

#### SPECIAL AND REGULAR MEETING MINUTES

Date: 2/11/2020 Time: 5:30 p.m.

**Location: City Council Chambers** 

701 Laurel St., Menlo Park, CA 94025

City Councilmember Carlton participated by phone from:

City Councilmember Catherine Carlton will be participating by phone from: Plaza Marchi Old Town UI.Mihovilova sirina 1, Split, 21000, Croatia

### 5:30 p.m. Closed Session (City Hall - "Downtown" Conference Room, 1st Floor)

Mayor Taylor called the meeting to order at 5:33 p.m.

#### **Roll Call**

Present: Combs, Nash, Mueller (arrived at 5:46 p.m.), Taylor

Absent: Carlton

Staff: City Manager Starla Jerome-Robinson, Administrative Services Director Lenka Diaz,

City Clerk Judi A. Herren (excused at 5:37 p.m.)

#### **Public Comment**

Soody Tronson provided items to consider regarding recruitment (Attachment).

### CL1. Public employment (Gov. Code section 54957.)

City Attorney recruitment

Mayor Taylor adjourned to the special meeting at 6 p.m.

#### 6:00 p.m. Study Session

#### A. Call To Order

Mayor Taylor called the meeting to order at 6:03 p.m.

#### B. Roll Call

Present: Carlton, Combs, Nash, Mueller, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, City Attorney William McClure, City Clerk Judi

A. Herren

### C. Pledge of Allegiance

Mayor Taylor led the Pledge of Allegiance.

SS1. Receive direction on interim service levels during construction of the Belle Haven community center and library (Staff Report #20-025-CC)

Finance and Budget Manager Dan Jacobson made the presentation (Attachment).

- Pamela Jones spoke on concerns of long-term impacts when reducing and eliminating services.
- Julie Shanson expressed concerns about reducing and eliminating senior services or the game room.

City Council discussed the need for retaining senior and youth services. There was City Council consensus around staff recommendations.

City Council took a break at 6:45 p.m.

City Council reconvened at 7:00 p.m.

### **Regular Session**

#### D. Report from Closed Session

None.

#### E. Presentations and Proclamations

E1. Mayor and Sister City Committee honored the scouts for assisting with the Bizen delegation

Sister City Committee Chair George Yang, Member Brian Gilmer, and Mayor Taylor presented certificates to the Scouts (Attachment).

Mayor Taylor reordered item F. Commission Reports.

#### F. Commissioner Reports

F2. Sister City Committee update (Staff Report #20-003-CC)

Sister City Committee member Brian Gilmer made the presentation (Attachment).

Soody Tronson spoke on concerns on the financial accessibility of the program.

Sister City Committee Member City Councilmember Carlton explained the scholarship programs for participants.

F1. Finance and Audit Committee update (Staff Report #20-032-CC)

Finance and Audit Committee Chair Soody Tronson made the presentation (Attachment).

#### G. Public Comment

 Peter Colby spoke on the democratic process regarding new developments and Planning Commission considerations.

Mayor Taylor reordered the agenda.

### M. City Councilmember Reports

City Councilmember Mueller reported on correspondence with Supervisor Joe Simitian's office regarding the Stanford project.

City Councilmember Nash reported on attending the League of Cities and the Association of Bay Area Governments (ABAG) meetings as well as "meet and chat" with Menlo Park Police Chief Dave Bertini.

Mayor Taylor reported on attending the League of Cities, ABAG, and the SFO Airport/Community Roundtable meetings.

Vice Mayor Combs reported on attending the San Francisquito Creek Joint Powers Authority meeting.

City Manager Jerome-Robinson reported on attending the League of California Cities – City Managers Conference.

#### H. Consent Calendar

City Councilmember Nash pulled items H2, H3, H4, and H5.

H1. Accept the City Council meeting minutes for December 16 and 17, 2019 and January 27, 2020 (Attachment)

**ACTION**: Motion and second (Combs/ Mueller) accept the City Council meeting minutes for December 16 and 17, 2019 and January 27, 2020, passed unanimously.

H2. Authorize the city manager to execute funding agreements with the City/County Association of Governments of San Mateo County and the California Department of Transportation and release a bond from Anton Menlo for the Haven Avenue streetscape improvements project (Staff Report #20-031-CC)

Staff provided clarification on the specifics of the project.

H3. Adopt a resolution changing Menlo Park's Friendship City agreement with Bizen, Japan to a Sister City agreement (Staff Report #20-006-CC)

City Council directed the Sister City Committee becoming a non-profit.

H4. Approve staggering term expiration dates for Sister City Committee (Staff Report #20-024-CC)

City Council directed staff to extend the current terms through July 30, 2020.

**ACTION**: Motion and second (Taylor/ Carlton) to extend the Sister City Committee term through July 30, 2020, passed unanimously.

H5. Adopt Resolution No. 6541 initiating the Menlo Park landscape assessment district proceedings for fiscal year 2020-21 (Staff Report #20-030-CC)

City Council discussed the City accepting maintenance responsibility for all sidewalks, not just those damaged by trees, on a temporary or permanent basis, to encourage sidewalks in front of residences. The City Council requested a future report on this topic once staff capacity allows. City Council also requested a report on the standards for sidewalk repairs used citywide.

**ACTION**: Motion and second (Combs/ Mueller) to approve the consent calendar, except items H1 and H4, passed unanimously.

City Councilmember Mueller exited the chambers at 8:12 p.m.

City Councilmember Mueller reentered the chambers at 8:14 p.m.

Mayor Taylor reordered item I. Public Hearing.

#### I. Public Hearing

I2. Consider the Planning Commission's recommendation to approve architectural control, use permit, major subdivision, and below market rate housing agreement for nine single-family residential units located at 661-687 Partridge Avenue (Staff Report #20-028-CC)

Associate Planner Ori Paz made the presentation (Attachment).

The applicant made a presentation (Attachment).

• Peter Colby spoke on the needs of the current residents including sewer impacts and housing availability for current residents.

City Council discussed the amount of parking per unit and received clarification on the displaced residents. Staff clarified that the development would consist of seven single-family homes and one duplex.

**ACTION**: Motion and second (Nash/ Combs) to approve architectural control, use permit, major subdivision, and below market rate housing agreement for nine single-family residential units located at 661-687 Partridge Avenue, by resolutions, passed unanimously.

11. Adopt Resolution No. 6540 to approve a conditional development permit amendment for a 240-room hotel and to reduce the associated required number of parking spaces at 301 Constitution Drive (citizenM Hotel) (Staff Report #20-029-CC)

Vice Mayor Combs was recused from this item and exited the chambers at 8:33 p.m.

Senior Planner Kaitie Meador and Assistant City Attorney Leigh Prince made the presentation (Attachment).

The applicant made a presentation (Attachment).

- Barrie Hathaway, CEO of JobTrain, spoke in support of the project.
- Peter Drekmeier commented that the water supply assessment for Facebook and ConnectMenlo will need to be revised in order for this project to go forward (Attachment).
- Fran Dehn, representing the Chamber of Commerce, spoke in support of the amendment.
- Pamela Jones spoke in support of the project.

The City Council took a break at 9:24 p.m.

The City Council reconvened at 9:36 p.m.

City Council received clarification on the water assessment concern raised by Mr. Drekmeier. City Council discussed design options, hotel services and hiring, vehicle entry points, parking, and traffic impacts.

**ACTION**: Motion and second (Nash/Taylor) to Adopt Resolution No. 6540 to approve a conditional development permit amendment for a 240-room hotel and to reduce the associated required number of parking spaces at 301 Constitution Drive (citizenM Hotel) including a commitment to meet with Mayor Taylor and City Councilmember Nash to discuss the memorandum of understanding with JobTrain and the potential for 25 percent first source hiring, agreement to pay the current transportation impact fee (TIF) on all 240 units, a commitment to discuss potential transportation improvements in the Bayfront Area with Mayor Taylor and City Councilmember Nash, and direct staff to review water assessment and supply evaluation, passed 4-0-1 (Combs recused).

Vice Mayor Combs reentered the chambers at 10:37 p.m.

#### J. Regular Business

Authorize city manager to negotiate with Team Sheeper to temporarily suspend Belle Haven pool operations until Belle Haven community center and library project is completed and Belle Haven pool is reopened or rebuilt and, if not successful, terminate the Belle Haven pool portion of the operating agreement (Staff Report #20-033-CC)

Community Services Director Derek Schweigart introduced the item.

City Council directed staff to request that the pool operator extend the Belle Haven pool operations through October 1. City Council received clarification on Measure T funds and how they can be used.

**ACTION**: Motion and second (Nash/ Taylor) to authorize city manager to negotiate with Team Sheeper to temporarily suspend Belle Haven pool operations until Belle Haven community center and library project is completed and Belle Haven pool is reopened or rebuilt and, if not successful, terminate the Belle Haven pool portion of the operating agreement, passed unanimously.

J2. Approve recommendation by the Parks and Recreation Commission and authorize city manager to execute agreement with Menlo Park Public Art for a pilot public art proposal (Staff Report #20-027-CC)

Mayor Taylor continued this item to a future meeting.

#### K. Informational Items

K1. City Council agenda topics: February 2020 to April 2020 (Staff Report #20-021-CC)

City Council discussed adding a column to the attachment to identify the agenda item's relationship to the City Council work plan.

- K2. Update and next steps on utility underground priorities (Staff Report #20-026-CC)
- K3. Update on 2020 goal-setting process (Staff Report #20-034-CC)
  - Lynne Bramlett commented that there were no emails included in the staff report and attachments.

City Council directed staff to include all emails regarding City Council goal setting received by city.council@menlopark.org (CCIN) to be included in the January 30 minutes.

### L. City Manager's Report

None.

### N. Adjournment

Mayor Taylor adjourned the meeting at 11:03 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of March 10, 2020.

#### Salwan, Neetu

From: Soody Tronson <soody@stlgip.com>
Sent: Tuesday, February 11, 2020 5:54 PM

To: CCIN

Subject: Public Comment re Item CL1. "City Attorney" Menlo Park City Council Meeting Feb. 11,

2020

CAUTION: This email originated from outside of the organization. Unless you recognize the sender's email address and know the content is safe, DO NOT click links, open attachments or reply.

Dear Council

As outlined in my memo to Council on January 21<sup>st</sup> 2020, I request consideration of the following and to the extent you have already considered these, I thank you – and to the extent that they are still relevant I request that you consider them, especially if we have not received a competitive number of highly qualified Applicants.

The post for Menlo Park City Attorney has been occupied by the same firm for 60 years, therefor, the recruitment of the best candidates requires at least the following:

1. Provide sufficient time to reach the potential candidates and to receive response.

The timeline allows for only 2 weeks to have questions sent in by potential candidates and with only 2 more weeks afterwards to apply. Depending on number of Applicants, City may wish to extend this period.

2. Use effective distribution channels for the communicating the RFP to potential candidates.

I understand from City HR, that the organizations I had recommended in my December 2nd, 2019, were contacted. However, a key distribution channel, that is prominent and customary publications were not used. For example, San Francisco Daily Journal is the go-to professional marketplace for posting similar positions but was not utilized. To the extent that we need to continue the search, I would recommend using this and/or similar publications.

- 3. Consider the relevance of certain requirements in the RFP to the relevant field.
- \* The job description requires certain number hours for bias training provided by one or more of 3 specific organizations. As important as this training is, those 3 organizations are not relevant to the legal community. Not having ever heard of them in 25 years of practice, I reached out to them and asked whether they cater and serve the legal profession. The answer was no. Would it not be more impactful to tailor the job descriptions to each position?
- \* The job description required, appropriately so, the disclosure of services provided by the Applicant (and their firm) to top employers in the City of Menlo Park. A similar disclosure regarding services to developers, whether for profit or not-for-profit, was not required. I recommend that the disclosure requirements be expanded to include developers.
- 4. Consider including experts in the selection and Interview.

Each profession has its own set of unique technical proficiencies. Would it not be effective if the selection and interview team included experts from relevant fields, such as City Attorneys from trusted Cities?

Kind Regards

Soody Tronson Menlo Park resident



## **INTERIM SERVICE LEVELS**

**Belle Haven Community Center and Library Project** 



City Council Special and Regular Meeting Minutes



## **AGENDA**



- Conditions and constraints from Facebook's offer
- Overview of current facilities and services
- Process for service prioritization
- Staff recommended interim service levels
- Council direction and next steps



## **OFFER CONDITIONS AND CONSTRAINTS**





- Expedited schedule (outreach, design, approvals)
- City responsible for transitional services and all programs within the new building







### **MENLO PARK SENIOR CENTER**



- Senior nutrition program daily lunches
- Recreation classes soul line dancing, ceramics, Spanish classes
- Transportation program
- Facility rentals church, private events
- Brown bag program food pantry
- Health screenings
- Counseling programs HICAP, peer
- Senior community garden
- Social space game room, special events
- Samaritan House onsite services oneday per week



## **ONETTA HARRIS COMMUNITY** CENTER





- Recreation classes ballet, zumba, Aztec dance
- Gym and facility rentals Howard Kaplan basketball, birthday parties, baby showers
- Drop-in Gym/Fitness
- Community special events Halloween Spooky Carnival, Movies/Music in the Park
- Second Harvest food pantry





### **BELLE HAVEN YOUTH CENTER**



- Licensed childcare for up to 71 schoolaged students, K – 5
- Transportation from schools
- Full-day Summer Camp
- Nutritional component
- Homework program and tutoring



## **BELLE HAVEN POOL**





- Recreational and year-round lap swimming
- Children's wading pool
- Swim lessons
- Locker room and shower facilities
- Camps
- Youth water polo
- Private rentals



### **INTERIM SERVICE FRAMEWORK**



### **Priority of interim service**

- Tier 1 Critical
- Tier 2 Alternatives available
- Tier 3 Prohibitive to provide

### **Potential service levels**

- Same level
- Reduced
- Outsourced
- Suspended



## **INTERIM SERVICE LEVEL RECOMMENDATIONS**



Service	Current location	Tier	Recommended interim level
Pool operations	Belle Haven Pool	3	Suspended
Sports field group rentals	Kelly Field	2	Same level
Second Harvest program	OHCC	1	Same level
Recreation classes, community special events	OHCC	2	Reduced level
Drop-in fitness/gym classes, room rentals	OHCC	3	Suspended
Senior meals, transportation, health and counseling programs	Senior Center	1	Same level
Senior recreation classes, special events, game room	Senior Center	2	Reduced level
Seniors' community garden	Senior Center	2	Outsourced
Senior community meeting rooms	Senior Center	3	Suspended



### **NEXT STEPS/COUNCIL DIRECTION**

- February 25 City Council meeting interim services, City Manager purchasing authority
- March select locations for interim services
- Requested direction:
  - Identify services whose interim level should be increased/decreased
  - Identify any desire to provide additional transportation
  - Confirm fee levels static during interim
  - Confirm overall cost expectations

City Council Special and Regular Meeting Minutes





## **THANK YOU**





## **TIER 1 SERVICES**

Service	Current location	Recommended interim level
Senior nutrition program (senior meals)	Senior Center	Same level
Senior transportation program	Senior Center	Same level
Seniors brown bag program	Senior Center	Same level
Seniors health screenings	Senior Center	Same level
Seniors counseling programs	Senior Center	Same level
Senior Center program storage space	Senior Center	Reduced level
OHCC - Second Harvest	OHCC	Same level
After School Program	Youth Center	Same level
Camp Menlo (Summer)	Youth Center	Same level



## **TIER 2 SERVICES**

Service	Current location	Recommended interim level
Senior recreation classes	Senior Center	Reduced level
Senior special events	Senior Center	Reduced level
Seniors community garden	Senior Center	Outsourced
Seniors social opportunities (game room)	Senior Center	Reduced level
OHCC - recreation classes	OHCC	Reduced level
OHCC - community special events	OHCC	Reduced level
Sports field user group rentals	Kelly Field	Same level



## **TIER 3 SERVICES**

Service	Current location	Recommended interim level
Senior Center rentals	Senior Center	Suspended
Senior Center community meeting rooms	Senior Center	Reduced level
Samaritan House	Senior Center	Outsourced
OHCC - rentals	OHCC	Suspended
OHCC - Gym rentals	OHCC	Suspended
OHCC - Drop-in Gym (b-ball / v-ball)	OHCC	Suspended
OHCC - Drop-in Fitness Room	OHCC	Suspended
OHCC - community rooms	OHCC	Suspended
Recreation swim	BH Pool	Suspended
Lap swim	BH Pool	Suspended
Youth swim school	BH Pool	Suspended
Youth water polo	BH Pool	Suspended
Swim camps	BH Pool	Suspended



## **SENIOR CENTER SERVICES**

Service	Tier	Recommended interim level
Senior nutrition program (senior meals)	1	Same level
Senior recreation classes	2	Reduced level
Senior special events	2	Reduced level
Senior Center rentals	3	Suspended
Senior Center community meeting rooms	3	Reduced level
Senior transportation program	1	Same level
Seniors brown bag program	1	Same level
Seniors health screenings	1	Same level
Seniors counseling programs	1	Same level
Seniors community garden	2	Outsourced
Seniors social opportunities (game room)	2	Reduced level
Samaritan House	3	Outsource
Senior Center program storage space	1	Reduced level



## **OHCC SERVICES**

Service	Tier	Recommended interim level
OHCC - recreation classes	2	Reduced level
OHCC - rentals	3	Suspended
OHCC - Gym rentals	3	Suspended
OHCC - Drop-in Gym (b-ball / v-ball)	3	Suspended
OHCC - Drop-in Fitness Room	3	Suspended
OHCC - community special events	2	Reduced level
OHCC - community rooms	3	Suspended
OHCC - Second Harvest	1	Same level



## **OTHER LOCATION SERVICES**

Service	Tier	Recommended interim level
After School Program	1	Same level
Camp Menlo (Summer)	1	Same level
Recreation swim*	3	Suspended
Lap swim*	3	Suspended
Youth swim school*	3	Suspended
Youth water polo*	3	Suspended
Swim camps*	3	Suspended
Sports field user group rentals	2	Same level



## INTERIM SERVICE LEVEL RECOMMENDATIONS

Ref	Service	Current location	Priority tier	Recommended interim level	Notes
1	Senior nutrition program (senior meals)	Senior Center	1	Same level	
2	Senior recreation classes	Senior Center	2	Reduced level	Focus on movement/exercise
3	Senior special events	Senior Center	2	Reduced level	Focus on movement/exercise
4	Senior Center rentals	Senior Center	3	Suspend	
5	Senior Center community meeting rooms	Senior Center	3	Reduced level	
6	Senior transportation program	Senior Center	1	Same level	
7	Seniors brown bag program	Senior Center	1	Same level	
8	Seniors health screenings	Senior Center	1	Same level	
9	Seniors counseling programs	Senior Center	1	Same level	
10	Seniors community garden	Senior Center	2	Outsource	Coordinate with Belle Haven Community Garden
11	Seniors social opportunities (game room)	Senior Center	2	Reduced level	8
12	Samaritan House	Senior Center	3	Outsource	
13	Senior Center program storage space	Senior Center	1	Reduced level	
14	OHCC - recreation classes	ОНСС	2	Reduced level	
15	OHCC - rentals	OHCC	3	Suspend	
16	OHCC - Gym rentals	ОНСС	3	Suspend	
17	OHCC - Drop-in Gym (b-ball / v-ball)	онсс	3	Suspend	
18	OHCC - Drop-in Fitness Room	онсс	3	Suspend	
19	OHCC - community special events	онсс	2	Reduced level	
20	OHCC - community rooms	онсс	3	Suspend	
21	OHCC - Second Harvest	онсс	1	Same level	
22	After School Program	Youth Center	1	Same level	
23	Camp Menlo (Summer)	Youth Center	1	Same level	
24	Recreation swim*	BH Pool	3	Suspend	
25	Lap swim*	BH Pool	3	Suspend	
26	Youth swim school*	BH Pool	3	Suspend	
27	Youth water polo*	BH Pool	3	Suspend	
28	Swim camps*	BH Pool	3	Suspend	
29	Sports field user group rentals	Kelly Field	2	Same level	Use of field limited during construction hours

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# Certificate of Recognition

Presented to

## **Emmet Avrach**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor

# Certificate of Recognition

Presented to

## George Carlton-Ridenour

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor

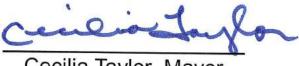
# Certificate of Recognition

Presented to

## Jayna Chua

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor



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# Certificate of Recognition

Presented to

## **Brandon Clark**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor



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# Certificate of Recognition

Presented to

## **Emile Freeman**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor



February 11, 2020

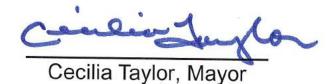
# Certificate of Recognition

Presented to

## Ron Freeman

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020





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# Certificate of Recognition

Presented to

## Raj Ghosh

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor

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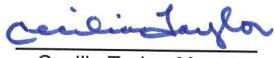
# Certificate of Recognition

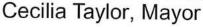
Presented to

## Joshun Kalra

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020







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# Certificate of Recognition

Presented to

## **Max Reoutt**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020





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# Certificate of Recognition

Presented to

## **Kelvin Rout**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



Cecilia Taylor, Mayor

# Certificate of Recognition

Presented to

## Sachin Sandhu

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



February 11, 202

# Certificate of Recognition

Presented to

## **Conrad Schroeder**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



# Certificate of Recognition

Presented to

## Kai Shahani

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020



February 11, 202

# Certificate of Recognition

Presented to

## **Adam Todd**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020





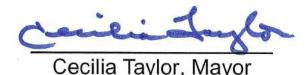
# Certificate of Recognition

Presented to

## **Alex Waitz**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020





# Certificate of Recognition

Presented to

# **Johnny West**

Member of Scouts BSA, Menlo Park Troop 222, for honoring the Scout Oath and adhering to the Scout Law by assisting with and welcoming the delegation from Menlo Park's Friendship City in Bizen, Japan

Presented this eleventh day of February 2020







## SISTER CITY COMMITTEE UPDATE

February 11, 2020, City Council Meeting







## SISTER CITY COMMITTEE MISSION STATEMENT

The mission of the Sister City Committee is to promote international goodwill, respect and cooperation by facilitating cultural, educational and economic exchanges.

### Committee Members:

Catherine Carlton

James Clendenin

Brian Gilmer

Kristy Holch – Vice Chair

Stuart Soffer

Cecilia Taylor

George Yang – Chair



# SISTER CITY COMMITTEE RESPONSIBILITIES



- Develop a mission statement and program plan consisting of projects, exhibits, contacts and exchanges of all types to foster and promote the objectives of the mission statement
- To implement the City Council's approved program plan
- To keep the community informed about the Sister City program
- To advise City Council on Sister City matters
- To perform such other duties as may be assigned to the Committee by the City Council



# CURRENT SISTER CITY/FRIENDSHIP CITY RELATIONSHIPS



- Galway, Ireland Sister City
  - Reciprocal mayoral visits nearly every year dating back to 2014
- Bizen, Japan Friendship City
  - Reciprocal exchange of 10 middle school students in alternating years since 2015
- Xinbei (Changzhou), China Friendship City
  - Xinbei Mayor visited Menlo Park in 2014; Menlo Park Mayor visited Xinbei in 2015
- Kochi, India Friendship City
  - India delegation visited Menlo Park in 2014; Menlo Park Mayor visited Kochi in 2015

Xinbei (pronounced SHIN-bay) is in Changzhou (pronounced chong-JOE) Province

### **2019 ACTIVITIES**



Bizen, Japan student and Mayor's delegation visit



### **2019 ACTIVITIES**

- Policy recommendations received City Council approval:
  - Maintaining relationships
  - Sister City-Friendship City selection criteria
  - Visiting dignitaries and international guests protocol
- Japanese delegation visit August 2019
- Hosted the Sister Cities International Northern California Chapter annual conference in November 2019
- Reviewed current sister city and friendship city relationships and recommended upgrading Bizen, Japan to sister city status





### **2020 ACTIVITIES**

- Next Committee meeting is the February 26, 2020, special meeting
- Menlo Park delegation will travel to Bizen, Japan in summer 2020
- Active membership in Sister Cities International Northern California Chapter
- Reviewing other upcoming events and programs as part of the next updated Sister City Committee work plan for City Council's consideration

City Council Special and Regular Meeting Minutes





## **QUESTIONS**





# **UPDATE TO CITY COUNCIL**

Soody Tronson, FAC Chair – February 12, 2020

- 2019-20 Work Plan Update
- □ Information Portal Update
  - **OpenGov**
  - **Pensions**
- □ Bucket List
- □ General Recommendations for **Future**

**AGENDA** 





Is primarily charged to support delivery of timely, clear and comprehensive reporting of the City's fiscal status to the community.

Name	Role	Term Expires
Drew Combs	City Council	Dec 10, 2019
Shaun Maguire		Apr 30, 2021
Ray Mueller	City Council	Dec 10, 2019
Roger Royse		Apr 30, 2020
Ron Shepherd	Vice Chair	Apr 30, 2021
Soody Tronson	Chair	Apr 30, 2020
Brian Westcott		Apr 30, 2021



### 2019-20 WORK PLAN FOCUS



- Research and recommend a tool(s) for City Council's use in financial decision-making
- 2. Review public financial documents/reporting, and identify opportunities to improve usefulness of information to Council and the general public
- 3. Support delivery of easy-to-use, timely, complete, and transparent financial information

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	ITEMS	OBJECTIVE	AUDIENCE	DELIVERABLE
1	Research and Recommend a Tool(s) for Council's Use in Financial Decision-Making	To provide real-time "what if" scenario analysis to guide evidence-based decisions	Council	Report
2a	Budget in Brief	A short summary of City's current budget	Residents	PAFR to replace
2b	Comprehensive Annual Financial Report (CAFR)	State mandated accounting of previous fiscal calendar (backward looking)	Council	Review & Recommendations
2c	Popular Annual Financial Report (PAFR)	Optional report highlighting the budget <u>and</u> CAFR in a user-friendly format, simplifying complex data	Residents	Examples & writing & formatting help
2d	Budget	City's annual spending plan (forward looking)	Citywide	Communication Strategy
2e	Website Dashboard (e.g., OpenGov)	Smart, online portal	Citywide	Communication Strategy
2f	Investment Reports	To provide insight to the performance of City's investment portfolio	Citywide	Recommendations & examples
3a	Capital Improvement Plan Program Information	Helps prioritize where City's funds are spent on large items projects & enable informed feedback	Citywide	Recommendations and FAC Support
3b	Unfunded Pension Liability Information	Assess financial risks associated with personnel cost now and into retirement to enable informed planning.	Council	Communication strategy



# WORK PLAN STATUS

### 2019-2020 Finance and Audit Committee Work Plan Feb 4, 2020 Updatate **Approved Projects** Start Date Completion Date % completed Research and recommend a tool(s) for Council's use in financial 9/1/19 4/1/20 decision-making 2 Review public documents/ reporting and identify opportunities to improve presentation (formatting) and usefulness of information to Council and the general public 9/1/19 10/1/19 2a 2019-20 Budget in Brief 2b 2018-19 Comprehensive Annual Financial Report (CAFR) 9/1/19 6/1/20 11/1/19 7/1/20 2c 2018-19 Popular Annual Financial Report (PAFR) 11/1/19 4/1/20 2d 2020-21 Budget 9/1/19 4/1/20 2e Website dashboard 9/1/19 8/1/20 2f Investment reports 3 Support delivery of easy-to-use, timely, complete and transparent 1/1/20 3/15/20 3a Capital Improvement Plan program 9/1/19 4/1/20 3b Unfunded pension liability Feb-20 Jan-20 Mar-20

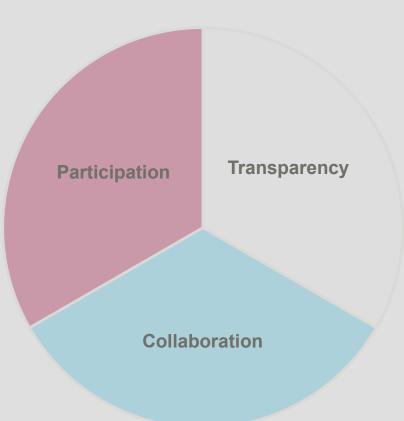
Preliminary completion levels and dates, with more details available at FAC meeting in April 2020.



# Good Infrastructure is Key • to an Effective and Accountable Government



- Enable informed decisions and insight
- Save time and money
- Foster collaboration
- Increase productivity
- Build both internal trust and external trust with residents





### **Improved Tools: Features**



### OpenGov

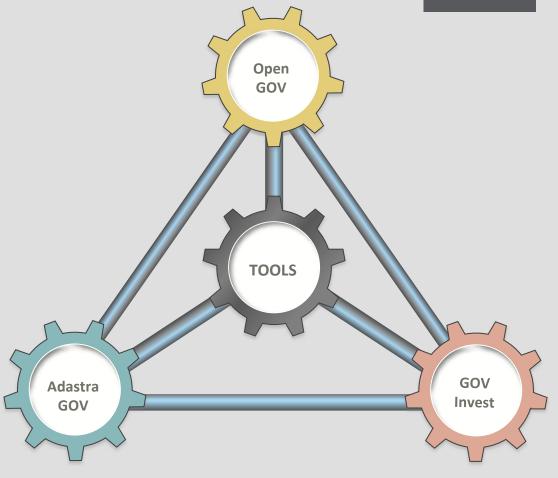
- Replaces budget book with dynamic and illustrative budget information
- Allows for greater financial transparency through drill down into budget info.
- Additional transparency and interactive features are deferred due to staff capacity

### AdastraGov

- Plan and forecast labor costs with greater efficiency
- Run scenarios to cost out labor proposals
- Visualize results

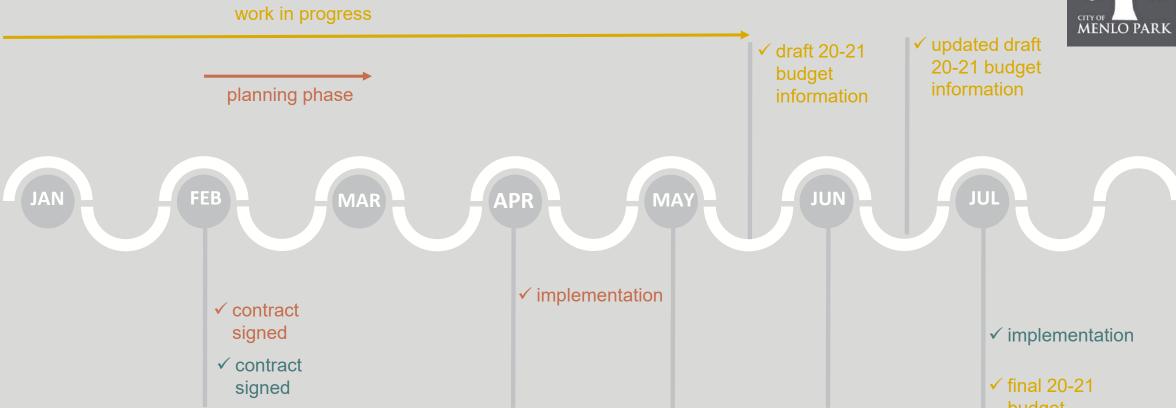
### Gov Invest

- Real-time actuarial information
- Run scenarios to analyze pension liability projections
- Improve communication with visuals



### **Improved Tools: Estimated Timeline**





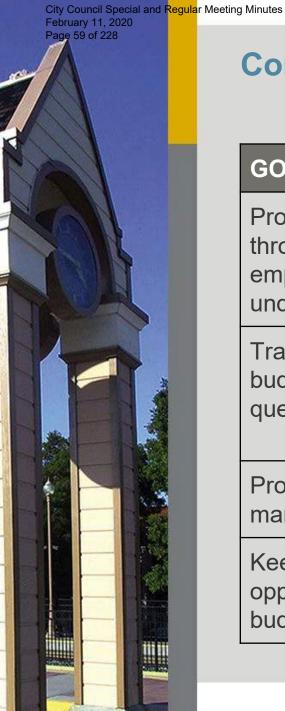
OpenGov

AdastraGov

GovInvest

planning phase

final 20-21 budget information



## **Community Budget Public Forum:** 1st of which was held in Jan 9, 2020



GOALS	BENEFITS INCLUDE
Provide information on the budget through a variety of channels, emphasizing plain and understandable terms.	Wider range of residents and stakeholders informed about the City's finances
Train public on how to review a budget, and/or comment and ask questions	<ul> <li>More informed public</li> <li>Council hears from broader range of residents regarding what services and programs they most value</li> </ul>
Promote confidence in the City's management of funds	Increased public's trust in our local government
Keep public informed about opportunities to provide input into budget decisions	General increase in civic engagement



### **PARKING LOT ITEMS**

**Sale of Assets (Water District)** 

**Review of Utility User's Tax Cap** 

Listing of parcels exempt from property taxes

**Developer Agreements** 

**Community Amenities Fund** 

Use of multiple investment advisors

Consultant and contractor policy review

**Capital Improvement Plan Program** Information

**Tools** 

Ways FAC could be a resource to Staff and Council

**Evolving FAC Role & Monthly Meetings** 

**Two-Year budget Cycle** 

Cross indexing of documents related to same subject

EXEMPLARYT REFERENCE MATERIALS (not an exhaustive list & not an indication of endorsement or approval)	LINKS/LOCATIONS
Most Recent Annual Budget	https://www.menlopark.org/855/City-budget
Comprehensive Annual Financial Report	https://www.menlopark.org/ArchiveCenter/ViewFile/Item/8885
Finance Operating Reports	https://www.menlopark.org/operatingreports
Previous FAC Meeting Agenda and Minutes	https://www.menlopark.org/319/Finance-and- Audit-Committee
Institute for Local Government – Budgeting & Financial Management portal	https://www.ca-ilg.org/budgeting-and- financial-management
Government Finance Officers Association	https://www.gfoa.org/

Maintain as part of each FAC agenda to track Ideas/resources for future discussions, use, and easy reference.

