

REGULAR MEETING MINUTES

Date: 12/5/2017 Time: 7:00 p.m. City Council Chambers 701 Laurel St., Menlo Park, CA 94025

A. Call to Order

Mayor Keith called Regular Session to order at 7:02 p.m.

B. Roll Call

Present: Cline, Keith, Ohtaki (arrived at 7:11 p.m.), Mueller

Absent: Carlton

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Deputy City Clerk Jelena

Harada

C. Pledge of Allegiance

Mayor Keith led the Pledge of Allegiance.

Mayor Keith recognized the recent passing of community leader Ernst Meissner.

D. Public Comment

 Angela Evans, San Mateo County Housing Leadership Council, spoke about the recent On the Table event discussions about housing.

Mayor Pro Tem Ohtaki joined the meeting at 7:11 p.m.

- Angela Evans spoke about housing in Menlo Park.
- Amina Burrell, HIP Housing, spoke about HIP Housing programs in Menlo Park.
- Andrew Boone spoke about approval of El Camino Corridor Transportation Plan in Redwood City.
- Katie Behroozi spoke in memory of Ernst Meissner.
- Jen Wolosin spoke about district elections advisory committee and main library siting meeting.

E. Presentations and Proclamations

E1. Presentation on recycled water by West Bay Sanitary District staff

West Bay Sanitary District Board President Ned Moritz made brief comments. City Engineer Azalea Mitch introduced the item and consultant Dave Richardson of Woodard and Corran made a presentation.

F. Commissioner Reports

Mayor Keith announced that Commissioner Reports items F1 and F2 were being continued to a future meeting in January 2018.

G. Consent Calendar

- G1. Adopt an ordinance amending Chapter 5.69 of the Menlo Park Municipal Code to reauthorize Public, Education, and Government (PEG) access frees that apply to AT&T and Comcast under their respective State video franchises (Staff Report #17-307-CC)
- G2. Adopt a resolution approving the City Council Community Funding Subcommittee's recommendations regarding the 2017-18 community funding allocation (Staff Report #17-299-CC)
- G3. Adopt a resolution accepting fiscal year 2017-2018 State Supplemental Local Law Enforcement Grant (COPS Frontline) in the amount of \$100,000; and approve a spending plan (Staff Report #17-302-CC)
- G4. Reject all bids for the Sand Hill Reservoir Mixer Installation Project (Staff Report #17-301-CC)
- G5. Adopt a resolution of support for and authorization to submit an application for Measure A Pedestrian and Bicycle Program funding for the Menlo Park Bicycle and Pedestrian Enhancement Project and if awarded, authorize the City Manager to enter into necessary funding agreements to accept the funds (Staff Report #17-293-CC)
- G6. Approve the settlement agreement between the City of Menlo Park and the City of East Palo Alto (Staff Report #17-305-CC)
- G7. Accept the City Council meeting minutes for May 23, October 17, 2017 (Attachment)

Councilmember Mueller pulled items G2 and G5. Mayor Pro Tem Ohtaki pulled item G1.

ACTION: Motion and second (Ohtaki/Keith) to approve all items on the Consent Calendar, except G1, G2, and G5, passed 4-0-1 (Carlton absent).

ACTION: Motion and second (Ohtaki/Keith) to approve item G1, passed 4-0-1 (Carlton absent).

ACTION: Motion and second (Cline/Mueller) to approve recommended funding for CORA (Community Overcoming Relationship Abuse), Legal Aid San Mateo County, and Service League of San Mateo County, passed 3-0-1-1 (Keith abstained, Carlton absent).

ACTION: Motion and second (Cline/Ohtaki) to approve recommended funding for Life Moves passed 3-0-1-1 (Mueller abstained, Carlton absent).

ACTION: Motion and second (Cline/Ohtaki) to approve recommended funding for the remainder of the items passed 4-0-1 (Carlton absent).

ACTION: Motion and second (Keith/Mueller) to adopt a resolution of support for and authorization to submit an application for Measure A Pedestrian and Bicycle Program funding for the Menlo Park Bicycle and Pedestrian Enhancement Project with addition (if possible) of the installation of sidewalks along Sharon Road between Alameda de las Pulgas and La Entrada School, and if awarded, authorize the City Manager to enter into necessary funding agreements to accept the funds. The motion passed 4-0-1 (Carlton absent).

H. Regular Business

H1. Adopt a resolution authorizing the installation of temporary traffic calming modifications to the Willows neighborhood due to construction impacts of the Willow Road/US 101 interchange; and appropriate \$275,000 from the Measure A fund for the Bayfront Expressway, Willow Road, and Marsh Road adaptive signal timing project (Staff Report #17-294-CC)

Assistant City Manager Chip Taylor introduced the item. Senior Transportation Engineer Angela Obeso, Police Commander Dave Bertini and Assistant Public Works Director Nicole Nagaya made a presentation.

- Josh Spira spoke about traffic on Willow Road.
- Daniel Hom spoke about traffic on Willow Road.
- Brian Gilmer spoke about traffic in the Willows neighborhood.
- Joss Geiduschek spoke about traffic on Willow Road.
- Chris Andrews spoke about traffic in the Willows neighborhood.
- Fran Dehn, Menlo Park Chamber of Commerce, spoke about traffic concerns for Willows neighborhood businesses.
- Amar Murugan spoke in support of the recommended traffic calming modifications.
- Sherri Sager, Lucile Packard Children's Hospital, spoke about traffic concerns for Willows neighborhood businesses.
- Thomas Burg spoke about traffic in the Willows neighborhood.
- Tom Caldecott spoke about spoke about traffic in the Willows neighborhood.
- Tracy Morris spoke about traffic in the Willows neighborhood.
- Chris DeCardy spoke about traffic in the Willows neighborhood.
- Stephanie Zeller spoke about traffic in the Willows neighborhood.
- Brie Cioffi spoke about traffic in the Willows neighborhood.
- Paul Montgomery spoke about traffic in the Willows neighborhood.
- Amy Roleder spoke about traffic in the Willows neighborhood.
- Rocio Wellington spoke about traffic in the Willows neighborhood.
- Judy Rocchio spoke about traffic in the Willows neighborhood.
- Chitra Chakravarthy spoke about traffic in the Willows neighborhood.
- Penelope Huang spoke about traffic in the Willows neighborhood.
- Jen Wolosin, Parents for Safe Routes, spoke about student safety concerns.
- Lisa Ratner spoke about traffic in the area.
- Tricia Barr spoke about traffic in the Willows neighborhood.
- Mike Frank spoke about traffic in the Willows neighborhood.

ACTION: Motion and second (Ohtaki/Mueller) to adopt a resolution authorizing the installation of temporary traffic calming modifications in the Willows neighborhood as identified in the staff report with the addition of no right turn signs from Durham Street onto Willow Road; to delegate authority to staff to make adjustments/changes to these new adopted restrictions as needed; and to appropriate \$275,000 from the Measure A fund for the Bayfront Expressway, Willow Road, and Marsh Road adaptive signal timing project. The motion passed 4-0-1 (Carlton absent).

H2. Authorize the City Manager to submit a list of transportation projects to be considered for inclusion in the *Get Us Moving* San Mateo County Expenditure Plan (Staff Report #17-303-CC)

Assistant Public Works Director Nicole Nagaya made a presentation.

- Andrew Boone spoke against including the roadway grade separations on Bayfront Expressway.
- Adina Levin spoke about transportation management programs.

ACTION: Motion and second (Ohtaki/Mueller) to authorize the City Manager to submit a list of transportation projects to be considered for inclusion in the Get Us Moving San Mateo County Expenditure Plan, with the addition of a transportation demand management component. The motion passed 4-0-1 (Carlton absent).

H3. Authorize submittal of a comment letter on the Final Dumbarton Transportation Corridor Study (Staff Report #17-295-CC)

Assistant Public Works Director Nicole Nagaya provided the staff report.

- Adina Levin spoke about traffic data related to Dumbarton Bridge traffic.
- Andrew Boone spoke about transportation demand management and a multi-use trail.
- Diane Bailey, Menlo Spark, spoke about transportation demand management and a multi-use trail.

ACTION: Motion and second (Keith/Cline) to authorize submittal of a comment letter on the Final Dumbarton Transportation Corridor Study with the addition of a transportation demand management component. The motion passed 4-0-1 (Carlton absent).

H4. Approve the 2018 City Council meeting schedule (Staff Report #17-304-CC)

Interim City Clerk Clay Curtin provided the staff report.

ACTION: Motion and second (Ohtaki/Keith) to approve the 2018 City Council meeting schedule as amended, passed 4-0-1 (Carlton absent).

H5. Discussion and direction on next steps for addressing complaints related to unregulated and unmaintained newsracks in Menlo Park (Staff Report #17-292-CC)

Management Analyst Meghan Revolinsky made a presentation.

