve an appropriation for immediate improvements to the branch library in the amount of \$140,000, passed unanimously.

- H2. Waive the reading and adopt ordinances rezoning and rezoning the property located at 2111-2121 Sand Hill Road (Staff Report #17-237-CC)

Associate Planner Tom Smith introduced the item.

- Diane Bailey spoke about sustainability standards.

ACTION: Motion and second (Ohtaki/Cline) to waive the reading and adopt ordinances rezoning and rezoning the property located at 2111-2121 Sand Hill Road, passed 3-2 (Keith and Mueller dissented).

- H3. Consider submitting a proposal to the Bloomberg Philanthropies Mayors Challenge that would extend the recently adopted General Plan's sustainability requirements to the entire city (Staff Report #17-258-CC)

Sustainability Manager Rebecca Lucky introduced the item.

- Diane Bailey spoke about the Bloomberg Philanthropies Mayors Challenge.

ACTION: Motion and second (Ohtaki/Keith) to submit a proposal to the Bloomberg Philanthropies Mayors Challenge that would extend the recently adopted General Plan's sustainability requirements to the entire city, passed 3-0-2 (Carlton and Cline abstained).

Mayor Keith and Mayor Pro Tem Ohtaki volunteered to form a committee to work with staff to refine the proposal.

- H4. Consider approval of the terms of a successor agreement between the City of Menlo Park and the Menlo Park Police Sergeants' Association expiring June 30, 2019 (Staff Report #17-218-CC)

ACTION: Motion and second (Cline/Keith) to approve the terms of a successor agreement between the City of Menlo Park and the Menlo Park Police Sergeants' Association expiring June 30, 2019, passed unanimously.

- H5. Amendment to employment agreement with Alex. D. McIntyre (Staff Report #17-255-CC)

ACTION: Motion and second (Cline/Ohtaki) to approve the amendment to employment agreement with Alex D. McIntyre with direction to review McIntyre's performance at the end of six months, passed unanimously.

- H6. Consider approval of salary ranges for new and existing job classifications and adopt a resolution amending the City Council adopted salary schedule (Staff Report #17-254-CC)

ACTION: Motion and second (Cline/Keith) to approve the salary ranges for new and existing job classifications and adopt a resolution amending the City Council adopted salary schedule, passed unanimously.

I. Informational Items

- I1. Update on the Heritage Tree replacement planting at 1810 Bay Laurel Drive (Staff Report #17-252-CC)
- I2. Hello housing quarterly report (Staff Report #17-256-CC)
- I3. Update on the Bedwell Bayfront Park Master Plan Project (Staff Report #17-257-CC)
- I4. Update on bus shelter installation in Belle Haven (Staff Report #17-248-CC)

J. City Manager's Report

K. Councilmember Reports

Mayor Keith announced a special City Council meeting on October 30th, 2017, in the City Council Chambers at 7:00 p.m., and upcoming community meetings. Councilmember Mueller provided status update on snack shack. Mayor Pro Tem Ohtaki asked that a letter of support be sent to Galway, Ireland, in the wake of the hurricane Ophelia.

L. Adjournment

Mayor Keith adjourned the meeting at 12:05 a.m. on October 18, 2017.

Jelena Harada, Deputy City Clerk

These minutes were approved at the City Council meeting of December 5, 2017.