Actual work or implementation will be subject to Council review and approval.







## **THANK YOU**





## 12: 661-687 PARTRIDGE AVENUE

February 11, 2020



City Council Special and Regular Meeting Minutes



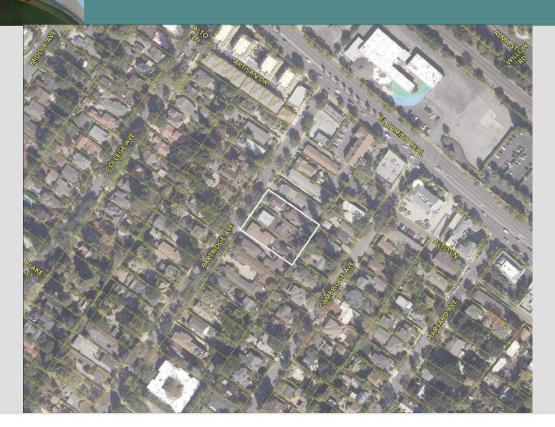
### **AGENDA**



- Project Overview
- Commission Recommendations
- Staff Recommended Action
- Applicant Presentation

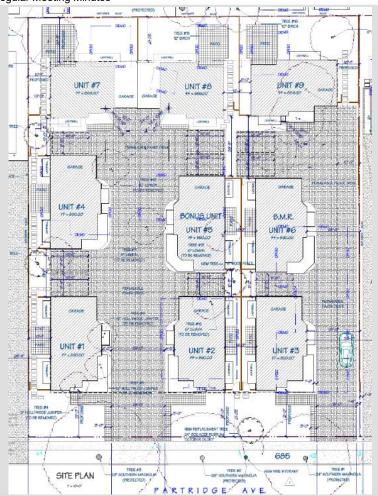
# MENLO PARK

### SITE CONTEXT



February 11, 20<mark>20</mark> Page 65 of 228







### **Project Attributes:**

- Major Subdivision
  - Merge three lots
  - Create nine condominium units
- Architectural Control
  - Construct nine units in three styles
    - Seven SFR, one duplex
    - Four bedrooms, 4.5 baths
    - Two parking spaces per unit
      - Bicycle hook & EV ready in garage
- Use permit
  - For excavation in left and rear setback
- One on-site BMR unit (Unit #6) & one bonus unit
  - Large family home (4+ occupants)
  - For sale at moderate income level



## PROPOSED DEVELOPMENT







### **HOUSING COMMISSION REVIEW**

 November 6, 2019 - the Housing Commission unanimously recommended approval for the provision of an on-site unit

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SITE PLAN

f = 10'-0"

TREE AS P SOUTHERN MAGNOLIN

(PROTECTED) F



**BMR Unit** 

685

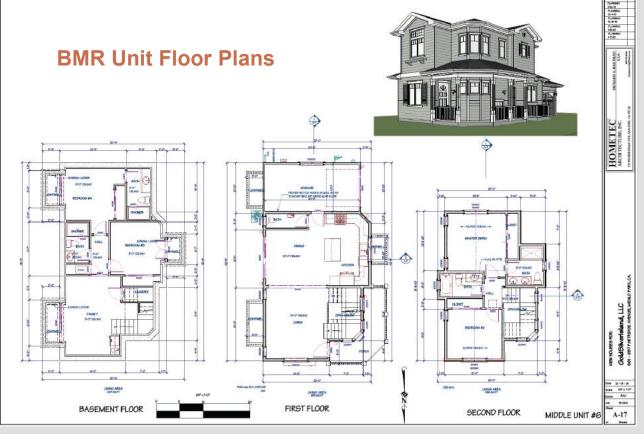
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PARTRIDGE AVE.

TEST

(молестер)







### PLANNING COMMISSION REVIEW

- January 13, 2020 the Planning Commission reviewed the project and recommended approval of the subdivision, architectural control, use permit and BMR agreement
  - Recommended conditions of approval:
    - Design modifications
      - Swap styles for duplex homes
      - Paint corner boards
    - Landscaping modifications
      - Add screening trees to left side
        - Reduce paving to minimum required and add landscaping



### RECOMMENDED CITY COUNCIL ACTIONS

Staff recommends that the City Council make the necessary findings to pass the following resolutions:

- Attachment A: Resolution 6538
  - Approve the:
    - Major Subdivision (merging the three lots and creating nine condo units);
    - Architectural Control (new construction of more than two units);
       and
    - Use Permit (for excavation within required left and rear setbacks).
- Attachment B: Resolution 6539
  - Approve the BMR Agreement (one on-site large family for sale unit at moderate income)

City Council Special and Regular Meeting Minutes





## **THANK YOU**







# MENLO PARK BMR REQUIREMENTS

- Must meet income requirements
- Must live or work in Menlo Park (work preference min. 20hrs/wk)
- City of Menlo Park BMR Guidelines

2019 California State Income Limits for San Mateo County Households										
Income Category	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons				
Extremely low income (30% AMI)	\$33,850	\$38,700	\$43,550	\$48,350	\$52,250	\$56,100				
Very low-income (50% AMI)	\$56,450	\$64,500	\$72,550	\$80,600	\$87,050	\$93,500				
Low-income (80% AMI)	\$90,450	\$103,350	\$116,250	\$129,150	\$139,500	\$149,850				
Area median income (100% AMI)	\$95,750	\$109,450	\$123,100	\$136,800	\$147,750	\$158,700				
Moderate income (120% AMI)	\$114,900	\$131,300	\$147,750	\$164,150	\$177,300	\$190,400				





## PROPOSED DEVELOPMENT

- Nine new units
  - Seven SFR, one duplex
- Three architectural styles
  - Craftsman, Colonial,
     Farmhouse
- Approximately 2,180 –2,300 square feet each
  - Including the basement area
- One BMR unit (unit #6)



City Council Spe<mark>cial</mark> February 11, 2020 Page 75 of 228



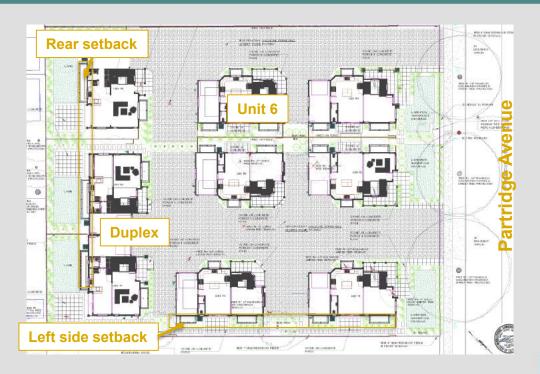




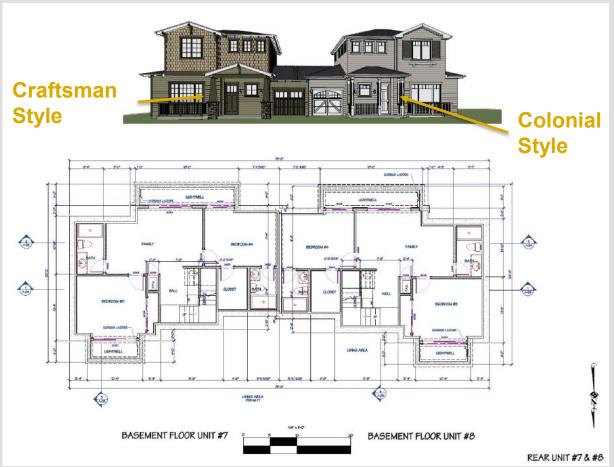


# PROPOSED DEVELOPMENT

- Major Subdivision
  - Merge three lots
  - Create nine condominium units
- Architectural Control
  - Construct nine units in three styles
    - Seven SFR, one duplex
    - Four-bedroom, 4.5 baths
    - Two parking spaces per unit
      - Bicycle hook in garage
- Use permit
  - For excavation in left and rear setback
- One on-site for sale BMR unit (Unit #6)
  - Large family home (4+ occupants)
  - For sale at moderate income level









# **SITE CONTEXT**





## **INCOME LIMITS**



#### **2019 San Mateo County Income Limits**

as determined by HUD - effective December 18, 2013

revised 05/17/19

For HUD-funded programs, use the Federal Income Schedule. For State or locally-funded programs, you may use the State Income Schedule. For programs funded with both federal and state funds, use the more stringent income levels.

Please verify the income and rent figures in use for specific programs.

#### San Mateo County (based on Federal Income Limits for SMC)

Prepared 5/31/2018 - HUD-established area median Income \$118,400 (based on household of 4).

Income Limits by Family Size (\$)									
Income Category	1	2	3	4	5	6	7	8	
Extremely Low (30% AMI) *	33,850	38,700	43,550	48,350	52,250	56,100	60,000	63,850	
Very Low (50% AMI) *	56,450	64,500	72,550	80,600	87,050	93,500	99,950	106,400	
HOME Limit (60% AMI) *	71,170	81,340	91,502	101,629	109,833	117,924	126,059	134,219	
Low (80% AMI) *	90,450	103,350	116,250	129,150	139,500	149,850	160,150	170,500	

#### NOTES

\* Income figures provided by HUD for following San Mateo County federal entitlement programs: CDBG, HOME, ESG.;

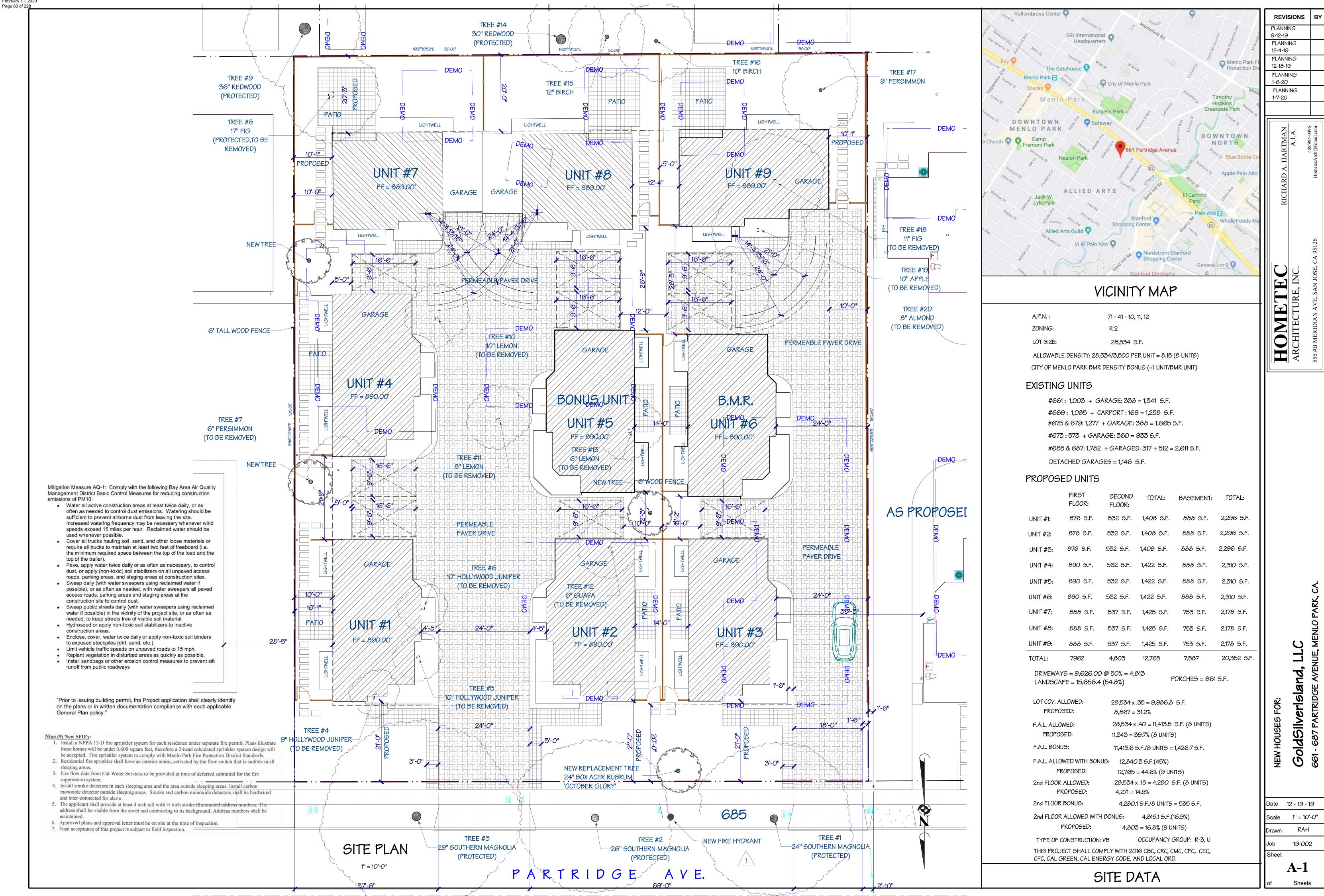
#### California State Income Limits

Effective 4/26/18 - Area median Income \$118,400 (based on household of 4)

Income Limits by Family Size (\$)									
Income Category	1	2	3	4	5	6	7	8	
Extremely Low (30% AMI) *	33,850	38,700	43,550	48,350	52,250	56,100	60,000	63,850	
Very Low (50% AMI) *	56,450	64,500	72,550	80,600	87,050	93,500	99,950	106,400	
Low (80% AMI) *	90,450	103,350	116,250	129,150	139,500	149,850	160,150	170,500	
Median (100% AMI)	95,750	109,450	123,100	136,800	147,750	158,700	169,650	180,600	
Moderate (120% AMI)	114,900	131,300	147,750	164,750	17,300	190,400	203,550	216,700	

#### NOTES

\* 2019 State Income limits provided by State of California Department of Housing and Community Development;









evergreen choice for fences





Emerald carpet is for the lawn lovers. It needs lawn water and almost lawn care. It does tolerate drip.



NINE NEW HOUSES FOR:

# GoldSilverIsland, LLC

661 - 687 PARTRIDGE AVENUE, MENLO PARK, CA.

# CIVIL ENGINEER

Green Civil Engineering Ambrose Wong 204 E 2nd Avenue, Suite 820 San Mateo, CA 94401 510-368-9863 green-eng@hotmail.com

# LANDSCAPE ARCHITECT

Mara Young 650-327-2644 marayoung@gmail.com

# OWNER

Goldsilverisland Properties, LLC Ying-Min Li 577 Salmar Avenue, Suite 107 Campbell, CA 95008 yingminli@hotmail.com 408-896-3369

# ARCHITECT

HOMETEC Architecture, Inc. Richard A. Hartman, AIA 555-B Meridian Avenue San Jose, CA 95126 408-995-0496 hometecarch@gmail.com

# SOILS ENGINEER

CAPEX Engineering Gary Hou, PE POB 14198 Fremont, CA 94539 510-668-1815 capexinc888@gmail.com

# ARBORIST

Kielty Arborist Services Kevin R. Kielty POB 6187 San Mateo, CA 94403 650-515-9783 kkarbor0486@yahoo.com

# SURVEYOR

WILSON LAND SURVEYS Ken Wilson, LLS 408-427-2279 Kenw@wilsonlandsurveys.com

# SHEET INDEX

SITE AREA PLAN STREET SCAPE EXISTING SITE, DEMOLITION PLAN 669 EXISTING FLOOR PLAN, ELEVATIONS 675 EXISTING FLOOR PLAN, ELEVATIONS 673 EXISTING FLOOR PLAN, ELEVATIONS 685 EXISTING FLOOR PLAN, ELEVATIONS SITE PLAN, SITE DATA UNIT #1 FLOOR PLANS ELEVATIONS SECTIONS, ROOF PLAN UNIT #2 FLOOR PLANS ELEVATIONS SECTIONS, ROOF PLAN UNIT #3 FLOOR PLANS **ELEVATIONS** SECTIONS, ROOF PLAN

UNIT #4 FLOOR PLANS **ELEVATIONS** SECTIONS, ROOF PLAN UNIT #5 FLOOR PLANS SECTIONS, ROOF PLAN UNIT #6 FLOOR PLANS ELEVATIONS SECTIONS, ROOF PLAN UNIT #7 FLOOR PLANS **ELEVATIONS** SECTIONS, ROOF PLAN UNIT #8 FLOOR PLANS **ELEVATIONS** SECTIONS, ROOF PLAN UNIT #9 FLOOR PLANS **ELEVATIONS** 

SECTIONS, ROOF PLAN SITE AREA CALCS AREA CALCS, FRONT, MIDDLE UNITS AREA CALCS, REAR UNIT, STREET SCAPE

TITLE SHEET

MAP SHEET TM 2 PRELIM GRADING & GRADING PLAN PRELIM STORMWATER CONTROL PLAN PRELIM UTILITY PLAN DETAIL SHEET SURVEY EXISTING CONDITIONS

PRELIM LANDSCAPE PLAN

**REVISIONS** 

GoldSilverisland, I

Date 12 - 19 - 19 19-002

**T-1** 

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#### Kielty Arborist Services LLC Certified Arborist WE#0476A P.O. Box 6187 San Mateo, CA 94403 650-515-9783

March 14, 2019 revised December 4, 2019

Goldsilverisland Homes, LLC Attn: Mr. Ying-Min Li 43575 Mission Blvd, suite 359 Fremont, CA, 94539

Site: 661-687 Partridge, Menlo Park, CA

Dear Mr. Ying-Min Li,

As requested on Thursday, March 14, 2019, I visited the above site to inspect and comment on the trees. New homes are planned for the site and your concern as to the future health and safety of the trees has prompted this visit. Site Plan A-1 dated March 14, 2019 was reviewed for this

#### Method:

All inspections were made from the ground; the tree was not climbed for this inspection. The tree in question was located on a map provided by you. The tree was then measured for diameter at 54 inches above ground level (DBH or diameter at breast height). The tree was given a condition rating for form and vitality. The trees' condition rating is based on 50 percent vitality and 50 percent form, using the following scale.

> 1 - 29 Very Poor 30 - 49 Poor 50 - 69 Fair 70 - 89 Good 90 - 100 Excellent

The height of the tree was measured using a Nikon Forestry 550 Hypsometer. The spread was paced off. Comments and recommendations for future maintenance are provided.

DBH CON HT/SP Comments Tree# Species 15\* Birch 35/30 Good vigor, fair form, 6 feet from property (Betula pendula) 60 35/30 Good vigor, fair form, 6 feet from property 16\* Birch (Betula pendula) 17 Persimmon 8.8 65 10/10 Good vigor, fair form, heavily trimmed. (Diospyros virginiana) 18X Fig 10/20 Good vigor, good form, well maintained. (Ficus carica) 19X Apple 10.2 60 15/15 Good vigor, fair form, upright form.

(3)

(Prunus amygdalus) X indicates tree to be removed P indicates protected tree, \*indicates neighbor's trees

# **Summary:**

20X Almond

661-687 Partridge/3/14/19

(Malus domestica)

The trees on site are a mix on non-native trees (exotics) with no native oaks on the site or near the site. The trees consist of three street trees and a large number of fruit trees. The majority of the fruit trees will be removed to facilitate the project. The Hollywood junipers are poorly formed due to their location (close to the existing homes).

8.2 60 6/10 Good vigor, fair form, stump sprouts.

The neighboring trees are a good distance from the property line and no negative impacts are expected. New patios are planned for the outer edges of the trees dripline. The excavation for the patio will be done by hand when inside the trees dripline (10xDBH). The project arborist will be on site if the roots of the neighbor's trees or the street trees are impacted. The following tree protection plan will help to reduce impacts to the retained trees.

## Tree Protection Plan:

# Tree Protection Zones

Tree protection zones should be installed and maintained throughout the entire length of the project. Fencing for the protection zones should be 6 foot chain link fencing supported by metal poles or stakes pounded into the ground. The support poles should be spaced no more than 10 feet apart on center. The location for the protection fencing should be as close to the dripline as possible still allowing room for construction to safely continue. Signs should be placed on fencing signifying "Tree Protection Zone - Keep Out". No materials or equipment should be stored or cleaned inside the tree protection zones.

661-687 Partridge/3/14/19 (2)

Survey: DBH CON HT/SP Comments Tree# Species 1P Southern magnolia 24.1 65 30/35 Good vigor, fair form, in 4 foot wide (Magnolia grandiflora) planting strip. Southern magnolia 26.5 60 30/35 Good vigor, fair form, trimmed for line (Magnolia grandiflora) clearance. Southern magnolia 29.2 55 30/35 Poor-fair vigor, fair form, sidewalk replaced. (Magnolia grandiflora) 4X Hollywood juniper 9.2 55 25/20 Fair vigor, poor form, poor location, close to (Juniperus chinensis) 25/25 Fair vigor, poor form, poor location, close to 5X Hollywood juniper 9.9 60 (Juniperus chinensis) 6X Hollywood juniper 10.6 55 25/20 Fair vigor, poor form, poor location, close to (Juniperus chinensis) 7X Persimmon 6.4 60 15/15 Good vigor, fair form, heavily trimmed. (Diospyros virginiana) 8XP Fig 17.2 60 15/20 Good vigor, fair form, heavily trimmed. (Ficus carica) 36 75 85/35 Good vigor, good form, 8 feet from property Redwood line. No impacts are expected. (Sequoia sempervirens) 10.3 50 10/15 Good vigor, fair form, topped. 10X Lemon (Citrus limon) 8.4 50 10/15 Good vigor, fair form, topped, at edge of 11X Lemon (Citrus limon) driveway. 6.3 55 15/15 Good vigor, fair form, heavily trimmed. 12X Guava (Acca sellowiana) 13X Lemon 5.5 65 10/15 Good vigor, fair form, Meyer lemon. (Citrus limon)

661-687 Partridge/3/14/19

Root Cutting

14\*P Redwood

(Sequoia sempervirens)

Any roots to be cut should be monitored and documented. Large roots or large masses of roots to be cut should be inspected by the site arborist. The site arborist may recommend fertilizing or irrigation if root cutting is significant. Cut all roots clean with a saw or loppers. Roots to be left exposed for a period of time should be covered with layers of burlap and kept moist.

30est 55 80/35 Fair vigor, fair form, 20 feet from property

line. No impacts are expected.

## Trenching

Trenching for irrigation, electrical, drainage or any other reason should be hand dug when beneath the driplines of protected trees. Hand digging and carefully laying pipes below or beside protected roots will dramatically reduce root loss of desired trees thus reducing trauma to the entire tree. Trenches should be backfilled as soon as possible with native material and compacted to near its original level. Trenches that must be left exposed for a period of time should also be covered with layers of burlap or straw wattle and kept moist. Plywood over the top of the trench will also help protect exposed roots below.

## Irrigation

Normal irrigation should be maintained throughout the entire length of the project. The imported trees on this site will require irrigation during the warm season months. Some irrigation may be required during the winter months depending on the seasonal rainfall. During the summer months the trees on this site should receive heavy flood type irrigation 2 times a month. During the fall and winter 1 time a month should suffice. Mulching the root zone of protected trees will help the soil retain moisture, thus reducing water consumption.

The information included in this report is believed to be true and based on sound arboricultural principles and practices.

Sincerely,

Kevin R. Kielty Certified Arborist WE#0476A

DEMO UNIT #2A UNIT #3A GARAGE \_ 202 W. \_\_ UNIT #3A COLUM EAV RESERVA

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**REVISIONS** 

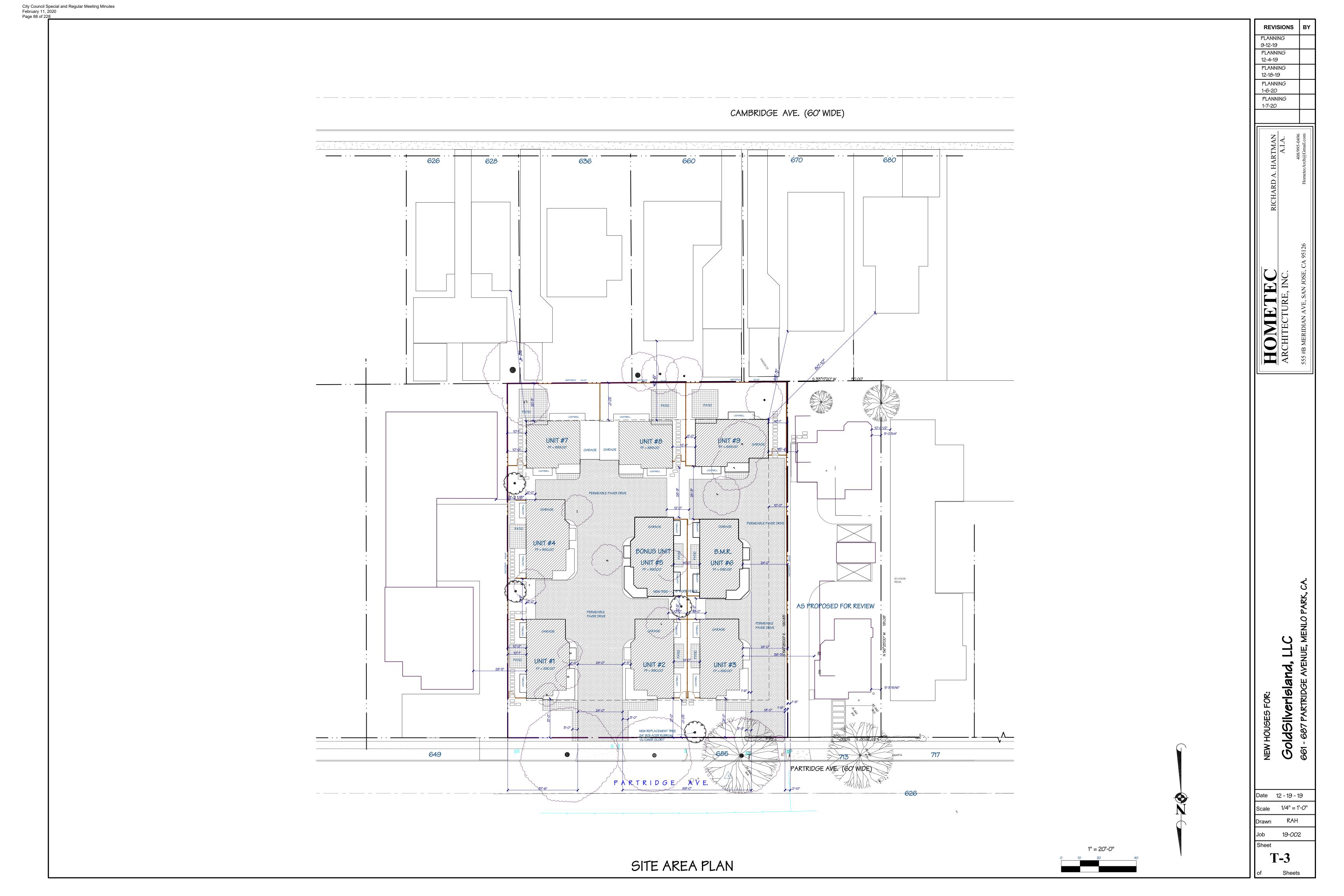
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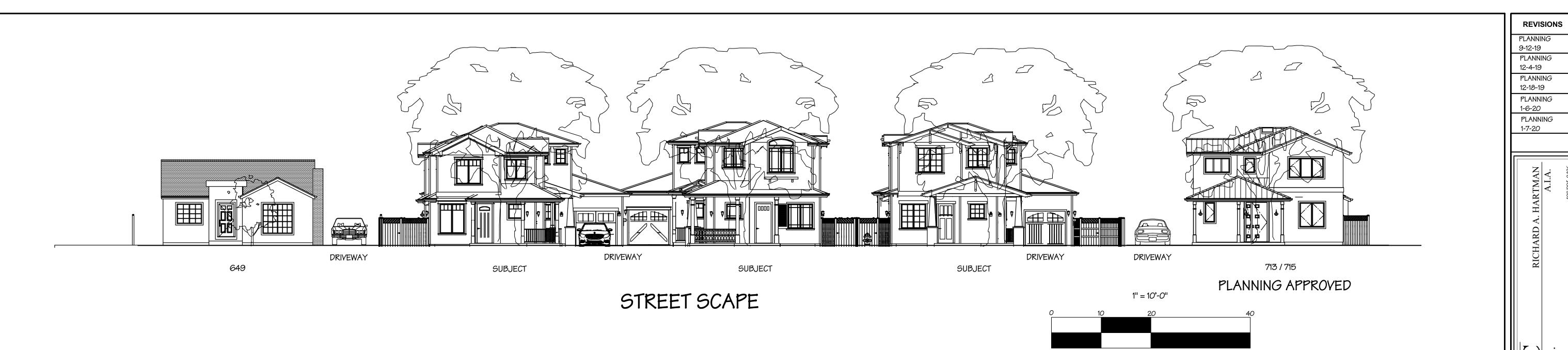
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ARBORIST REPORT

