

#### **REGULAR MEETING MINUTES**

Date: 12/12/2017
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

#### A. Call to Order

Mayor Keith called Regular Session to order at 6:45 p.m.

#### B. Roll Call

Present: Carlton, Cline, Keith, Ohtaki, Mueller

Absent: None

Staff: City Manager Alex McIntyre, City Attorney Bill McClure, Interim City Clerk Clay Curtin

## C. Pledge of Allegiance

Mayor Keith led the Pledge of Allegiance.

Mayor Keith recognized the recent passing of community leader Ernst Meissner.

#### D. Public Comment

- Fran Dehn, Menlo Park Chamber of Commerce, recognized outgoing Police Chief Robert Jonsen
- John Conway distributed signatures collected for and spoke in support of a downtown parking structure
- Michael Harbour spoke about Bootup World/Cuckoo's Nest club concerns
- Robin Kennedy spoke about Bootup World/Cuckoo's Nest club concerns
- Ken Sutherland spoke against elevated railroad grade separate and in support of train quiet zones
- Pamela Jones thanked the City for the new bus shelter in Belle Haven

### E. Presentations and Proclamations

- E1. Proclamation recognizing Police Chief Robert Jonsen
- \*\*\* Mayor Keith presented the proclamation.

Proclamation recognizing the Menlo-Atherton Vikings Junior Varsity Pop Warner Football team

Mayor Keith presented the proclamation.

\*\*\* Presentation by Mayor Keith on her recent trip to Menlo Park's Sister City, Galway, Ireland

Mayor Keith made the presentation (Attachment)

December 12, 2017, City Council Meeting Minutes
Page 2

#### F. Consent Calendar

F1. Accept the City Council meeting minutes for November 7, November 14, November 29 and December 5, 2017 (Attachment)

**ACTION:** Motion and second (Cline/Ohtaki) to approve all items on the Consent Calendar, passed unanimously.

# G. Regular Business

G1. Adopt a resolution establishing an inaugural districting committee to assist in the transition from "at large" to "by district" City Council elections (Staff Report #17-308-CC)

City Attorney Bill McClure introduced the item. Assistant City Attorney Cara Silver and Shalice Tilton from National Demographics Corporation provided a presentation (Attached).

- Lynne Bramlett thanked everyone for their work on the advisory districting committee proposal.
- David Mihai thanked everyone and spoke in support of the advisory districting committee proposal.
- Pamela Jones thanked everyone for their work on this issue and recommended including a statement of intent to adopt the recommendation of the committee.
- Jen Wolosin thanked everyone for their work on this issue and supported including a statement of intent to adopt the recommendation of the committee.
- Helen Grieco thanked everyone for their work on this issue.

**ACTION:** Motion and second (Cline/Carlton) to adopt a resolution establishing an advisory districting committee that will develop a Committee recommendation with allowance for City Council feedback (option 2 of the proposed resolution) with the addition of a requirement for an affirmative vote of two-thirds of the seated Committee members to recommend a district boundaries map and election sequencing and inclusion of a Section 14 that states it is the City Council's intention to approve the recommendation of the Committee. The motion passed unanimously.

G2. Selection of Mayor and Mayor Pro Tempore (Staff Report #17-311-CC)

Mayor Keith turned the meeting over to Interim City Clerk Clay Curtin who took nominations for Mayor.

**ACTION:** Councilmember Mueller nominated Mayor Pro Tem Ohtaki as Mayor. Councilmember Cline seconded the nomination. With no other nominations, by acclamation, Peter Ohtaki was declared the new Mayor. Interim City Clerk Curtin turned the meeting over to Mayor Ohtaki who took nominations for Mayor Pro Tem.

**ACTION:** Councilmember Keith nominated Councilmember Mueller as Mayor Pro Tem. Councilmember Carlton seconded the nomination. With no other nominees, by acclamation, Ray Mueller was declared Mayor Pro Tem.

Mayor Ohtaki thanked his family, acknowledged other elected and appointed officials present and spoke briefly on the many important issues facing the community.

