



**SPECIAL MEETING MEETING**

**Date: 10/16/2020**

**Time: 2:45 p.m.**

**Special Meeting Location: [Joinwebinar.com](https://www.joinwebinar.com) – ID# 284-115-803**

**Closed Session: Teleconference**

**Special Meeting ([Joinwebinar.com](https://www.joinwebinar.com) – ID# 284-115-803)**

**A. Call To Order**

Mayor Taylor called the meeting to order at 2:51 p.m.

**B. Roll Call**

Present: Carlton, Combs, Mueller, Nash, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, Interim City Attorney Cara Silver, Deputy City Clerk Neetu Salwan

**C. Regular Business – no staff presentation**

- C1. Authorize the city manager to enter into a contract with Dudek to prepare an environmental impact report and housing needs analysis for the proposed mixed-use project at 123 Independence Drive for the amount of \$251,701 and future augments as may be necessary to complete the environmental review and housing needs assessment for the proposed project ([Staff Report #20-226-CC](#)) – **continued from 10/13**

Senior Planner Tom Smith introduced the item.

**ACTION:** Motion and second (Combs/ Carlton), to authorize the city manager to enter into a contract with Dudek to prepare an environmental impact report and housing needs analysis for the proposed mixed-use project at 123 Independence Drive for the amount of \$251,701 and future augments as may be necessary to complete the environmental review and housing needs assessment for the proposed project, passed 4-0-1 (Nash absent).

Mayor Taylor adjourned the regular meeting at 3:01 p.m. and called the closed session to order.

**D. Closed Session**

Present: Carlton, Combs, Mueller, Taylor

Absent: Nash

Staff: City Manager Starla Jerome-Robinson

- D1. Public employment (Gov. Code section 54957.) City attorney recruitment

**E. Adjournment**

Neetu Salwan, Deputy City Clerk

These minutes were approved at the City Council meeting of October 27, 2020.

## NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor's Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting •
  - Submit a written comment online:  
[menlopark.org/publiccommentOctober16](https://menlopark.org/publiccommentOctober16)\*
- Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5071\*  
\*Written and recorded public comments and call-back requests are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Access the special meeting real-time online at:  
[joinwebinar.com](https://joinwebinar.com) – Special Meeting ID # 284-115-803

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).