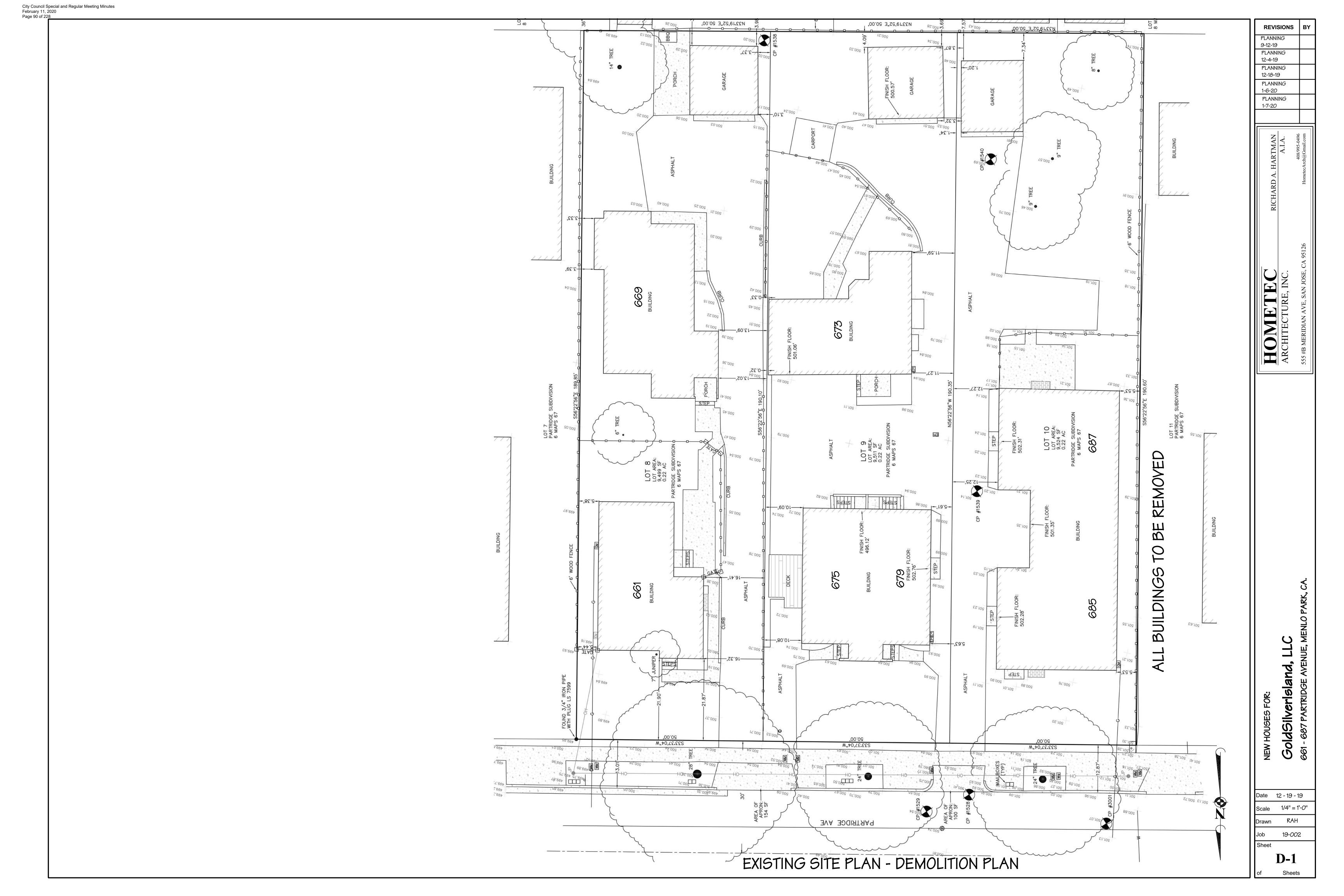
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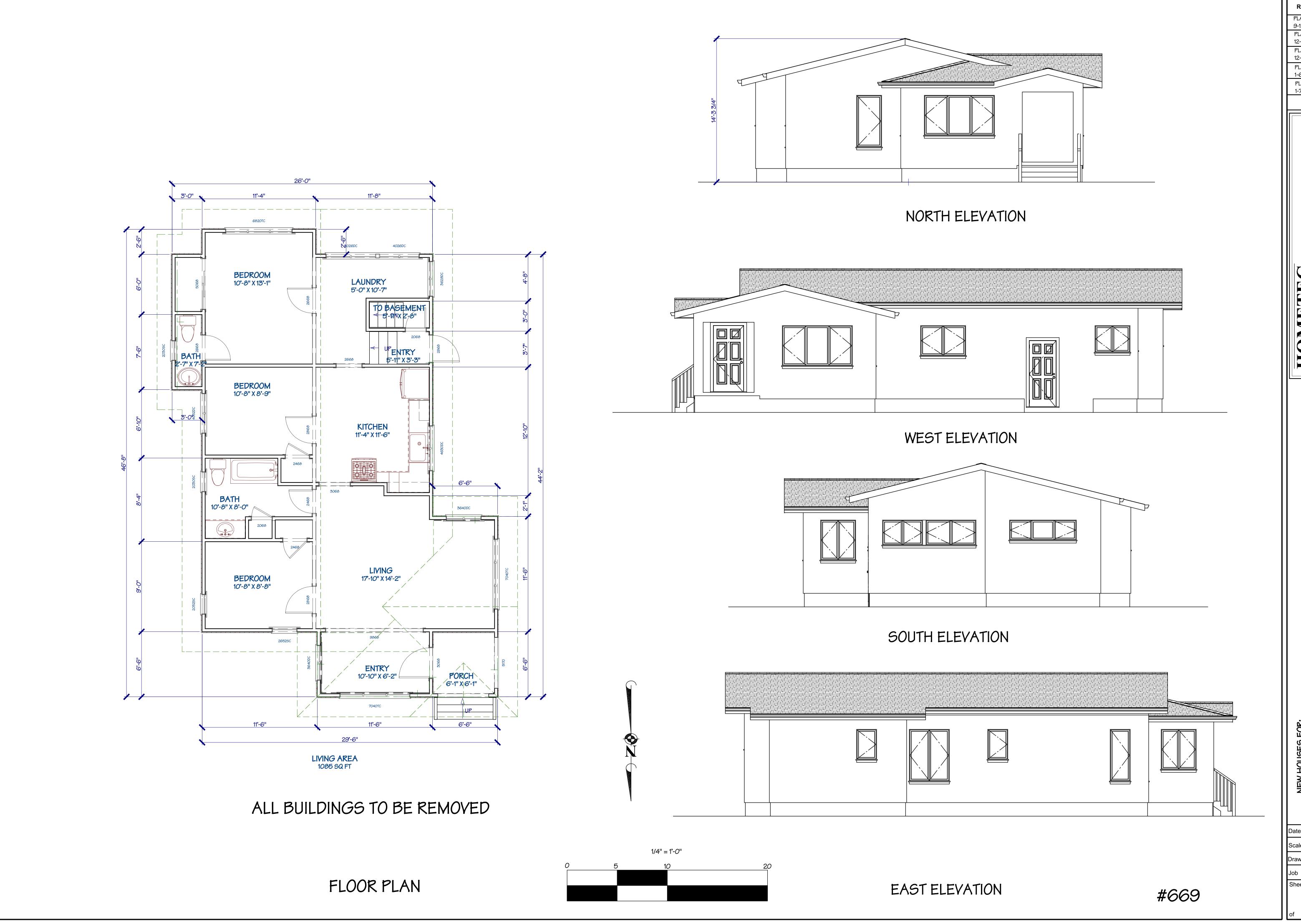






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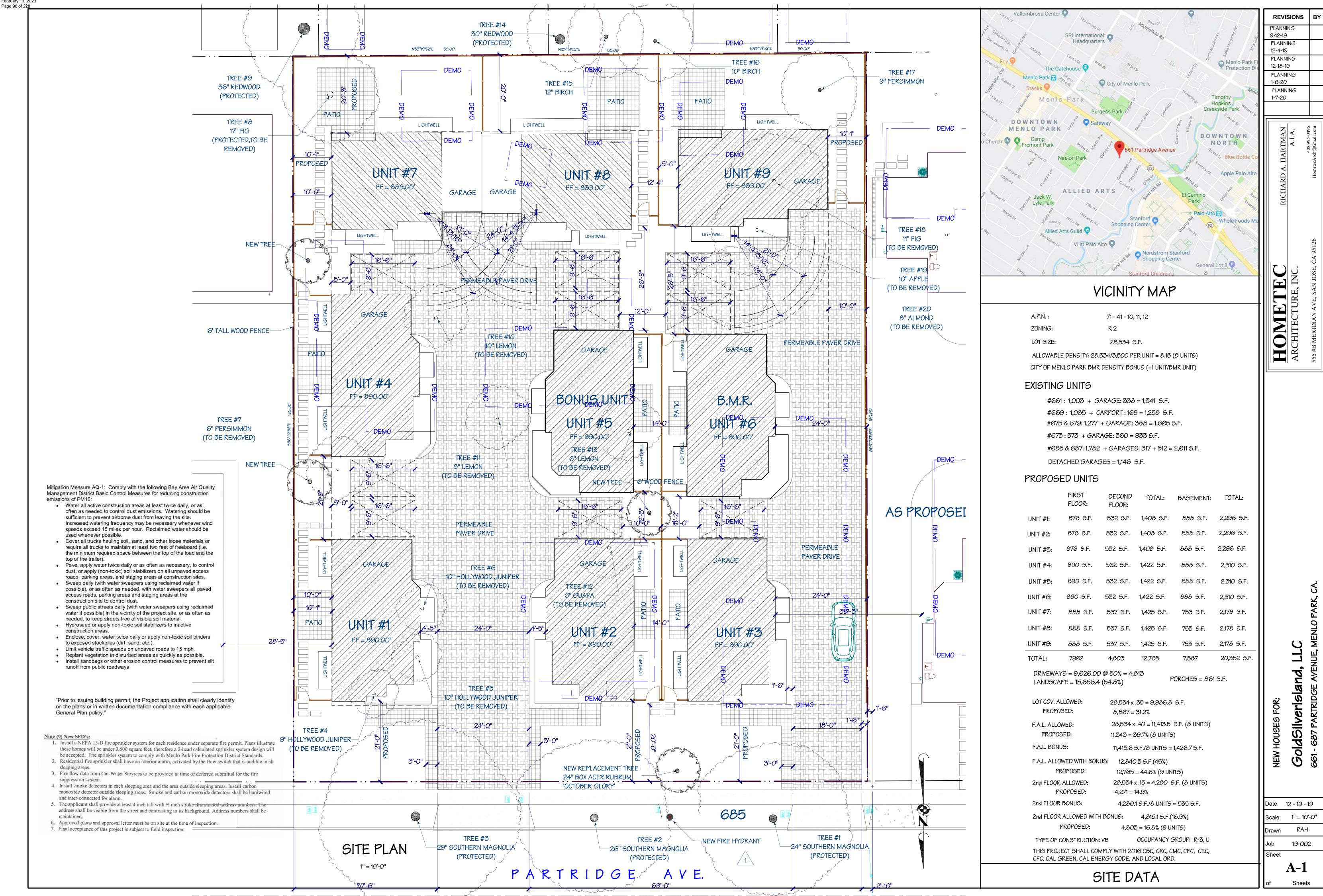


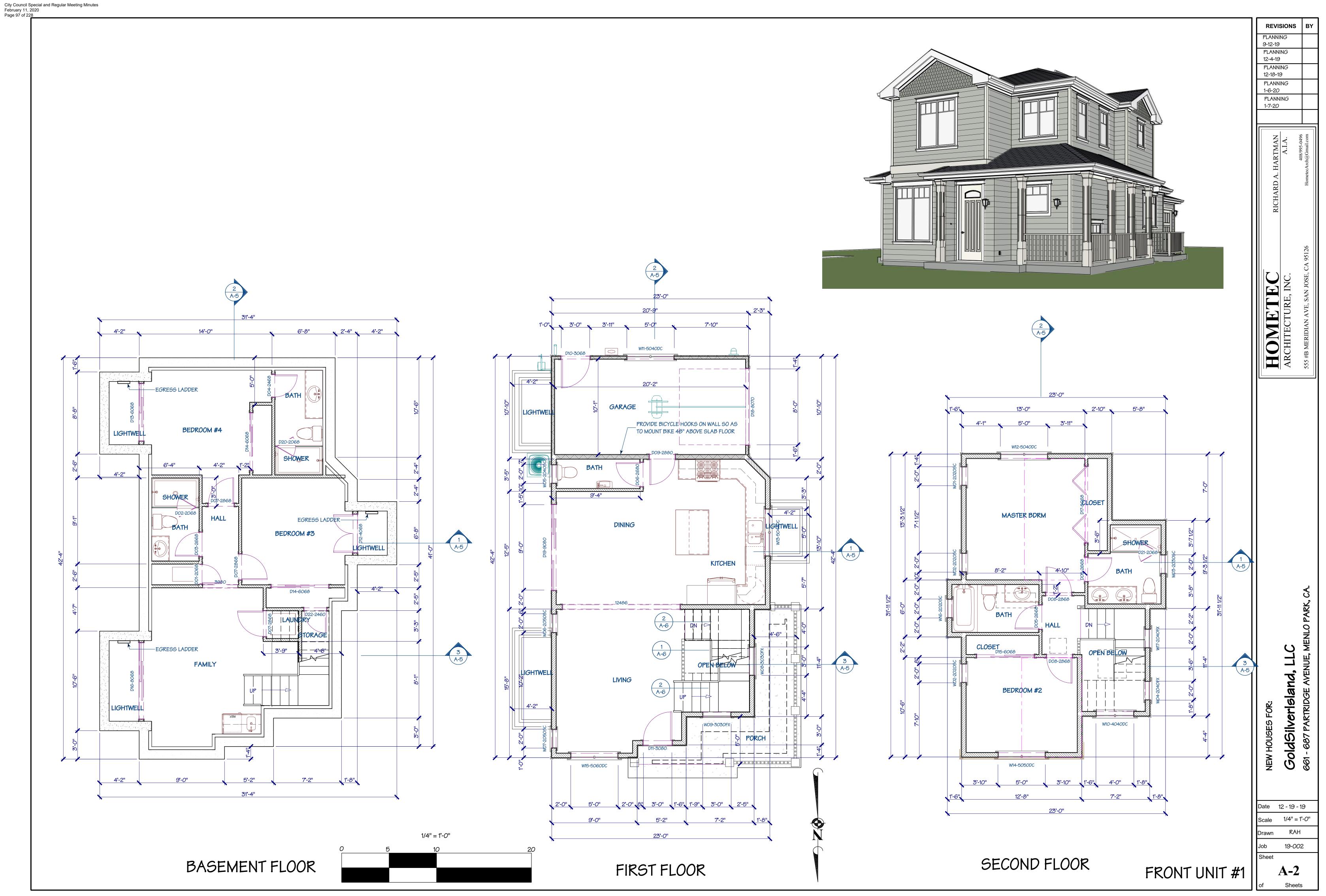
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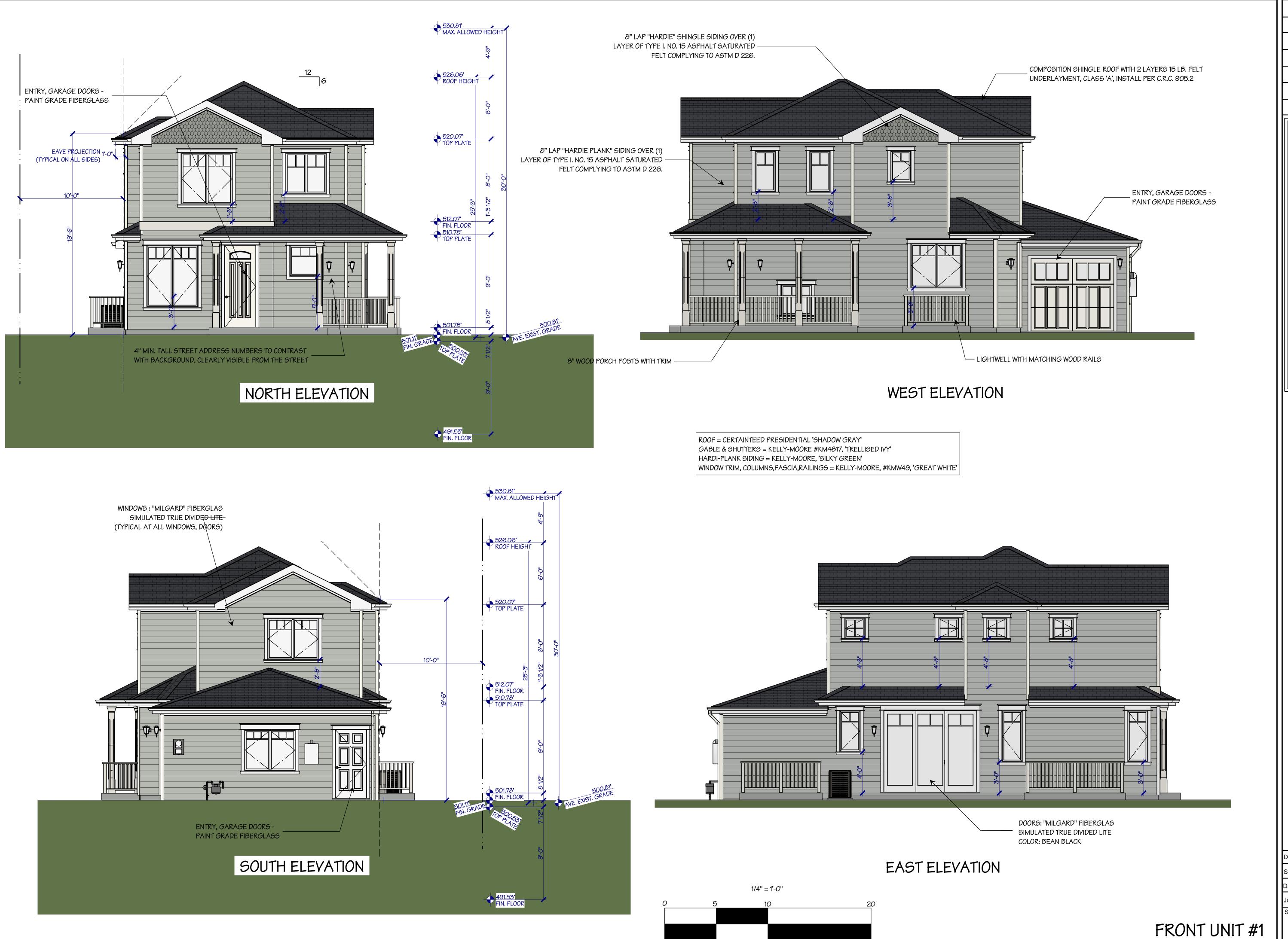
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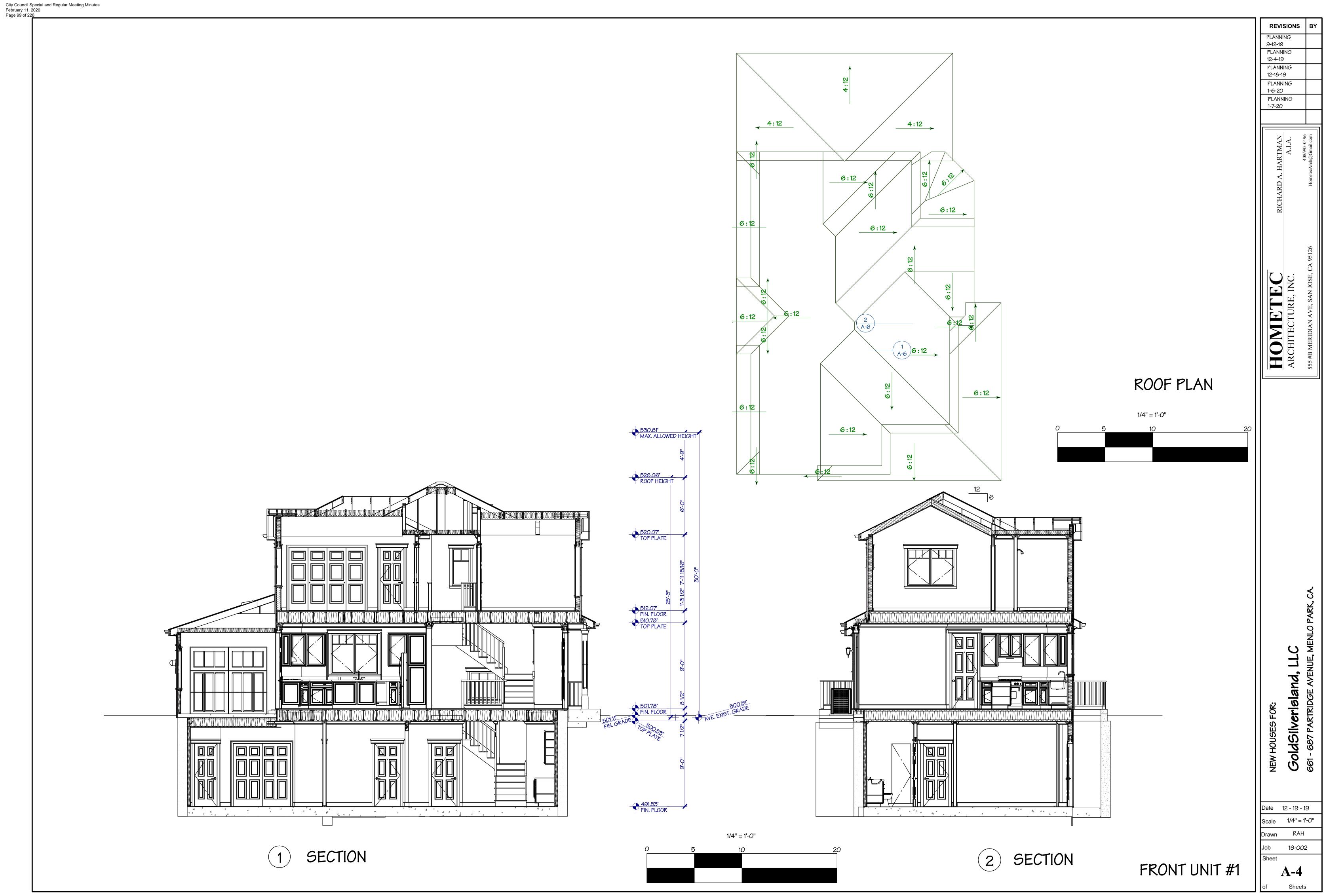
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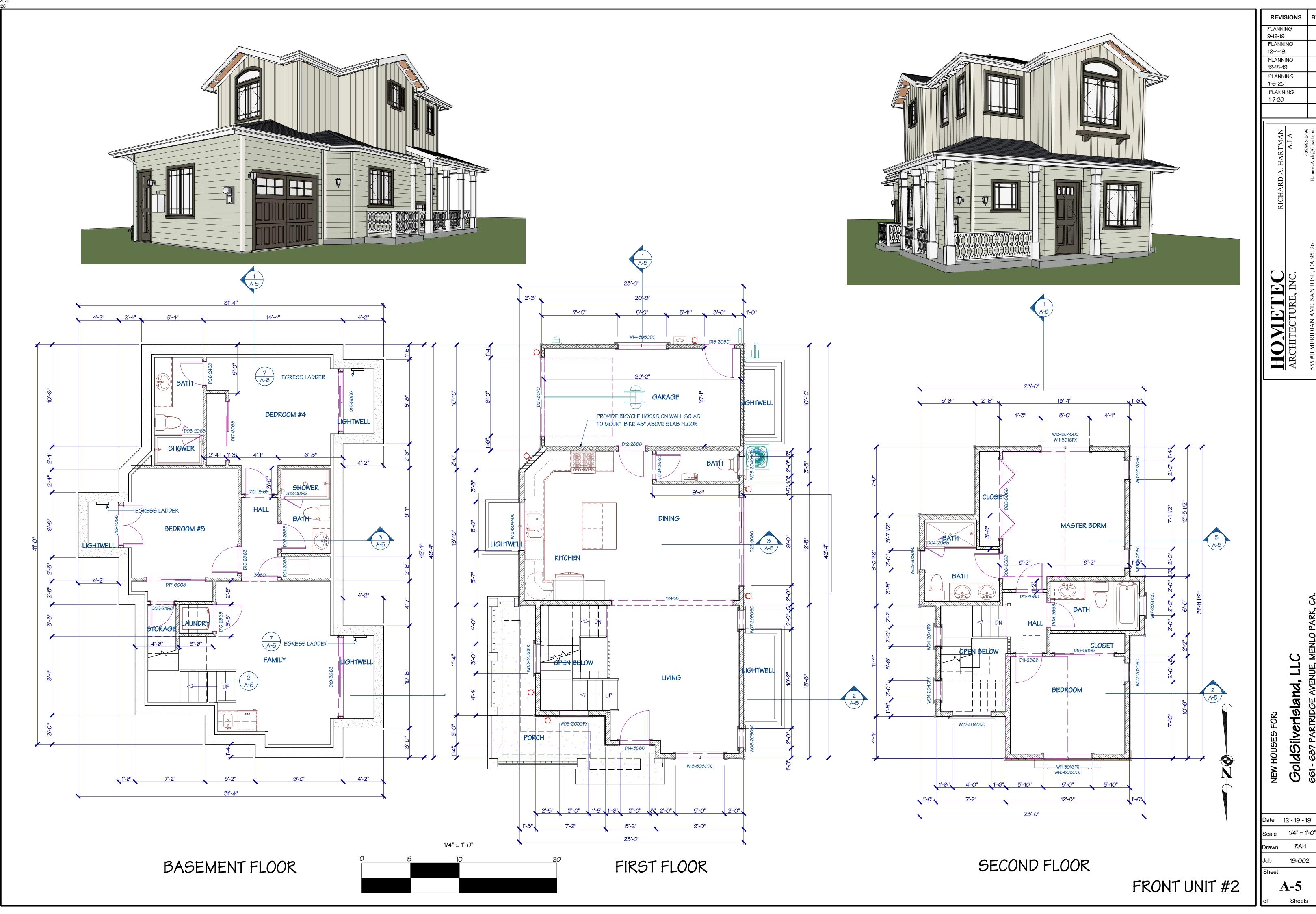
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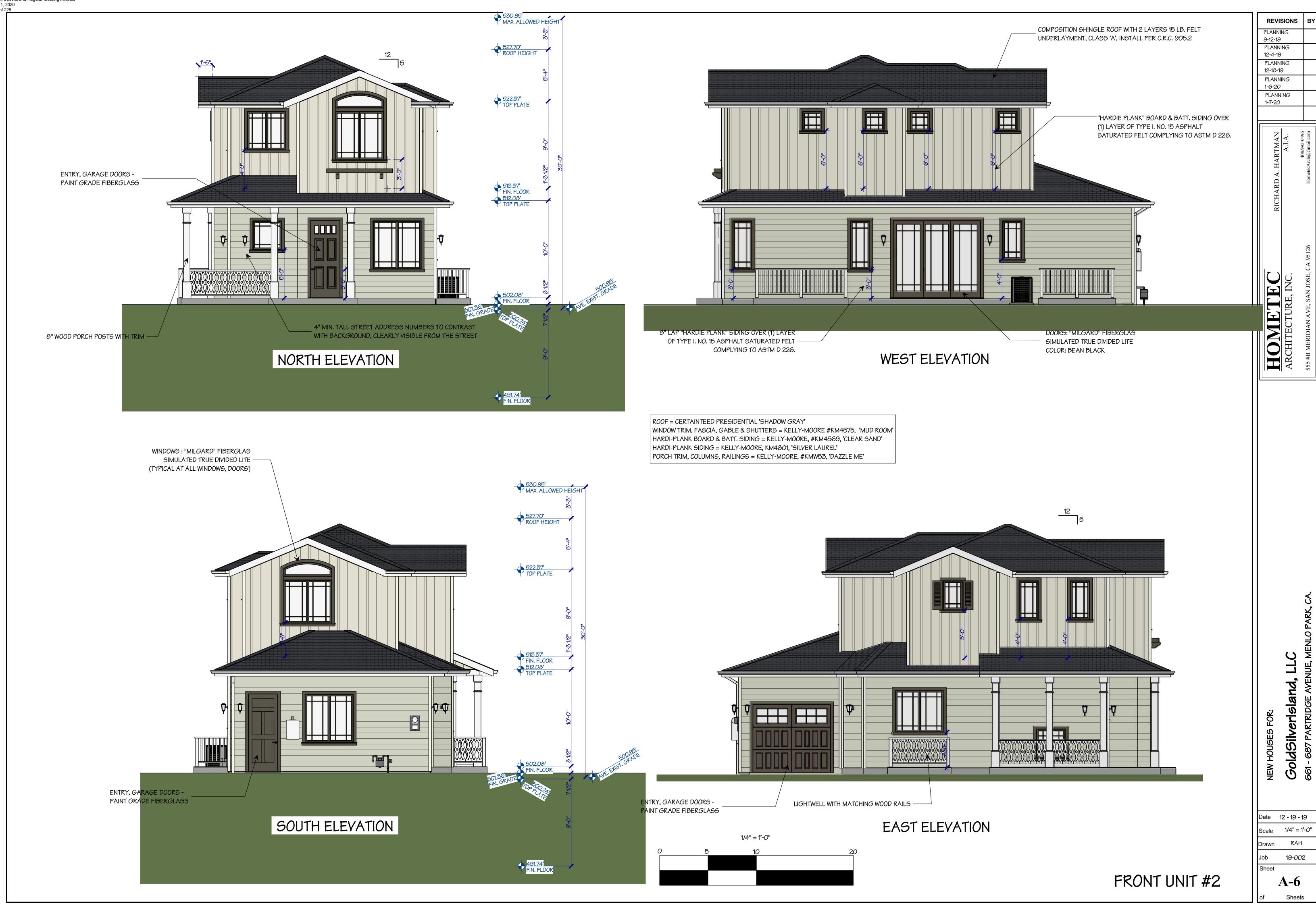
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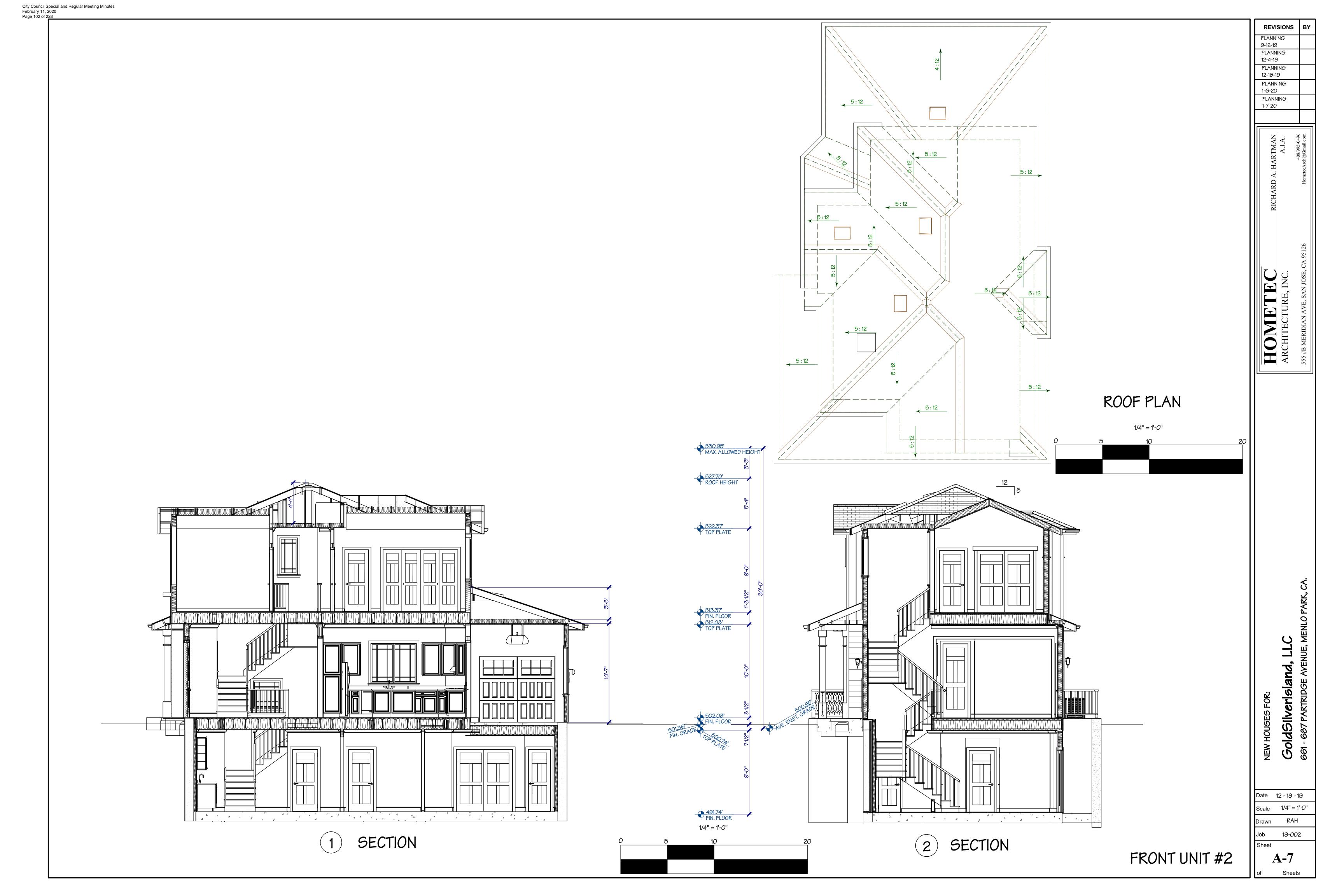
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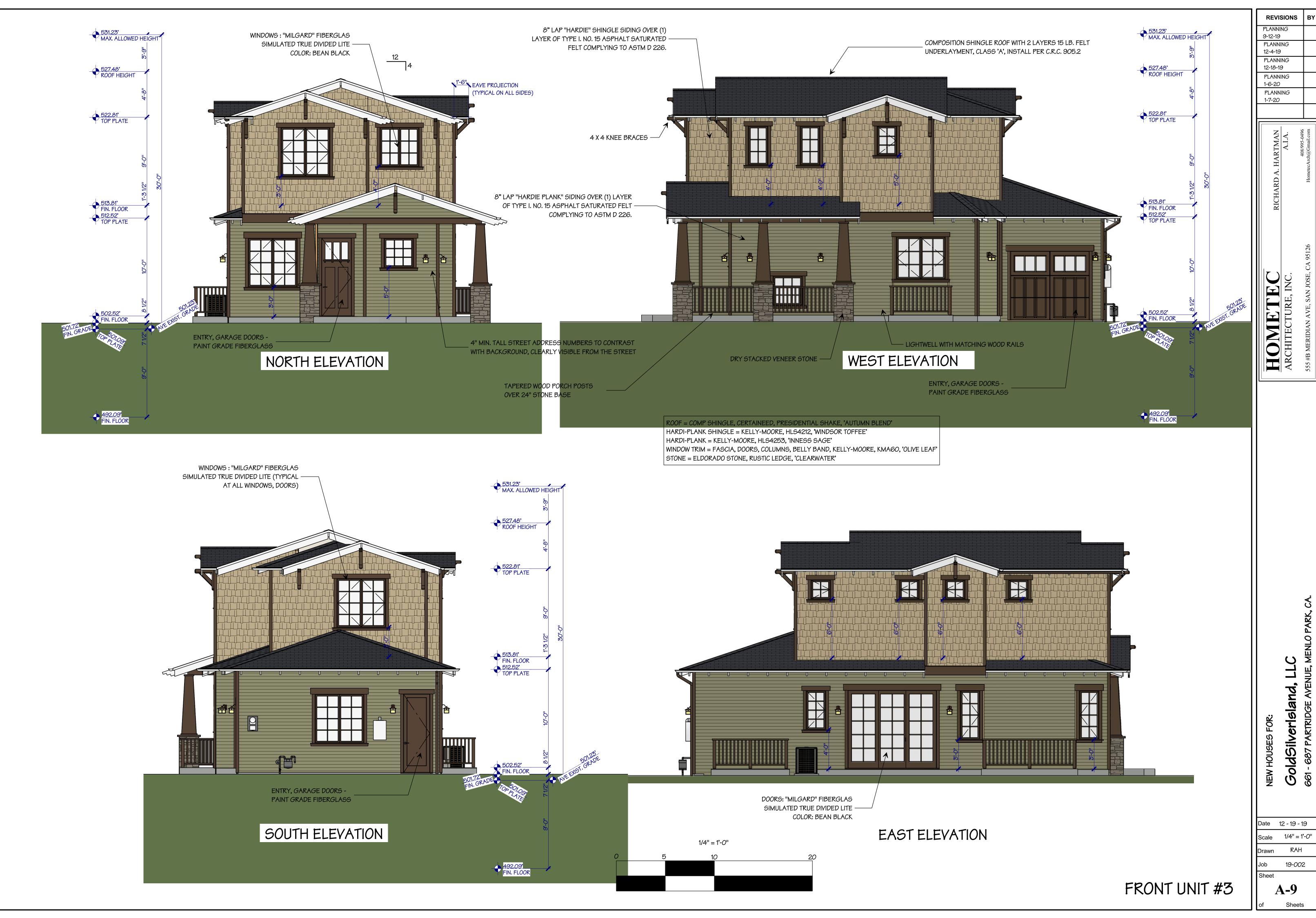
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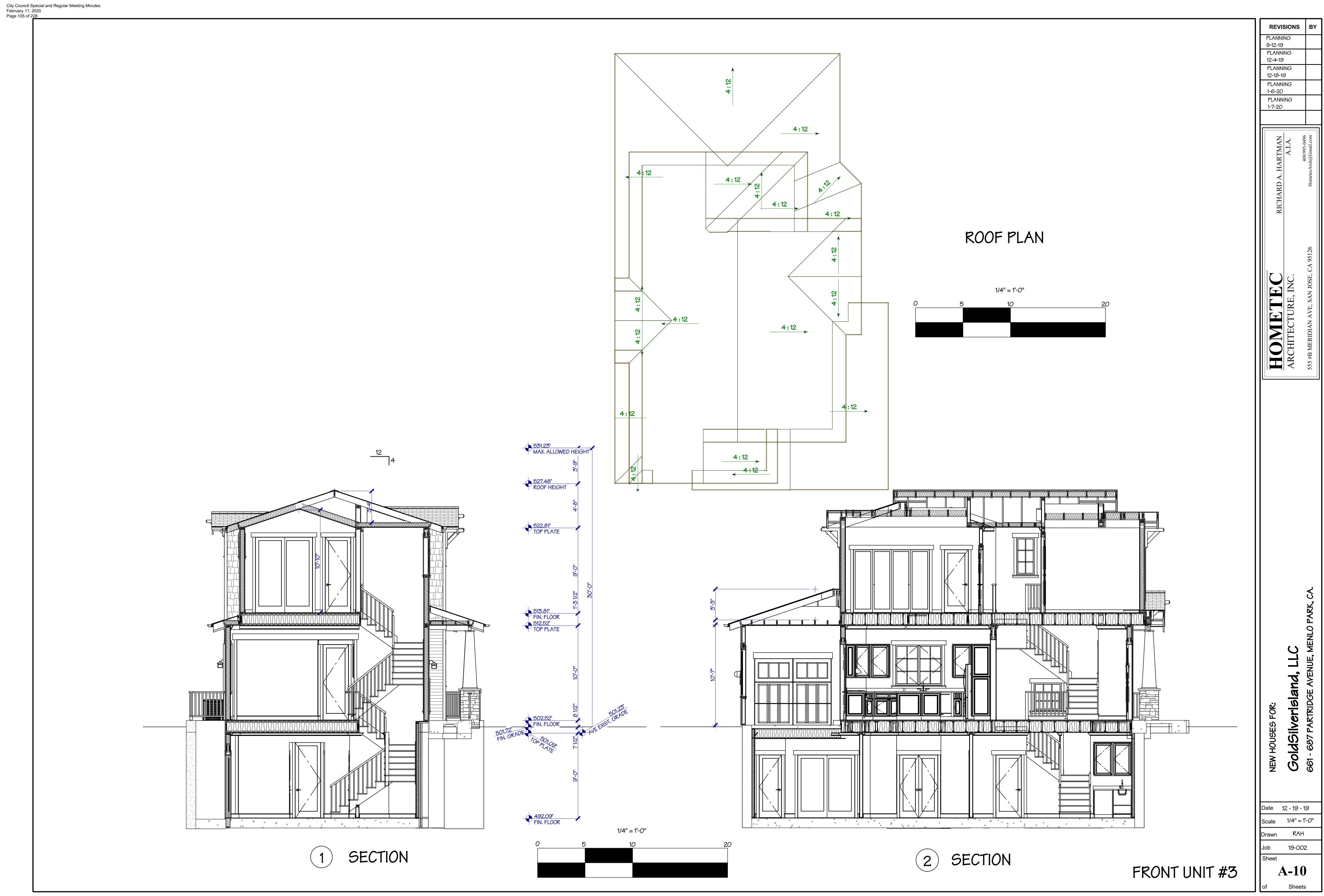