• Fran Dehn, Menlo Park Chamber of Commerce, spoke about unregulated newsracks in Menlo Park

City Council gave direction to staff to draft an ordinance and bring it for City Council consideration after it has been vetted through a stakeholders' advisory group.

H6. Approve a resolution to amend the City's salary schedule effective December 10, 2017 (Staff Report #17-298-CC)

Administrative Services Director Nick Pegueros provided the staff report.

ACTION: Motion and second (Ohtaki/Cline) to approve a resolution to amend the City's salary schedule effective December 10, 2017, passed 4-0-1 (Carlton absent).

December 5, 2017, City Council Meeting Accepted Minutes Page 5

I. Informational Items

I1. El Camino Real/Downtown Specific Plan-Maximum Allowable Development (Staff Report #17-300-CC)

Assistant Community Development Director Mark Muenzer answered questions from the City Council.

- Adina Levin spoke about housing needs.
- 12. Update on bus shelter installations in Belle Haven (Staff Report #17-296-CC)
- 13. 3rd Quarter Update on 2017 City Council Work Plan (Staff Report #17-306-CC)

J. City Manager's Report

There was no report.

K. Councilmember Reports

Mayor Pro Tem Ohtaki announced that he and Councilmember Mueller will be presenting to the Menlo Park City School District Board regarding Stanford developments on December 12.

L. Adjournment

Mayor Keith adjourned the meeting at 12:18 a.m. on December 6. 2017.

These minutes were accepted at the City Council meeting of December 12, 2017.

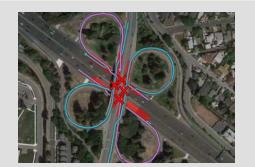


WILLOW - U.S. 101 CONSTRUCTION

Construction Update and Neighborhood Traffic Options City Council, December 5, 2017









PROJECT NEED

- Short merges
- Insufficient vehicle storage
- Need for improved bicycle and pedestrian safety and access









CONSTRUCTION SCHEDULE & IMPACTS

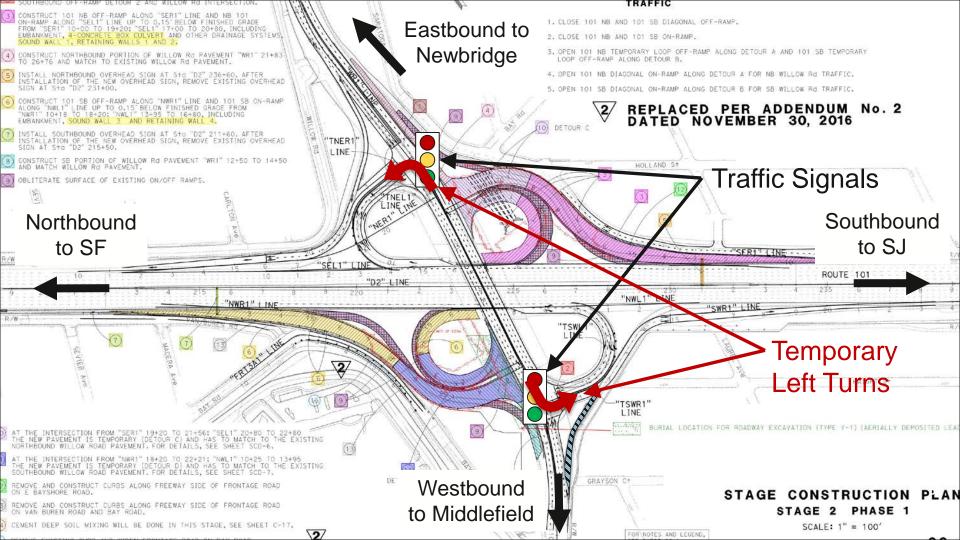
- PG&E utility relocations Completed October 2017
- Caltrans construction (May 8, 2017 early 2019)
 - Phase 1 completed early November 2017
 - Phase 2 begun early November 2017
 - Anticipated duration 6 months
 - Phase 3 expected to begin May 2018
 - Anticipated duration 6 months
 - Phase 4 expected to begin November 2018
 - Anticipated duration 2 months

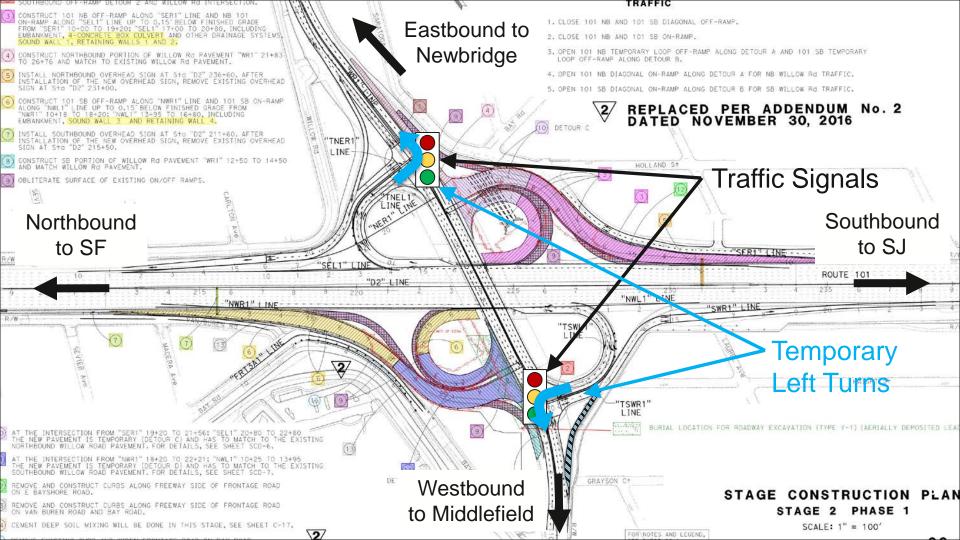




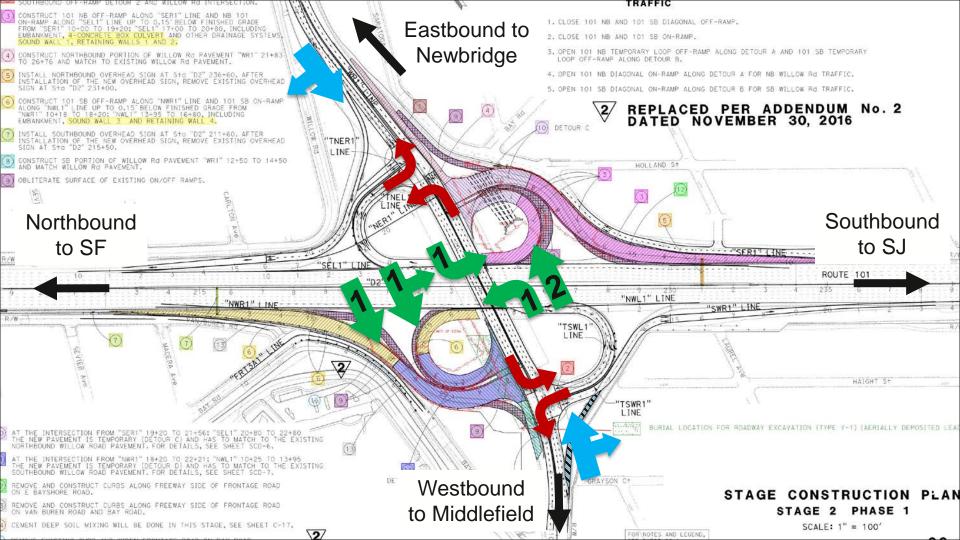
PHASE 2 CHANGES & IMPACTS

- Temporary traffic signals
- Shift ramps, open up work zones
- Change in lane assignments
- Begin new ramp construction
- Begin demo of outside of existing bridge
- Begin construction of outside of new bridge
- Replace sound walls