December 12, 2017, City Council Meeting Minutes
Page 3

- G3. Recognition of the outgoing Mayor
  - Santa Clara County Supervisor Joe Simitian congratulated the new Mayor and Mayor Pro Tem and thanked outgoing mayor Keith for her service.
  - Fran Dehn, Menlo Park Chamber of Commerce, thanked outgoing mayor Keith for her service.

Mayor Ohtaki presented outgoing mayor Keith with a proclamation recognizing and thanking her for her dedication and service to the City.

Outgoing mayor Keith made a brief speech thanking her family, colleagues, staff and the community for their support during her term as mayor.

- G4. Appoint City Council representatives and alternates to various regional agencies to City Council subcommittees and as liaisons to City Council advisory bodies (Staff Report #17-309-CC)
  - Anne Craib, spoke about the Finance and Audit Committee meeting schedule.

**ACTION:** Motion and second (Cline/Carlton) to approve the City Council assignments as amended (Attached). The motion passed unanimously.

G5. Provide direction to the City's voting delegate regarding regional vacancies for the next City Selection Committee meeting on December 15, 2017 (Staff Report #17-310-CC)

**ACTION:** Motion and second (Keith/Carlton) to nominate Vice Mayor Doug Kim, City of Belmont, for reappointment to the Bay Area Air Quality Management District representing Cities for a term of two (2) years beginning January 1, 2018 through December 31, 2019, was approved by acclamation.

**ACTION:** Motion and second (Keith/Ohtaki) to nominate Councilmember Carlton for appointment to the Domestic Violence Council representing Cities for a term of three (3) years beginning January 1, 2018 through December 31, 2020, was approved by acclamation.

**ACTION:** Motion and second (Carlton/Keith) to nominate Councilmember Emily Beach, City of Burlingame, for reappointment to the San Mateo County Transportation Authority representing Cities for a term of two (2) years beginning January 1, 2018 through December 31, 2019, was approved by acclamation.

**ACTION:** Motion and second (Keith/Carlton) to nominate Mayor-Elect Rico E. Medina, City of San Bruno, for appointment to the San Mateo County Transportation Authority representing Cities for a term of two (2) years beginning January 1, 2018 through December 31, 2019, was approved by acclamation.

**ACTION:** By acclamation, Councilmember Carlton was selected as the City's voting delegate for the December 15, 2017, City Selection Committee.

# H. Adjournment

Mayor Ohtaki adjourned the meeting at 8:26 p.m. and invited the public to participate in a reception at the Latham-Hopkins Gatehouse.

Clay J. Curtin, Interim City Clerk

December 12, 2017, City Council Meeting Minutes Page 4 These minutes were approved at the City Council meeting of January 16, 2018.