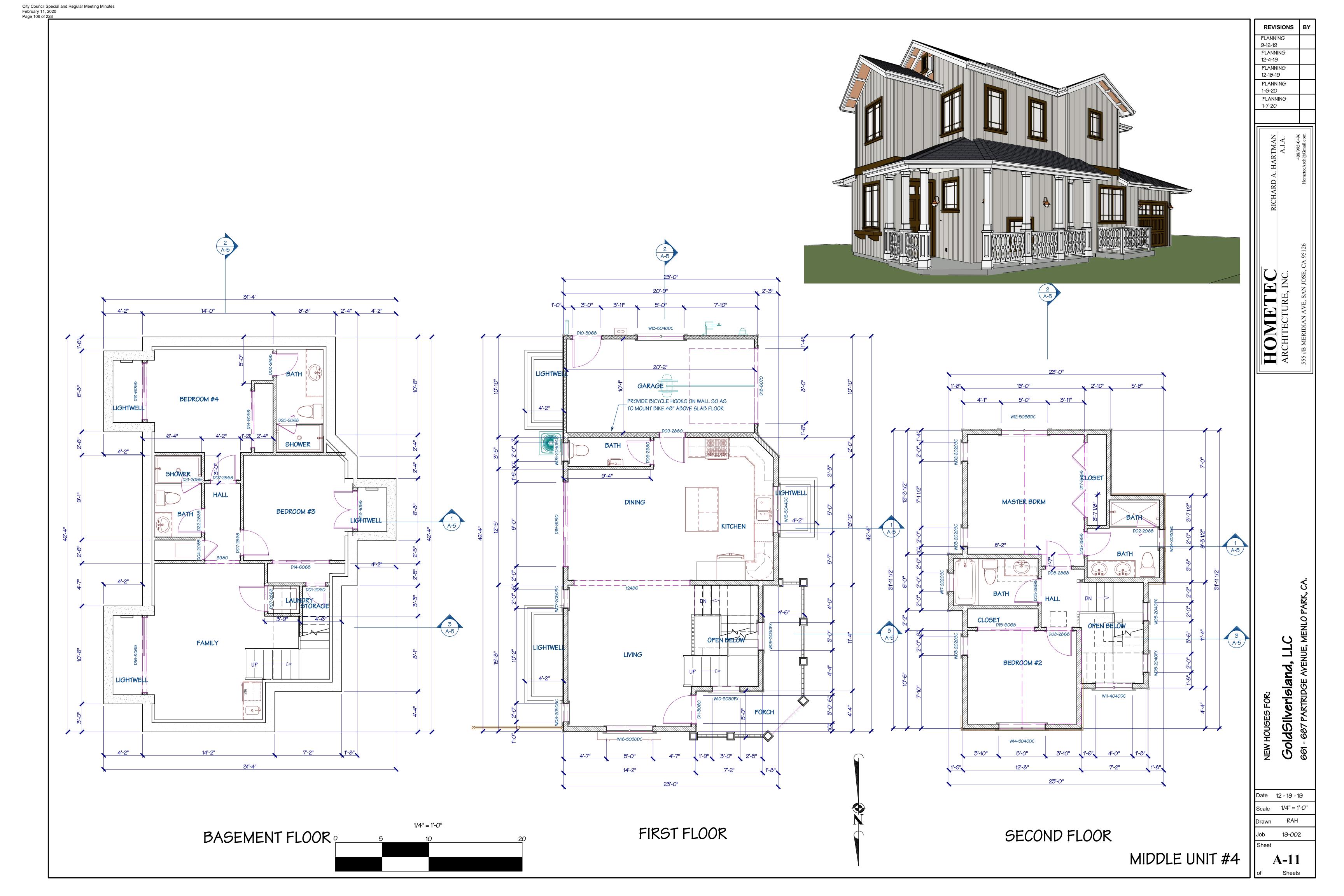














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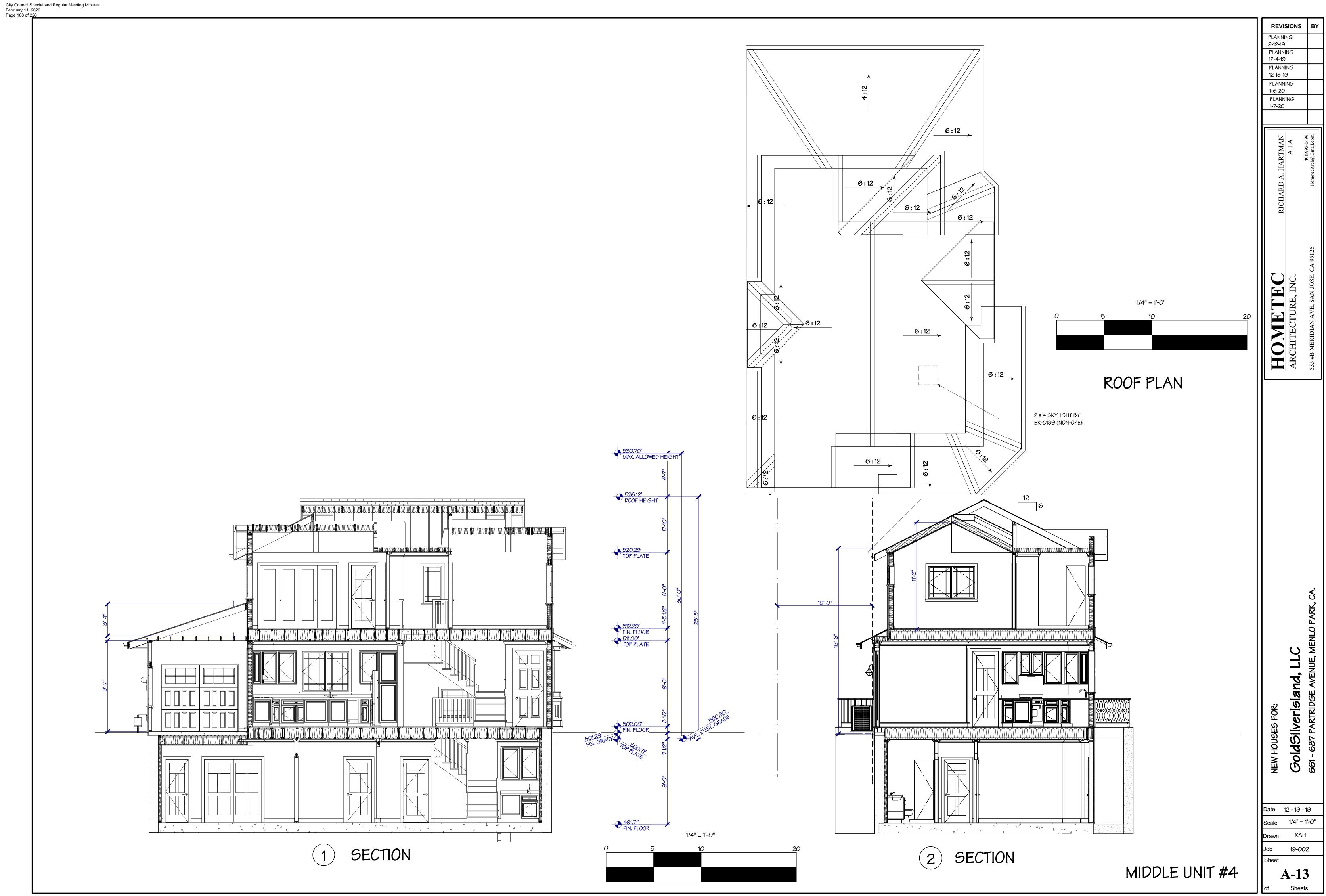
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Date 12 - 19 - 19

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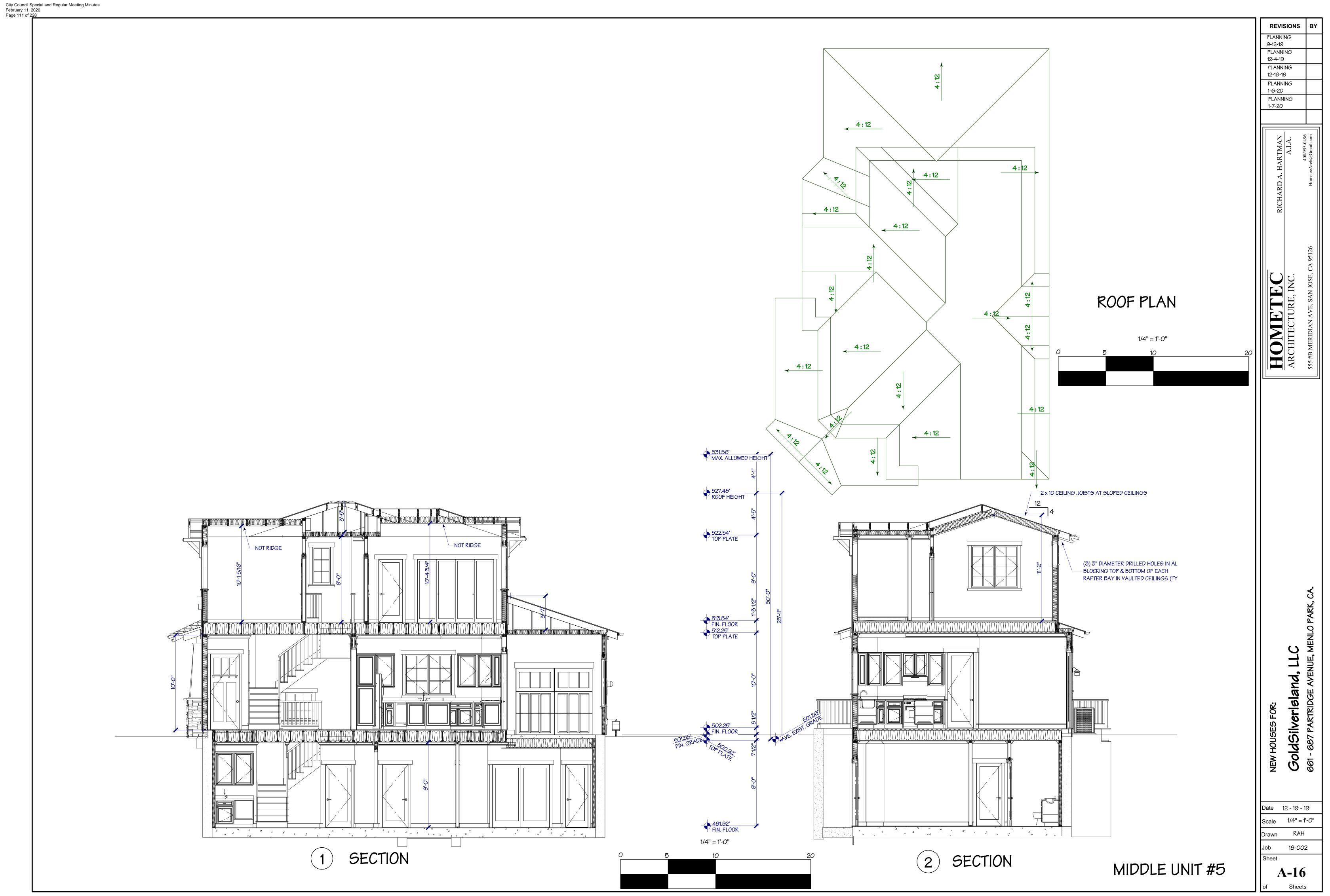
PLANNING 12-4-19 PLANNING 12-18-19 PLANNING PLANNING

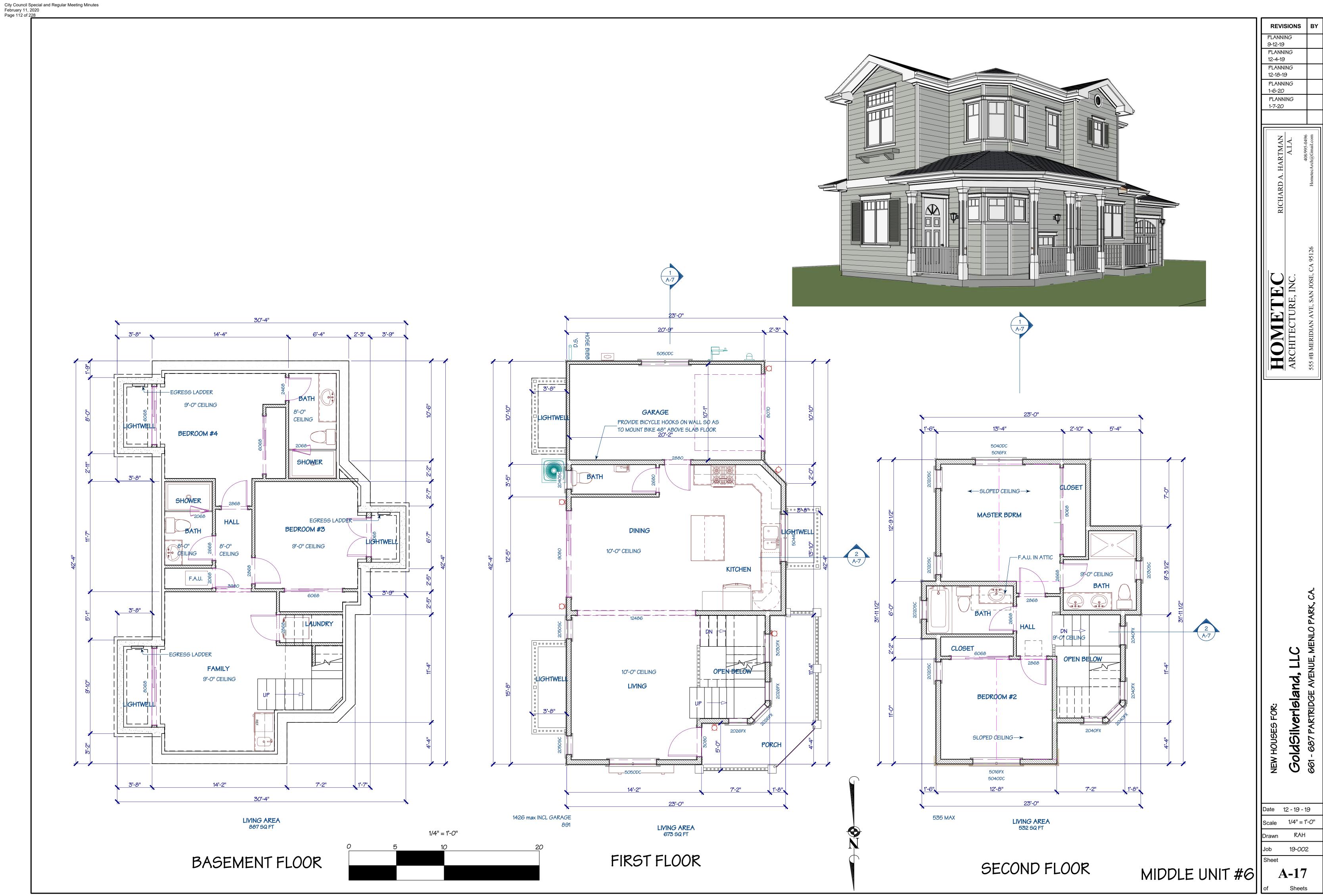
HOMETE ARCHITECTURE, I

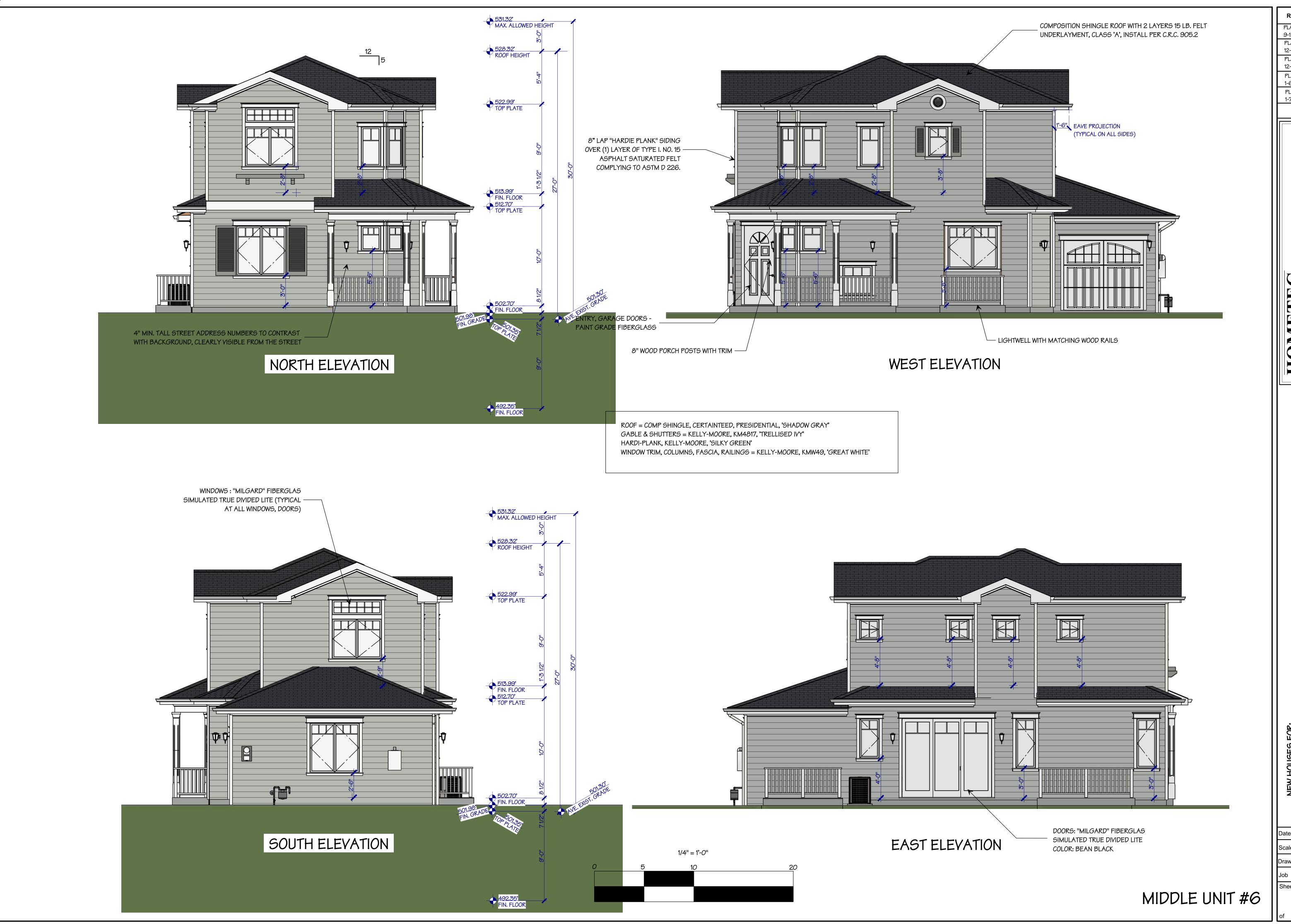
GoldSilverisland, I

Date 12 - 19 - 19

19-002







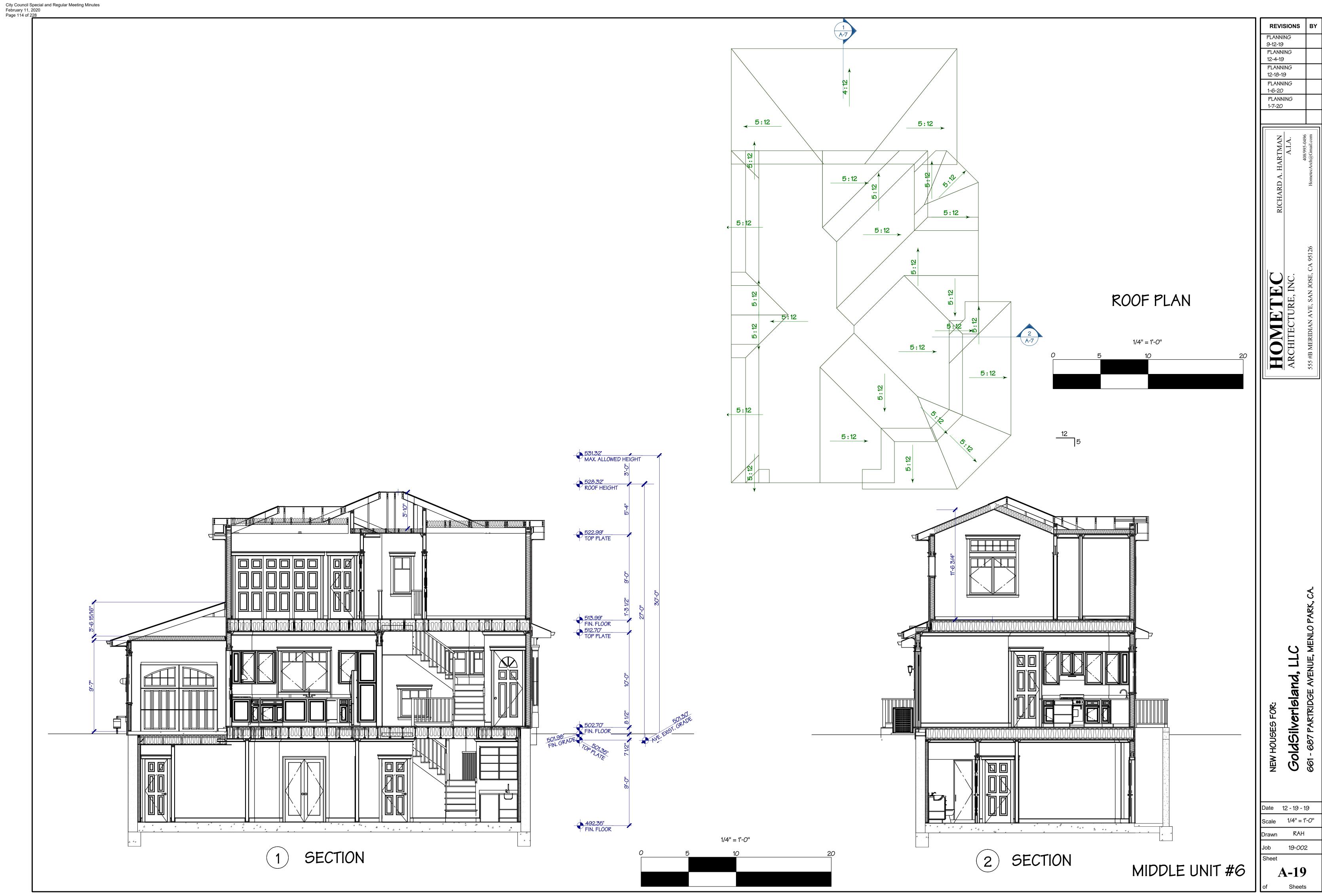
**REVISIONS** 9-12-19 PLANNING 12-4-19 12-18-19 PLANNING PLANNING 1-7-20