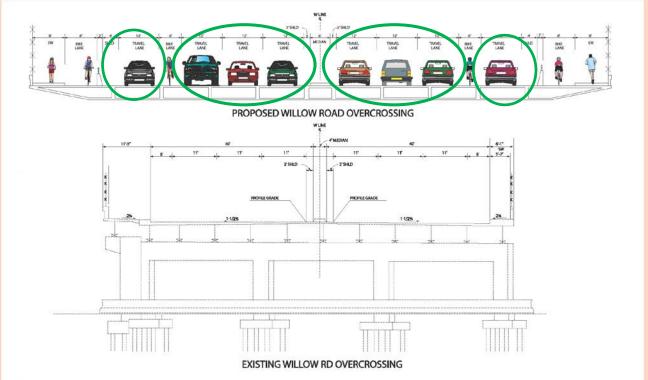








US 101/WILLOW ROAD INTERCHANGE PROJECT ALTERNATIVE 1B MODIFIED- CONDENSED PARTIAL CLOVERLEAF



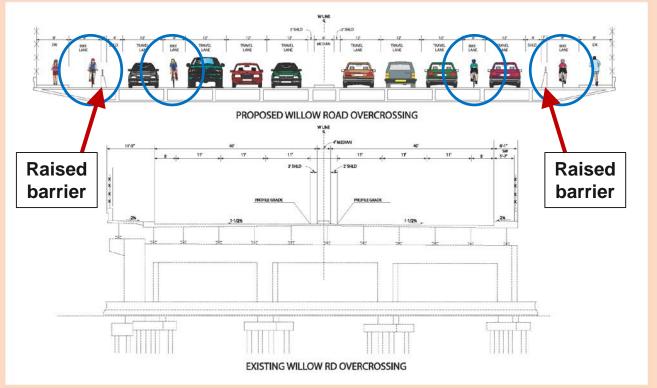
TYPICAL CROSS SECTIONS





US 101/WILLOW ROAD INTERCHANGE PROJECT

ALTERNATIVE 1B MODIFIED- CONDENSED PARTIAL CLOVERLEAF



TYPICAL CROSS SECTIONS







EXISTING CONGESTION

- Willows neighborhood studies in 1990's and 2011
- Middlefield-Willow intersection modifications
- San Francisquito Creek Bridge Replacement project
- Marmona Neighborhood Traffic Management Plan (NTMP)
- Clarke Ave-101 Bicycle/Pedestrian Overcrossing







- Delays on Willow
- Congestion in neighborhoods
- Cut-through traffic
- Afternoon peak commute















WILLOW-101 PHASE 2 EFFORTS TO DATE

- Signals activated, new traffic patterns
- Construction Update to Council
- Yellow advisory "No Thru Traffic" signs installed
- Police increased presence and enforcement
- Updated signal timing, on-going adjustments
- Yellow signs replaced with white regulatory "No Thru Traffic" signs
- Electronic signs placed to recommend alternative routes
- Informational Item to Council
- Met on site with Caltrans Deputy Director and construction staff
- Caltrans installing additional warning signs
- Caltrans installing reflective striping
- Additional options to Council for consideration







Higher Visibility and Enforcement

- Two Police Officers assigned to the area Monday-Friday from 3:00-7:00 pm primarily for traffic enforcement and calming
- Two Parking Enforcement Officers redeployed from Downtown area to Willows area for visibility and traffic control if necessary
- Radar trailer speed signs placed throughout the Willows neighborhood based on community complaints
- Police vehicles parked at strategic locations in the Willows neighborhood











MOST COMMON CONCERNS HEARD

- On Willow Road
 - Signals causing backups
 - Signals not coordinated
 - Difficult to determine which lane to be in
 - Caught in left turn lane
- In Neighborhoods
 - Cannot access Willow from side streets
 - Backups on Chester, Durham and O'Keefe streets to Menalto
 - Cannot get to homes
 - Cars traveling wrong way

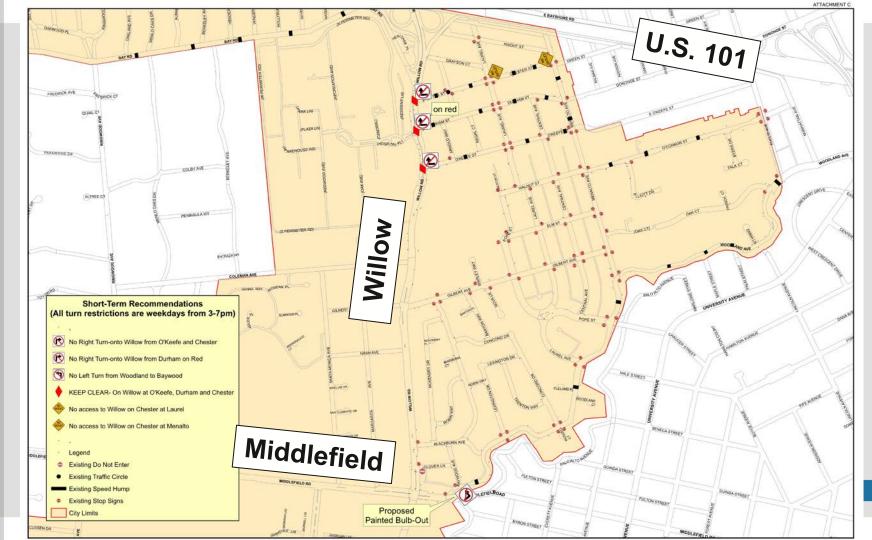


OPTIONS CONSIDERED AND SUGGESTIONS HEARD



- Current Efforts
 - No Thru Traffic signs in neighborhood
 - Signal coordination
 - Increased police presence and enforcement
 - Coordinate with mapping apps
- Recommendations
 - Turn restrictions
 - No Outlet/No Willow Access signs
 - Keep Clear/Do not block intersection on Willow
- Require Study
 - Residential Placards/Permits
 - Street closures
 - One way streets



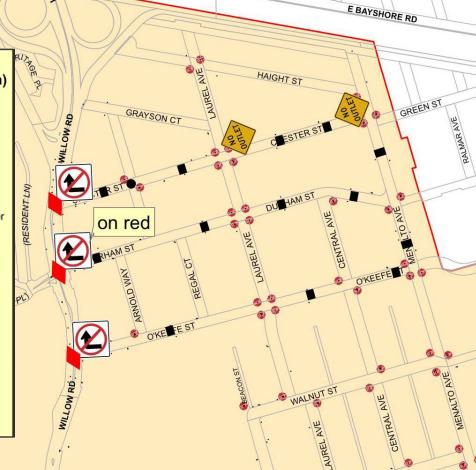




Short-Term Recommendations (All turn restrictions are weekdays from 3-7pm)

TER RD)

- No Right Turn-onto Willow from O'Keefe and Chester
- No Right Turn-onto Willow from Durham on Red
- No Left Turn from Woodland to Baywood
- KEEP CLEAR- On Willow at O'Keefe, Durham and Chester
- No access to Willow on Chester at Laurel
- No access to Willow on Chester at Menalto
 - Legend
- Existing Do Not Enter
- Existing Traffic Circle
- Existing Speed Hump
- Existing Stop Signs
- City Limits





Short-Term Recommendations (All turn restrictions are weekdays from 3-7pm)

No Right Turn-onto Willow from O'Keefe and Chester



No Right Turn-onto Willow from Durham on Red



No Left Turn from Woodland to Baywood



KEEP CLEAR- On Willow at O'Keefe, Durham and Chester



No access to Willow on Chester at Laurel



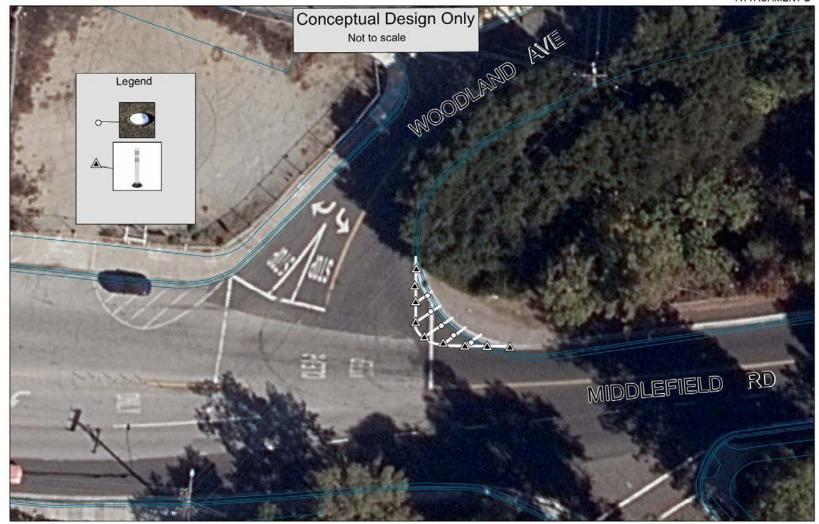
No access to Willow on Chester at Menalto

.