# BOOTUP's EVENT LOG

DATE	POLICE	DESCRIPTION
Saturday, December 3, 2016		Party until ~9pm. Cleaning crew loud until past 11pm.
Monday, December 5, 2016		Party until 10pm. Cleaning crew loud afterwards until 10:50.
Tuesday, December 6, 2016		BootUp Event: 6-8:30pm [E.John Park (Morgan Lewis), Jay Eum (Traslink Capital)]
Thursday, December 8, 2016		BootUp Event: 7-9pm [General David Huntoon]
Saturday, December 10, 2016		Social gathering
Friday, December 16, 2016		Loud party
Saturday, December 17, 2016		Loud party until 1am
Friday, December 23, 2016	POLICE CALLED	Extremely loud party
Friday, January 6, 2017		Party until late - cater/clean loud noises until midnight
Saturday, January 7, 2017	POLICE CALLED	Loud party for "Ignite" until midnight.
Friday, January 13, 2017	POLICE CALLED	Not music, but loud people on the patio until 11:30pm. Closing down bangs/parking noise past midnight.
February- March 2017		Mostly quiet. Bill McClure was told that "The Cuckoo's Nest" would cede to exist and only occasional "work-related" events would take place.
Beginning of April		A couple of small parties done by 8:00pm
Wednesday, April 19, 2017	POLICE CALLED @ 9:20p	Party until ~9:45pm, went quiet about 20min after calling police. Told police about their lack of permit and requested police to go right away.
Saturday, April 22, 2017		I came home after midnight, but all the lights outside, inside, and decorations were all still on. I am sure they had a late night party.
Thursday, May 4, 2017	POLICE CALLED @ 5:30p	Live performance of opera singer and harp music. Opera voice pretty loud - could be heard from Waverley. I left the house around 18:30, but a neighbor told me she could still hear them around 7:30pm.
June-July 2017		I was gone on vacation.
Beginning of August		There were 2 loud events. I didn't call the police out of frustration. Party in the patio until 9pm, then all the people carrying conversations and all cars in the parking until 9:30pm.
Tuesday, August 29, 2017	POLICE CALLED @ 7:00p POLICE CALLED @ 8:00p	Party still going on at 8pm.
Thursday, September 7, 2017		Party. I didn't call police because I thought it was useless.
Thursday, September 14, 2017	POLICE CALLED @ 6:50p	
Wednesday, September 20, 2017		All lights out until past midnight - I'm sure they had an event although I didn't come home until 10pm.
Thursday, September 21, 2017	POLICE CALLED @ 7:15p	Loud crowd, no music. People still in the patio at 9:30pm
Thursday, October 5, 2017		Low noise of people and music around 7pm. Didn't call the police.
Friday, October 27, 2017	POLICE CALLED @ 8:15p	Loud crowd, no music.
November-December 2017		most Thursday nights there's some type of gathering. They haven't been using the patio so they are not as bothersome.





# **PETITION**

We, the undersigned, petition the Mayor and City Council of the City of Menlo Park as follows:

WHEREAS, a stated goal of the July 2015 Menlo Park Economic Development Plan ("the Plan") is to activate and improve the vibrancy of downtown Menlo Park, and

WHEREAS, the Plan specifically states that "Menlo Park owns its downtown surface parking lots, which represent a tremendous opportunity for the development of parking structures to enhance access to downtown amenities", and

WHEREAS, the Plan recommends that City owned surface parking lots be replaced with new parking structures; and

WHEREAS, increased parking is necessary to boost the economic health of downtown Menlo Park,

NOW, THEREFORE, the undersigned hereby demand that the City Council of Menlo Park immediately commence the process of building new public parking structures on City-owned surface parking lots.

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#### BOOTUP's EVENT LOG

DATE	POLICE	DESCRIPTION
Saturday, December 3, 2016		Party until ~9pm. Cleaning crew loud until past 11pm.
Monday, December 5, 2016		Party until 10pm. Cleaning crew loud afterwards until 10:50.
Tuesday, December 6, 2016		BootUp Event: 6-8:30pm [E.John Park (Morgan Lewis), Jay Eum (Traslink Capital)]
Thursday, December 8, 2016		BootUp Event: 7-9pm [General David Huntoon]
Saturday, December 10, 2016		Social gathering
Friday, December 16, 2016		Loud party
Saturday, December 17, 2016		Loud party until 1am
Friday, December 23, 2016	POLICE CALLED	Extremely loud party
Friday, January 6, 2017		Party until late - cater/clean loud noises until midnight
Saturday, January 7, 2017	POLICE CALLED	Loud party for "Ignite" until midnight.
Friday, January 13, 2017	POLICE CALLED	Not music, but loud people on the patio until 11:30pm. Closing down bangs/parking noise past midnight.
February- March 2017		Mostly quiet. Bill McClure was told that "The Cuckoo's Nest" would cede to exist and only occasional "work-related" events would take place.
Beginning of April		A couple of small parties done by 8:00pm
Wednesday, April 19, 2017	POLICE CALLED @ 9:20p	Party until ~9:45pm, went quiet about 20min after calling police. Told police about their lack of permit and requested police to go right away.
Saturday, April 22, 2017		I came home after midnight, but all the lights outside, inside, and decorations were all still on. I am sure they had a late night party.
Thursday, May 4, 2017		Live performance of opera singer and harp music. Opera voice pretty loud - could be heard from Waverley. I left the house around 18:30, but a neighbor told me she could still hear them around 7:30pm.
June-July 2017		I was gone on vacation.
Beginning of August		There were 2 loud events. I didn't call the police out of frustration. Party in the patio until 9pm, then all the people carrying conversations and all cars in the parking until 9:30pm.
Tuesday, August 29, 2017	POLICE CALLED @ 7:00p POLICE CALLED @ 8:00p	Party still going on at 8pm.
Thursday, September 7, 2017		Party. I didn't call police because I thought it was useless.
Thursday, September 14, 2017	POLICE CALLED @ 6:50p	
Wednesday, September 20, 2017		All lights out until past midnight - I'm sure they had an event although I didn't come home until 10pm.
Thursday, September 21, 2017	POLICE CALLED @ 7:15p	Loud crowd, no music. People still in the patio at 9:30pm
Thursday, October 5, 2017		Low noise of people and music around 7pm. Didn't call the police.
Friday, October 27, 2017	POLICE CALLED @ 8:15p	Loud crowd, no music.
November-December 2017		most Thursday nights there's some type of gathering. They haven't been using the patio so they are not as bothersome.