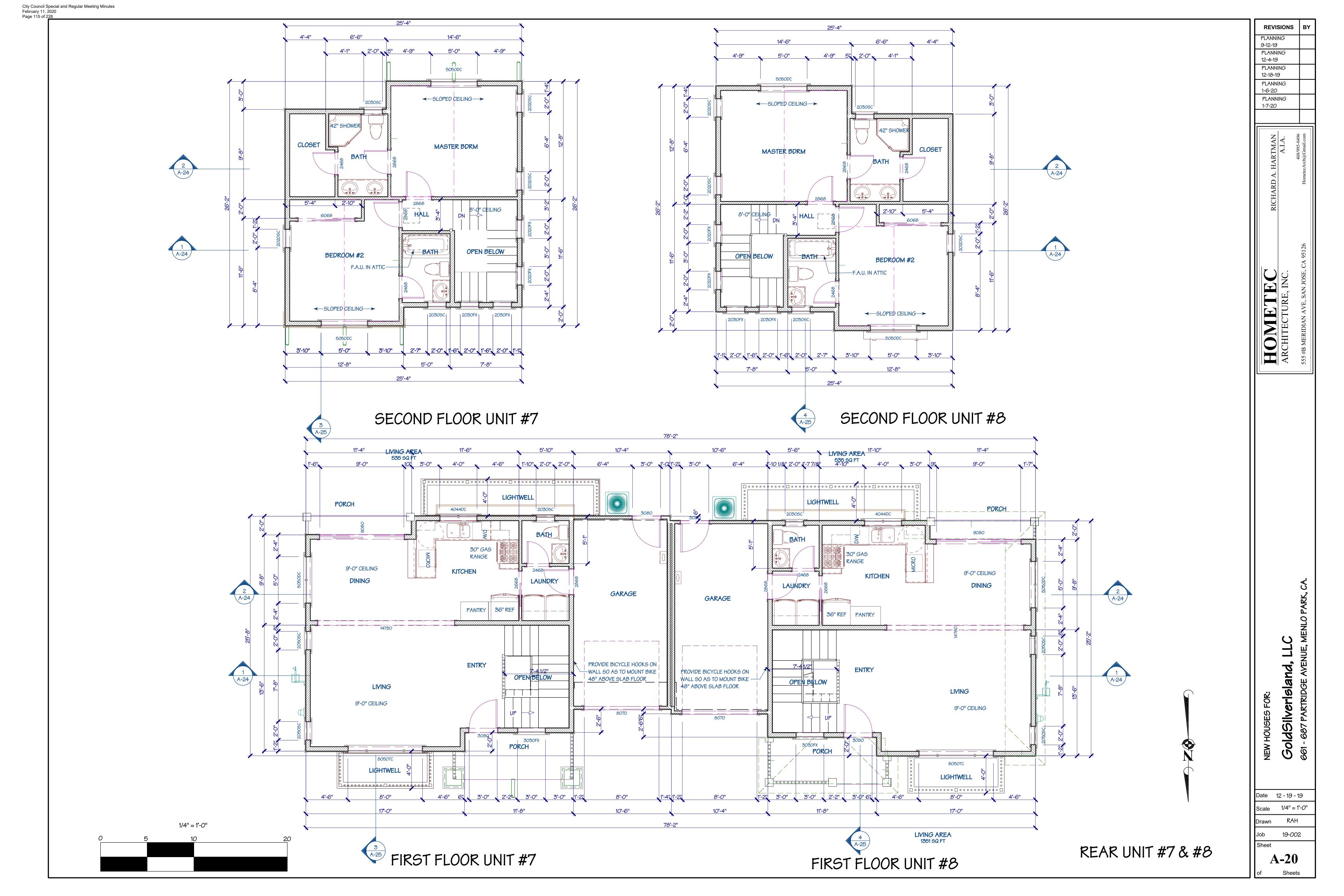
HOMETE ARCHITECTURE, IN

GoldSilverIsland, L

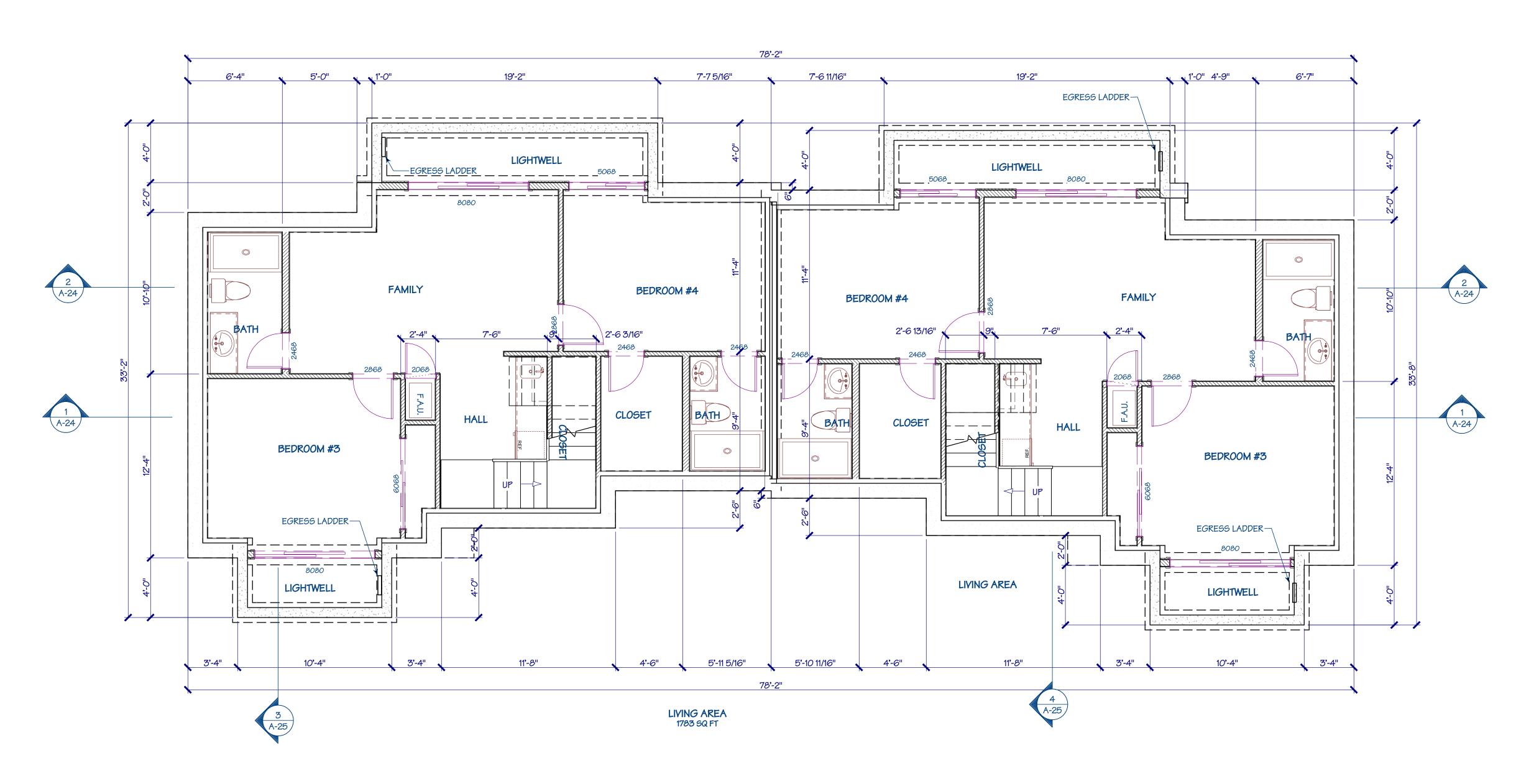
Date 12 - 19 - 19

19-002

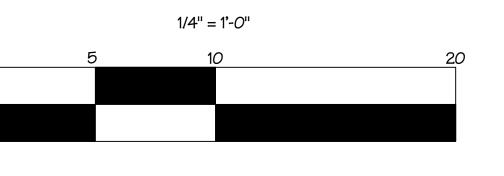








BASEMENT FLOOR UNIT #7



BASEMENT FLOOR UNIT #8

REAR UNIT #7 & #8

KLVISIONS	ы
PLANNING	
9-12-19	
PLANNING	
12-4-19	
PLANNING	
12-18-19	
PLANNING	
1-6-20	
PLANNING	
1-7-20	

-20			
ANNIN	IG		
-20			
HARD A. HARTMAN	A.I.A.	408/995-0496	HometecArch@Gmail.com

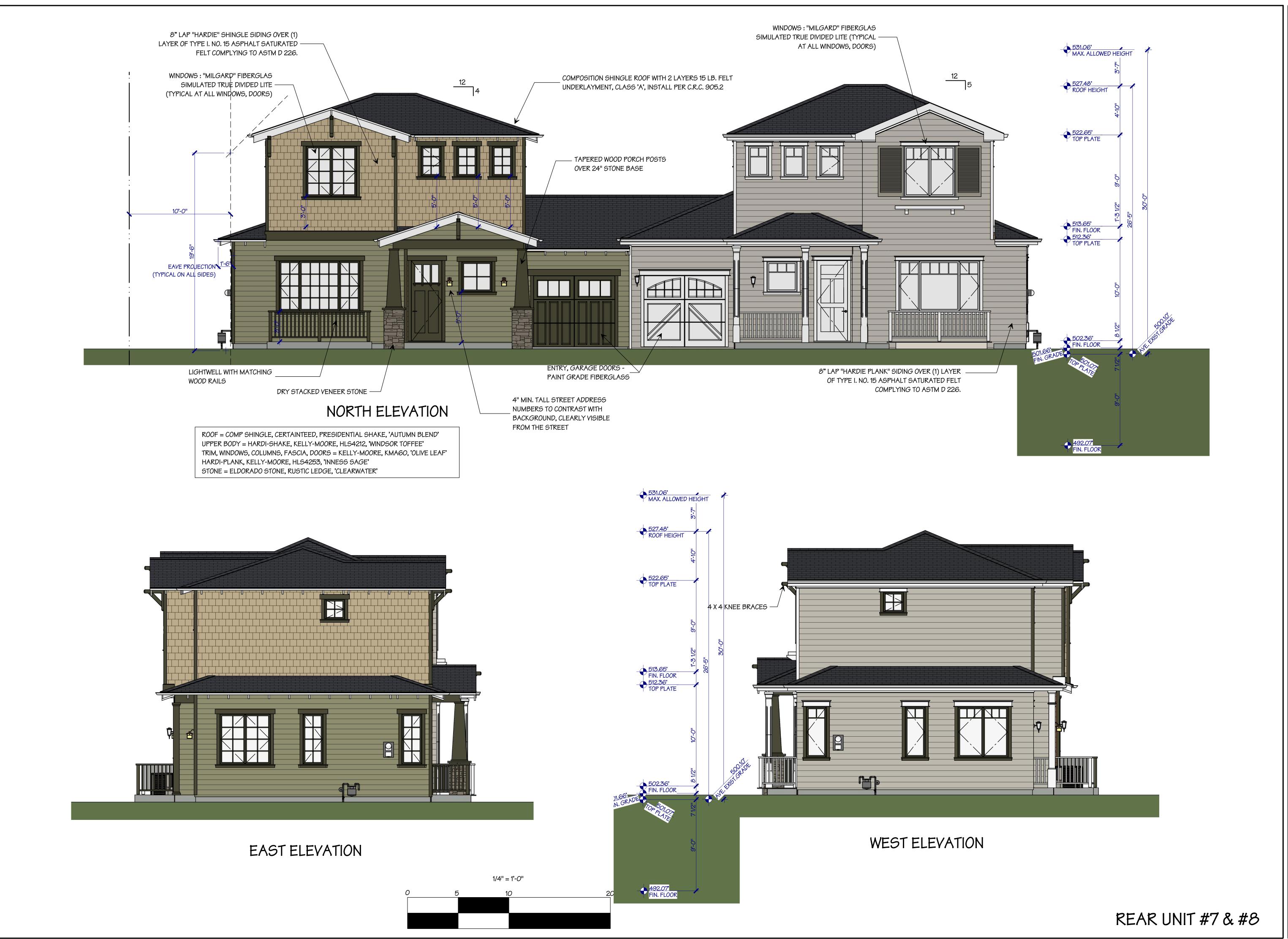
RICHARD A. HARTMAN	A.I.A.	408/995-0496 HometecArch@Gmail.com

OMETEC	RICH
CHITECTURE, INC.	
MERIDIAN AVE, SAN JOSE, CA 95126	

	HOMETEC	ARCHITECTURE, INC.	555 #B MERIDIAN AVE, SAN JOSE, CA 95126
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Date	12 - 19 - 19
Scale	1/4" = 1'-0"
Drawn	RAH
Job	19-002



**REVISIONS** 9-12-19 PLANNING 12-4-19 PLANNING 12-18-19 PLANNING 1-6-20 PLANNING 1-7-20

TE HOMETE ARCHITECTURE, I

GoldSilverisland, I

Date 12 - 19 - 19



**REVISIONS** 9-12-19 PLANNING 12-4-19 PLANNING 12-18-19 PLANNING PLANNING 1-7-20

HOMETEC ARCHITECTURE, INC.

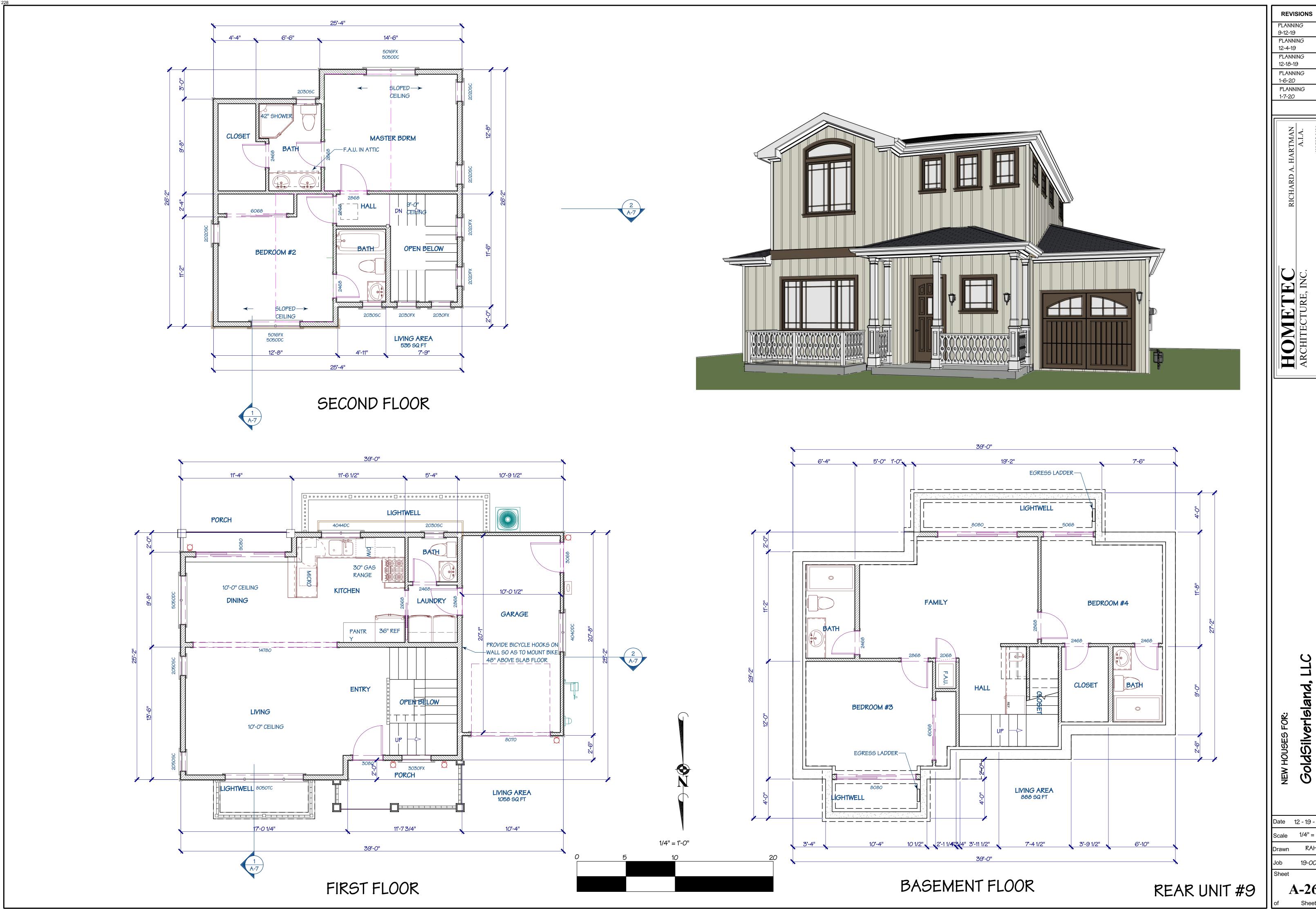
GoldSilverIsland, LLC 661 - 687 PARTRIDGE AVENUE, MENLO PARK, CA.

Date 12 - 19 - 19

RAH 19-002



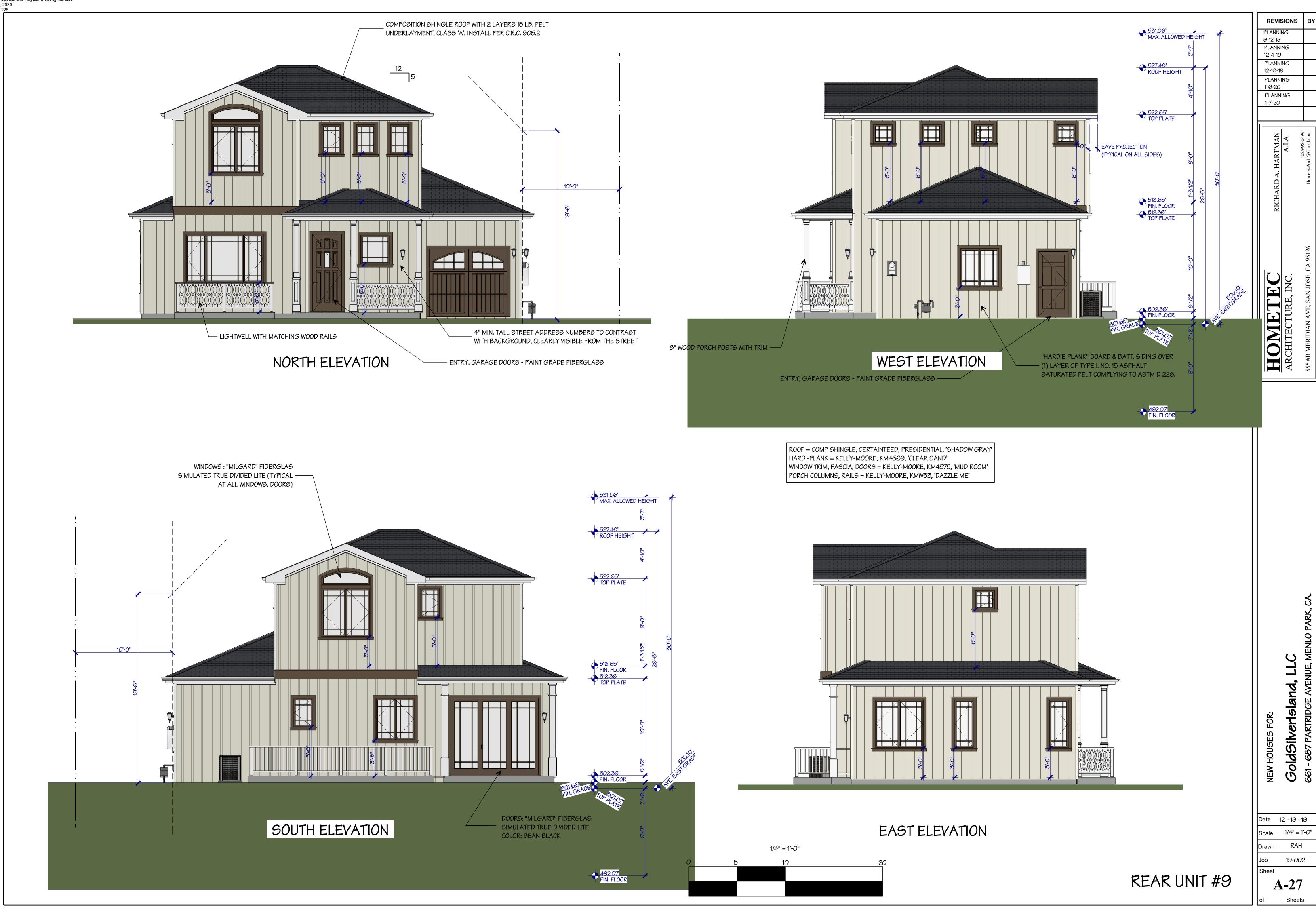
**REVISIONS** PLANNING PLANNING GoldSilverIsland, LLC 661 - 687 PARTRIDGE AVENUE, MENLO PARK, CA Date 12 - 19 - 19



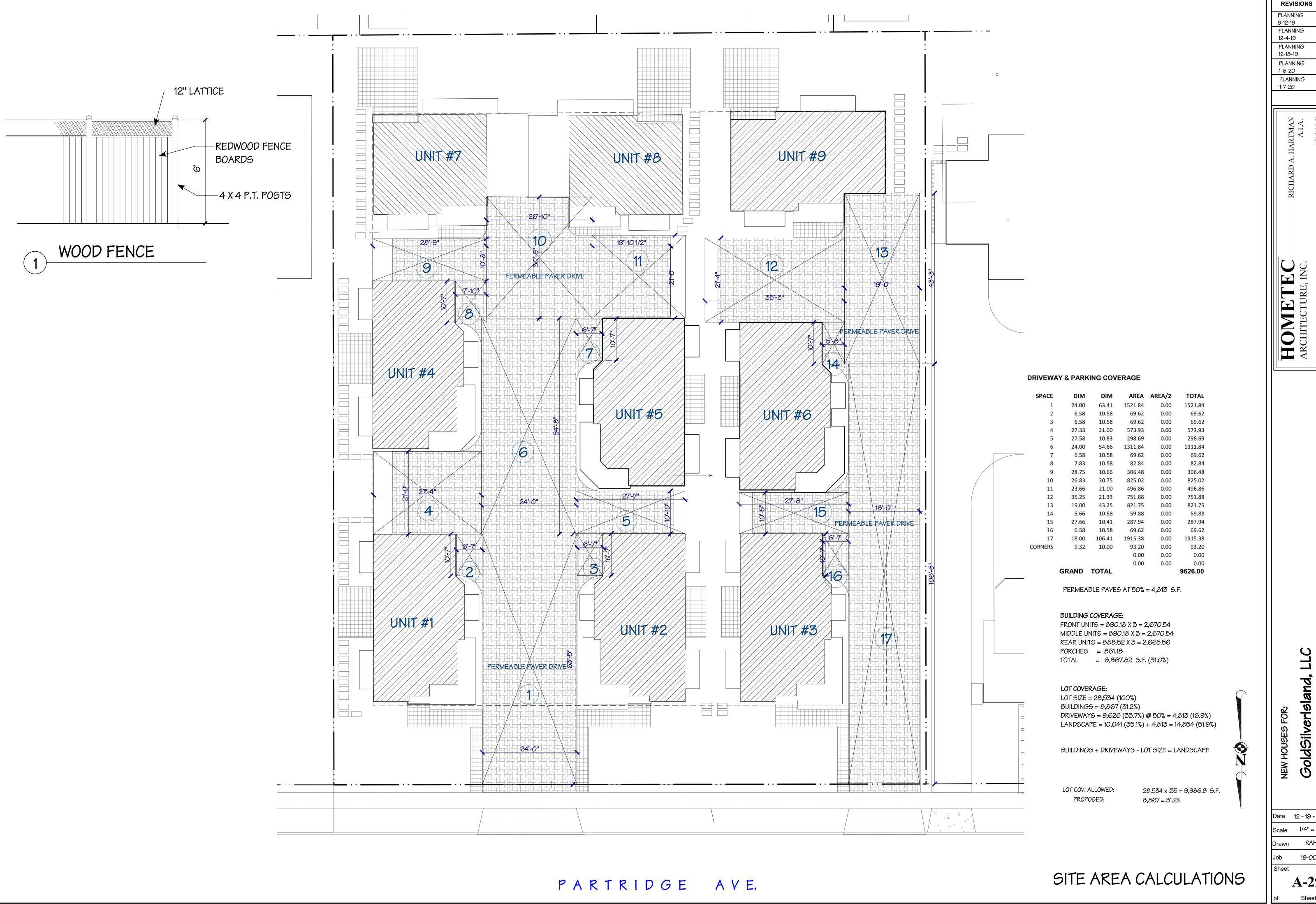
GoldSilverisland, I

Date 12 - 19 - 19 Scale 1/4'' = 1'-0''RAH

19-002







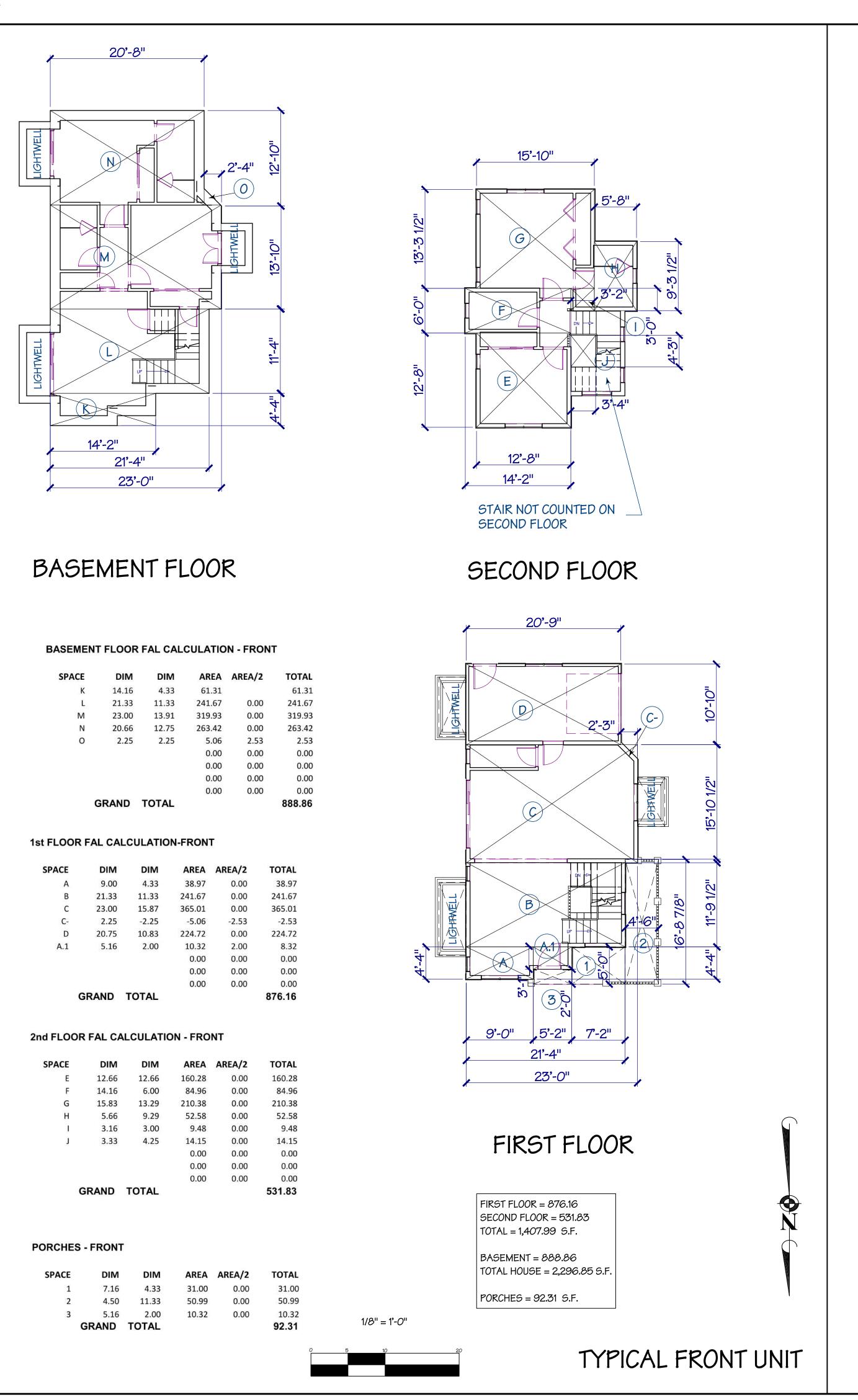
PLANNING 12-4-19 PLANNING 12-18-19 PLANNING PLANNING 1-7-20

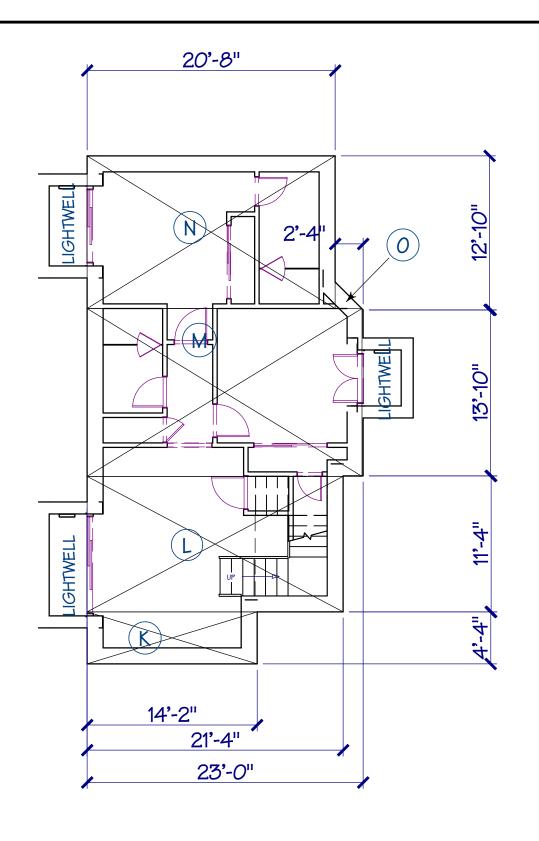
GoldSilverisland, I

Date 12 - 19 - 19

Scale 1/4" = 1'-0" RAH

19-002





### BASEMENT FLOOR

# SPACE DIM DIM AREA AREA/2

K	14.16	4.33	61.31		61.31
L	21.33	11.33	241.67	0.00	241.67
M	23.00	13.91	319.93	0.00	319.93
Ν	20.66	12.75	263.42	0.00	263.42
0	2.25	2.25	5.06	2.53	2.53
			0.00	0.00	0.00
	GRAND	TOTAL			888.86

### 1st FLOOR FAL CALCULATION - MIDDLE

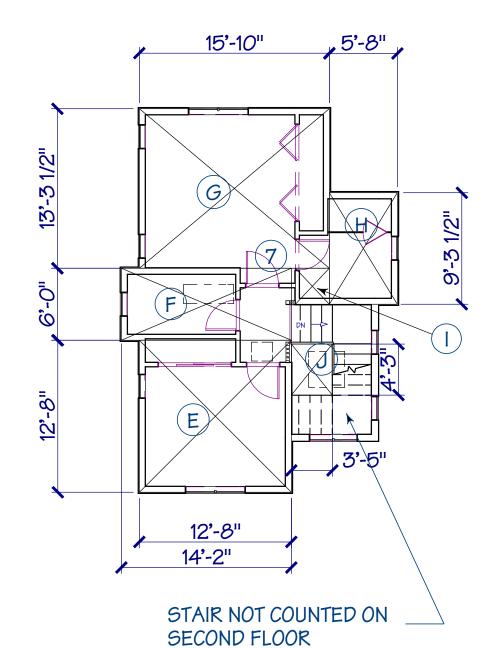
SPACE	DIM	DIM	AREA	AREA/2	TOTAL
Α	14.16	4.33	61.31	0.00	61.31
В	21.33	11.33	241.67	0.00	241.67
С	23.00	15.87	365.01	0.00	365.01
C-	2.25	-2.25	-5.06	-2.53	-2.53
D	20.75	10.83	224.72	0.00	224.72
			0.00	0.00	0.00
	GRAND	TOTAL			890.18

### 2nd FLOOR FAL CALCULATION - MIDDLE

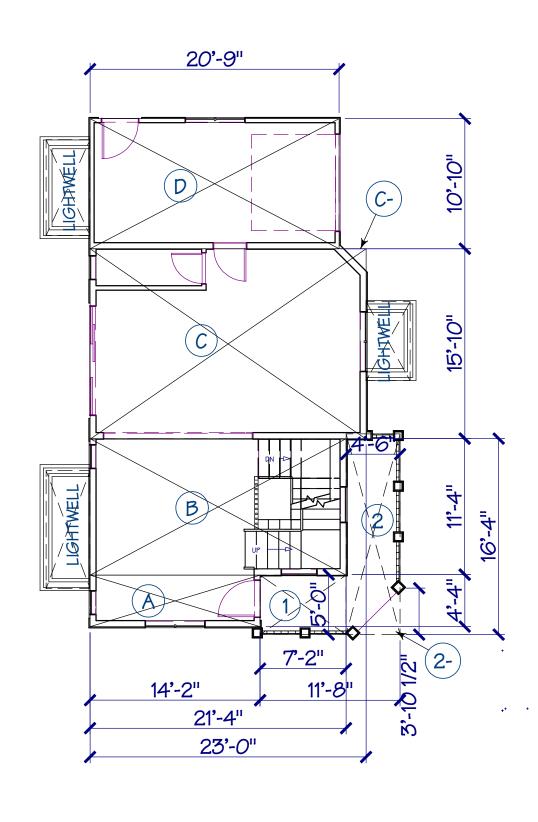
SPACE	DIM	DIM	AREA	AREA/2	TOTAL
E	12.66	12.66	160.28	0.00	160.28
F	14.16	6.00	84.96	0.00	84.96
G	15.83	13.29	210.38	0.00	210.38
н	5.66	9.29	52.58	0.00	52.58
1	3.16	3.00	9.48	0.00	9.48
J	3.33	4.25	14.15	0.00	14.15
			0.00	0.00	0.00
			0.00	0.00	0.00
			0.00	0.00	0.00
(	GRAND	TOTAL			531.83

### PORCHES - MIDDLE

SPACE	DIM	DIM	AREA	AREA/2	TOTAL
1	7.16	5.00	35.80	0.00	35.80
2	4.50	16.33	73.49	0.00	73.49
2-	3.87	-3.87	-14.98	-7.49	-7.49
			0.00	0.00	0.00
			0.00	0.00	0.00
			0.00	0.00	0.00
	<b>GRAND</b>	<b>TOTAL</b>			101.80



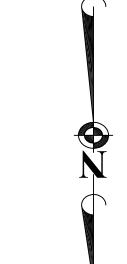
### SECOND FLOOR



FIRST FLOOR

FIRST FLOOR = 890.18 SECOND FLOOR = 531.83 TOTAL = 1,422.01 S.F. BASEMENT = 888.86 TOTAL HOUSE = 2,310.87 S.F. PORCHES = 101.80 S.F.