Legend

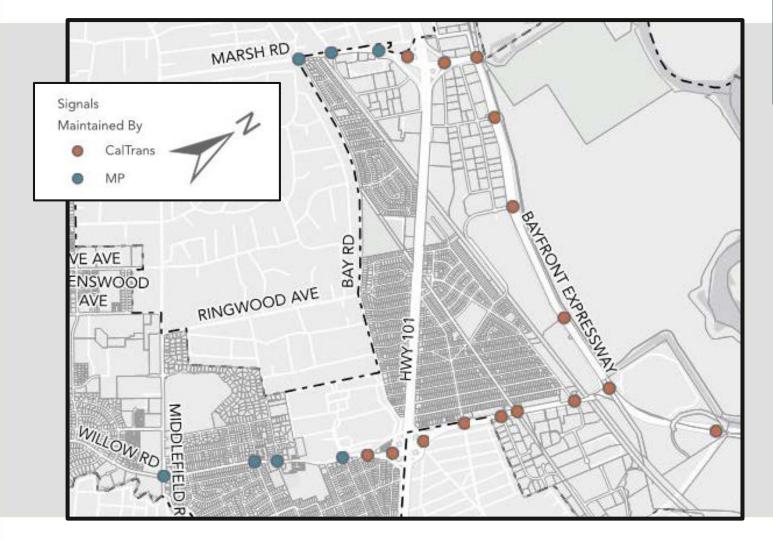
- Existing Do Not Enter
- Existing Traffic Circle
- Existing Speed Hump
- Existing Stop Signs
- City Limits

















NEXT STEPS

- Implementation
- On-going observations
- On-going collection of community observations
- Police presence and enforcement
- Update to City Council in January 2018
- Continue updating community
 - http://www.menlopark.org/willow101interchange
 - http://www.menlopark.org/223/Construction-News-Updates
 - http://www.dot.ca.gov/d4/101willowinterchange/





CITY COUNCIL ACTION

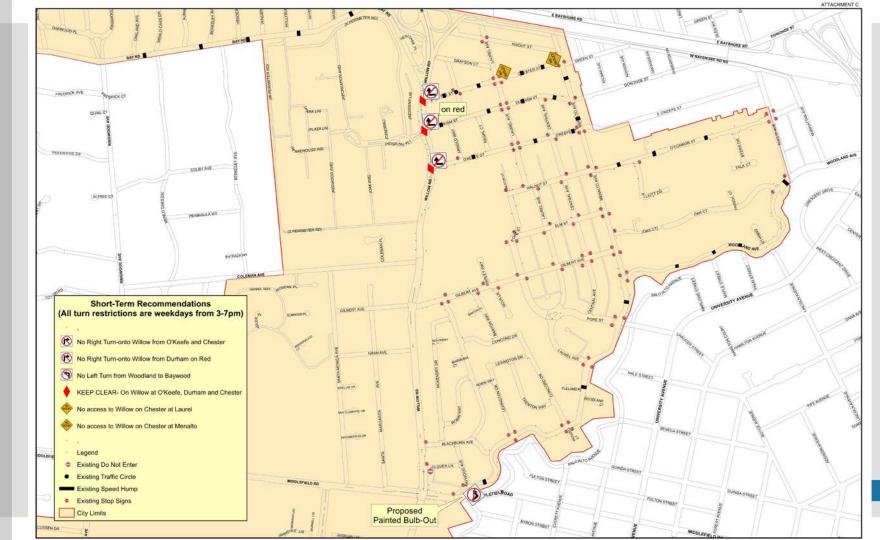
- Approve resolution to install Short Term Recommendations
 - "No right-turn, 3-7 PM weekdays" at O'Keefe and Chester
 - "No right turn on red, 3-7 PM weekdays" at Durham
 - "Keep clear" on Willow at O'Keefe, Chester, Durham
 - "No left turn, 3-7 PM weekdays" from Woodland to Baywood
 - "No access to Willow" on Laurel at Chester and Menalto at Chester/Green
 - Partial bulb out at Middlefield and Woodland
- Appropriate \$275,000 for adaptive signal project





THANK YOU







Mid-Term Considerations (All turn restrictions are weekdays from 3-7pm)

No Right Turn on Red-onto Willow from Gilbert



No Left Turn-onto Gilbert from Marmona



No Left Turn-onto Blackburn from Woodland

No Right Turn-onto Woodland from Pope/Chaucer

Legend

Existing Traffic Circle

Existing Speed Hump

Exisitng Stop Signs

City Limits





Mid-Term Considerations (All turn restrictions are weekdays from 3-7pm)

No Right Turn on Red-onto Willow from Gilbert



No Left Turn-onto Gilbert from Marmona



No Left Turn-onto Blackburn from Woodland

No Right Turn-onto Woodland from Pope/Chaucer

Legend

Existing Traffic Circle

Existing Speed Hump

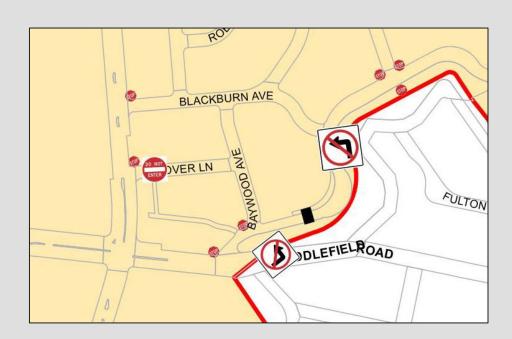
Exisitng Stop Signs

City Limits



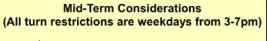


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No Right Turn on Red-onto Willow from Gilbert