## **VISIT TO GALWAY, IRELAND**

**Mayor Kirsten Keith** 





#### **GALWAY COUNCIL CHAMBERS**









#### **HEWLETT PACKARD ENTERPRISE**















# GALWAY CIVIC TRUST: CLADDAGH AND CELTIC







# MENLO PARK GALWAY TREE PLANTING







### GALWAY CLLR. MAIRÉAD FARRELL









#### **BOHERMORE CEMETERY**

 Wreath laying ceremony by the family of Pádraic Ó Conaire

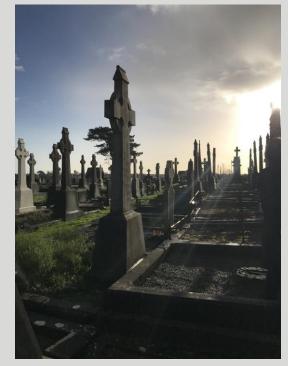


















- President of Ireland, Michael D. Higgins
- Statue of Poet Pádraic Ó Conaire at Eyre Square







#### TWO MAYORS AND A PRESIDENT

- Galway Mayor Flannery
- President of Ireland, Michael D. Higgins
- Menlo Park Mayor Kirsten Keith















#### **GALWAY 2020**







#### **GALWAY INNOVATION DISTRICT**







### **GALWAY INNOVATION DISTRICT**







#### **GALWAY INNOVATION DISTRICT**







## **THANK YOU**



#### **2018 CITY COUNCIL ASSIGNMENTS**

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MAYOR ASSIGNMENTS	2018 Primary	2018 Alternate	2017 Primary	2017 Alternate
Association of Bay Area Governments (ABAG)	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
League of California Cities (LCC)	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
League of California Cities (Peninsula Division)	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
Council of Cities City Selection Committee	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
Menlo Park School District Subcommittee	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
Menlo Park Chamber of Commerce / City Liaison Position	Peter Ohtaki	Ray Mueller	Kirsten Keith	Peter Ohtaki
REGIONAL ASSIGNMENTS	2018 Primary	2018 Alternate	2017 Primary	2017 Alternate
Airport Community Roundtable	Catherine Carlton	Peter Ohtaki	Peter Ohtaki	Ray Mueller
Caltrain Modernization Local Policy Group - (Same as Rail Subcommittee)	Rich Cline	Kirsten Keith	Rich Cline	Kirsten Keith
City/County Association of Governments of San Mateo County (C/CAG)	Catherine Carlton	Ray Mueller	Catherine Carlton	Ray Mueller
County of Santa Clara Community Resources Group for Stanford University	Peter Ohtaki	Kirsten Keith	Peter Ohtaki	Kirsten Keith
Dumbarton Rail Policy Committee	Kirsten Keith	Rich Cline	Kirsten Keith	Rich Cline
Emergency Services Council (San Mateo County JPA)	Catherine Carlton	Peter Ohtaki	Catherine Carlton	Peter Ohtaki
Facebook Community Fund	Catherine Carlton	n/a	Ray Mueller	
Grand Boulevard Task Force	Kirsten Keith	Peter Ohtaki	Kirsten Keith	Peter Ohtaki
San Francisquito Creek Joint Powers Authority	Kirsten Keith	Catherine Carlton	Kirsten Keith	Catherine Carlton
South Bayside Waste Management Authority Joint Powers Authority	Catherine Carlton	Rich Cline	Catherine Carlton	Rich Cline