1/8" = 1'-0"



Date 12 - 19 - 19

Scale 1/4" = 1'-0"

Job 19-002
Sheet **A-30** 

MIDDLE UNII | A-

TYPICAL MIDDLE UNIT

HOMETEC ARCHITECTURE, INC. 555 #B MERIDIAN AVE, SAN JOSE, CA 9512

**REVISIONS** 

risland, LLC

NEW HOUSES FOR:

GoldSilverIsland, I

661 - 687 PARTRIDGE AVENI

BASEMENT FLOOR AREA REAR

SPACE	DIM	DIM	AREA	AREA/2	TOTAL
J	17.00	23.16	393.72	0.00	393.72
K	5.72	2.00	11.44	0.00	11.44
L	11.66	23.16	270.05	135.02	135.02
M	10.33	20.66	213.42	0.00	213.42
			0.00	0.00	0.00
	<b>GRAND</b>	TOTAL			753.60

### 1st FLOOR FAL CALCULATION-REAR

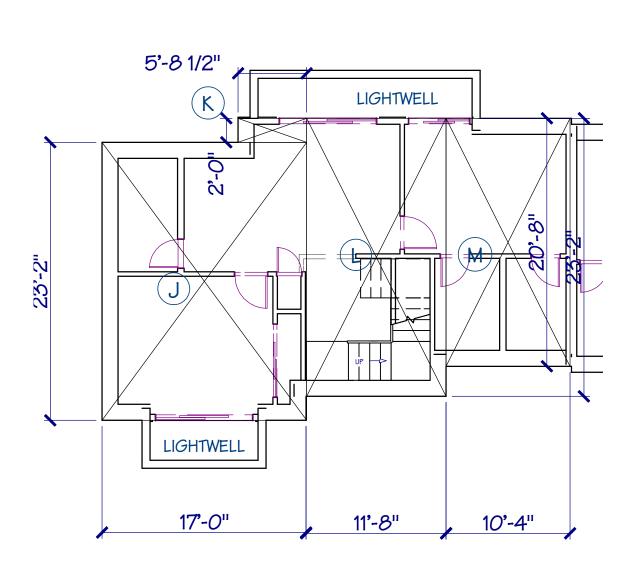
SPACE	DIM	DIM	AREA	AREA/2	TOTAL
Α	17.00	2.00	34.00	0.00	34.00
В	28.66	21.16	606.45	0.00	606.45
С	17.33	2.00	34.66	0.00	34.66
D	10.33	20.66	213.42	0.00	213.42
	GRAND	<b>TOTAL</b>			888.52

### 2nd FLOOR FAL CALCULATION - REAR

SPACE	DIM	DIM	AREA	AREA/2	TOTAL
Е	12.66	13.50	170.91	0.00	170.91
F	10.83	9.66	104.62	0.00	104.62
G	14.50	12.66	183.57	0.00	183.57
Н	5.41	11.50	62.22	0.00	62.22
1	3.45	4.50	15.53	0.00	15.53
			0.00	0.00	0.00
	GRAND	TOTAL			536.84

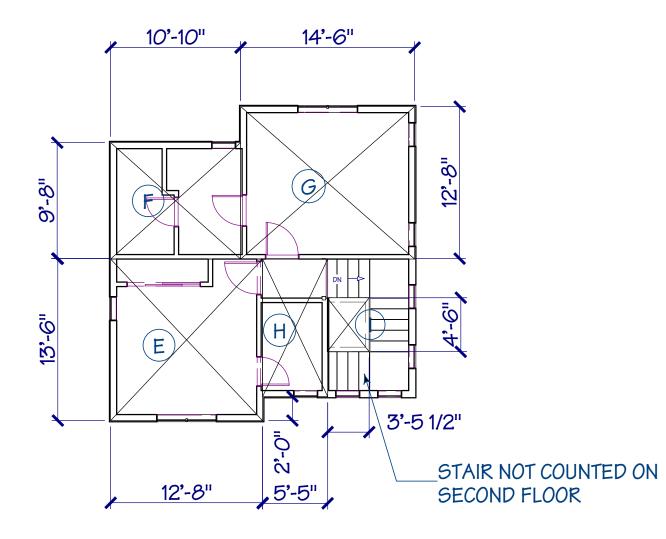
### PORCHES, LIGHTWELL - REAR

SPACE	DIM	DIM	AREA	AREA/2	TOTAL
1	12.78	5.50	70.29	0.00	70.29
2	11.33	2.00	22.66	0.00	22.66
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	GRAND	TOTAL			92.95

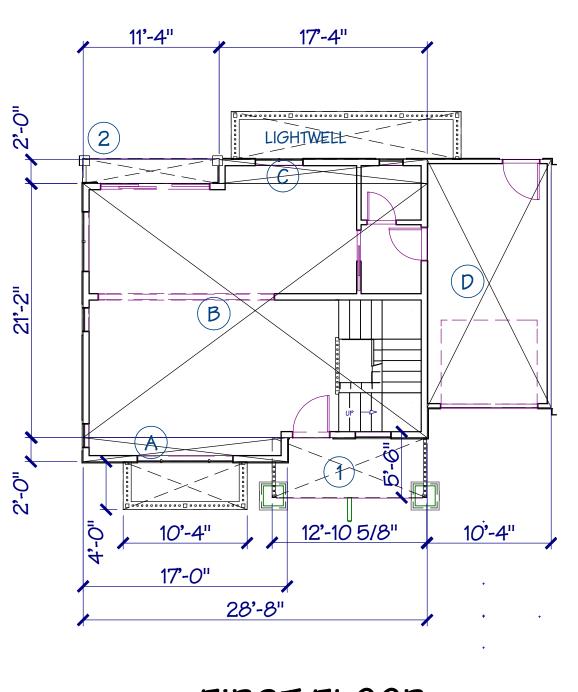


## BASEMENT FLOOR

FIRST FLOOR = 888.52 SECOND FLOOR = 536.84 TOTAL = 1,425.36 S.F. BASEMENT = 753.60 TOTAL HOUSE = 2,178.96 S.F. PORCHES = 92.95 S.F.



## SECOND FLOOR



FIRST FLOOR

1/8" = 1'-0"

TYPICAL REAR UNIT

Date Scale

**REVISIONS** 

PLANNING 12-4-19

PLANNING

awn RAH



## introduction to citizenM



























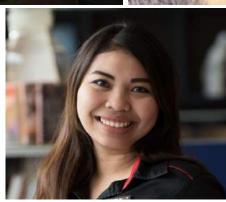


















# people first model



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February 11, 2020
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Amsterdam Schiphol







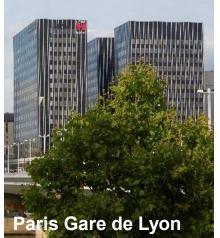


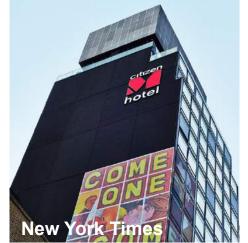


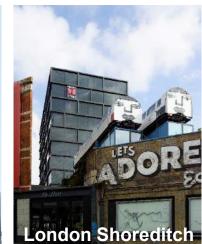








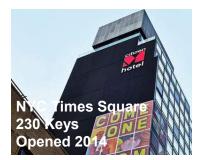






## citizenM U.S. rollout

#### completed



### under



## construction

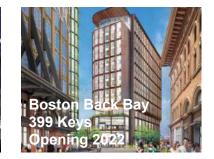


### imminent groundbreaking





#### planning / design

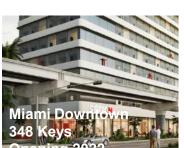




























## planning process to date

- Planning commission study session in July 2019:
  - Modular design and sun shading
  - Logistics of shared parking arrangement
  - Proposed artwork approval process
  - Local hiring priorities

- Planning commission recommendation in January 2020:
  - Additional rendering showing back of house and Bayfront POV
  - Improve visibility of the arrival / drop off area

## community outreach

- citizenM invited the local community to an open house held in October to learn about the project and provide input. Primary feedback was provided on the following areas:
  - Local hiring efforts
  - Food and beverage offerings
  - Meeting and events space
  - Parking and traffic
  - Building design and landscaping

 citizenM is committed to hiring locally. citizenM intends to partner with local organizations to ensure successful local hiring including Menlo Park-based JobTrain.

## parking

	On-site parking	Facebook garage	Total hotel parking
Spaces	118	127	245
	<ul> <li>Surface parking lot.</li> <li>Priority for customer parking.</li> <li>37 electric vehicle stalls</li> <li>6 accessible parking stalls</li> </ul>	<ul> <li>Peak hotel demand inverse to Facebook's peak demand.</li> <li>Priority for staff, valet, and overflow guest parking.</li> <li>Shared parking agreement to be approved by City.</li> </ul>	245 spaces required under West Campus CDP.

- Trips capped under the existing trip cap for the Facebook West Campus.
- Hotel guests visiting Facebook will access the campus by walking, biking, and shuttles.

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## citizenM Menlo Park

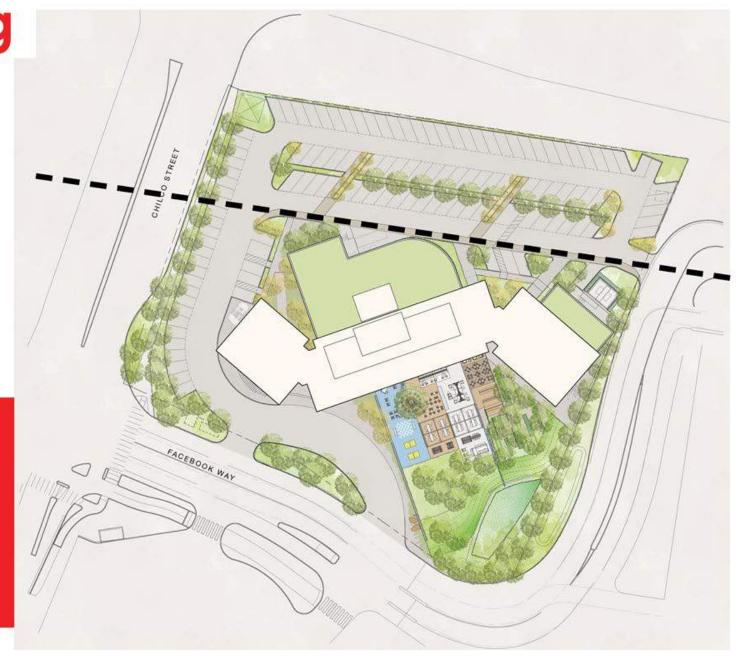




	CDP approval	citizenM application	
# rooms	200	240	
building area (GFA)	174,800 sqft	90,243 sqft	
max height	75'	61'-9"	
traffic	No change in trip cap		
required parking	245 spaces	share parking arrangment 118 spaces on site overflow / employee off site	
amenities	tbd	open space, restaurant, spacious lobby, bar, canteen, meeting rooms	
projected ToT	\$1.22M minimum	\$2.6M forecast	

site plan & massing

- maximized open space within constrained site
- PG&E easement to the north
- fire lane to the west
- entry distance to Chilco







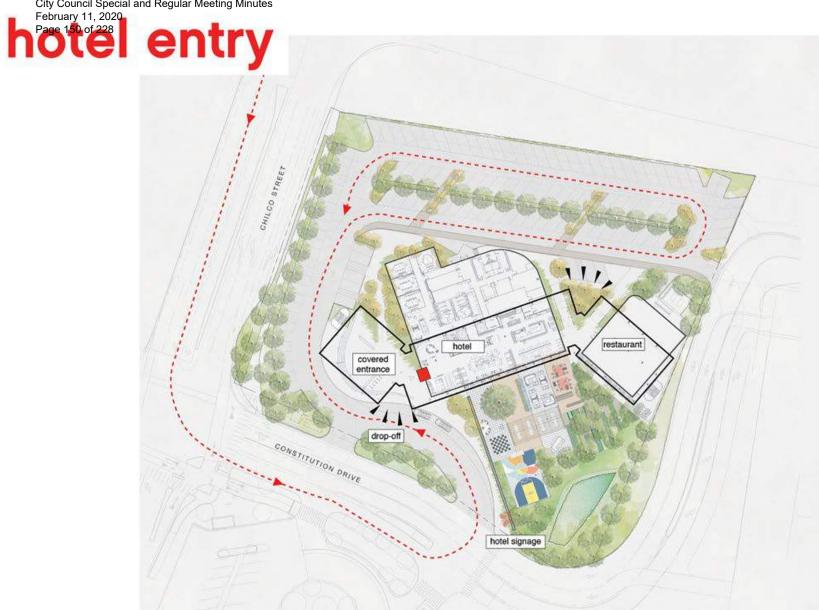








City Council Special and Regular Meeting Minutes





The building is divided in 3 pieces, driving towards the hotel the building will appear diffently from every angle. Besides creating interest to the architecture the open corners highlight the entrance to the hotel or restaurant.



The landscape around the building guides visitors and guests towards the covered entrances inside the open corners of the building.



Typical for citizenM are the vibrant colours used in the interior and the use of colourful art which clearly highlight the entrance of the hotel, signage is added to avoid any confusion.













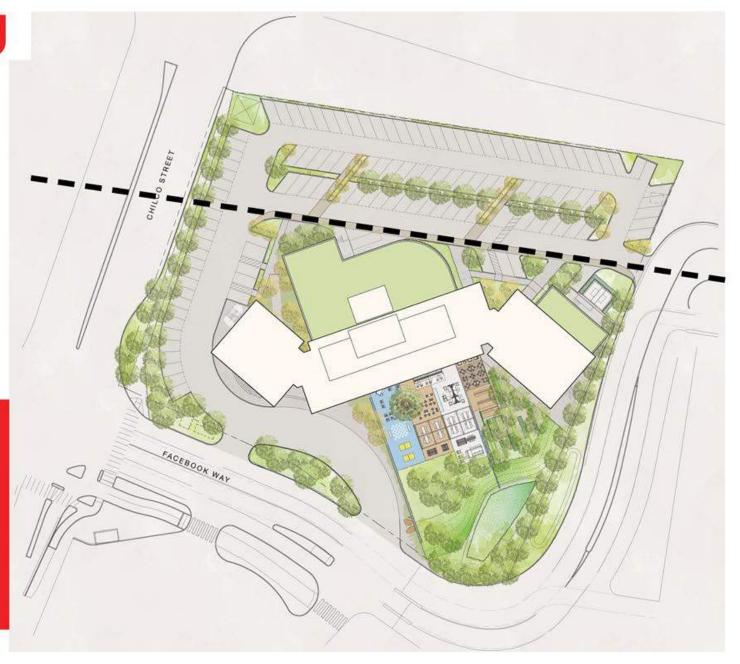


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# appendix I citizenM

site plan & massing

- maximized open space within constrained site
- PG&E easement to the north
- fire lane to the west
- entry distance to Chilco



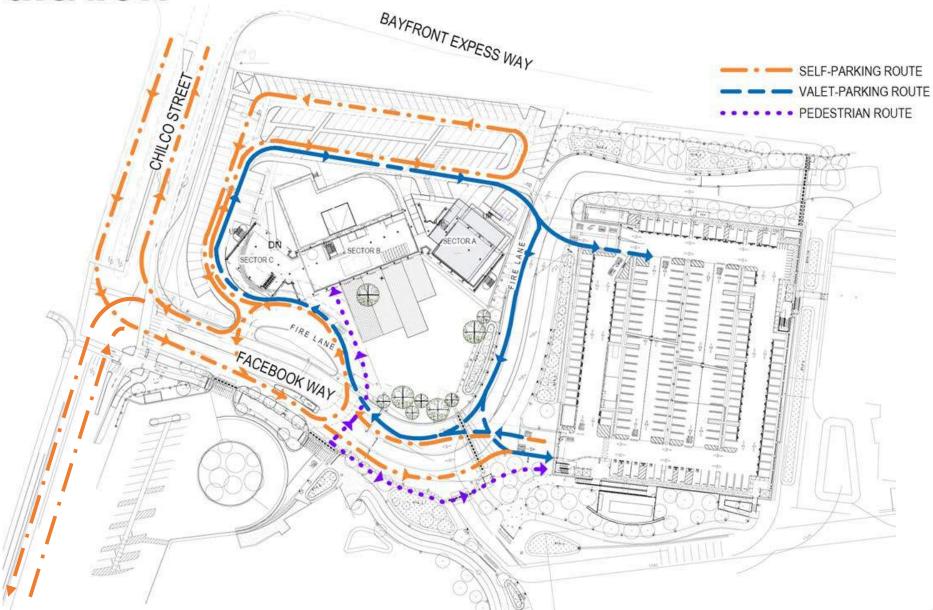


City Council Special and Regular Meeting Minutes

February 11, 2020

Site Circulation

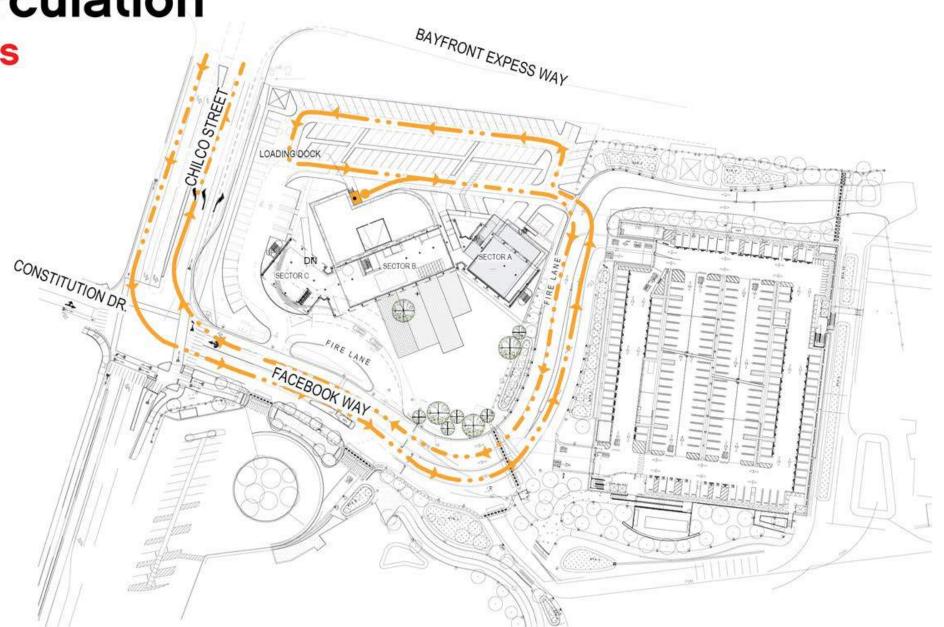




City Council Special and Regular Meeting Minutes

February 11, 2020

Site Circulation deliveries CHILCO STREET LOADING DOCK CONSTITUTION DR.



City Council Special and Regular Meeting Minutes

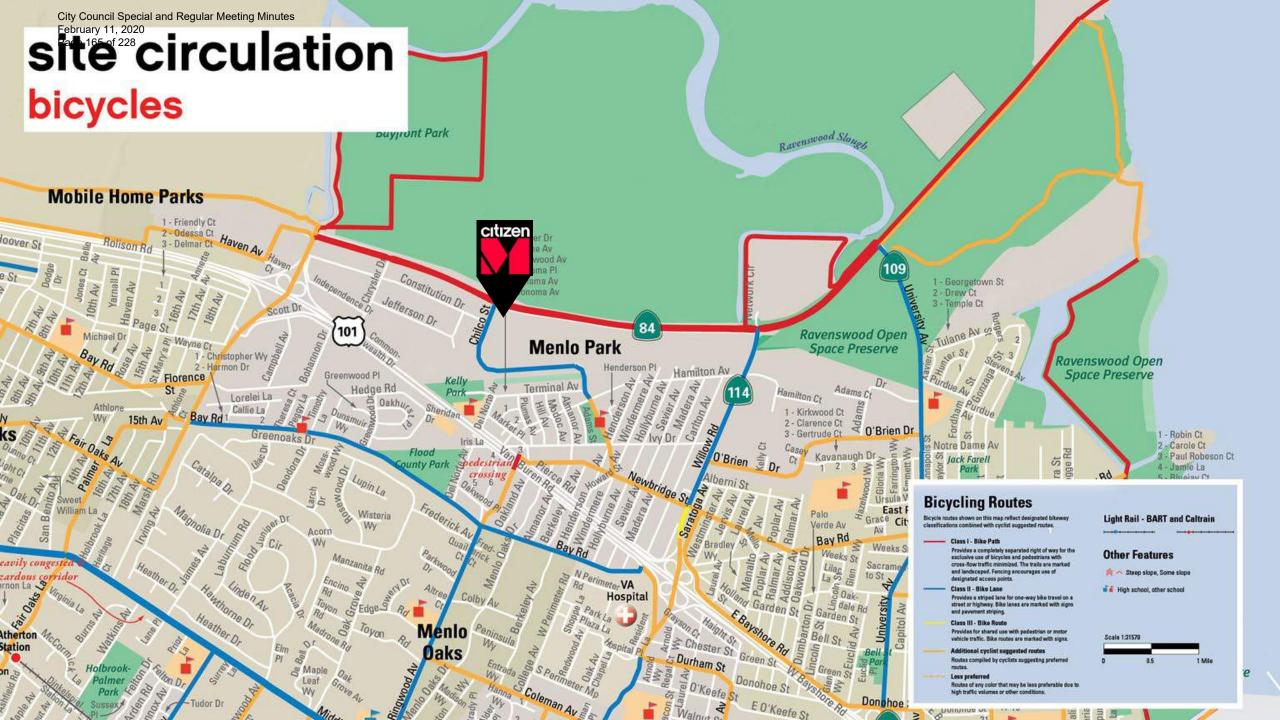
Sebruary 11, 2020

Set 160 228 Circulation BAYFRONT EXPESS WAY waste collection CHILCO STREET CONSTITUTION DR. FACEBOOK WAY

City Council Special and Regular Meeting Minutes

February 11, 2020

Site Circulation BAYFRONT EXPESS WAY emergency access CHILCO STREET CONSTITUTION DR.

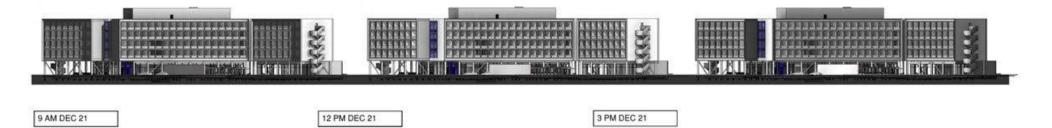


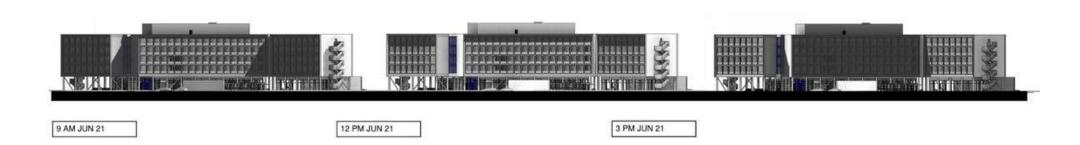
# City Council Special and Regular Meeting Minutes February 11, 2020 Suppose Study

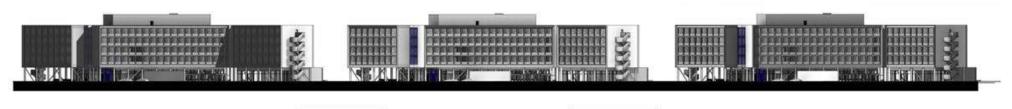


SHADOW STUDY

# sun study south elevation







9 AM MAR 21

12 PM MAR 21

3 PM MAR 21

SHADOW STUDY

City Council Special and Regular Meeting Minutes
February 11, 2020

Sun 162 of 228

Study

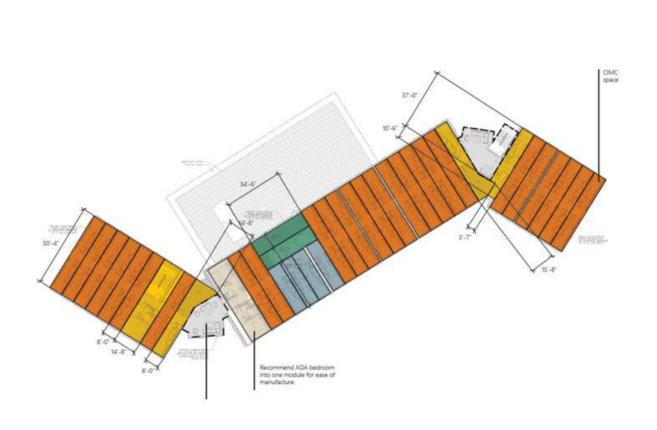
mitigating factors

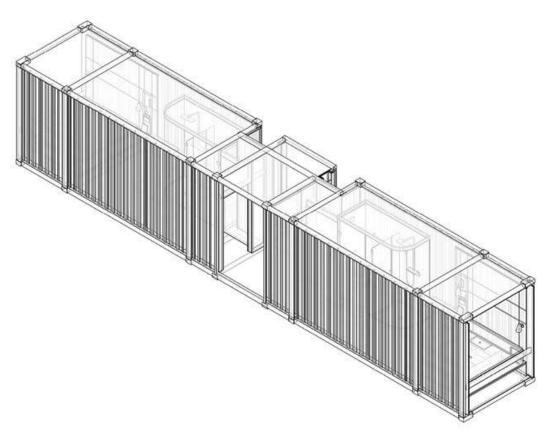
- only rooms to the south affected by direct sun
- angled masing reduces extent of exposure
- peak sun exposure during lowest occupancy hours (lowest energy demand)
- different elevations would require different shading angles



## City Council Special and Regular Meeting Minutes February 11, 2020 February Octuber Construction

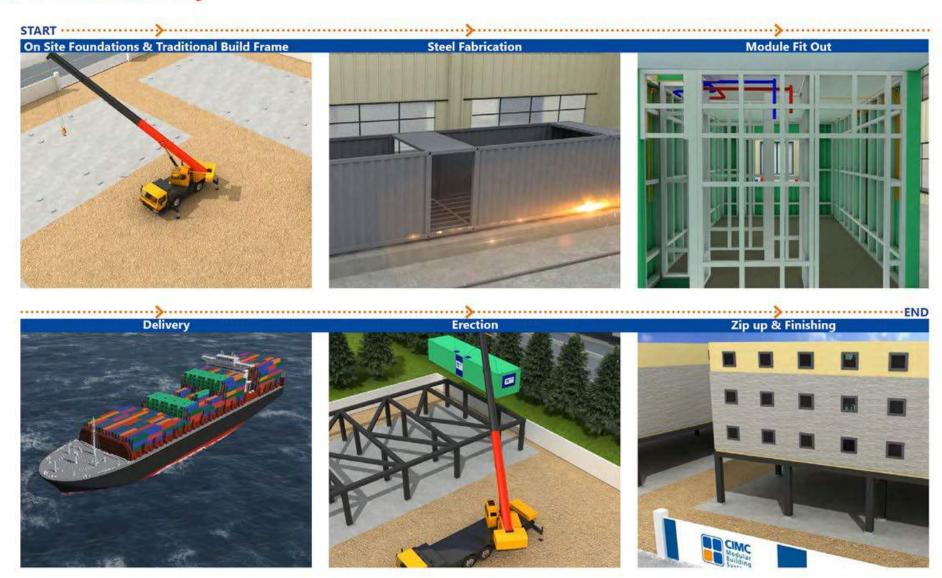
## unit & layout





## modular construction

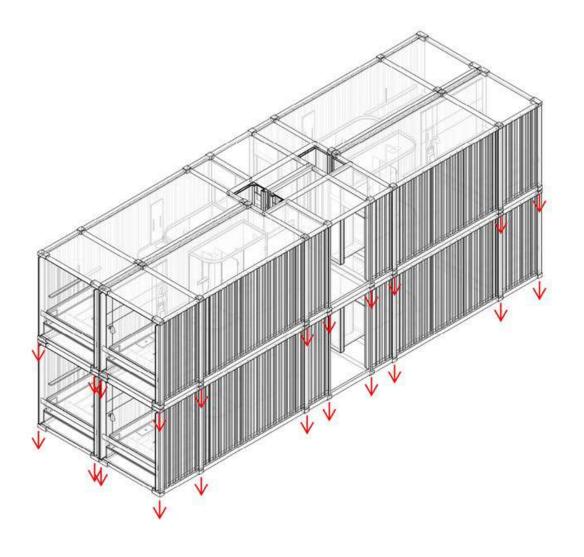
## manufacture & delivery



## City Council Special and Regular Meeting Minutes February 11, 2020 magical and Regular Meeting Minutes The Construction

## structure



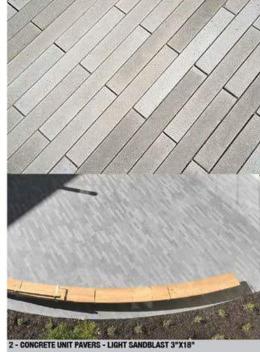


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Community backyard 1 - ARTFUL RECREATIONAL SPACES 2 - PLAYFUL WOOD SEATING + DECKING 3 - LANDSCAPE WALL 5 - SITE FIRE FEATURE 4 - COLORFUL + PLAYFUL SEATING ELEMENTS 6 - WATER FEATURE 8 - STORMWATER RAIN GARDEN 10 - CULTIVATED + STROLLING GARDENS 7 - CENTRAL SPECIMEN TREE 9 - OUTDOOR FOOD SERVICE AND GARDEN SPACES