No Left Turn-onto Gilbert from Marmona

No Left Turn-onto Blackburn from Woodland

No Right Turn-onto Woodland from Pope/Chaucer

Legend

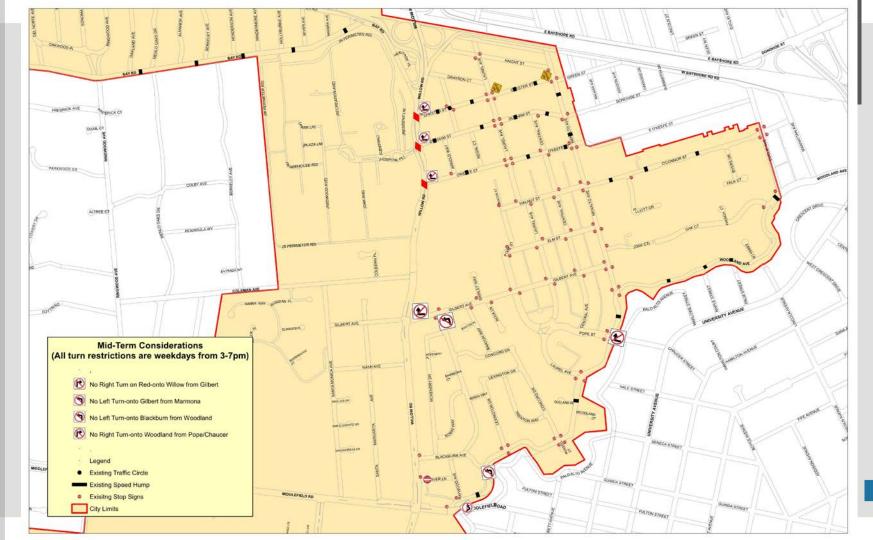
Existing Traffic Circle

Existing Speed Hump

Exisitng Stop Signs

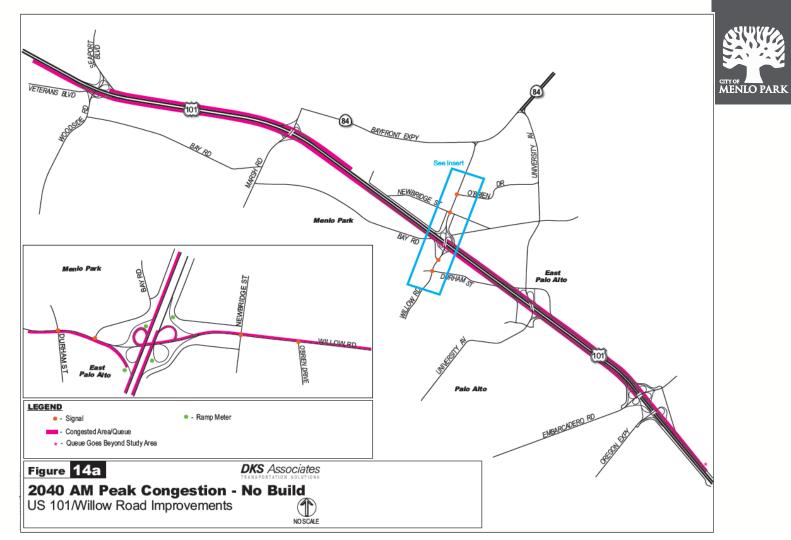
City Limits

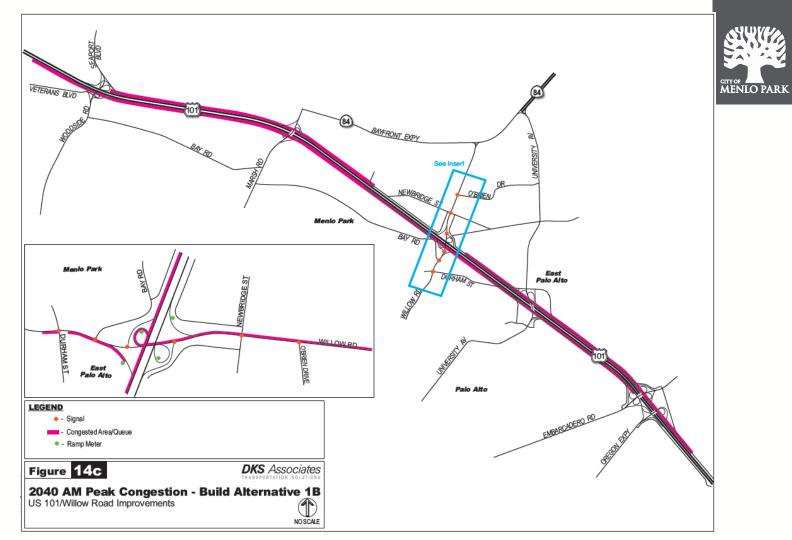






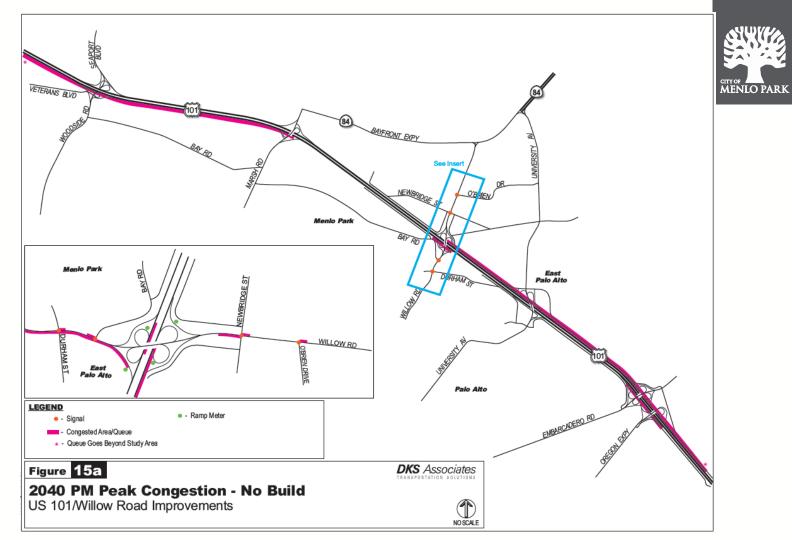
2040 DESIGN YEAR OPERATIONAL ANALYSIS FOR AM PEAK

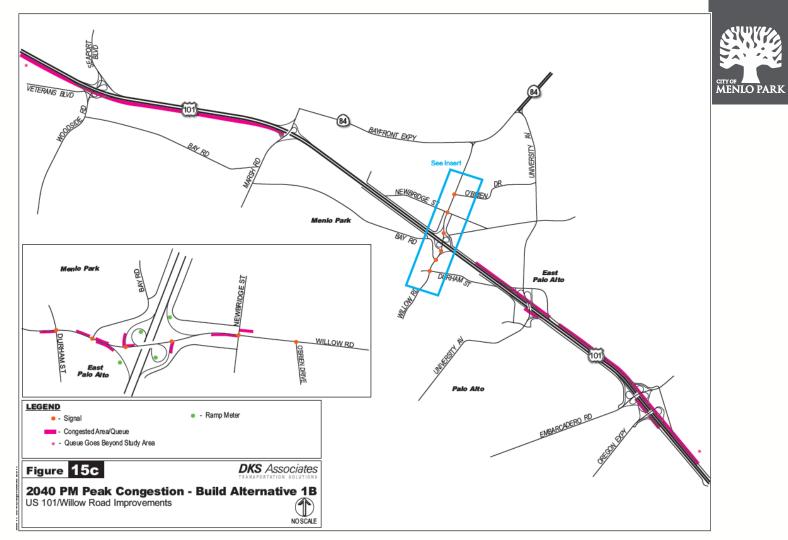






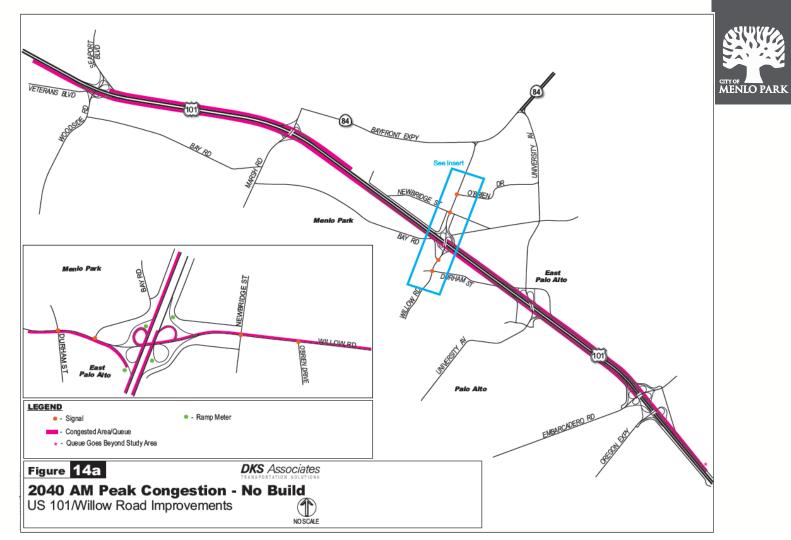
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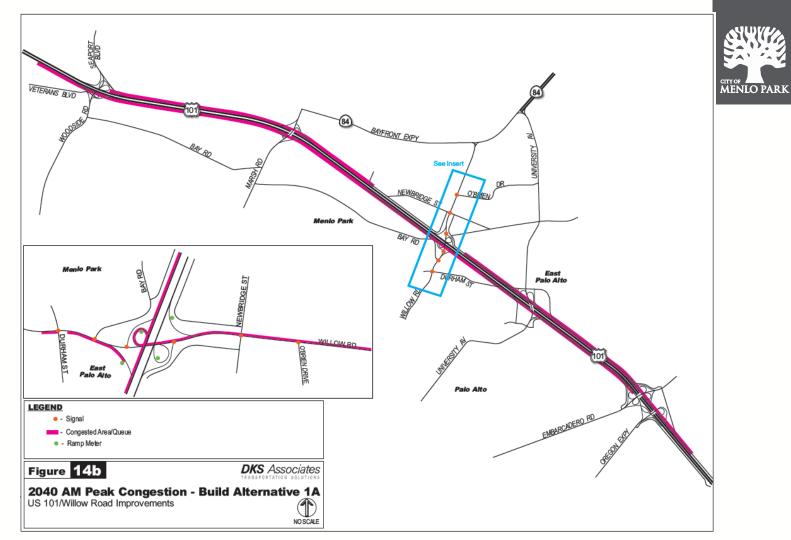