Peninsula Clean Energy (PCE) Community Choice Energy	Catherine Carlton	Rich Cline	Ray Mueller	Catherine Carlton
COMMISSION LIAISONS	2018 Member 1 (required)	2018 Member 2 (when applicable)	2017 Member 1 (required)	2017 Member 2 (when applicable)
Environmental Quality Commission	Catherine Carlton	n/a	Ray Mueller	n/a
Finance and Audit Committee (2 members, not liaisons)	Peter Ohtaki	Ray Mueller	Peter Ohtaki	Rich Cline
Housing Commission	Rich Cline	n/a	Peter Ohtaki	n/a
Library Commission	Rich Cline	n/a	Ray Mueller	n/a
Parks and Recreation Commission	Ray Mueller	n/a	Catherine Carlton	n/a
Planning Commission	Catherine Carlton	n/a	Catherine Carlton	n/a
Complete Streets Commission	Kirsten Keith	n/a	Kirsten Keith	n/a
Sister City Committee	Catherine Carlton	Peter Ohtaki	Catherine Carlton	Peter Ohtaki
Transportation Master Plan Oversigth and Outreach (2 members, not liaisons)	Kirsten Keith	Catherine Carlton		Catherine Carlton
Belle Haven Neighborhood Library Advisory Committee (2 members, not liaisons)	TBD	TBD	TBD	TBD
CITY COUNCIL SUBCOMMITTEES	2018 Member 1	2018 Member 2	2017 Member 1	2017 Member 2
Community Grant Funding	Kirsten Keith	Catherine Carlton		Catherine Carlton
Emergency Operations (Disaster Preparedness)	Catherine Carlton	Peter Ohtaki	Catherine Carlton	Peter Ohtaki
Menlo Park Fire District	Catherine Carlton	Peter Ohtaki	Catherine Carlton	Peter Ohtaki
Rail Committee	Rich Cline	Kirsten Keith	Rich Cline	Kirsten Keith
Library Project Subcommittee	Rich Cline	Kirsten Keith	Rich Cline	Kirsten Keith
Economic Development	Kirsten Keith	Ray Mueller	Kirsten Keith	Ray Mueller
Stanford Parcel Negotiation General Use Permit	Peter Ohtaki	Ray Mueller	Peter Ohtaki	Ray Mueller
Willow/101 (liaise with Caltrans)	Rich Cline	Kirsten Keith	Rich Cline	Kirsten Keith
Ravenswood Educational Equity	Ray Mueller	Catherine Carlton	1 '	Catherine Carlton
Station 1300 dissolved	n/a	n/a	Catherine Carlton	Peter Ohtaki
Electric Vehicle (EV) Chargers  Bayfront Express Extension dissolved	Catherine Carlton n/a	Rich Cline n/a	Catherine Carlton Ray Mueller	Rich Cline Kirsten Keith
AD HOC COMMITTEES	2018 Member 1	2018 Member 2	2017 Member 1	2017 Member 2
SRI Development Agreement dissolved	n/a	n/a	Catherine Carlton	Kirsten Keith
OTHERS				
League of CA Cities Policy Committees:				
Environmental Quality - Peninsula Divison appointment			Catherine Carlton	
Housing, Community & Economic Development - Peninsula Division appt			Peter Ohtaki	
Public Safety - Caucus appt			Catherine Carlton	
Revenue & Taxation - Peninsula Division appt			Kirsten Keith	

New appointee or other change

Previous appointee