# City Council Special and Regular Meeting Minutes February 11, 2020 Page 173 of 228 Page 173 of













HARDSCAPE PAVING PALETTE

# native landscapes



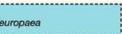




CALIFORNIA SYCAMORE Platanus racemosa 'Roberts'









Cercidium x 'Desert Museum'

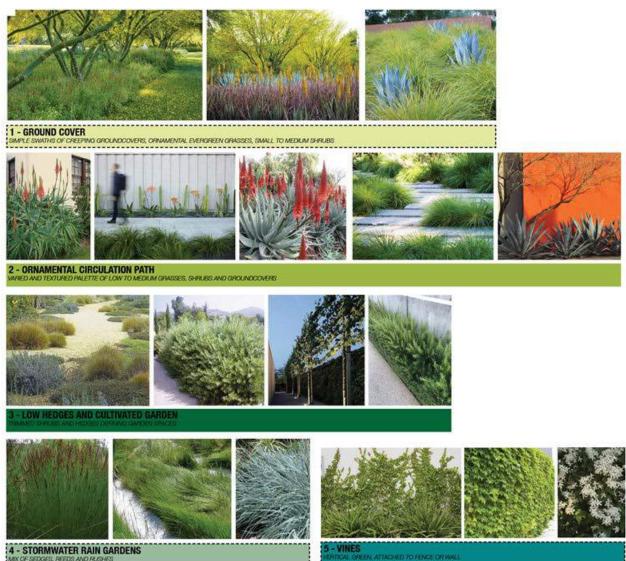


SPECIMEN COAST LIVE OAK Quercus agrifolia



# City Council Special and Regular Meeting Minutes February 11, 2020 Page 175 of 228 City Council Special and Regular Meeting Minutes February 11, 2020 Page 175 of 228 Page 17





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# appendix III revised cdp submission



## Gensler

ARCHITECT 1200 Sixth Avenue Suite 500 Seattle, WA 98101 Telephone 206.654.2100 Facsimile 206.654.2121

## citizenM HOTELS

OWNER Menno Hilbert 506 2nd Ave Suite 2900 Seattle, WA 98104

## KIER & WIRGHT

CIVIL Emad Sarieddine esari@kierwright.com T: (925) 245-8788 2850 Collier Canyon Rd Livermore, CA 94551

## DCI ENGINEERS

STRUCTURAL Roger Heeringa rheeringa@dci-engineers.com T: (206) 332-1900 818 Stewart Street, Suite 1000 Seattle, WA 98101

## INSITU

LANDSCAPE ARCHITECT Eric Sirois e.sriois@insitulandscape.com T: (415) 412-0353 620 Davis St San Francisco, CA 94111

## citizenM Menlo Park

CPD RESUBMITTAL JAN 20, 2020

Menlo Park CA 94025 Page 178 of 228

NAMES OF TODAY OF THE		NAMES OF NIGHT BY THREE		AWARD DEROGNATION		NAMES OF STREET PORT		NAMES OF SOME	
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UDVELAS.				- W		X1025	13,677	418	\$4,340
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9/8 10 GAL	334	36							
SCHOOL .	2	40		100	3686	34366	94204	746	65,378

### FLOOR AREA RATIO

FLOOR AREA RATIO CALCUL	ATION			
Exhibiting & Programed Shalleling Union turns Garage Place Acres by Union  II Building XX - In the describbed	984	months today	Other? Machanish	
TE Building XX - To be described: TE Building XX Machanical Enchance		-5997.38	1.0	
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MPEZI Georgi Marks	767			
MARY 22	40.50			
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MAK 21	300			
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Parting Carl General Media Electrical Substation Control Reserve	360			
Checked Individual Control Brown			- 6	
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TOTAL (CFARMA			3,504,94	
Muslimen, eliment MAT for Office inter per Perobiols Compositioperates Project Conditional Development Perobi Development Interlants 3.3.3			45	
Maximum altered MAT for office and other yout per Facebook Compan Expension Project Conditional Development Fermit Development Standards 2.3.2	45%			
Maximum aboved flick including other some aboved (i.f.)			1.617.33	
EXITENCE REPORTED FAIR NINCENDENCY CONTRICUES			49	
EUTRICA PROPOSED TOTAL RUCOR ANDA			1,45.50	
OHREST			345.64	

### LOT COVERAGE

### SEE SHEET G02:101 FOR DIAGRAMMATIC REPRESENTATION

Exhibits & Proposed Shalling Streetures	Building Coverage
TI Building IOI (To be demolished)	geste
MDN 36	536.66
VEKZI	474.64
PV Caropin (MPS/II)	27.54
Course frog Siddge (M.PK 21/22)	740
MPE21	10.00
MPE 22 Faction	197
MPE 22 Gent Shirk	30
MDK21	\$96,600
Parting George	79,796
Parking Gas Geart Shark	80
Decision of Substantian	1,0%
Back on Polestrian Bridge	7,46
SUB-TOTAL	1,812,815
Had	35.10
TOTAL	1496.00
COTAMBA	1,504,640
Maximum halbling coverage per Facebrok companier pareties project Conditional Development Period (sc)	Sin-
Vicinian halding coverage procediment (3)	1.927.221
PROPOSED BURGORNÍ COVERNICE AREACEO.	1,496,600
PROPOSED BUILDING COVERNOS NA	40764

### FEMA INFORMATION

FLOOD ZONE AE BASE FLOOD ELEVATION (BFE): +11'-0" DESIGN FLOOD ELEVATION (DFE): +13'-0"

NOTE: THE PROJECT SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH FEMA.

NOTE: THE PROJECT SHALL WILL FILE FOR A CLOMR-F AND SUBSEQUENT LOWR-F

REGULATIONS AND THE CITY'S FLOOD PREVENTION

## APPLICABLE BUILDING CODE SUMMARY

BUILDING: 2016 CALIFORNIA BUILDING CODE

GREEN BLDG: 2016 CALIFORNIA GREEN BUILDING CODE

STRUCTURAL: 2016 CALIFORNIA BUILDING CODE

ELECTRICAL: 2016 CALIFORNIA ELECTRICAL CODE

2016 CALIFORNIA MECHANICAL CODE MECHANICAL:

PLUMBING: 2016 CALIFORNIA PLUMBING CODE

ENERGY: 2016 CALIFORNIA ENERGY CODE

2016 CALIFORNIA FIRE CODE

ZONING: CITY OF MENLO PARK MUNICIPAL CODE TITLE 16

### PROJECT DIRECTORY

KIER & WRIGHT

T: (905) 245-8788

ARCHITECT

CASE CREAL

GENSLER

2850 COLLIER CANYON RD.

CASE\_CREALINGENSLER.COM T: (206) 654-2100

LIVERMORE, CA 94551

FIRE

OWNER: DETROM HOTELS MENNO HILBERTS CITIZENMENNO@CITIZENM.COM RHEERINGABOOL 506 2ND AVENUE, SUITE 2900 SEATTLE, WA 98104

ENGINEERS COM (206) 332-1900 BIS STEWART STREET, SUITE 1000 SEATTLE, WA 98101 EMAD SARIEDDINE LANDSCAPE ARCHITECTURE ESARIJAKIERWRIGHT COM

ERIC SIROIS E SRICIS@INSITULANDSCAPE.CO T: (415) 412-0353 820 DAVIS ST SAN FRANCISCO, CA 94111

STRUCTURAL

DOLENGINEERS

ROGER HEERINGA

## 1200 6TH AVE. SUITE 500 SEATTLE, WA 98101 GROSS FLOOR AREA

REFER TO SHEET G02 102

### PARKING CALCULATIONS

REQUIRED HOTEL PARKING, PER CONDITIONAL DEVELOPMENT PERMIT, FACEBOOK CAMPUS EXPANSION PROJECT, DATED 11/01/2016: 245 SPACES

PARKING STALLS -ON SITE:

SHARED PARKING AGREEMENT -PARKING STRUCTURE:

112 STANDARD: 127 STANDARD ACCESSIBLE: 6 ACCESSIBLE (

118 TOTAL TOTAL 127

NOTE: VEHICULAR PARKING REQUIREMENT TO BE PARTIALLY. FULFILLED BY MEANS OF A SHARED PARKING AGREEMENT FOR PARKING GARAGE ON ADJACENT PROPERTY. REFER TO LOCATION MAP

CLEAN AIR VEHICLE PARKING REQUIREMENT 12% OF TOTAL PARKING (BASED ON CALIGREEN CODE 5.108.5.1.2). 245 x 12 = 30 STALLS REQUIRED

15% OF TOTAL PARKING (BASED ON MENLO PARK NON-RESIDENTIAL EV CHARGING REQUIREMENTS) 245 x 16% = 37 STALLS REQUIRED

EV ACCESSIBLE PARKING STALLS 26-50 EVCS AT FACILITY (BASED ON 2016 CBC TABLE 118-228 3.2.1) 1 VAN ACCESSIBLE 1 STANDARD ACCESSIBLE 1 AMBULATORY

37 EV PARKING STALLS REQUIRED + 3 EV ACCESSIBLE PARKING STALLS = 40 EV PARKING STALLS TOTAL

"EV PARKING REQUIRES A HIGHER NUMBER OF STALLS THAN CLEAN AIR VEHICLE PARKING. THUS, EV PARKING STALLS ARE INCLUDED IN THE CV DESIGNATED STALLS.

### PROJECT INFORMATION

PROJECT ADDRESS: 3 FACEBOOK WAY

PLANNING DEPARTMENT CASE NO.

ZONING

DIR-2017-3934-SPR

M-200 (GENERAL INDUSTRIAL) PER CONDITIONAL DEVELOPMENT PERMIT DATED

DEC 12 2016

LOT AREA, ADJUSTED PARCEL 1 (250-260-250): LOT AREA. FACEBOOK CAMPUS EXPANSION

113.691 SF = 2.61 ACRES

SITE (PARCELS 055-250-290 & 055-260-997): 3,504,041 SF × 80,44 ACRES

ALLOWABLE FAR 0.55

PROJECT DESCRIPTION: 5-STORY HOTEL CONTAINING 240 ROOMS, LOBBY, AND ACCESSORY MEETING ROOMS ON A SITE CURRENTLY USED AS A SURFACE PARKING LOT

BUILDING HEIGHT PER AMENDED AND RESTATED CONDITIONAL DEVELOPMENT PERMIT - FACEBOOK CAMPUS EXPANSION PROJECT: 75-FEET MAX. (MEASURED FROM THE AVERAGE LEVEL OF THE HIGHEST AND LOWEST POINT OF THE FINISHED GRADE OF THAT PORTION OF THE LOT COVERED BY THE STRUCTURE)

### LEGAL DESCRIPTION:

ADJUSTED PARCEL 1

REAL PROPERTY SITUATE IN THE CITY OF MENLO PARK. COUNTY OF SAN MATEO, STATE OF CALIFORNIA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS.

BEING A PORTION OF PARCEL 1, AS SAID PARCEL IS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT NO. 12-01. RECORDED JANUARY 11, 2013. AS INSTRUMENT NO. 2013-006499 OFFICIAL RECORDS OF SAN MATEO COUNTY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF ROUTE 84, AS SAID ROUTE IS SHOWN ON THAT CERTAIN CALTRANS RIGHT OF WAY MAP FOR ROUTE 84 IN THE COUNTRY OF SAN MATEO ON SHEETS R-105.2 THROUGH R-105 A. WITH THE EAST RIGHT OF WAY LINE OF CHILCO STREET, AS SAID RIGHT OF WAY IS DESCRIBED AS PARCEL 46737-3 IN THAT CERTAIN DOCUMENT RECORDED JULY 27, 1983 AS DOCUMENT NUMBER 83-078012, OFFICIAL RECORDS OF SAN MATEO COUNTY, SAID INTERSECTION ALSO BEING THE NORTHWEST CORNER OF SAID PARCEL 1

THENCE ALONG SAID SOUTHERLY RIGHT OF WAY, SOUTH 63\* 56" 05" EAST, 11.21 FEET,

THENCE CONTINUING ALONG SAID SOUTHERLY RIGHT OF WAY, SOUTH 80" 18' 45" EAST, 367.64 FEET,

THENCE SOUTH 23" 50' 40" WEST, 393.73 FEET.

THENCE NORTH 53\* 29' 03" WEST, 198 82 FEET:

THENCE NORTH 64" 42" 36" WEST, 158 49 FEET TO A POINT ON SAID EASTERLY RIGHT OF WAY.

THENCE ALONG SAID EASTERLY RIGHT OF WAY, NORTH 20" 11' 05' EAST 238 48 FEET

THENCE CONTINUING ALONG SAID EASTERLY RIGHT OF WAY. NORTH 23" 20" 23" EAST, 18:84 FEET TO THE POINT OF

CONTAINING 2.61 ACRES OF LAND, MORE OR LESS.

## **BICYCLE PARKING CALCULATIONS**

REQUIRED ON-SITE BICYCLE PARKING, PER 2016 CALGREEN SECTION 5.108.4 (SHORT-TERM):

5% OF REQUIRED/FROVIDED AUTOMOBILE PARKING SPACES

245 AUTOMOBILE PARKING SPACES X 5% = 12.25

13 BIKE PARKING SPACES, MIN. REQUIRED 14 SPACES PROPOSED (7 CLASS TWO DOUBLE BIKE RACKS)

SEE SHEET A01:100 SITE PLAN FOR LOCATION

## cıtızen CITIZENMHOTELS:

## Gensler

Serbe, VA. BETTE United States

LANCISCAPPIC MATERIALS HERMAN SERVICE PRINTED BOARD PLANTING FLAN

### VICNITY MAP



PROJECT INFORMATION . AOT COVERAGE

CROSSINGIA AREA DIACRASES

VEHICLE CROSS ASSOCIATION PLAN

VEHICLE CIRCULAR CHIPLANS

STREET SUICHETTE DRAWING

DITEROX APTWORN IN THE

ARCHITECTURAL SITE THAN

LEVEL OF ENGARCIES PLAN. PURICIPAL A PRINCIPAL PRINCIPAL

ROBLEMS & SOUTHWEST & SOUTHERATE SERVICIONE

BUILDING & HORTHEAST & HORTHWEST BLEVATIONS

BUILDING C. SOOTHWITT'S SOUTHWAIT BUT ATTENDED

BUILDING C - HORTHEAST & HORTHWIST ELEVATIONS

THE ARCED PLANES IN FLATIONS. CLIEBT ROOM A 1/81

LEVEL OF ENGLISHED PLANT, BUILDING 9 SHOTEL CHOUND PLOOF

ARSA PLAN

LEVEL CLPCAN

1 DOMESTICAL

LEVEL OF PLAN

ROOF FLAN

OVERHALL ELEVATIONS

DOLDHICK, SCOTHOLDIA TON

BUILDING B. NORTH BUILDING TOW

BONDONG B. DAST REPORTED

BOTH DONE, B. LATER PRIMARY GOT THOM

ENAMED OF CHARM PROJECTS

PERSPECTIVE VIEW - SOUTHWIST

REPORT OF A PROPERTY OF A PARTY OF THE PARTY

CONCEPTIVAL GREENIG & DRAWINGS PLAN

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CONCEPTORA UTILITY PLAN

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G02.301

GQ.#9

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A01.203

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A007204

A102,304

A402.208

A60.365

A60.340

Anarose

A08.002 A05.000

AUCTION.

ARCHITECTURE

LOCATION MAP



citizenM Menio Park

032.3829.000 PROJECT INFORMATION

G01.100

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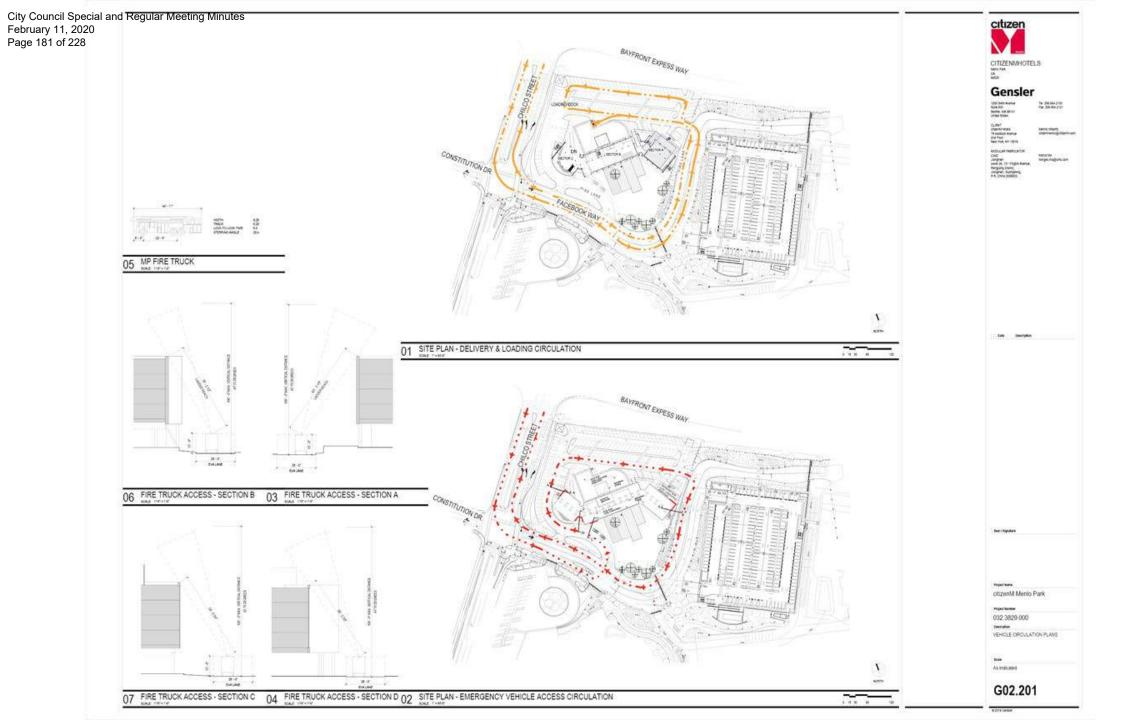
## Gensler

1000 Sets Avenue Augus (CC Souther, VAR-BETTE United Stutes)

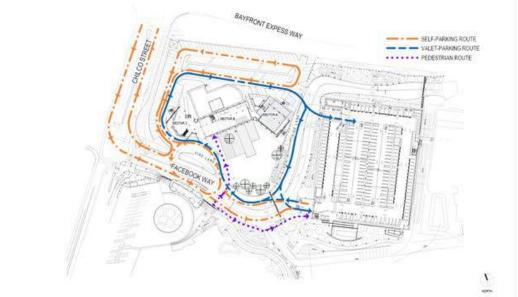
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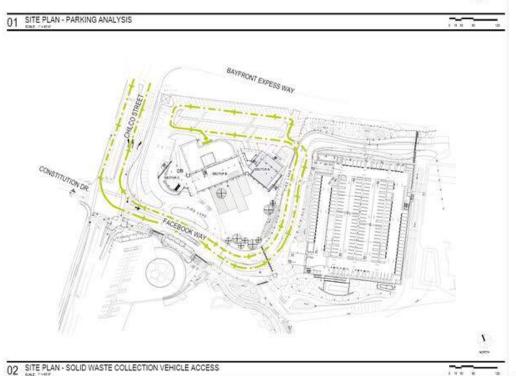
LOT COVERAGE DIAGRAM NOT TO SCALE 15 Subliday 305 (To be describbed) MPK 25 MPK 25 PV Canopins (MPK25) 120,000 470,001 27,000 167,000 167,000 10,700 10,700 11,700 129'-4" 42'-67/96" 3T-01/16" 45'-9 9'16" Connecting Bridge (MPR 23/52) MIR 23 MIR 23 Facilities MRK 22 Sweet Shorts MSK 25 Earling Garage Parting Gar Goard Shark Se Area 2579 SF Electrical Indication Electrical Reduction Entities 16/0-10/044 Area 1565 SF 21.137 57 - 8 50 6 3 - 4 12 1.490,014 LOTARIA 1,504,040 1307-270 Area 159 SF Area Area 143 SF 123 SF Area Area 143 SF Area 104 SF X Area 7208 SF SAME REAL РРОРОЗЕД ВОЗЕДНЯЙ СОУБРАНИЕЛИЗА (БР) инсистем в при в п 4'-118' 10'-53'16' 5'-65'10' citizenM Menio Park Z Area 187 SF 032.3829.000 terrates LOT COVERAGE true 1" = 20"-0" MORCHORN TOTAL COVERAGE AREA: 25:137 SF G02.101 01 BUILDING COVERAGE DIAGRAM





City Council Special and Regular Meeting Minutes
February 11, 2020
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City Council Special and Regular Meeting Minutes
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Page 183 of 228 309 CONSTITUTION DRIVE 3 FACEBOOK WAY 255 CONSTITUTION DRIVE 235 CONSTITUTION DRIVE 01 BAYFRONT EXPY SILHOUETTE DRAWING BAYFRONT EXPY 3 FACEBOOK WAY 300 CONSTITUTION DRIVE 02 CHILCO STREET SILHOUETTE DRAWING

cıtızen CITIZENMHOTELS

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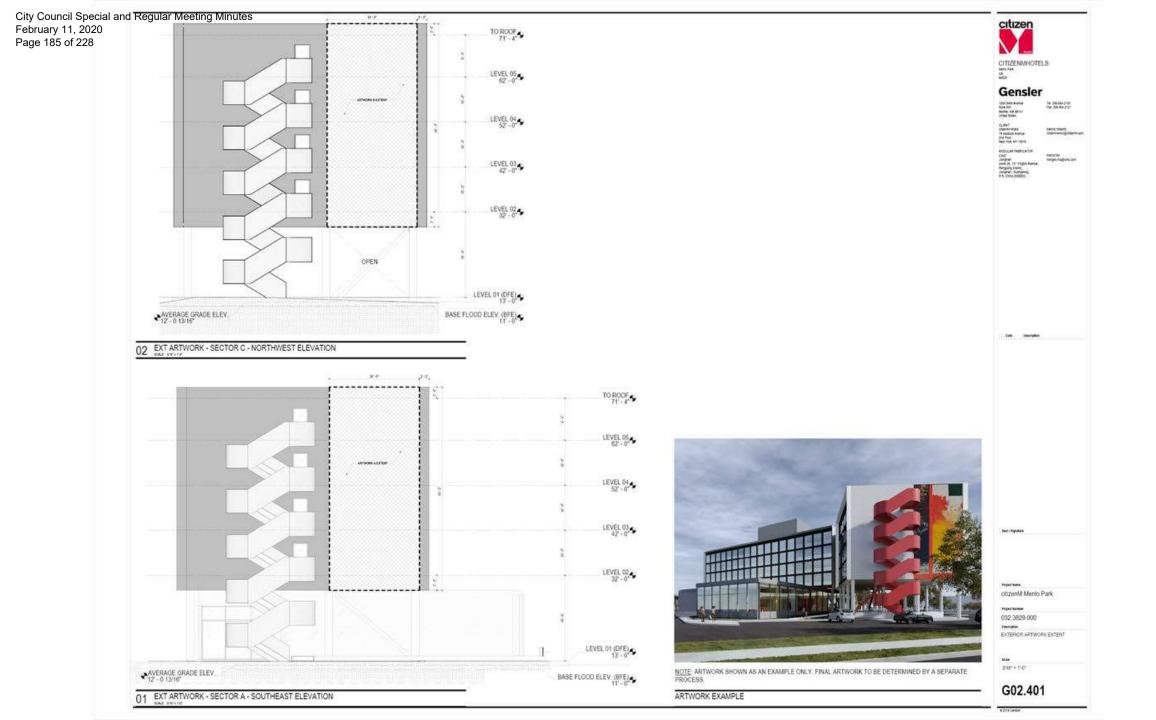
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STREET SEHOUETTE DRAWWG

\$" = \$0'-0"

G02.300

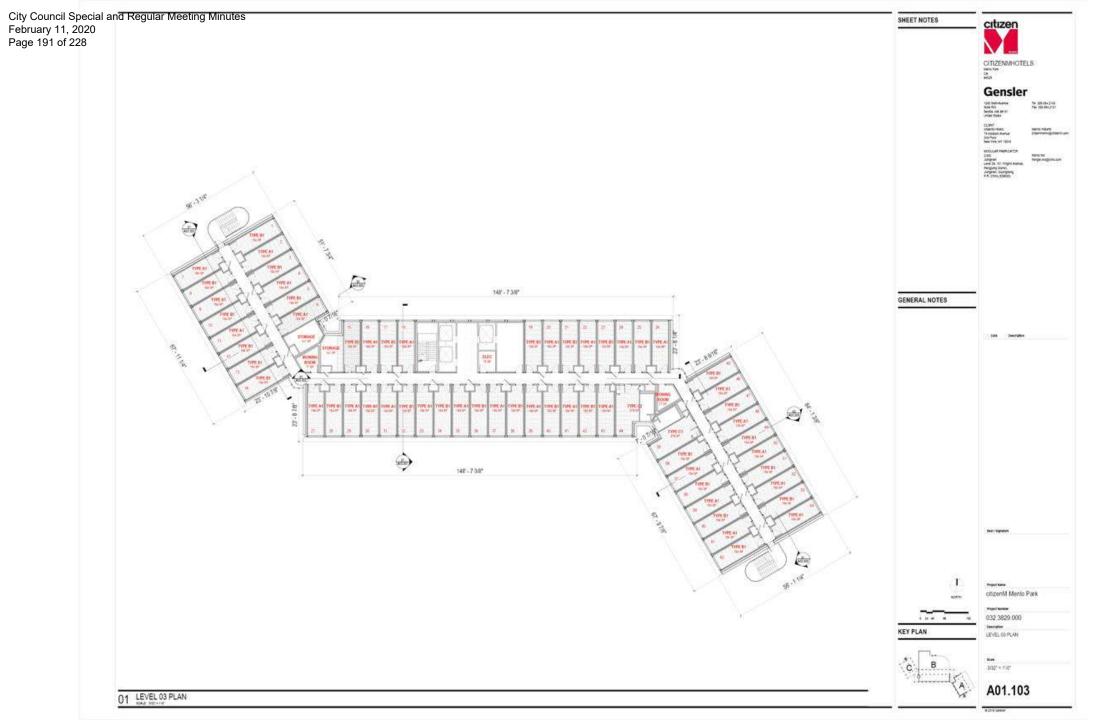


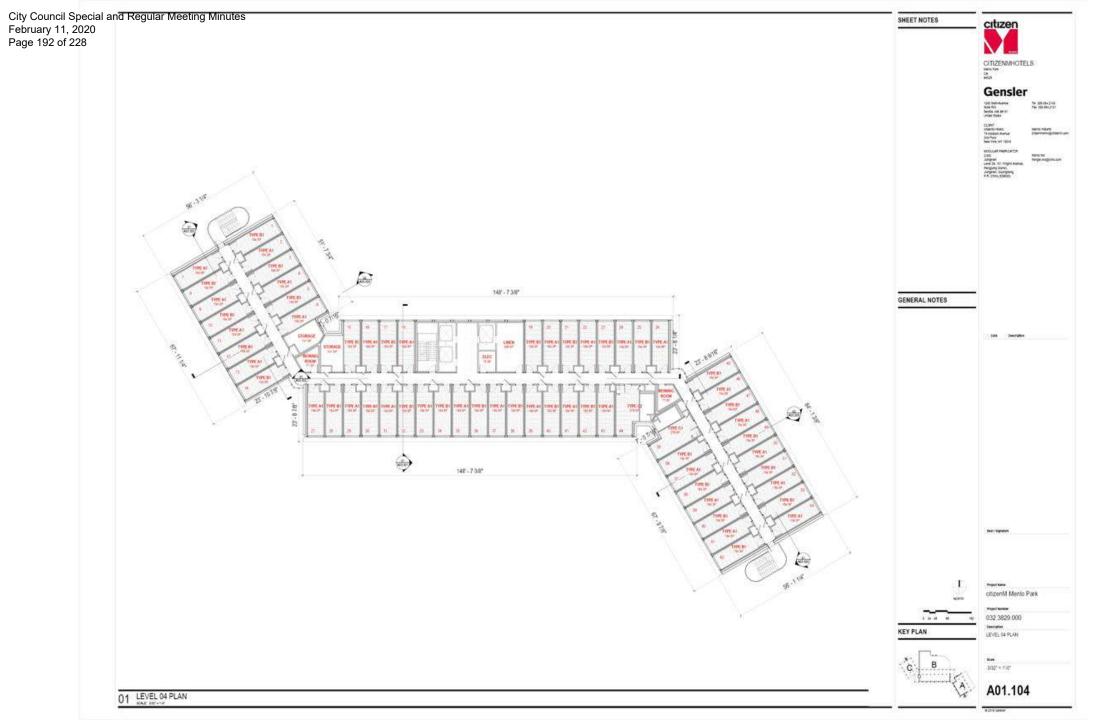


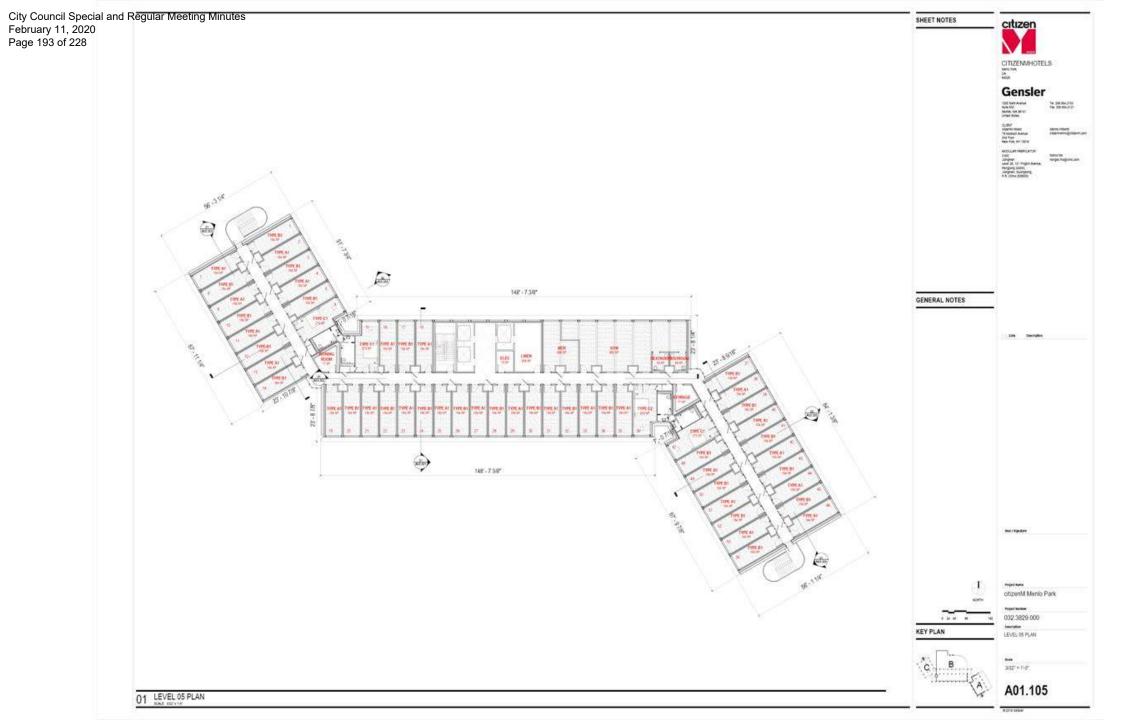


City Council Special and Regular Meeting Minutes February 11, 2020 Page 188 of 228 cıtızen CITIZENMHOTELS Gensler **\*** GENERAL NOTES 14" - 5 1/4". 0 0 MEHT) N RESTAURANT 0 0 0 0 0 0 0 -0 0 0 otizenM Menio Park 60'-10" 032 3829 000 LEVEL OF ENLARGED PLAN - SECTOR KEY PLAN 3/56" = 1/-0" A01.101-A 01 LEVEL 01 ENLARGED PLAN - SECTOR A