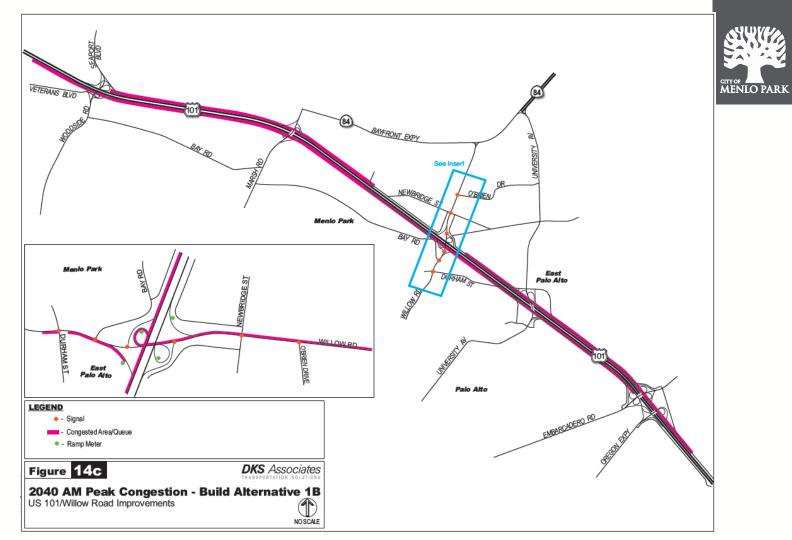


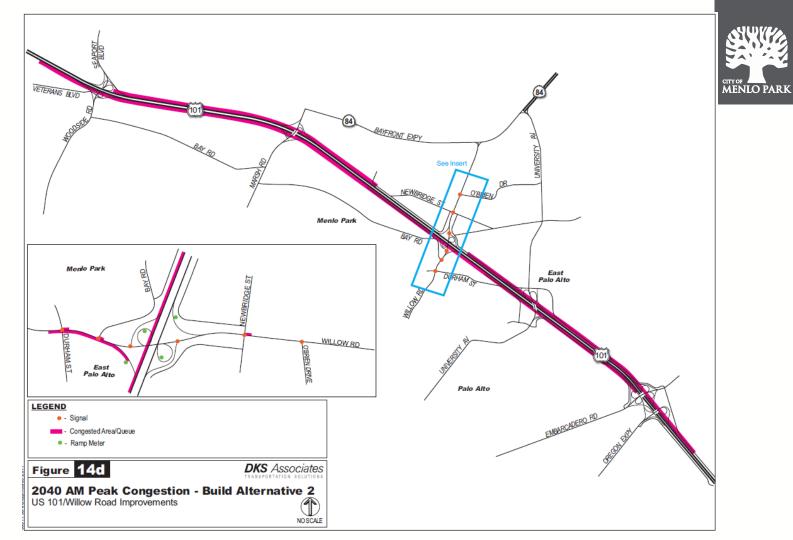


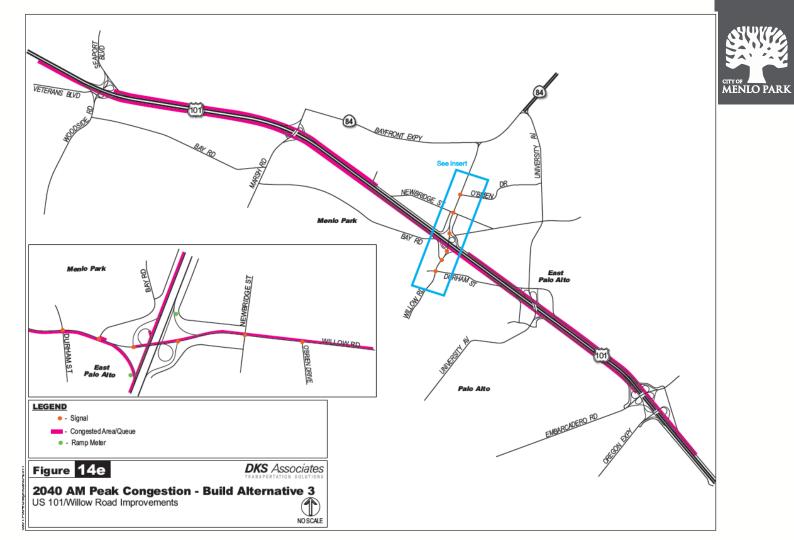
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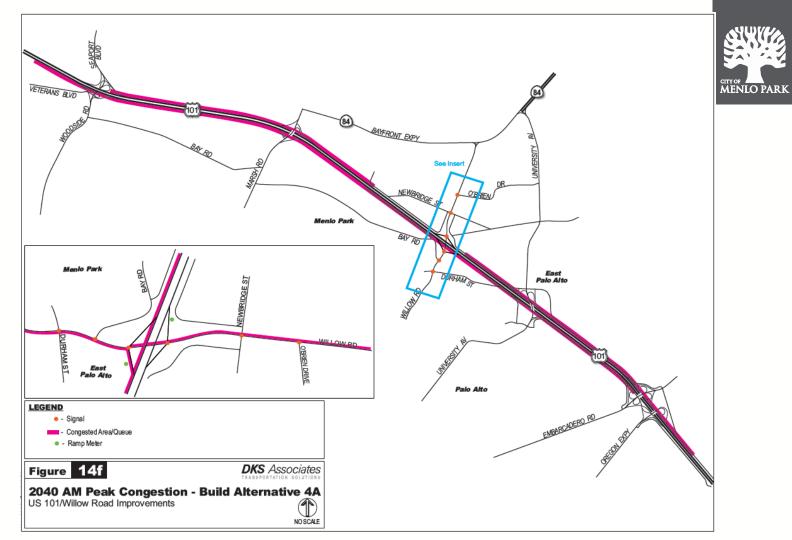


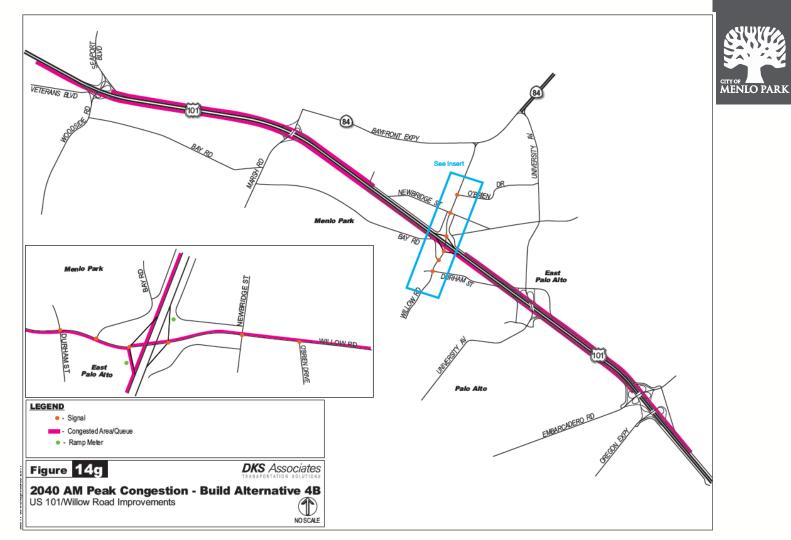






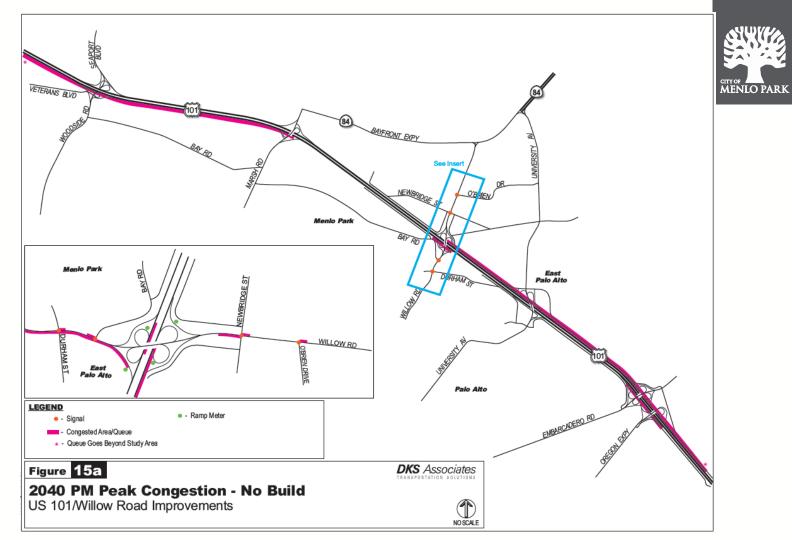


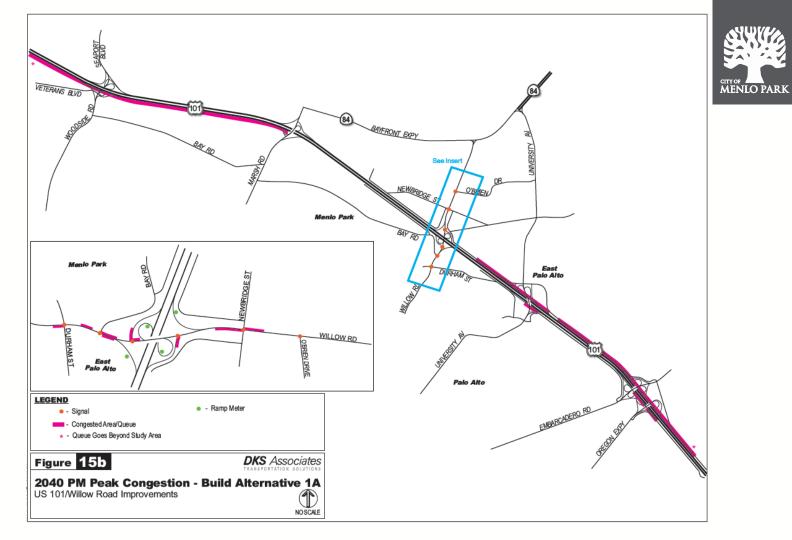


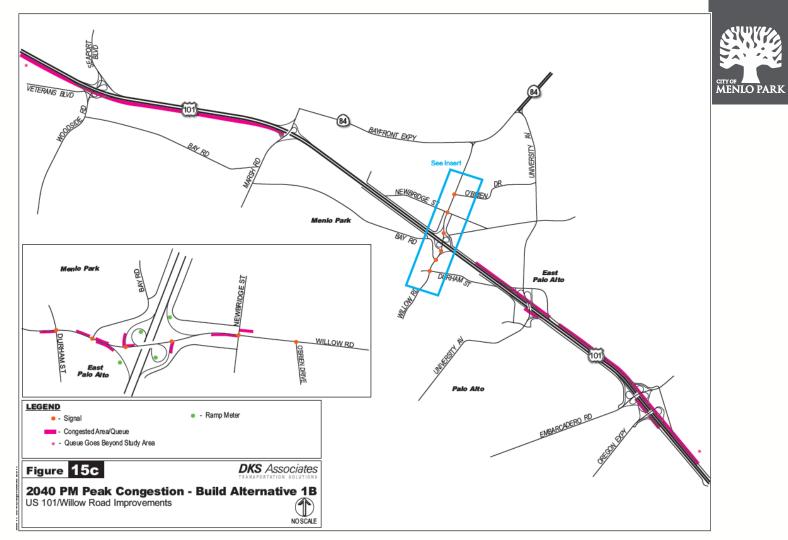


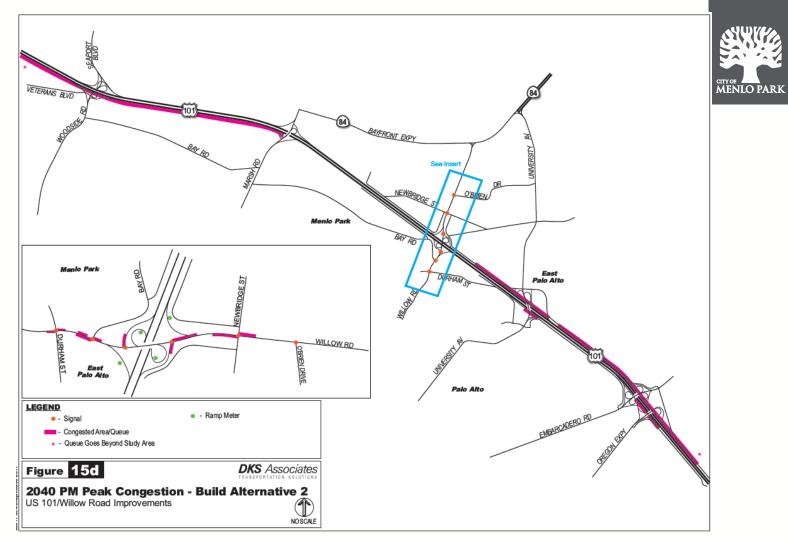


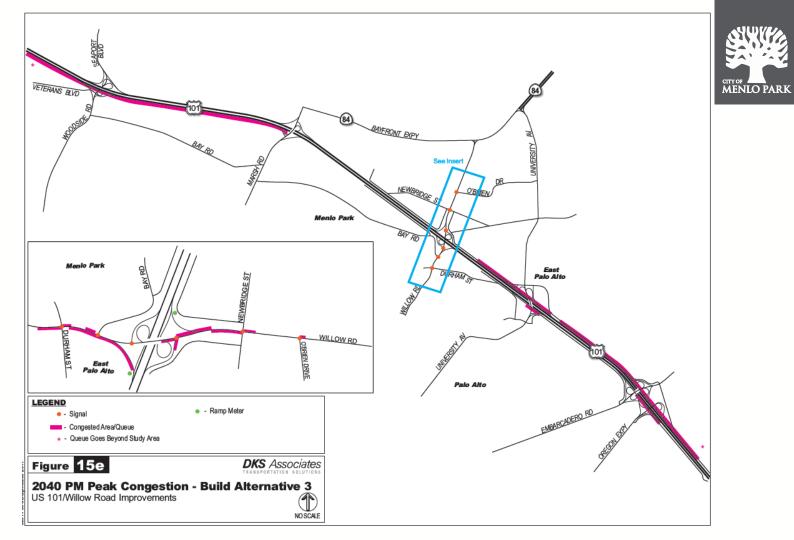
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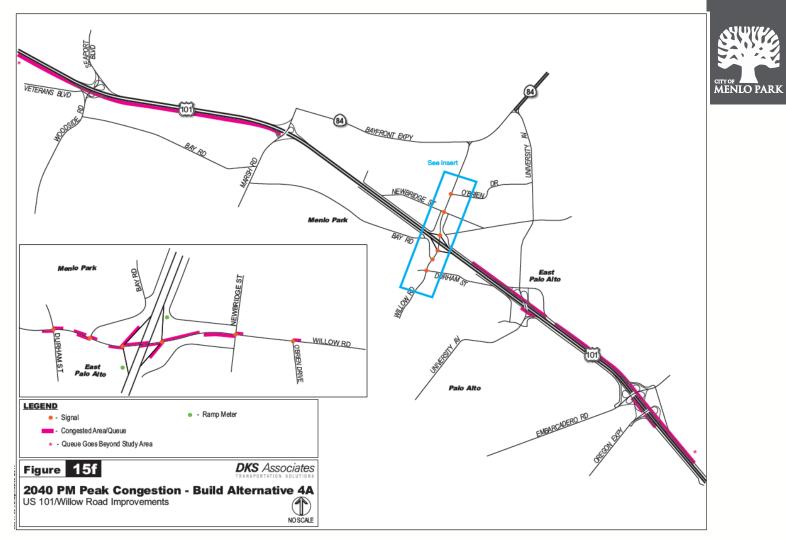


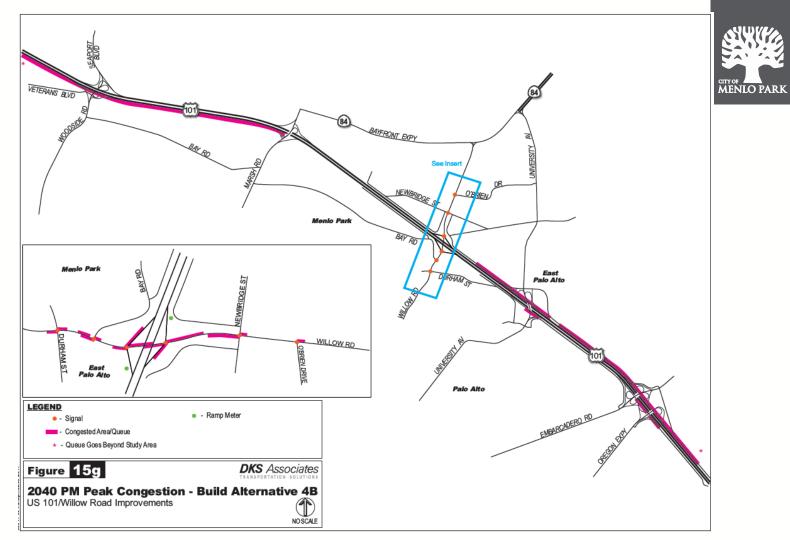














AGENDA



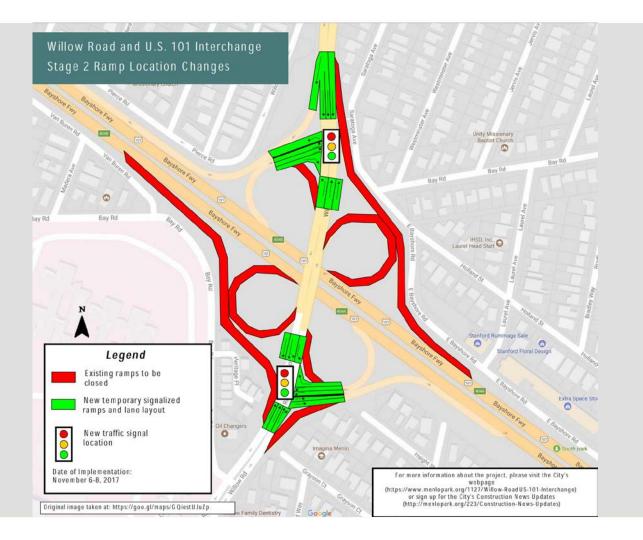
- Project Background
- Current Conditions
- Community Input
- Staff Recommendations
- Council Action



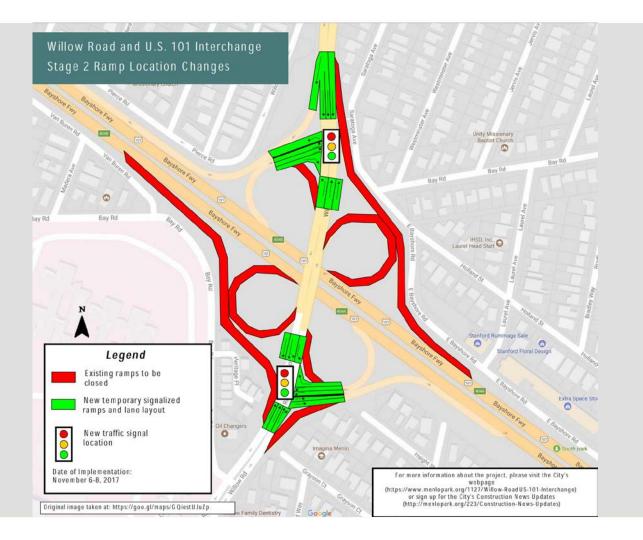


SUMMARY OF RECOMMENDATIONS

- Approve installation of Short Term Recommendations
- Appropriate funds for adaptive signal project
- No studies performed
- On-going observations
- On-going collection of community observations
- Police presence and enforcement











CURRENT CONDITIONS













MENLO PARK





CALTRANS ACTIVITIES

- Signal turn-on activities
- Signal malfunctions and corrections
- Actions in process
 - Additional interchange signs
 - Refresh striping
 - Signal timing adjustments
 - Continued monitoring