City Council Special and Regular Meeting Minutes February 11, 2020 Page 189 of 228 cıtızen 42 - 67/16" CITIZENMHOTELS Gensler MEETING BOOM IN 1000 Sath Allenus Ayes (CC Secreta, VAR-88101 United States 25.4 16'-99'16' , 6-0" , 8-0" , 7-1112 5-0 HERTING-HOOM HI WOOSE KEEPING STORAGE VALUE WR 7: GENERAL NOTES 37 - 8 1/2" 14'-2 1/2" 8.0 5.2 24'-0" 4' - 10 3/4" 4' - 10 1/2" 9.514 5.910 WISTBOOK citizenM Menio Park 032.3829.000 KEY PLAN LEVEL 01 ENLARGED PLAN - SECTOR 125' - 4" 3/36" = 1'-0" A01.101-B 01 LEVEL 01 ENLARGED PLAN - SECTOR B







City Council Special and Regular Meeting Minutes February 11, 2020 Page 196 of 228



# Gensler



2 SOUTH ELEVATION



NORTH ELEVATION

KEY PLAN



032 3829 000 COLOR ELEVATIONS

citizenM Menio Park

10° × 1'-0"

A02.200C

City Council Special and Regular Meeting Minutes SHEET NOTES A2 A3 [A4] cıtızen February 11, 2020 Page 197 of 228 (FC-02) TO ROOF CITIZENMHOTELS (FC-02) Gensler LEVEL 05 1000 Sath Allenus Ayes (CC Secreta, VAR-88101 United States 76 200,0042/00 79 200,0042/01 FC-02 52 - 04 LEVEL 03. LEVEL 02 MATERIALS LEGEND MP-05 (1G-05 (SU-01) (EC-01) AVERAGE GRADE ELEV. BASE FLOOD ELEV. (BFE) 02 SECTOR A - SOUTHEAST ELEVATION (IG-02) (1G-03) (FC-02) NULATED LAWNATED SLACKS JAST (SLACK) TRAVEL (IG-04) TO ROOF (10-05) (LV-01) LEVEL 05 52' - 0" 5 PL-01 LEVEL 03 13-01 LEVEL 02 SUHOZ FC-02 MP-05 citizenM Menio Park SU-03 Mostows 032.3829.000 (IG-05) (IG-05) KEY PLAN SECTOR A - BLEVATION LEVEL 01 (DFE) AVERAGE GRADE ELEV. BASE FLOOD ELEV (BFE) As indicated A02.201 01 SECTOR A - SOUTHWEST ELEVATION

City Council Special and Regular Meeting Minutes SHEET NOTES cıtızen February 11, 2020 Page 198 of 228 TO ROOF CITIZENMHOTELS Gensler LEVEL 05 1000 Sath Allenus Ayes (CC Secreta, VAR-88101 United States LEVEL 04 52 - 0\*\* LEVEL 03.4 LEVEL 02 .... (EC-01) . MATERIALS LEGEND (50-01) (SU-01) IG-03 (EC-01) BASE FLOOD ELEV (BFE) AVERAGE GRADE ELEV. IG-01 02 SECTOR A - NORTHWEST ELEVATION IG-02 IG-03 (FC-02) (IG-04) TO ROOF IG-05 (LV-01) METALLOWER HOUSE PL-01 62'-0" (MP-02) LEVEL 04. 52' - 0 € MP-04) LEVEL 03 1G-01 PL-01 3X P15K HARB (ND (SU-01) LEVEL 02 SU-02 citizenM Menio Park (FC-02) (SU-03) PARRICING 032.3829.000 (80-01) (EC-01) KEY PLAN SECTOR A - ELEVATION LEVEL 01 (DFE) AVERAGE GRADE ELEV As indicated BASE FLOOD ELEV (BFE) A02.202 01 SECTOR A - NORTHEAST ELEVATION

February 11, 2020 Page 203 of 228 CITIZENMHOTELS Gensler 1000 Sath Allenus Ayes (CC Secreta, VAR-88101 United States 76 200,0042/00 79 200,0042/01 (FC-02) MATERIALS LEGEND TO ROOF

VITE NATIONALE TO CONTROL NATIONAL PLANCES CONTROL

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SHEET NOTES

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City Council Special and Regular Meeting Minutes

City Council Special and Regular Meeting Minutes
February 11, 2020
Page 206 of 228 cıtızen CITIZENMHOTELS Gensler
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City Council Special and Regular Meeting Minutes
February 11, 2020
Page 207 of 228 cıtızen CITIZENMHOTELS
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solution Gensler TW 200,004,2707 TW 200,004,2707 TO RECESSED ROOF TO ROOF LEVEL 05. LEVEL 04.52 - 0" 7.5 LEVEL 03 LEVEL 02.5 LEVEL 01 (DFE) BASE FLOOD ELEV. (BFE) AVERAGE GRADE ELEV. citizenM Menio Park 01 SECTOR B - LONGITUDINAL SECTION 032 3829 000 SECTOR 9 - SECTION KEY PLAN 3/36" = 1/-0" A03.302

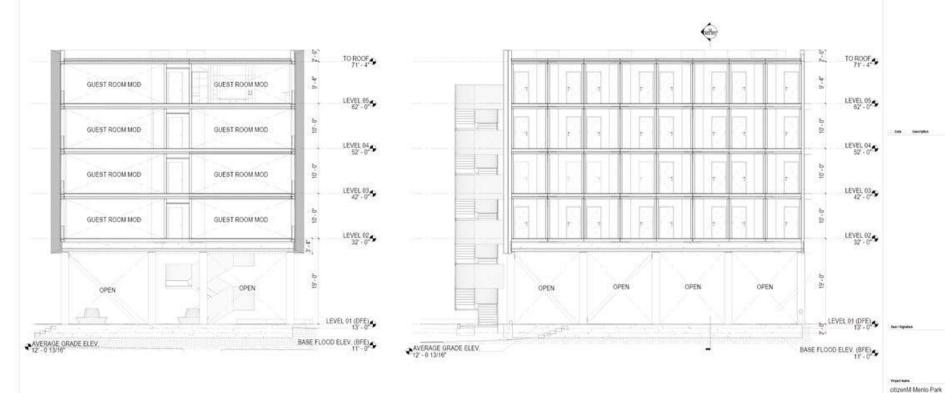


Gensler

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UNIXE TAKES



02 SECTOR C - LATITUDINAL SECTION

01 SECTOR C - LONGITUDINAL SECTION

KEY PLAN

SECTOR C - SECTION 3/96" = 5'-0"

032.3829.000

A03.303

City Council Special and Regular Meeting Minutes February 11, 2020
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CITIZENMHOTELS

Gensler

otizenM Menio Park

032.3829.000

EXAMPLE QUEST ROOM VIEWS

A04.001

City Council Special and Regular Meeting Minutes February 11, 2020 Page 210 of 228







CITIZENMHOTELS

Gensler









otizenM Menio Park

032 3829 000

EXAMPLE OTTZENM PROJECTS

A04.002

FIBER CEMENT PANEL (OFF-WHITE) FC-02

ANODIZED ALUMINUM FACADE SYSTEM (BLACK)

> VISION GLAZING IG-01 FRITTED GLASS

ALUMINUM STOREFRONT (SILVER) (G-04

> STUCCO SU-02

> > PERSPECTIVE VIEW - SOUTH



CITIZENMHOTELS

Gensler

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FIBER CEMENT PANEL FC-02

FIBER CEMENT PANEL FC-92

STEEL STAIRCASE PL-01

TOWNS CO.

ALUMINUM STOREFRONT (CHAMPAGNE) IG-05

KEY PLAN

Seal Complete

citizenM Menio Park

032 3829 000

30 VIEW

904

A05.001

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PERSPECTIVE VIEW - FROM SOUTHWEST





# Gensler

1000 SAID Alleman Super SOIL Seattle, VAR BETTER

date:

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citizenM Menio Park

032 3829 000

JD VIEW

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A05.002

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cıtızen CITIZENMHOTELS

Gensler

STEEL STAIRCASE PL-01

FIBER CEMENT PANEL (WHITE) FC-02

UPLIGHT (ART):

FISER CEMENT CLAD STEEL COLUMNS, TYP

citizenM Menio Park

032.3829.000

30 VEW

A05.003

PERSPECTIVE VIEW - WEST

City Council Special and Regular Meeting Minutes February 11, 2020
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AERIAL PERSPECTIVE VIEW FROM SOUTHEAST

KEY PLAN





Gensler

citizenM Menio Park

032.3829.000

ID VIEW

A05.004

City Council Special and Regular Meeting Minutes cıtızen February 11, 2020 BAYFRONT EXPRESSWAY CITIZENMHOTELS Gensler 1200 Slatt Avenue Super NO Switter, NA Astroni Satted States VICINITY MAP from 1° + 30 LEGEND KIER+WRIGHT ELGEND

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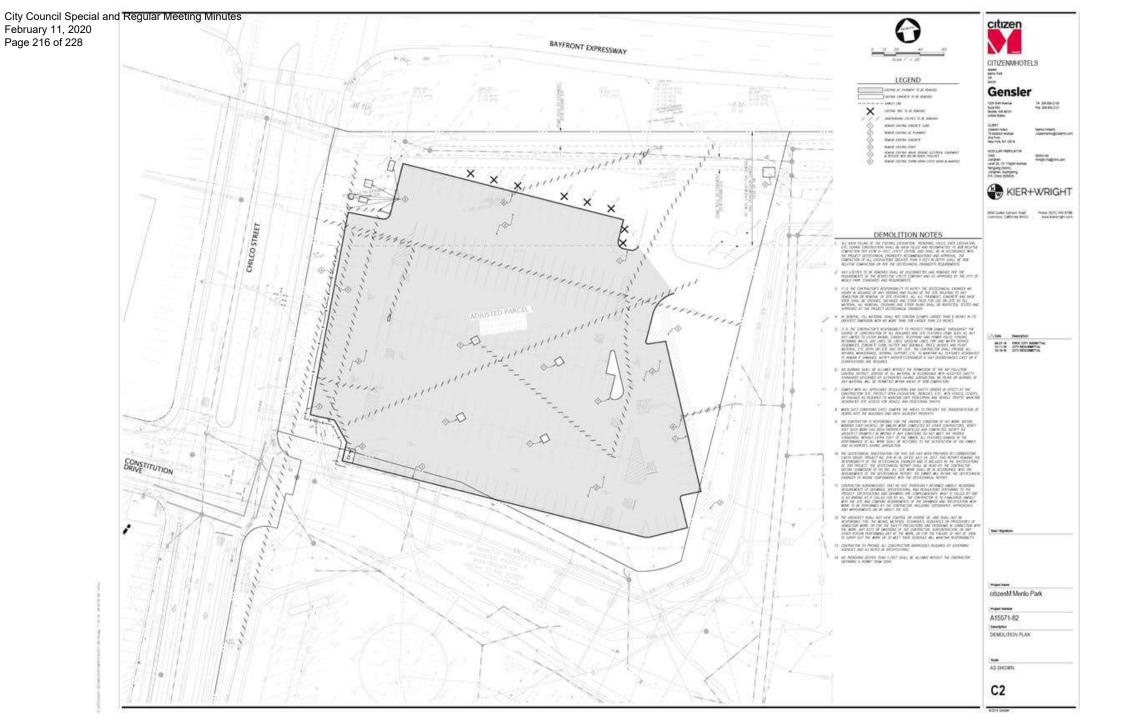
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WHEN COME MUNICIPAL STORY OF HIGH. MINE S. DRIV (MANY MI). A15571-82 EXSTING CONDITIONS THE PROJECT HELD BELL IN CONTRACT WITH CARRYS FOR REGULATION AND THE SITTS THESE SHAPE FOR STANDARD AND THE SITTS THESE 2. THE THE MALKEY A MINISTER OF SITE ABOVE THE BILL. AS SHOWN C1

Page 215 of 228



City Council Special and Regular Meeting Minutes February 11, 2020 Page 217 of 228 cıtızen BAYFRONT EXPRESSWAY CITIZENMHOTELS BD HE SHOON PLANSING
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STORE Gensler NOTES HE PROJECT SHILL BE DISCHED AND CONCRECADING ACCORDING WITH FIRST MESSAFONE AND THE COY'S FURTH DAMAGE PROJECTION CHROMATOR KIER+WRIGHT ADJUSTED PARCEL 1 A Sole Description

author properties

11-11 ST ADMINISTRA

11-12 ST ADMINISTRA

11-14 ST ADMINISTRA

11-15 ST ADM BUILDING FF 13.0 obzenM Menlo Park A15571-82 deciplion CONCEPTUAL GRADING & DRAMAGE PLAN AS SHOWN C3

City Council Special and Regular Meeting Minutes February 11, 2020 Page 218 of 228 cıtızen BAYTRONT EXPRESSWAY CITIZENMHOTELS Gensler KIER+WRIGHT MAKE MARKETE. ADJUSTED PARCEL 1 A Sole Description

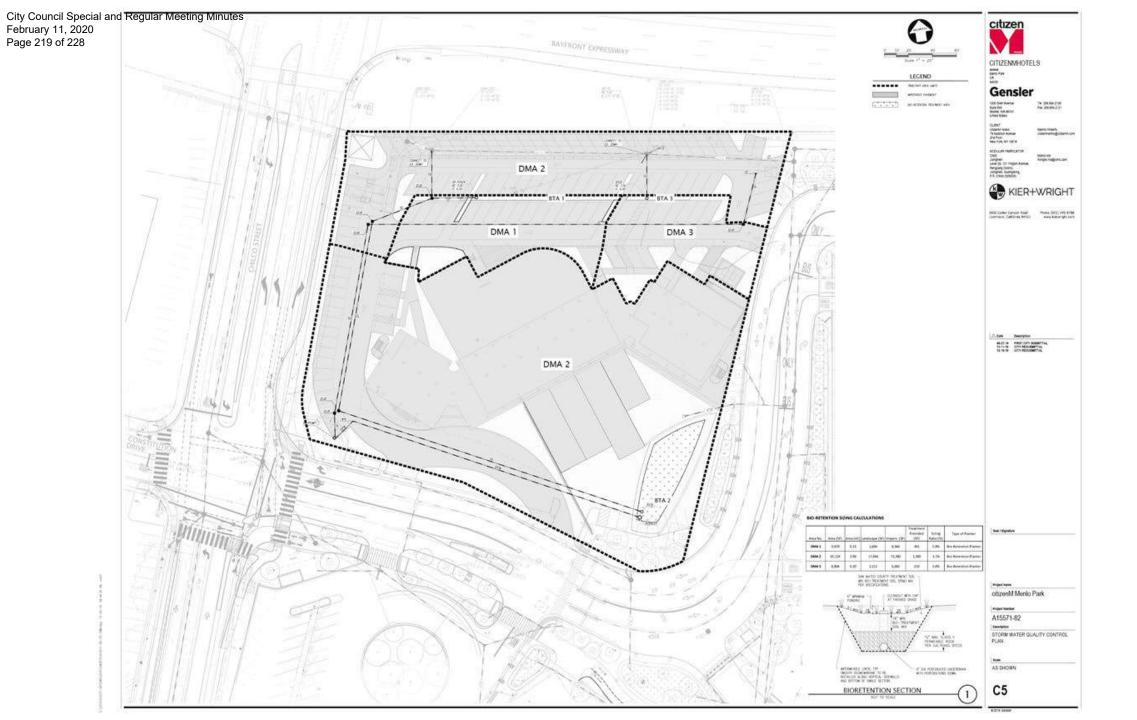
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11-11 ST ADMINISTRA

11-12 ST ADMINISTRA

11-14 ST ADMINISTRA

11-15 ST ADM BUILDING FF 13.0 obzeeM Menio Park A15571-82 CONCEPTUAL UTILITY PLAN AS SHOWN C4





City Council Special and Regular Meeting Minutes
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Page 221 of 228 cıtızen **ENLARGED PLAN AT HOTEL TERRACE** CITIZENMHOTELS Gensler 



TYPE 1. INTEGRALLY COLORED PIP CONCRETE WITH ACCENT BAND

TYPE 2. RUBBERIZED PLAY SURFACE

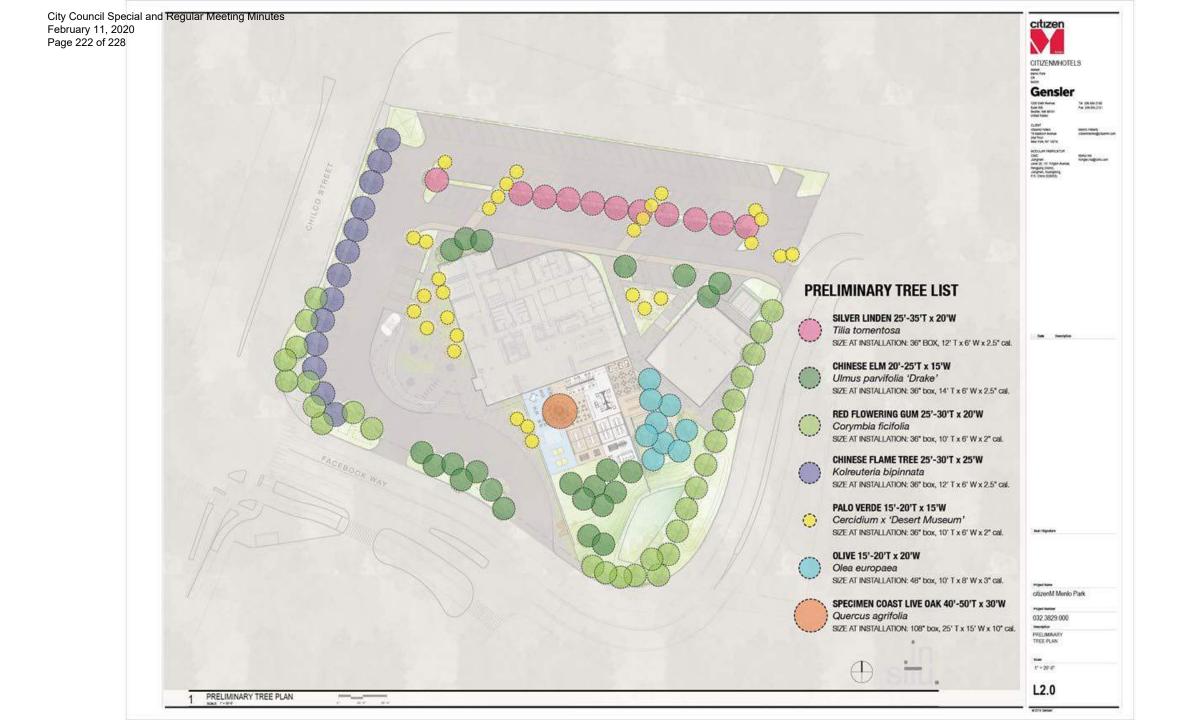
TYPE 3. CONCRETE UNIT PAVERS LIGHT SANDBLAST 3"X18"

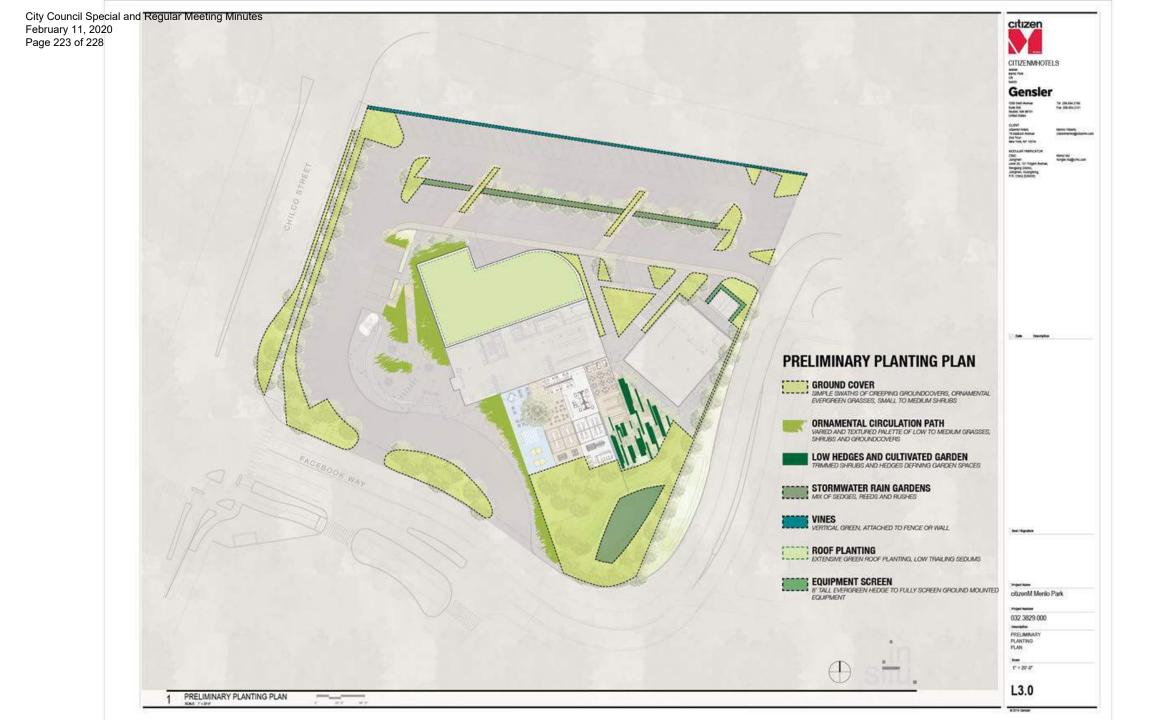
TYPE 4. CONCRETE UNIT PAVERS HEAVY SANDBLAST 24"X36"

TYPE 5. WOOD DECKING THERMALLY MODIFIED WOOD

CRUSHED STONE PAVING

LANDSCAPE MATERIALS







CHINESE FLAME TREE 25'-30' T x 25'W Koelreuteria bipinnata



SILVER LINDEN 25'-35'T x 20'W Tilia tomentosa



RED FLOWERING GUM 25'-30'T x 20'W Corymbia ficifolia



CHINESE ELM 20'-25'T x 15'W Ulmus parvifolia 'Drake'



OLIVE 15'-20'T x 20'W Olea europaea



PALO VERDE 15'-20'T x 15'W Cercidium x 'Desert Museum'



40'-50'T x 30'W Quercus agrifolia

SPECIMEN COAST LIVE OAK







cıtızen

CITIZENMHOTELS Gensler

**GROUND COVER** SIMPLE SWATHS OF CREEPING GROUNDCOVERS, ORNAMENTAL EVERGREEN GRASSES, SMALL TO MEDIUM SHRUBS













ORNAMENTAL CIRCULATION PATH
WARED AND TEXTURED PALETTE OF LOW TO MEDIUM GRASSES, SHRUBS AND GROUNDCOVERS

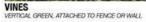


LOW HEDGES AND CULTIVATED GARDEN
TRIMMED SHRUBS AND HEDGES DETINING GARDEN SPINCES













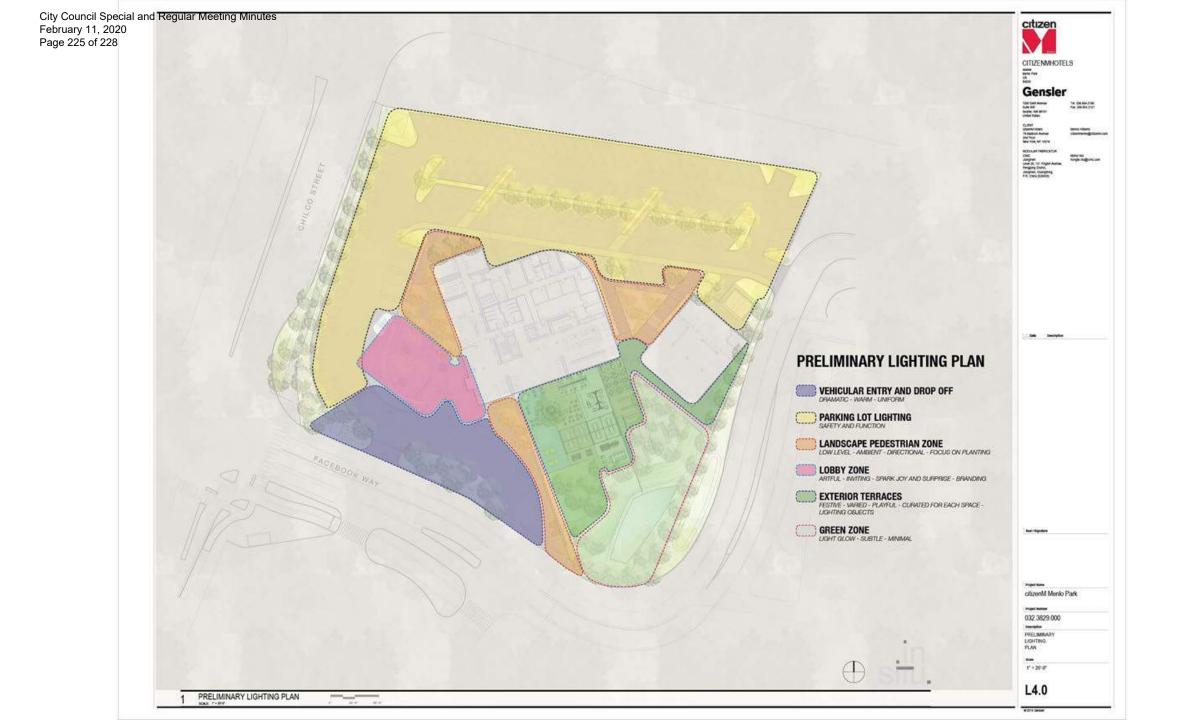
citizenM Menlo Park

032.3829.000 SITE PLAN

T' = 20'-0"

L3.1

PLANTING PALETTE



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February 11, 2020

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Mayor Cecilia Taylor and City Council Members City of Menlo Park 701 Laurel Street Menlo Park, CA 94025 Via Email

Re: Facebook Hotel Project, Water Supply Assessment for Facebook Campus Expansion Project, and Water Supply Evaluation for ConnectMenlo General Plan Update.

Dear Mayor Taylor and Council Members:

In light of the State Water Resources Control Board's amendments to the Bay Delta Water Quality Control Plan, and the SFPUC's extremely conservative drought planning policy, the City of Menlo Park must revise the Water Supply Assessment (WSA) for the Facebook Campus Expansion Project and the Water Supply Evaluation (WSE) for the ConnectMenlo General Plan Update. The current WSA and WSE were prepared on February 3, 2016. The State Water Resources Control Board adopted new instream flow standards for the Tuolumne River (which fills the Hetch Hetchy Reservoir) and other rivers on December 12, 2018.

The Facebook Hotel Project at 301 Constitution Drive is part of the Facebook Campus Expansion Project. The staff report for the Project (20-029-CC)<sup>1</sup> states:

## **Environmental Review**

In November 2016, the City Council certified an EIR (consisting of a draft EIR and response to comments document, referred to as the final EIR) for the Facebook campus expansion project. When revisions are proposed to a project after an EIR has been certified, an agency must determine whether an addendum or a supplemental EIR is the appropriate document to analyze the potential impacts of the revised project. Per CEQA Guidelines Section 15162(a), a supplemental EIR is required if:

2. Substantial changes occur with respect to the circumstances under which the project is undertaken, which will require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;

<sup>&</sup>lt;sup>1</sup> Staff report for the Facebook Hotel Project (20-029-CC), page 7 – https://www.menlopark.org/DocumentCenter/View/24177/I1-20200211-CC-CitizenM-Hotel AMENDED?bidId=

# The Staff Report goes on to say:

Furthermore, since certification of the EIR, there have been no substantial changes with respect to background conditions that would suggest that the circumstances under which the proposed project would be undertaken would be substantially different from those assumed or described in the certified EIR.<sup>2</sup>

This is not the case. A robust WSA is a required component of the environmental review process for large development projects. In response to the Bay Delta Plan Amendment, the San Francisco Planning Department required the San Francisco Public Utilities Commission (SFPUC) to revise several previously-approved WSAs for large development projects in San Francisco's retail service area. Attached is an example of one such revised WSA for the 598 Brannan Street Project.<sup>3</sup>

The SFPUC describes the need for revised WSAs as follows:

Staff has prepared the attached Revised WSA to account for potential changes to water supply availability related to the December 12, 2018 Bay-Delta Plan Amendment.

Following the Commission's adoption of the original WSA for this project, the State Water Resources Control Board on December 12, 2018 adopted amendments to the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (Bay-Delta Plan Amendment). If the Bay-Delta Plan Amendment were to be implemented, it would result in significant water supply shortages during single dry and multiple dry years, greater than those projected in the 2015 Urban Water Management Plan (UWMP).

The SFPUC describes the adequacy of water supply for future projects as follows:

For these and other reasons described more fully in the attached WSA, whether the Bay-Delta Plan Amendment or the March 1st Proposed Voluntary Agreement will be implemented in the future is currently uncertain. Thus, the Revised WSA analyzes three scenarios:

- 1. Scenario 1: No implementation of the Bay-Delta Plan Amendment or the March 1st Proposed Voluntary Agreement
- 2. Scenario 2: Implementation of the March 1st Proposed Voluntary Agreement
- 3. Scenario 3: Implementation of the Bay-Delta Plan Amendment

During single dry years and multiple dry years under Scenario 3, the SFPUC could not reliably meet the projected demands of its retail customers, including the proposed project, existing customers, and foreseeable future development, without rationing at a level greater than that required to achieve the LOS goal of a maximum of 20% system-wide rationing beyond 2020. The SFPUC estimates it would impose up to 50% rationing across the retail

<sup>&</sup>lt;sup>2</sup> Ibid, p. 8.

<sup>&</sup>lt;sup>3</sup> Revised Water Supply Assessment for the 598 Brannan Street Project, SFPUC, May 28, 2019

<sup>-</sup> https://sfpuc.sharefile.com/share/view/s41b7a16b1264836a

service area, up to 30% rationing for mixed-used office customers such as the proposed project, and potentially less rationing specifically for the proposed project.

For the record, the Tuolumne River Trust (TRT) does not support the SFPUC's drought planning policy, known as the "Design Drought." It combines the two worst droughts from the last century – the six-year drought of record (1987-92), followed immediately by the driest two-year period on record (1976/77). The SFPUC assumes every year is either the beginning or middle of this 8.5-year Design Drought, resulting in much higher projected rationing than under a realistic scenario. Furthermore, the Design Drought assumes water demand in the SFPUC service area (including Menlo Park) will reach 265 million gallons per day (mgd) by 2040, despite the fact that the SFPUC's 10-Year Financial Plan projects a decrease in water sales over the next 10 years. In Fiscal Year 2018/19, regional demand was 192 mgd – 27% below the 265 mgd "projection."

The City of Menlo Park, on the other hand, has accepted the SFPUC's drought planning policy, as demonstrated by the attached letter commenting on the Draft Substitute Environmental Document (SED) for the Bay Delta Water Quality Control Plan.<sup>4</sup> Among other things, the letter states:

- As a wholesale customer of SFPUC that purchases 100% of its potable water supply from the San Francisco Regional Water System, water supply available to the MPMWD under the SED proposal could be reduced more than 50% under drought conditions for multiple consecutive years.
- Based on our 2015 Urban Water Management Plan, a 50% cut to water supply would force MPMWD to take a number of significant actions including developing water budgets for all water accounts and notifying account holders, and not approving new potable water connections, new temporary meters or permanent meters, except under special circumstances.

The City of Menlo Park must revise the Water Supply Assessment for the Facebook Campus Expansion Project and the Water Supply Evaluation for the ConnectMenlo General Plan Update to address the potential environmental impacts outlined in its Draft SED comment letter.

Thank you for the opportunity to comment. If you have any questions, please feel free to contact me at peter@tuolumne.org or 415-882-7252 x13.

Sincerely,

Peter Drekmeier Policy Director

Peter Dachmeier

<sup>&</sup>lt;sup>4</sup> City of Menlo Park comment letter – 2016 Bay-Delta Plan Amendment & SED, March 3, 2017.