GET US MOVING SAN MATEO COUNTY TRANSPORTATION EXPENDITURE PLAN







DRAFT PROJECT LIST RECOMMENDATIONS

- Re-activate Dumbarton rail
- Roadway and railroad grade separations
- Railroad crossing improvements
- Bayfront Expressway express lanes
- Bicycle/pedestrian multi-use trail
- El Camion Real pedestrian crossing and streetscape
- Build out city bicycle network
- Enhance Dumbarton Express bus service
- Pedestrian crossing improvements





THANK YOU





NEWSRACKS

Meghan Revolinsky, Management Analyst II

Jim Cogan, Housing & Economic Development Manager







- Dilapidation
- Deserted



- Uncontrolled
 - Trash receptacles













HISTORY OF NEWSRACKS IN THE CITY



1980's

- Similar problems
- Beautification Commission and publishers collaborated
- Installed the "Green Boxes"
- Golden Acorn Award to Mrs. Irene Giovacchini
- No ordinance passed
- No usage agreement



TIMELINE



2016

- Surge of complaints
- Inventoried downtown newsracks
- No abatement without an ordinance

2017

- Additional complaints
- March: Inventoried, photographed, and gathered more information on newsracks
- August: Informational staff report & commitment to conduct community outreach
- October: Community meeting
- November: Informational item submitted about the community meeting





COMMUNITY MEETING

- Wednesday, October 25, 2017
- Extensive Outreach
- Responses received via emails and phone calls
 - Desire for improvement
 - Provide valued access to publications
 - Publishers request reasonable permit fees and freedom in distribution locations
- Responses from the meeting
 - Minimal restrictions on distribution locations and frequency
 - Question the need for an ordinance
 - Give publishers six months to address the complaints







1. Maintain status quo

- Allow the publishers to self-police
- Temporary reduction of branded modular racks
- No improvement to the green pedestal racks
- Does not address any future complaints

2. Direct staff to draft an ordinance

- Allow the City to legally remove abandoned or not maintained newsracks
- Create standards for placement and maintenance
- Options for additional degrees of regulations
- Council direction on policy questions

3. Create a Stakeholder Group

Develop policy recommendations for Council approval











- 1. Does the City Council want to standardize the newsracks?
 - a. Style (pedestal or modular)
 - b. Size
 - c. Color
 - d. Manufacturer and/or model
- 2. Does the City Council want to regulate newsracks locations within the City?
- 3. Does the City Council want to restrict the number of newsracks allowed?



OPTIONS



- 1. Maintain status quo
- 2. Direct staff to draft an ordinance
- 3. Create a Stakeholder Group







West Bay Sanitary District Recycled Water Project Sharon Heights

Status Update for the City of Menlo Park City Council



December 5, 2017

Presentation Overview

1 Project Status

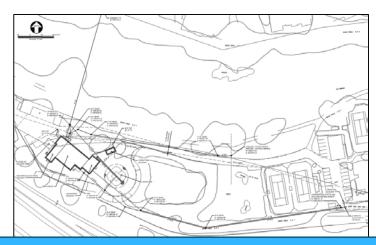
West Bay Sanitary District
Recycled Water Facilities Plan

Project Layout

Pipe Alignment

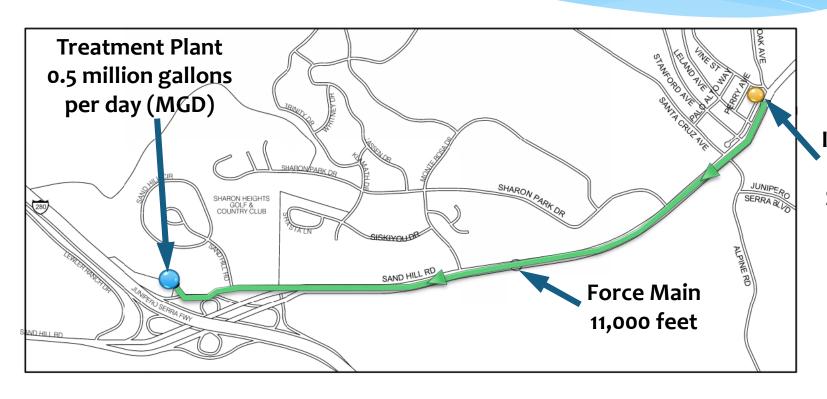
Project Status and Schedule

- State funding in place January 2018
- Award a Design/Build Team January 2018
- Design January 2018 through June 2018
- Begin construction April 2018 (dependent on status of permits)
- Sand Hill pipeline construction 4 months
- Project completion June 2019





Project Elements



Influent Pump Station

Treatment Plant – Sharon Heights Golf and Country Club

- Well-screened
- Quiet
- Minimal disturbance to traffic
- Robust odor control
- Meets Menlo Park Fire District requirements
- Easements procured
- Truck fill for utility water
- Future capacity to provide recycled water to SLAC and other users



Pipe Alignment – Sand Hill Road

Wastewater Force Main



Force main may be installed by a combination of open trench and horizontal directional drilling (HDD)

Pipe Installation Methods



Open Trench



Trenchless: Horizontal Directional Drill (HDD)

Sand Hill Road Construction

- Preliminary alignment coordinated with City Staff
- * Working with City Staff to determine optimal design criteria to meet mutual goals:
 - Minimize construction duration
 - Minimize community and traffic impacts
 - Minimize environmental footprint
 - Maximize road life
 - * Maximize new road surface and aesthetics
 - Cost effective solutions



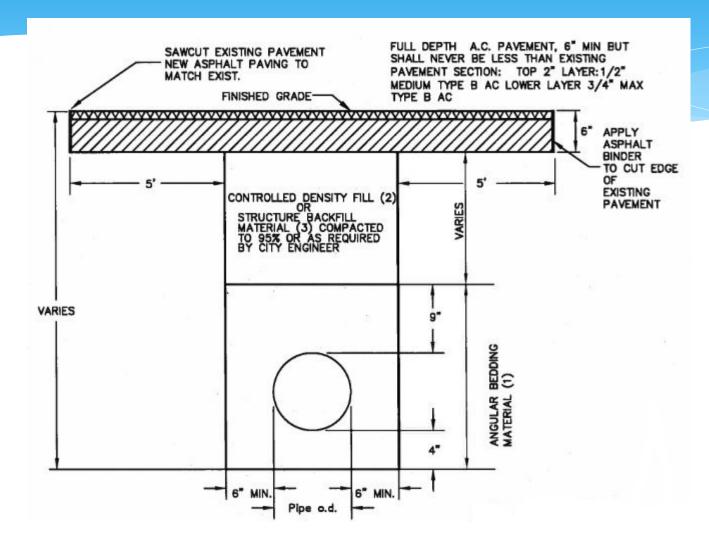
West Bay Sanitary District Recycled Water Project – Sharon Heights

Questions?



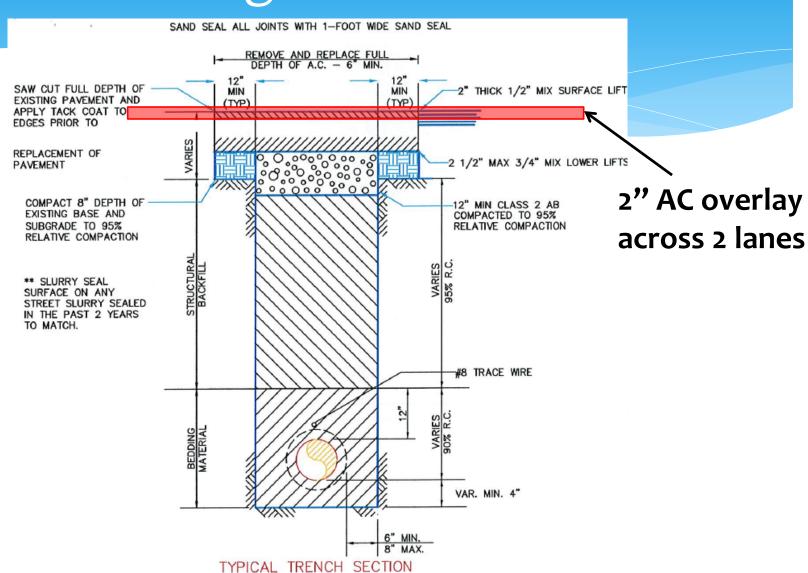
* BACK UP SLIDES (NOT FOR PRESENTATION)

Paving Requirement



CITY OF MENLO PARK STANDARD TRENCH DETAIL

Paving Alternative



Advantages

- * Less cost for project Saves \$0.XXM
- * More new street for Menlo Park citizens
- * Eliminates temporary transitions = hella bumps
- * Conforms to SRF Loan amounts
- * Saves \$2M in Debt Service cost
- * Less traffic disruption
- * Earlier Completion Date



Pipe Alignment



- OpenTrench
- HDD
- HDD pit

